



Llywodraeth Cymru
Welsh Government

**Integrated Natural
Resources Scheme
Project Delivery Plan Application
How to complete guidance**

Contents

Information	3
Registering for RPW Online	4
Rural Payments Wales Online	4
Home Page	5
Forms Page.....	7
Integrated Natural Resources – Project Delivery Plan Application Form	8
Start Application	8
Continue Application/Start Again	8
Introduction	12
Privacy Notice	13
Business / Organisation Details	14
The Project	15
The Collaboration	16
Strategic Fit	18
Project Delivery	20
Value for Money	22
Value for Money – Standard Costs	22
Value for Money – Standard Salary Rates	23
Value for Money – Non-Standard Costs	25
Value for Money - Summary	27
Woodland and Peatland.....	28
Financials and Compliance	30
Complementary Funding	31
Long Term Sustainability	32
Risk and Risk Management	33
Indicators and Outcomes	35
Cross Cutting Themes	36
Supporting Documents	37
Summary	38
Errors, Information and Summary	38
Declaration and Undertakings	40
Submission Page – Submit	42
Following Successful Submission	43
What happens next?	43
Contacts	44

Information

This guide takes you through the steps to complete and submit your application for the Integrated Natural Resources Scheme (INRS) Project Delivery Plan Application to the Welsh Government.

The INRS Project Delivery Plan Application will only be made available online to customers with an INRS Project Development Grant award. Please note that this will only be available once the INRS Project Development Grant Award Letter has been signed.

You will need to complete the online form providing the Welsh Government with details of your project and submit the necessary supporting documents so your application can be subject to full appraisal for consideration of contract and award of grant.

Please read this guidance carefully. You will also need to refer to the [Guidance notes](#).

Applications must be submitted electronically via RPW online. The online application will be available to complete at any time during the window. The closing date for completion of the application is 31st March 2025. There will be no opportunity for an extension.

There is no requirement for applications to wait until the end of the application window. It is strongly recommended that the application is submitted as early as possible.

Applicants need to respond to questions based on:

- The Business / Organisation
- The Project
- The Collaboration
- Strategic Fit
- Project delivery
- Value for Money
- Financial and Compliance
- Complementary Funding
- Long Term Sustainability
- Risk and Risk Management
- Indicators and Outcomes
- Cross Cutting Themes

In addition to completing the full application online you will need to submit the relevant supporting documents online for appraisal by the Welsh Government by the deadline. These are detailed on the Supporting Documents page 31.

The assessment will not commence until the application and ALL of the supporting documentation has been received by the Welsh Government. You may provide other documentation and evidence in addition to the above to support your application.

Please note: For any problems with RPW Online you should contact the RPW Online Helpdesk on 0300 062 5004.

[Back to Contents](#)

Registering for RPW Online

To register your business details for the first time, you need to complete the [online registration form](#). Please refer to the [how to register guidance](#) for further details. The vast majority of changes to business details can be done online. However, Welsh Government may require further details on any major changes. Please contact the Customer Contact Centre for further information.

Rural Payments Wales Online

Government Gateway Login page

Log into your RPW Online Account – enter your User ID and Password in the boxes and click the **Sign In** button.

Sign in using Government Gateway

Government Gateway user ID
This could be up to 12 characters.

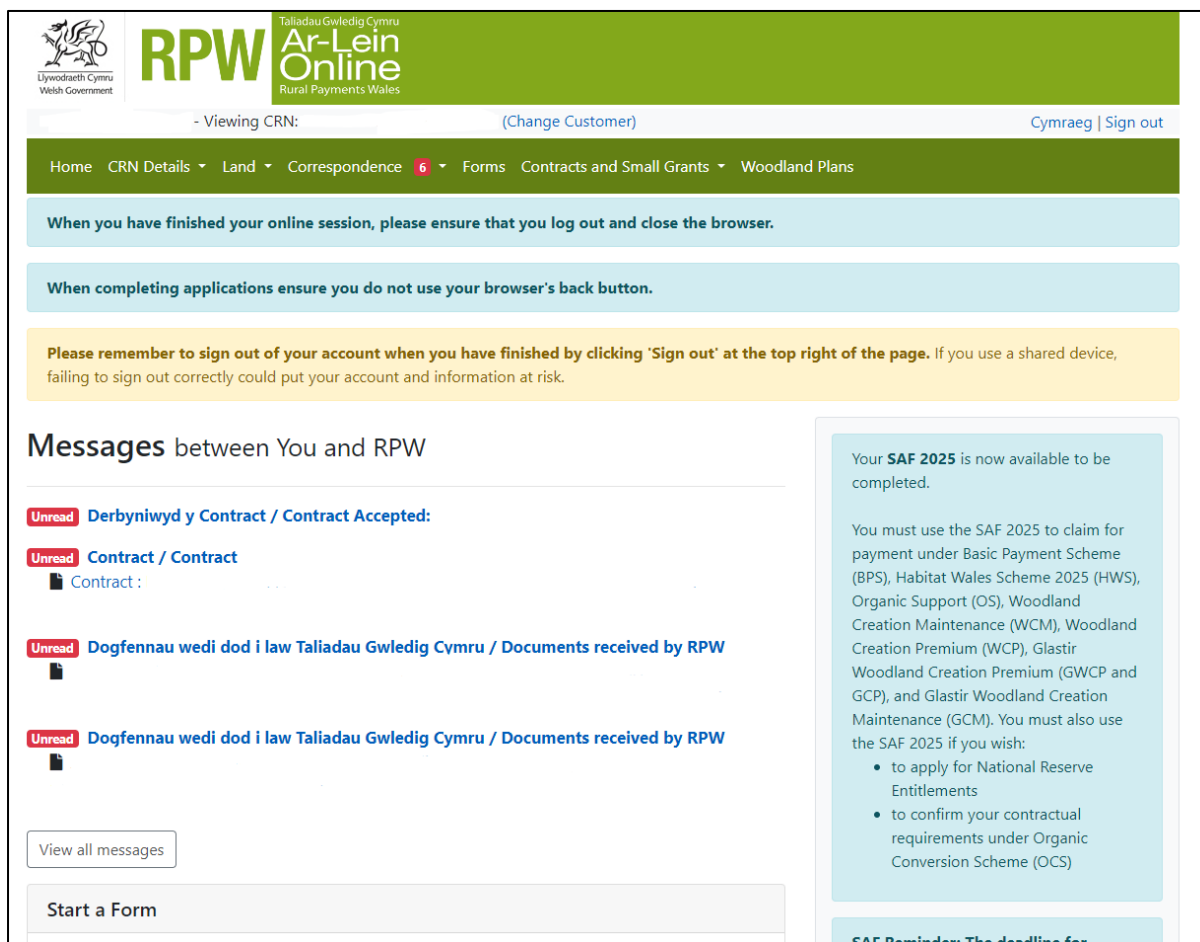
Password

If you are encountering any problems or are unable to access your online account, please contact the RPW Online Helpdesk on 0300 062 5004.

