CYNGOR PARTNERIAETH Y GWEITHLU
WORKFORCE PARTNERSHIP COUNCIL

WPC Joint Executive Committee (JEC)

Agenda

26 February 2024 – (15:30-16:30pm)

Virtual Meeting

Chair – Reg Kilpatrick – Welsh Government

Item	Agenda Item	Owner	Style
1	Introduction	Chair	Verbal
For Approval/Decision – WPC Draft Papers			
2	WPC Agenda	Chair	Paper
3	WPC Agreements – Update	Shavanah Taj	Paper
4	Equality Action Plans - Update	WPC Support Team	Paper
5	WPC Matters Arising	WPC Support Team	Paper
For Approval/Decision – JEC Paper			
6	Communications Plan for Embedding Social Partnership	WPC Support Team	Paper
For Information/Discussion			
7	Artificial Intelligence – Working Group - Update	Ruth Brady	Verbal
8	4 Day Working Week - Working Group Update	Reg Kilpatrick	Verbal
9	JEC Matters Arising – Paper to Note	WPC Support Team	Paper
10	AOB	Chair	Verbal

Summary of Decisions and Actions

Joint Executive Committee (JEC) of the Workforce Partnership Council (WPC)

Agenda Item 1 – Introduction

Decision

i.   No decisions recorded.

Action

i.   No actions recorded.

Agenda Item 2 – WPC Draft Agenda

Decision

i.   JEC Members approved the draft agenda for the upcoming meeting of the WPC on the 20 March.

ii. JEC Members agreed the proposal that Jo Salway chair the WPC on the 20 March if required to.

Action

i.   The WPC Support Team to submit the agenda for the Council's meeting on the 20 March to the Deputy Minister for Social Partnership for final clearance.

ii. Jo Salway to chair the WPC on the 20 March in the event of a Minister being unavailable due to the selection of a new First Minister.

Agenda Item 3 - WPC Agreements – Update

Decision

i.   The WPC Agreements paper was agreed for submission to the Council for when it next met on the 20 March.

ii. Cost benefits to public sector organisations to be included in future WPC agreements.

Action

i.   The WPC Support Team to ensure the Agreements paper is submitted to the Council for its next meeting on the 20 March.

ii. The JEC to consider the inclusion of cost benefits to public sector organisations in the development of any future agreements by the WPC.

Agenda Item 4 - Equality Action Plans – Update

Decision

    i.   The WPC Equalities Update paper was agreed for submission to the Council for when it next met on the 20 March.

Action

    i.   The WPC Support Team to ensure the Equalities Update paper is submitted to the Council for its next meeting on the 20 March.

Agenda Item 5 - WPC Matters Arising

Decision

    i.   The WPC Matters Arising Paper was agreed for submission to the Council when it next met on the 20 March.

Action

    i.   WPC Support Team to amend the WPC Matters Arising paper ahead of formally issuing to the Council for the 20 March meeting.

Agenda Item 6 - Communications Plan for Embedding Social Partnership

Decision

    i.   To submit a paper providing an update on the Communications Plan for Embedding Social Partnership to the WPC.

    ii.   To identify an alternative lead for the Communications Plan for Embedding Social Partnership strand of the WPC Work Plan.

Action

    i.   The WPC Support Team to ensure a paper is provided to the WPC providing an update on the Communications Plan for Embedding Social Partnership to the WPC.

    ii.   The devolved employers to identify an alternative from the JEC to lead on the Communications Plan for Embedding Social Partnership.

Agenda Item 7 - Artificial Intelligence – Working Group Update

Decision

i. A paper to be produced providing an update from the WPC's Artificial Intelligence Working Group for the next meeting of the Council on the 20 March.

Action

i. The WPC's Artificial Intelligence Working Group to provide an update paper for the next meeting of the Council on the 20 March.

Agenda Item 8 - 4 Day Working Week - Working Group Update

Decision

i. That the 4 Day Working Week Working Group's report is submitted to the WPC.

Action

i. The WPC Support Team to ensure that the 4 Day Working Week Working Group's report is submitted to the Council when it next meets on the 20 March.

Agenda Item 9 - JEC Matters Arising – Paper to Note

Decision

i. The outstanding action relating to the 4 Day Working Week Working Group Report to be marked as completed.

ii. Trade unions to consult with their HE/FE colleagues regarding representation at the WPC and report back to the JEC.

Action

i. WPC Support Team to amend the WPC Matters Arising paper.

ii. Ceri Williams to discuss HE/FE representation at the WPC with trade union colleagues so an update on their position regarding this can be offered to the JEC.

Agenda Item 10 – AOB

Decision

i. JEC Members agreed to the use of Microsoft Copilot at the next meeting of the Council scheduled for the 20 March.

Action

i. WPC Support Team to progress the implementation of Microsoft Copilot ahead of the next meeting of the Council.