

Further information about us is available at:
<https://www.gov.wales/planning-and-environment-decisions-wales/what-we-do>
<https://www.gov.wales/developments-national-significance-dns-applications>

REQUEST FOR PRE-APPLICATION SERVICES UNDER REGULATION 6 OF THE DEVELOPMENTS OF NATIONAL SIGNIFICANCE (WALES) REGULATIONS 2016 (AS AMENDED)

IMPORTANT INFORMATION

PLEASE READ BEFORE SUBMITTING THIS FORM:

The pre-application advice that we provide is offered without prejudice to any future consideration of related applications and is given solely on the basis of the information provided at the time of the your request. Our provision of pre-application advice attracts the payment of fees, as set out in section 11 of this form.

We strongly encourage you to discuss your request with us in advance of submitting this form, so that we can ensure that the resources necessary to deal with your request and arrangements for the invoicing of fees are in place when we receive it. If you do not provide advance notice, this may delay the handling of your request and the provision of our advice.

Advice on pre-application services is contained in our procedural guidance here
<https://www.gov.wales/developments-national-significance-dns-guidance>

You should refer to that advice when making your request and completing this form.

Planning and Environment Decisions Wales (PEDW) Reference

Where there has been previous pre-application advice or if formal notification of a DNS application has already been given.

Local Planning Authority (LPA)

1. APPLICANT

Name

Organisation Name
(if applicable)

2. AGENT (if any) FOR THE APPLICATION

Contact Name

Organisation Name
(if applicable)

Your Reference

3. PRE-APPLICATION MEETINGS

Are you requesting a meeting, via Microsoft Teams, with our officers to discuss your request for pre-application advice?

Yes

No

If yes, please provide details of your preferred date and time:

4. LOCATION OR ROUTE OF THE DEVELOPMENT PROPOSAL

A brief statement must be given that clearly identifies the location of the application site, or the route if it is a linear scheme. Consideration should be given to the use of appropriate grid referencing, such as Ordnance Survey map grid references, latitude/longitude references, etc. Description of location of the application site(s), or route of development (Please reference appropriate plans)

Is the site a single site or a linear site?

Single

Linear

Please provide Grid reference(s)

SINGLE:	Easting	<input type="text"/>	Northing	<input type="text"/>
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LINEAR: Start	Easting	<input type="text"/>	Northing	<input type="text"/>
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LINEAR: Middle	Easting	<input type="text"/>	Northing	<input type="text"/>
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LINEAR: End	Easting	<input type="text"/>	Northing	<input type="text"/>
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5. NON-TECHNICAL DESCRIPTION OF THE DEVELOPMENT PROPOSAL OR ASPECT/S OF THE PROPOSAL RELATING TO THIS REQUEST FOR PRE-APPLICATION ADVICE

This should be the most up to date description of the intended proposal at the time of your request.

6. PRE-APPLICATION ADVICE RECEIVED FROM US OR OTHER BODIES

Provide a brief description of any pre-application advice received from other bodies, e.g. the Local Planning Authority or other statutory consultees. A copy of that advice should be included with this request.

7. NATURE OF PRE-APPLICATION ADVICE REQUIRED

Please tick which of the following this request relates to.

A. The scheme subject of the proposed planning application

B. An element of the project that is subject to secondary consent – please specify below

C. Environmental Impact Assessment

D. Habitats Regulations Assessment

E. Engagement and/or Consultation

F. Procedural advice relating to submission or examination

8. DESCRIPTION OF PRE-APPLICATION ADVICE REQUEST

Describe the advice being requested, including which elements of the proposed scheme it relates to and the subject matter. E.g. landscape and visual impact; transport; biodiversity; etc.

9. ENVIRONMENTAL IMPACT ASSESSMENT SCREENING AND SCOPING

What consideration has been given to Environmental Impact Assessment for the scheme?

10. ESSENTIAL SUPPORTING DOCUMENTS

Please provide a list of the documents that you are providing to support your request for pre-application advice and confirm that you have included copies with your request.

Please tick the boxes to confirm which documents/evidence you have provided

1. Documents in support of your request for pre-application advice (please list below).

10. ESSENTIAL SUPPORTING DOCUMENTS (continued)

Please provide a list of the documents that you are providing to support your request for pre-application advice and confirm that you have included copies with your request.