[Back to Contents](#)

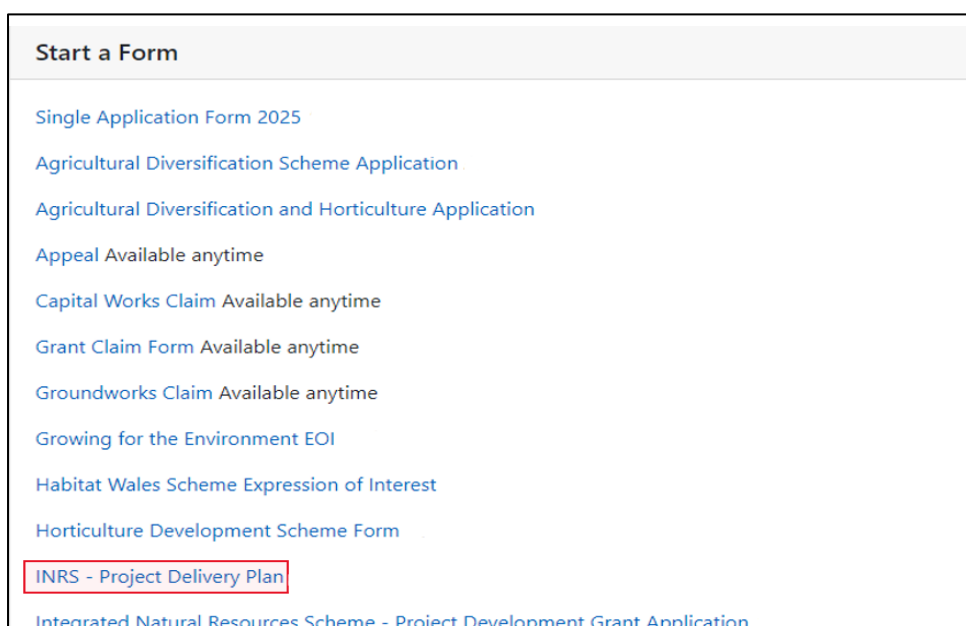
Home Page

Once logged in to your online account the RPW Online 'Home' page will appear.



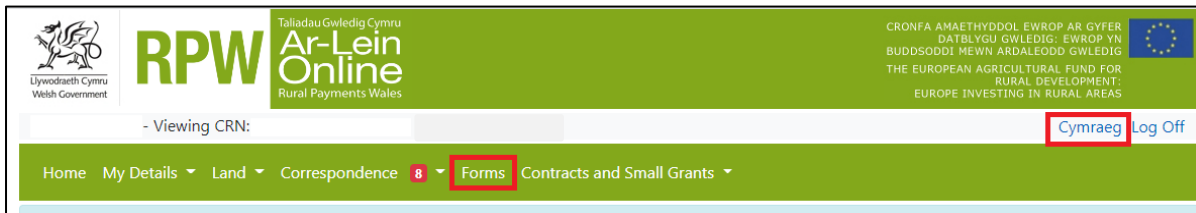
The screenshot shows the RPW Online Home Page. At the top left is the Welsh Government logo. The main header features the RPW logo and 'Ar-Lein Online Rural Payments Wales'. Below the header, there is a navigation bar with links for Home, CRN Details, Land, Correspondence (with a red '6' notification), Forms, Contracts and Small Grants, and Woodland Plans. A status bar shows 'Viewing CRN:' and '(Change Customer)'. On the right, it says 'Cymraeg | Sign out'. Below the navigation bar, there are three informational boxes: a blue one about logging out, another blue one about not using the back button, and a yellow one about signing out correctly. The main content area is titled 'Messages between You and RPW' and lists three unread messages: 'Derbyniwyd y Contract / Contract Accepted', 'Contract / Contract', and two 'Dogfennau wedi dod i law Taliadau Gwledig Cymru / Documents received by RPW'. A 'View all messages' button is below the list. At the bottom, there is a 'Start a Form' button. On the right side, there is a blue box with a 'SAF 2025' announcement and a list of requirements. Below that is a 'SAF Reminder: The deadline for' box.

In the 'Start a Form' section at the bottom of the Home screen, click the relevant scheme name you wish to apply for. The Integrated Natural Resources Scheme – Project Delivery Plan Application will be available here until the closing date of the window.



The screenshot shows the 'Start a Form' section. It lists several application forms: 'Single Application Form 2025', 'Agricultural Diversification Scheme Application', 'Agricultural Diversification and Horticulture Application', 'Appeal Available anytime', 'Capital Works Claim Available anytime', 'Grant Claim Form Available anytime', 'Groundworks Claim Available anytime', 'Growing for the Environment EOI', 'Habitat Wales Scheme Expression of Interest', 'Horticulture Development Scheme Form', and 'INRS - Project Delivery Plan'. The 'INRS - Project Delivery Plan' is highlighted with a red box. Below the list is a link for 'Integrated Natural Resources Scheme - Project Development Grant Application'.

Or you can click the tab labelled **'Forms'** on the RPW Online home page, as shown below:



This will take you through to the 'Forms' page.

To change the Language at any time, click the **'Cymraeg'** button located in the top right hand corner bar of the RPW Online information. This will allow you to choose the language your The Integrated Natural Resources Scheme – Project Delivery Plan Application Form is displayed in.

[Back to Contents](#)

Forms Page

Once you have selected the 'Forms' tab you will see your forms that are available for you to complete.

The screenshot shows the 'Forms' page on the RPW Ar-Lein Online portal. The page header includes the Welsh Government logo, RPW logo, and 'Taliadau Gwledig Cymru Ar-Lein Online Rural Payments Wales'. A navigation bar shows 'Home', 'CRN Details', 'Land', 'Correspondence' (with a '6' notification), 'Forms', 'Contracts and Small Grants', and 'Woodland Plans'. The main content area is titled 'Forms' and features a 'Scheme' dropdown menu set to 'All', with 'Select' and 'Reset' buttons. Below this are tabs for 'Not Submitted', 'Being Processed', and 'Completed'. Two rows of forms are shown in a table, both labeled 'Draft': 'Capital Works Claim - (Online)' and 'INRS - Project Delivery Plan - (Online)'. On the right, a 'Start a Form' sidebar lists: 'Single Application Form 2025 Available until', 'Agricultural Diversification Scheme Application Available until', 'Agricultural Diversification and Horticulture Application Available until', and 'Appeal Available anytime'.

Scroll down the page to select the form you wish to submit.

The screenshot shows a list of forms on the RPW Ar-Lein Online portal. The list includes: 'Groundworks Claim Available anytime', 'Growing for the Environment EOI', 'Habitat Wales Scheme Expression of Interest', 'Horticulture Development Scheme Form', 'INRS - Project Delivery Plan' (highlighted with a red box), 'Integrated Natural Resources Scheme - Project Development Grant Application', and 'Nutrient Management Investment Scheme Application'.

[Back to Contents](#)

Integrated Natural Resources – Project Delivery Plan Application Form

Start Application

Once you have read the Integrated Natural Resources Scheme (INRS) General Rules Booklet at [Rural grants and payments](#), and the [Project Delivery Plan Guidance](#), to start your application form click the **Start** Button.

