**ACPW3**

**2024**

**Panel Member Checklist**

**Rectangle**

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| **Section 1 – Applicant and Project** | |
| **Lead Body**  **and grant recipient:** |  |
| **List Joint Partner(s):** |  |
| **Project Title:** |  |
| **1.1 Is this a genuine collaboration Project?** |  |
| **1.2 Comments on the collaboration partners:** |  |
| **1.3 Is there a collaboration agreement, if so has a copy been provided. *(this is a grant requirement)*** |  |
| **Comments on the collaboration agreement.** |  |
| **Have the Lead Body and Joint Partner(s) signed the Grant Application Form/Business case** |  |

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| **Section 2 – Costs and timescales** | | | | | | | |
| **2.1 Total Project cost** | **Match funding**  **Non Welsh Government**  ***(including any possible future funding that is non Welsh Government)*** | | | **Any other Welsh Government funding** | **ACPW3 Grant Amount Requested and percentage of Amount Requested compared to project total**  **(£) %** | | |
| **Lead Body costs** |  | | |  |  | | **%** |
| **Joint Body Costs** |  | | |  |  | | **%** |
| **Total of both Lead and Joint Body Costs** |  | | |  |  | | **%** |
| **2.2 Proposed Start Date of Project:** | |  | **2.3 Anticipated date of Project completion:** | | |  | |

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| **2.4 Is the level of funding justified and is there value for money?** |  |
| **2.5 Is there a need for the funding?** |  |
| **2.6 Are detailed costs and values provided?** |  |

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| **Section 3 – Project and grant criteria** |
| **3.1 What are the aims, objectives and outcomes of the Project and are they clear?** |
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| **3.2 What Key Objective/s of the ACPW3 are being met?** |
| *Key Objectives (delete as appropriate)*   * **Provide effective, high quality and sustainable healthcare** * **Embedding our response to the climate and nature emergency** * **Reducing educational inequalities** * **Building a Stronger Greener Economy as we make progress towards decarbonisation** * **Reducing inequality** * **Make our cities, towns and villages even better places in which to live and work** |
| **3.3 How is the identified Key Objective in 3.2 being met?** |
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| **3.4 Have any of the ACPW3 Supporting Priorities been met?** |
| *Supporting Priorities (delete as appropriate)*   * **Improving the sustainability of the public estate in Wales** * **Removing the barriers to collaboration** |
| **3.5 How has the Supporting Priority in 3.4 been met?** |
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| **3.6 Will the Project contribute to any of the below?** |
| *(delete as appropriate)*   * Decarbonisation of buildings and other public assets * Improving biodiversity using public assets * Improving environmental sustainability using public assets * Generating or supporting economic growth or resilience using public assets * Creating social value using public assets * Innovation using public assets |
| ***3.7* How will the Project contribute to the identified area in 3.6?** |
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| ***3.8 Has the Project met the criteria of the Grant and reasons why?*** |
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| **Section 4 - Outputs and Impacts** |
| **4.1 What are the outputs expected from this Project and are they clear?** |
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| **4.2 What is the likelihood of the assets attributed to the project being sold on in the future (applies to Lead Body and Joint Partner(s)?** |
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| **4.4 Assessment of success of Project and the future of the Project** |
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| **Section 5 – Strategic and Regional Context** |
| **5.1 Assessment of evidence provided with the application** |
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| **5.2 Assessment of regional and strategic context of Project.** |
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| **Section 6 – Delivery, Due Diligence and Project Governance and Project Management** | |
| **6.1 Assessment of governance and project management for the Project.** | |
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| **6.2 Has due diligence been undertaken in a satisfactory manner** | |
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| **6.3 Assessment of delivery of the Project** | |
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| **Section 7 -Risk Management** |
| **7.1 Risk Assessment** |
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| **Section 8 – Funding Package**  **Overall Costs of Project (Please insert additional rows when required)** | | |
| **Funding Provider (confirmed or applied for)** | **Amount** | **How the breakdown of costs contribute to the Project** |
| ACPW3 | £ |  |
| Lead Body | £ |  |
| Joint Body | £ |  |
| Other | £ |  |
| **Total Project Funding** |  |  |
| **Funding package & Proposed Expenditure comments** | | |
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| **Section 9 – Compliance** |
| **9.1 Comments on Procurement** |
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| **9.2 Comments on Subsidy Control** |
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| **Section 10 – Overall assessment comments for Project** |
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| **Section 11 – Score using Scoring Matrix and reason for score** |
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| **Section 12 – Acceptance of Grant** |
| **Yes/no** |

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| **Section 13 - Panel Member details** |
| Name  Department  Date |