Please tick the boxes to confirm which documents/evidence you have provided

2. A copy of any pre-application advice received from us or other bodies (see section 6 above).

3. A copy of a plan identifying the land to which the proposal relates (must be drawn to an identified scale and show the direction of North) – This should include details of any statutory or non-statutory sites or features of nature conservation, geological or landscape importance; habitats of protected species, important habitats or other diversity features; and water bodies in a river basin management plan.

4. A copy of any additional plans (must be drawn to an identified scale and show the direction of North), drawings or documents necessary to inform this request for pre-application advice.

11. FEES AND TIMESCALES FOR PRE-APPLICATION ADVICE

Developments of National Significance (Fees) (Wales) Regulations 2016 ‘(as amended). Time spent on requests is likely to involve desk based assessment; the nature of work carried out and time spent will be recorded and will be made available to you. The carrying out of statutory functions such as EIA screening and scoping will not be charged for. However, any pre-application advice relating to EIA or HRA that falls outside the statutory process will be chargeable. We will send you an invoice for the relevant fees following provision of our advice. Please ensure the relevant contact details are completed in the relevant section.

Invoices must be paid within 21 working days; if they are not paid within that time, any further requests will be refused until such time as payment is made.

We are required to deal with requests for pre-application advice within **28 days of the date of the request, or such longer period as the Welsh Ministers (or in this case, Planning and Environment Decisions Wales (PEDW)) may determine**. In practical terms, we will aim to meet the 28 day turnaround time in more straightforward instances, but will likely agree a longer period with you for more complex requests. We will seek to be clear up front about the possible timescales for processing requests, based on available resources, and you should be realistic in your expectations for receiving pre-application advice when preparing your application.

We will aim to confirm receipt of your request and the likely timescales and costs involved within 3 working days.

12. PUBLICATION OF PRE-APPLICATION ADVICE

The DNS application process is intended to be transparent and inclusive. As such, we will make any pre-application advice that we provide available online for individuals, organisations and applicants with an interest in the DNS process. However, we also understand that an appropriate balance needs to be struck between openness and enabling potential investors to protect sensitive information at the earliest stages of discussion. We will therefore seek your agreement for us to publish our advice as soon as it has been provided to you and will otherwise delay publication until the application has been validated or the pre-application notification period has expired.

You should note our obligations under the Freedom of Information Act and/or the Environmental Information Regulations. These may, following a request, require us to disclose any unpublished information for which it has been agreed to delay publication, either where an exemption or exception does not apply or if, in all the circumstances of the case, the public interest in disclosing the information outweighs the public interest in maintaining the exemption or exception.

Personal Details (these will not be made publicly available)

1. APPLICANT PERSONAL DETAILS

Address

Post code

Daytime telephone

E-mail

I prefer to be contacted by

E-mail

Post

2. AGENT PERSONAL DETAILS (if any)

Address

Post code

Daytime telephone

E-mail

I prefer to be contacted by

E-mail

Post

3. OTHER (part 3)

Address

Post code

Daytime telephone

E-mail

I prefer to be contacted by

E-mail

Post

4. INVOICING CONTACT DETAILS

Please provide contact details for our finance team to use when arranging invoicing:

Name

E-mail

The gathering and subsequent processing of the personal data supplied by you in this form, is in accordance with the terms of our registration under the Data Protection Act 1998. Further information about Data Protection Policy can be found at <https://gov.wales/welsh-government-privacy-notice>

DECLARATION IN RELATION TO PRE-APPLICATION ADVICE REQUEST

I confirm that I have enclosed or attached copies of the plans, drawings and documents set out in section 10.

I confirm that all sections have been fully completed and that the details provided are correct to the best of my knowledge.

I understand that you may use the information I have given for official purposes in connection with the Town and Country Planning Act 1990 and that the pre-application advice you provide may be published online, as described in section 12. By submitting this form I am agreeing to the use of the information I provide in this way.

Name (in capitals)

On behalf of (if applicable)

Date

EITHER 1 ELECTRONIC COPY or 1 HARD COPY should be sent to us at:

E-mail: PEDW.infrastructure@gov.wales

DNS Casework Team
PEDW
Welsh Government
Cathays Park
CARDIFF
CF10 3NQ

Helpline: 0300 123 1590