The screenshot shows the RPW Ar-Lein Online interface. At the top left is the Welsh Government logo. The main header is green with 'RPW Ar-Lein Online Rural Payments Wales' and 'Taliadau Gwefedig Cymru' in white. A navigation bar below the header contains links: Home, My Details, Land, Correspondence (with a red '2' notification), Forms, Contracts and Small Grants, and Woodland Plans. On the right of the header, there are links for 'Cymraeg' and 'Log Off'. The main content area has a heading 'Start Application start an application or claim'. Below this is a grey box stating: 'You have asked to complete the following application online: **INRS - Project Delivery Plan**'. A paragraph explains that starting the application online does not commit the user to submitting it, and that information is saved in the previous session. It also states that the application will not be submitted until the 'Submit' button is clicked. A deadline notice says: 'The application must be submitted to Welsh Government by [redacted] You will not be able to submit the form after this date even if you started filling in the form on or before [redacted]'. A link to the 'Customer Contact Centre' is provided. A note asks the user to check their Customer Details and Online Preferences before submitting. Below this are two columns of links: 'Customer Details' (Trading Title, Address, Postcode, Telephone Number, Email Address, Number of Partners) and 'Online Preferences' (Email or SMS (Text) Preference, Email Address, Mobile Number). At the bottom left, there are 'Start' and 'Cancel' buttons.

This page provides some information prior to starting the application. It includes a Customer Contact Centre link if required, and details of the Customer Details and Online Preferences we hold for you. You should check and amend these before starting your application if they are incorrect.

Continue Application/Start Again

Once you start your application, you have the option to leave it and return to it again. If you are accessing an application, you have started previously, on this screen you will now be able to Continue (blue button at the bottom of the screen), or Start Again by clicking the link shown on this screenshot:

The screenshot shows the RPW Ar-Lein Online web application interface. At the top, there is a header with the RPW logo and the text 'Ar-Lein Online Rural Payments Wales'. Below the header, there is a navigation bar with links for 'Home', 'CRN Details', 'Land', 'Correspondence', 'Forms', 'Contracts and Small Grants', and 'Woodland Plans'. The main content area is titled 'Continue Application' and contains the following text:

You have asked to complete the following application online: **INRS - Project Delivery Plan**. You already have an application in progress. Please click 'Continue' to continue with your **INRS - Project Delivery Plan**.

You may choose to remove your existing **INRS - Project Delivery Plan** and start again. This will undo all of the changes that you have made since starting your **INRS - Project Delivery Plan** and the new **INRS - Project Delivery Plan** will be populated with the latest available data. If you wish to do so, click [Start Again](#).

RPW Online will prompt you for the information required by the form. By starting this application online you are not committing to submitting it online; you may Exit the process at any time. If you Exit the application, you can come back later to complete the remainder, RPW Online will have saved the information you entered in your previous session.

The application will not be submitted to the Welsh Government until you click the 'Submit' option at the end of the process. Once you have submitted the application you will not be able to make changes to it using RPW Online.

The application must be submitted to Welsh Government by [redacted] you will not be able to submit the form after this date even if you started filling in the form on or before [redacted].

If you have any problems completing your **INRS - Project Delivery Plan** then you can also contact 'Customer Contact Centre' for further guidance.

Please check that the Customer Details and Online Preferences shown below are correct before submitting your application. If incorrect, you can change them now by clicking the Customer Details or Online Preferences links below.

Customer Details
 Trading Title
 Address
 Postcode
 Telephone Number
 Email Address
 Number of Partners

Online Preferences
 Email or SMS (Text) Preference
 Email Address
 Mobile Number

Continue working on the **INRS - Project Delivery Plan** which was last updated on 28/11/2024 at 13:07 by [redacted]

At the bottom of the screen, there are two buttons: 'Continue' (blue) and 'Back' (grey).

Please be aware – if you choose to Start Again, this will un-set all of the questions you have answered and remove all of the information you have added.

If you are sure you wish to Start Again, click Yes or if you do not click No, as shown in this screen:

The screenshot shows the RPW Ar-Lein Online interface. At the top, there is a green header with the RPW logo and 'Ar-Lein Online Rural Payments Wales'. Below the header, there is a navigation bar with links: Home, CRN Details, Land, Correspondence (with a red '6' notification), Forms, Contracts and Small Grants, and Woodland Plans. The main content area is titled 'INRS - Project Delivery Plan - Delete / Start Again'. It contains a warning message: 'This option will remove your INRS - Project Delivery Plan application and will undo ALL of the changes that you have made since starting your INRS - Project Delivery Plan. Please note that this will:'. A list of consequences follows: 'remove all of the information that you have added' and 'un-set all of the questions that you have answered'. Below this, it states: 'When this INRS - Project Delivery Plan has been removed you can start a new INRS - Project Delivery Plan, which will be populated with the latest available data.' The question 'Do you wish to proceed with this option?' is followed by two buttons: a blue 'Yes' button and a grey 'No' button, both highlighted with red boxes. At the bottom, there are links for 'Guidance Documents', 'Contact Us', 'Copyright Statement', and 'Accessibility Statement'.

If you have had more than one successful INRS Project Development Grant Applications, you will be able to start and amend an INRS Project Delivery Plan Application for each one independently.

The screenshot shows the 'Select Application' screen in the RPW Ar-Lein Online interface. The header and navigation bar are identical to the previous screenshot. The main content area is titled 'Select Application select an application or claim'. It is divided into two sections: 'Draft Applications' and 'Available Applications'. Under 'Draft Applications', it says 'You have the following Draft applications:'. Below this is a table with three columns: 'Application Name', 'Last Updated', and 'Updated By'. A blue 'Continue Application' button is positioned to the right of the table. Under 'Available Applications', it says 'Click 'Start New application' if you want to start one of the following applications which are available to you:'. Below this is a table with one column: 'Application Name'. At the bottom of the page, there are two buttons: a blue 'Start new Application' button and a grey 'Back' button.



Start Application start an application or claim

You have asked to complete the following application online: **INRS - Project Delivery Plan**. Select one of the following to start the application:

Please Select ▾

RPW Online will prompt you for the information required by the form. By starting this application online you are not committing to submitting it online; you may Exit the process at any time. If you Exit the application, you can come back later to complete the remainder, RPW Online will have saved the information you entered in your previous session.

The application will not be submitted to the Welsh Government until you click the 'Submit' option at the end of the process. Once you have submitted the application you will not be able to make changes to it using RPW Online.

The application must be submitted to Welsh Government by

You will not be able to submit the form after this date even if you started filling in the form on or before

If you have any problems completing your **INRS - Project Delivery Plan** then you can also contact '[Customer Contact Centre](#)' for further guidance.

Please check that the Customer Details and Online Preferences shown below are correct before submitting your application. If incorrect, you can change them now by clicking the Customer Details or Online Preferences links below.

[Customer Details](#)

Trading Title

Address

[Online Preferences](#)

Email or SMS (Text) Preference

Email

Email Address

Mobile Number

Postcode

[Back to Contents](#)

Introduction

This is the introduction page which provides information about the Integrated Natural Resources Scheme (INRS) Project Delivery Plan Application. For greater detail of the information provided on this page, please read the INRS Project Delivery Plan Rules Booklet at [Rural grants and payments](#) section of the Welsh Government website.

On the left the different sections are displayed. A red cross indicates you either have not accessed each section yet, or you have errors on the section(s). A green tick will display once you have completed each section and there are no errors we can identify. There are various navigation buttons at the top and bottom of the form. Also if you wish to switch between English and Welsh there is a button to do so at the bottom left of the screen as shown in the screenshot below:

Integrated Natural Resources

The Integrated Natural Resources Scheme – Project Delivery Grants are available for between **£250,000** and **£1,000,000** to support collaborative action at a landscape scale.


The scheme will support groups of farmers, foresters, graziers and other land managers to deliver projects with the support of other agencies such as Natural Resources Wales, environmental non-governmental organisations, charities, trusts and local and National Park authorities; to restore our natural features and processes, improve biodiversity and ecosystem resilience across individual holdings and the wider landscape.

Submitted INRS Project Delivery Plans will be assessed against the guidance and scoring criteria which projects will receive if successful in securing the Development Grant. They will also be assessed on the strategic fit against the requirements of the scheme outlined in the [Integrated Natural Resources Scheme: project delivery plan guidance](#) and subject to budget, successful applicants will be offered INRS Project Delivery Grant funding in merit order.

There is potential to make a significant and positive impact through collaborative landscape scale projects and we want to support farmers and other land managers to develop plans together. Taking a collaborative and adaptable approach to support action at local level which makes space for nature alongside food production to meet the challenges of the climate and nature emergencies.

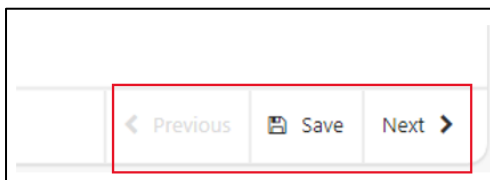
Before completing the Project Delivery Plan, please read the [Integrated Natural Resources Scheme: project delivery plan guidance](#). For help in filling in your application, please see the [How to Complete instructions](#).

If you have any problems completing the delivery plan, you should contact the Customer Contact Centre using your RPW Online account or by telephone on 0300 062 5004.



Llywodraeth Cymru
Welsh Government

Once you have read the information click on the **Next** Button.



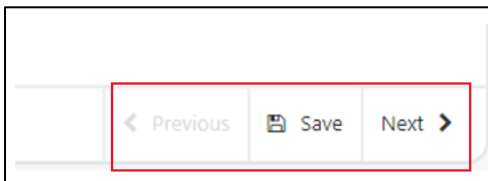
[Back to Contents](#)

Privacy Notice

The Privacy Notice page is where we set out your rights and what we may need to do with your information in order to process your application. You must read the Privacy Notice.

The screenshot shows a web application interface. On the left is a navigation menu with items like 'Introduction', 'Privacy Notice', 'Business/Organisation Details', 'The Project', 'The Collaboration', 'Strategic Fit', 'Project Delivery', 'Value For Money', 'Financials and Compliance', 'Complementary Funding', 'Long Term Sustainability', 'Risk and Risk Management', 'Indicators and Outcomes', 'Cross Cutting Themes', 'Supporting Documents', and 'Summary'. The 'Privacy Notice' item is highlighted. The main content area is titled 'Privacy notice: Welsh Government grants' and contains several paragraphs of text explaining how personal data is handled, including information about data controllers, processing for public tasks, fraud prevention checks, data retention, and publication of details. At the bottom of the main content area, there are navigation buttons: '< Previous', 'Save', and 'Next >'. The 'Next >' button is highlighted with a red box in the second image.

Once you have read the information click on the **Next** Button.



[Back to Contents](#)

Business / Organisation Details

This section of the form is concerned with the details of the applicant Business / Organisation. This will be pre-populated with the details submitted in your INRS – Project Development Grant Application. Please ensure this is updated with any missing or incorrect information.

In this section you need to provide the following:

The type of business / organisation the application is for.

Whether the business / organisation trades under another name.

The business / organisation Reference Numbers that apply i.e. Company Number, VAT Number, Charity Number and Mutual Company Registration Number.

Whether the business / organisation is a member of a group of companies / has shareholders / directors or trustees / is a wholly owned subsidiary.

Whether the business / organisation a New Start-Up.

The size of the business / organisation.

The screenshot shows a web form titled "INRS - Project Delivery Plan" with a sub-header "Business/Organisation Details". On the left is a navigation menu with items like "Introduction", "Privacy Notice", "Business/Organisation Details" (selected), "The Project", "The Collaboration", "Strategic Fit", "Project Delivery", "Value For Money", "Financials and Compliance", "Complementary Funding", "Long Term Sustainability", "Risk and Risk Management", "Indicators and Outcomes", "Cross Cutting Themes", "Supporting Documents", and "Summary". The main content area has a "Previous Save Next" header and a note: "Questions marked with * are mandatory." Below this is a light blue box: "The following Business/Organisation Details were entered on your Integrated Natural Resources Scheme - Project Development Grant Application. Please update this to reflect any missing or incorrect information." The question "What type of Business/Organisation is this application for?*" has a list of radio button options: Sole Trader, Partnership, Public sector organisation, Co-operative, Industrial and Provident Society or Mutual, Charity (selected), Town / Community Council, Local Community Group, Local Authority, Welsh Government, Community Interest Company, University, Unincorporated Association, Incorporated Association, Not for Profit Organisation, Limited liability partnership, Non Governmental Organisation, Trust, Limited Company by Guarantee, and Other. Below this is a question: "If the business is an incorporated legal entity please supply a copy of the Memorandum & Articles. Does the Business/Organisation Trade under another name?*" with radio buttons for Yes and No (selected). The "Business/Organisation" section asks for reference numbers: "Please provide all of the following Business/Organisation Reference Numbers that apply:" followed by input fields for "Company Number" and "VAT Number". At the bottom left are "Print" and "Cymraeg" links.

[Back to Contents](#)

The Project

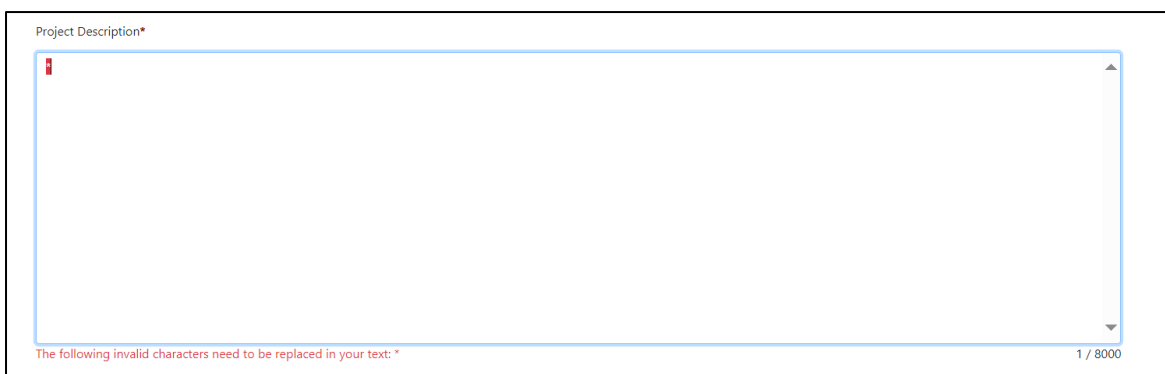
This section of the form is concerned with the details of the project. This will be pre-populated with the details submitted in your INRS – Project Development Grant Application.

In the 'Project Description' you will be required to add further information to that supplied in the INRS – Project Development Grant Application, detailing:

- what you propose to do
- where you propose to do it
- why the project is necessary.

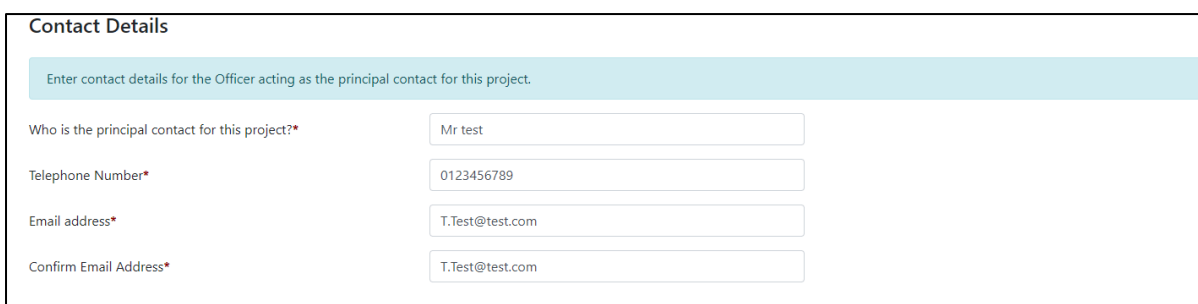
The text box is expandable and allows up to 8000 characters. This is not the number of words allowed, but the number of characters. Each text box throughout the application will be limited to a specific number of characters.

Please note that if you enter any invalid characters in any text box i.e. &, you will be asked to replace this in your text before being able to submit the application.



Please add a project start and end date. Please note that INRS – Project Delivery Plan projects must be completed no later than 31/03/2028.

Please update the contact details if these are no longer correct.



The questions in this section are mandatory and you will not be able to submit your form without completing them.

When you have finished filling in your answers, select the **Next** button.

[Back to Contents](#)

The Collaboration

This section of the form is concerned with the project collaboration participants. This will be pre-populated with the details submitted in your INRS – Project Development Grant Application.

If the list of farmers or other organisations involved in the collaboration has changed, please update this section accordingly.

If you wish to add a farmer / farmers, please click on 'Add Farmer' and complete the relevant details.

Collaboration Participants

List of Farmers

These details were provided on the Project Development Grant Application. Please update with all farmers involved in the collaboration in the Project Delivery Plan. Click 'Add Farmer' to add details of a farmer. You must add at least two farmers.

CRN	Name	Farm Post Code / Address	Has 3ha of land?	
A00000			Yes	<input type="button" value="Add Farmer"/> <input type="button" value="Modify"/> <input type="button" value="Delete"/>
A0000			Yes	<input type="button" value="Modify"/> <input type="button" value="Delete"/>

You can amend any pre-populated farmer details by clicking 'modify' against the specific Customer Reference Number (CRN).

Collaboration Participants

List of Farmers

These details were provided on the Project Development Grant Application. Please update with all farmers involved in the collaboration in the Project Delivery Plan. Click 'Add Farmer' to add details of a farmer. You must add at least two farmers.

CRN	Name	Farm Post Code / Address	Has 3ha of land?	
A00000			Yes	<input type="button" value="Add Farmer"/> <input type="button" value="Modify"/> <input type="button" value="Delete"/>
A0000			Yes	<input type="button" value="Modify"/> <input type="button" value="Delete"/>

You can also delete any pre-populated farmers by clicking 'delete' against the specific CRN.

Collaboration Participants

List of Farmers

These details were provided on the Project Development Grant Application. Please update with all farmers involved in the collaboration in the Project Delivery Plan. Click 'Add Farmer' to add details of a farmer. You must add at least two farmers.

CRN	Name	Farm Post Code / Address	Has 3ha of land?	
A00000			Yes	<input type="button" value="Add Farmer"/> <input type="button" value="Modify"/> <input type="button" value="Delete"/>
A0000			Yes	<input type="button" value="Modify"/> <input type="button" value="Delete"/>

It is the same process for adding / amending or deleting other individuals or organisations participating the Project Delivery Plan.

List of Organisations/Individuals

These details were provided on the Project Development Grant Application. Please update with all details of other individuals or other organisations participating in the Project Delivery Plan. This may include other land managers, landowners and foresters with management control of land within a landscape or catchment or the support of a public body, environmental Non-Government Organisation, local authority, charity, trust, or other supporting organisation collaborating with the group. Click 'Add Organisation' to add details of an individual or organisation.

CRN	Name	Organisation Post Code / Address	Organisation Type	Add Organisation
A00C				Modify Delete

In this section you will also need to confirm whether the Lead CRN initially declared for the collaboration is still correct. If not, please enter the new Lead CRN.

The Lead CRN initially declared for the collaboration was Yes No
 Is this still the Lead CRN?*

The questions in this section are mandatory and you will not be able to submit your form without completing them.

When you have finished filling in your answers, select the **Next** button.

Navigation buttons: Previous Save Next

[Back to Contents](#)

Strategic Fit

This section of the form requests details of how your project will deliver actions that make a difference to a range of priorities and commitments set out in legislation, policies or national and local plans.

Please ensure that you select at least four outcomes and enter an explanation as to how the project will deliver the outcomes selected in the text box.

INRS - Project Delivery Plan Strategic Fit

Questions marked with * are mandatory.

Please provide details of how your project will deliver actions that make a difference to a range of priorities and commitments we have set out in legislation, policies or national and local plans. You need to set out what outcomes you envisage your project will achieve which meet these strategic objectives. Select at least four outcomes and detail how your project will contribute.

Improving air quality	<input type="checkbox"/>
Improving water quality	<input type="checkbox"/>
Maintaining and enhancing the resilience of ecosystems and the benefits they provide	<input type="checkbox"/>
Improving biodiversity and connectivity to protected sites across a landscape and/or non-adjacent habitats (for example in relation to a section 7 species)	<input type="checkbox"/>
Invasive Non Native Species management and removal across a landscape, regional or national level	<input type="checkbox"/>
Climate adaption	<input type="checkbox"/>
Maximising resource efficiency	<input type="checkbox"/>
Mitigating flood and drought risks	<input type="checkbox"/>
Conserving and enhancing landscapes (priority and semi-natural habitats) and the historic environment	<input type="checkbox"/>
Helping rural communities to thrive and strengthening links between agricultural businesses and their communities	<input type="checkbox"/>
Sustaining the Welsh language and promoting and facilitating its use	<input type="checkbox"/>

Please enter details in the other text boxes in this section relating to

- the principles of the sustainable management of natural resources,
- the impact of the project on the environment and climate change, and
- any new, novel or innovative approaches to be adopted by partners within the collaboration.

INRS - Project Delivery Plan Strategic Fit

Explain how your project will deliver the outcomes you have selected.

Enter details*

0 / 8000

The Environment (Wales) Act 2016 sets out the principles of the sustainable management of natural resources (the principles). Explain how the principles will be utilised in the design and delivery of your project.

Enter details*

0 / 4000

Explain what impact your project will have on the environment and climate change.

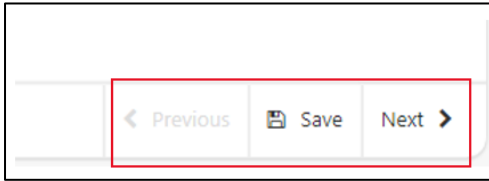
Enter details*

0 / 4000

The text boxes are expandable and allow up a set number of characters. This is not the number of words allowed, but the number of characters.

The questions in this section are mandatory and you will not be able to submit your form without completing them.

When you have finished filling in your answers, select the **Next** button.



[Back to Contents](#)

Project Delivery

This section of the form requests details on how you intend to deliver the project, and the resources (roles and responsibilities) needed to undertake and manage the work.

The screenshot shows the 'Project Delivery' section of the INRS form. On the left is a navigation menu with 'Project Delivery' selected. The main area contains two text input fields. The first field is titled 'Describe how you intend to deliver the project, what resources will be required and their capacity. Who will manage the work?' and has a '0 / 4000' character count. The second field is titled 'Describe the roles and responsibilities of the staff involved in the project.' and also has a '0 / 4000' character count. A note at the bottom states: 'Provide a project plan / timescale of the key activities and investments. This must include timescales for all stages. Include references to members of the business and contractors who will have responsibility or will undertake the activity.'

When you have completed the two questions, you will need to add the Project Activities. Select the **Add Activity** button to proceed.

The screenshot shows the 'Project Activities' section. It features a light blue instruction bar: 'Click 'Add Activity' to add details for each stage of the Project.' Below this is a table with the text 'No Entries' and a blue 'Add Activity' button in the bottom right corner.

Once you have selected the **Add Activity** button you will see the following page.

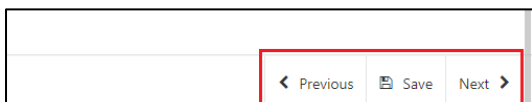
The screenshot shows the 'Project Delivery - Project Activities' form. The left navigation menu is visible with 'Project Delivery' selected. The main form area contains the following fields: 'Activity name*' (text input), 'Activity description*' (text area with '0 / 255' character count), 'Proposed activity start date*' (calendar picker showing 'dd/mm/yyyy'), and 'Proposed activity end date*' (calendar picker showing 'dd/mm/yyyy'). A note at the top says 'Questions marked with * are mandatory.'

Here you need to enter the name and description of the Activity and a proposed start and end date for it. Simply select the **calendar** button to add your dates. Once you have entered all your information, select either **Save and Add Another** button (to add another activity) or **Save and Return** button (if you are finished). You may enter as many project activities as you wish.

The text boxes are expandable and allow up a set number of characters. This is not the number of words allowed, but the number of characters.

The questions in this section are mandatory and you will not be able to submit your form without completing them.

When you have finished filling in your answers, select the **Next** button.



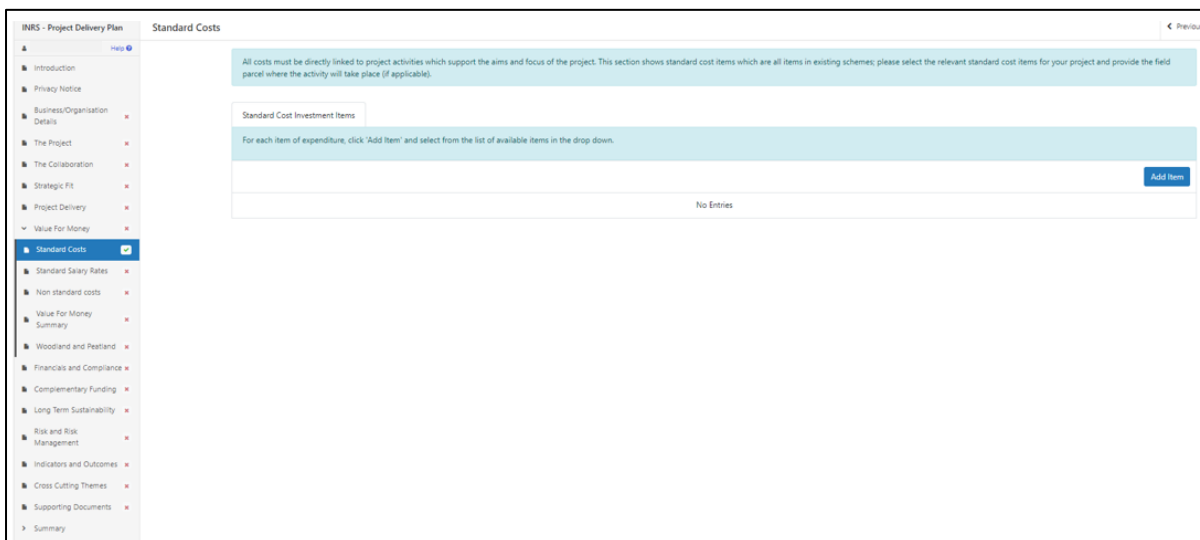
[Back to Contents](#)

Value for Money

The Value for Money page is where you will provide information of the Project costs. All costs must be directly linked to the project activities. This section has been split into several sections.

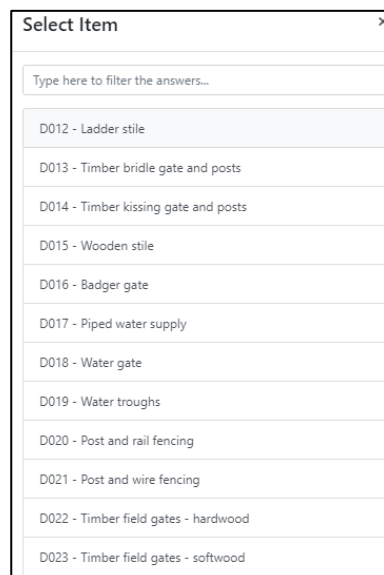
Value for Money – Standard Costs

This section shows the list of standard cost items available within the scheme. Before choosing your items, ensure that you have read the INRS – Project Delivery Plan Guidance, which gives a list of eligible capital items, the specification and the payment rate associated with each option.



Click on the

'Add Item' button to see a dropdown list of all available items.



Once an item has been selected, a quantity will be required. If you know the specific field parcel details for the item you can select 'Yes' and you will be prompted to add the Sheet Reference (two letters followed by four numbers) and the Field Number (four numbers). If the item does not relate to a specific field parcel or you do not know the field parcel details at this time, please select 'No'. Please note that you will be required to submit field parcel details where relevant prior to claiming for the item.

Standard Costs - Standard Cost Investment Items

Map Id	IN001
Item	D018 - Water gate
Payment Rate	£ 144.00 <small>Item</small>
Quantity *	1
Value	£ 144.00

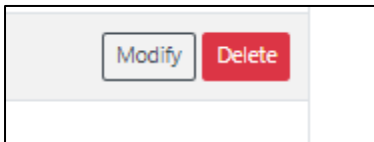
Does this investment item relate to a specific field parcel? If yes, and you are aware of the field parcel reference please enter Yes. Otherwise enter No. *

Yes No

Once you have completed the quantity and selected whether you have the field parcel details click on the 'Save and Return' button to return to the Standard Costs page.

You can continue to add items as required.

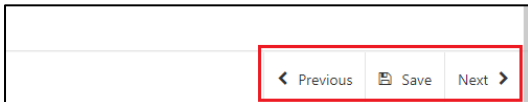
In order to amend an item quantity or field parcel details, please click 'Modify' next to the item. To delete the item, please select 'Delete'.



The text boxes are expandable and allow up a set number of characters. This is not the number of words allowed, but the number of characters.

The questions in this section are mandatory and you will not be able to submit your form without completing them.

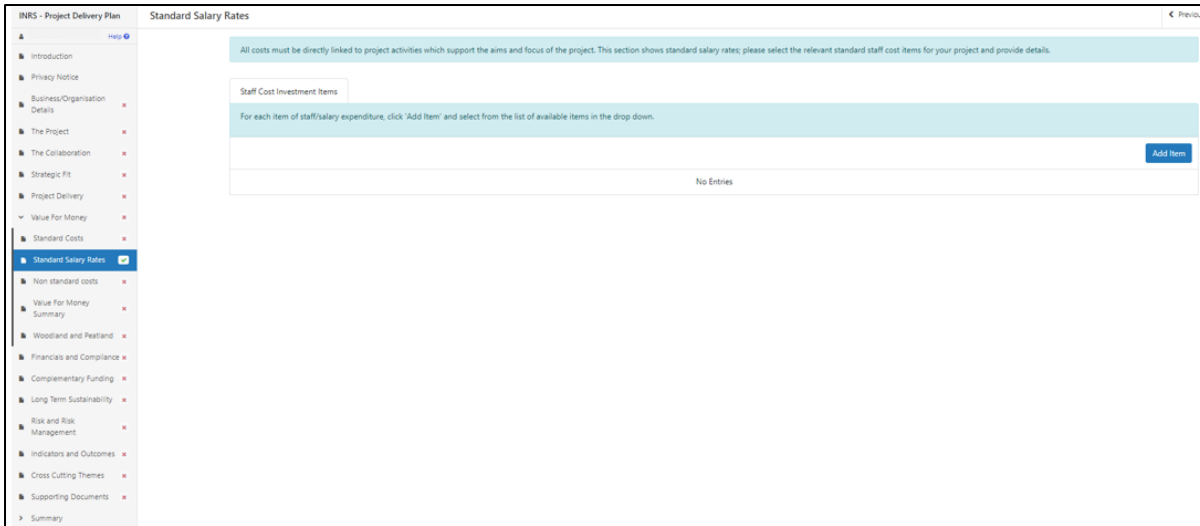
When you have finished filling in your answers, select the **Next** button.



[Back to Contents](#)

Value for Money – Standard Salary Rates

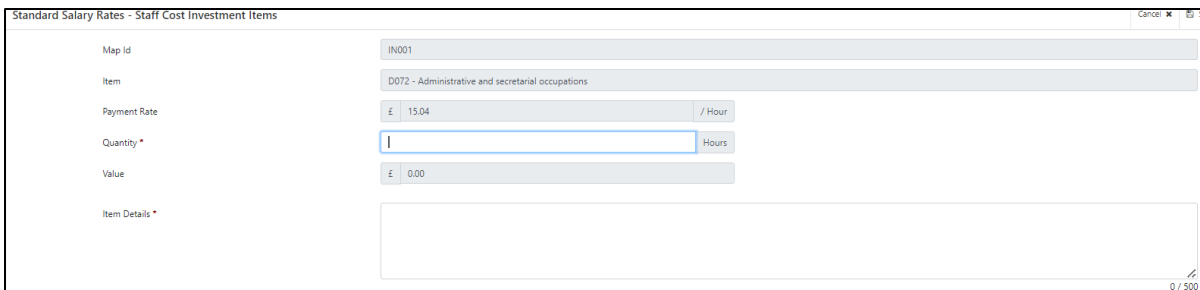
This section shows the list of standard salary rates available within the scheme. Before choosing your items, ensure that you have read the INRS – Project Delivery Plan Guidance, which gives a list and more detail relating to each of the standard staff costs.



Click on the 'Add Item' button to see a dropdown list of all available roles and salary rates.



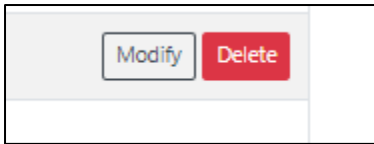
Once an item has been selected, a quantity (number of hours) will be required. You will also be required to add details relating to the salary rate and number of hours selected. This should relate to the detail given in the Project Delivery section.



Once you have completed the 'Quantity' and 'Item Details' click on the 'Save and Return' button to return to the Standard Salary Rates page.

You can continue to add items as required.

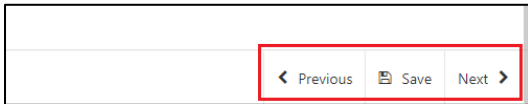
In order to amend the number of hours or item details, please click 'Modify' next to the item. To delete the item, please select 'Delete'.



The text boxes are expandable and allow up a set number of characters. This is not the number of words allowed, but the number of characters.

The questions in this section are mandatory and you will not be able to submit your form without completing them.

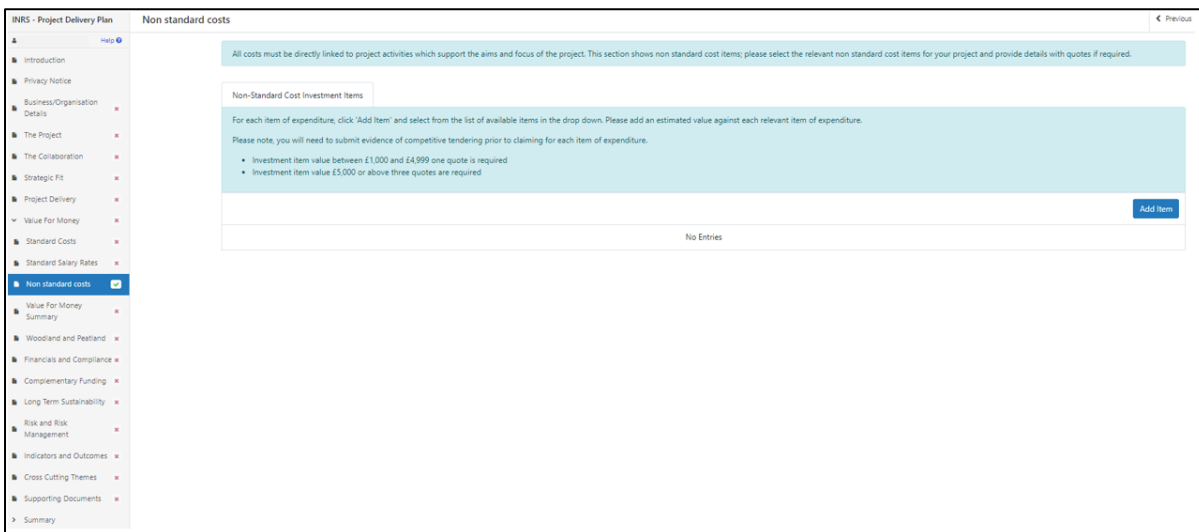
When you have finished filling in your answers, select the **Next** button.



[Back to Contents](#)

Value for Money – Non-Standard Costs

This section shows the list of non-standard cost investment items available within the scheme. Before choosing your items, ensure that you have read the INRS – Project Delivery Plan Guidance.



Click on the 'Add Item' button to see a dropdown list of all available non-standard cost items.

Once an item has been selected, an estimated total cost for the item will be required. If the item relates to a specific field parcel and you know the field parcel details you can select 'Yes' and you will be prompted to add the Sheet Reference (two letters followed by four numbers) and the Field Number (four numbers). If the item does not relate to a specific field parcel or you do not know the field parcel details at this time, please select 'No'. Please note that you will be required to submit field parcel details where relevant prior to claiming for the item.

You will also be required to add details i.e. a breakdown of the estimated cost requested.

Once you have completed the 'Estimated Total Cost', selected whether you have the field parcel details and provided 'Item Details' click on the 'Save and Return' button to return to the Non-Standard Costs page.

You can continue to add items as required.

In order to amend an 'Estimated Total Cost' or 'Item Details', please click 'Modify' next to the item. To delete the item, please select 'Delete'.

If your project includes non standard costs, you will need to follow the procurement and tendering procedures and you must give an explanation as to how you propose to follow those procedures in appropriate timeframes.

You do not need to have obtained quotes at the time of submitting the application, however evidence of quotes will need to be submitted prior to claiming for each item of expenditure.

For items with a value of less than £1,000 no quotes are required, for items with a value between £1,000 and £4,999 one quote is required and for items with a value of £5,000 or greater three quotes are required.

All applicants must refer to and comply with the Welsh Government Rural Grants Competitive Tendering Guidance available on the following link [Rural grants: competitive tendering guidance](#).

The applicant is responsible for ensuring the competitive tendering process is followed correctly, fully documented and the documentation is available upon request.

There is a significant risk that grant could be recovered in full or in part if the competitive tendering process is not followed correctly and supporting documentation is not retained.

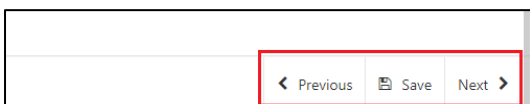
Future appraisal checks of all quotes submitted will include the following:

- Compliance with Welsh Government Competitive Tendering and Public Procurement procedures and requirements;
- Reasonableness of costs;
- Reason and rationale provided by the applicant if the cheapest supplier is not the preferred quote;
- Comparability and timeliness of quotes;
- Further investigation with applicant and/or supplier by the Welsh Government if any risk or anomaly is identified during appraisal;

The text boxes are expandable and allow up a set number of characters. This is not the number of words allowed, but the number of characters.

The questions in this section are mandatory and you will not be able to submit your form without completing them.

When you have finished filling in your answers, select the **Next** button.



[Back to Contents](#)

Value for Money - Summary

In this section you will be required to give an explanation of the how the costs of the projects are considered to be reasonable (taking into account the scope, scales and timescale of the proposals).

You will also be able to see a summary of all of the costs included in the application. Please note the maximum grant value must be at least £250,000. If the maximum grant value exceeds £1,000,000, you will be notified that the maximum grant payable will be capped at £1,000,000.

INRS - Project Delivery Plan Value For Money Summary

Questions marked with * are mandatory

Provide an explanation of how the costs of the project are considered to be reasonable (taking into account the scope, scale and timescale of the proposals)

Enter details*

0 / 8000

Expenditure Summary	
Total Standard Costs (£)	0.00
Total Salary Costs (£)	0.00
Total Non-Standard Costs (£)	0.00
Maximum Grant Value (£)	0.00

The text boxes are expandable and allow up a set number of characters. This is not the number of words allowed, but the number of characters.

The questions in this section are mandatory and you will not be able to submit your form without completing them.

When you have finished filling in your answers, select the **Next** button.

[Back to Contents](#)

Woodland and Peatland

Please refer to the INRS – Project Delivery Plan Guidance for more details on Woodland Creation and Peatland Restoration.

If projects include planting of woodland or restoration of peatland you should indicate this in this section.

If you select that the project includes planting of woodland you must enter details of the proposed planting, including the CRN's / location of the planting.

If you select that the project includes Peatland Restoration you must enter details of the proposed peatland restoration, including the CRN's / locations.

INRS - Project Delivery Plan

Woodland and Peatland

Questions marked with * are mandatory:

Woodland Creation Planning

Does the project include the planting of woodland?* Yes No

Peatland Restoration

Does the project include any Peatland Restoration?* Yes No

The text boxes are expandable and allow up a set number of characters. This is not the number of words allowed, but the number of characters.

The questions in this section are mandatory and you will not be able to submit your form without completing them.

When you have finished filling in your answers, select the **Next** button.

< Previous Save Next >

[Back to Contents](#)

Financials and Compliance

In this section you will be required to describe how you intend to fund the investment in addition to the grant and identify any wider match funding contributions for partner organisations. The need for the grant requested will be explained. An explanation on the mechanism for distributing the grant funding for project delivery will also be required.

The screenshot displays the 'Financials and Compliance' section of the INRS Project Delivery Plan. The sidebar on the left lists various sections, with 'Financials and Compliance' highlighted. The main content area contains three mandatory questions, each with a text input field and a character count of 0/4000. The questions are:

- Describe how you intend to fund the investment in addition to the grant. Identify any wider match funding contributions from partner organisations.
- Explain the need for grant for the specific amount requested.
- Explain the mechanisms for distributing grant funding for project delivery.

The text boxes are expandable and allow up a set number of valid characters. This is not the number of words allowed, but the number of characters.

The questions in this section are mandatory and you will not be able to submit your form without completing them.

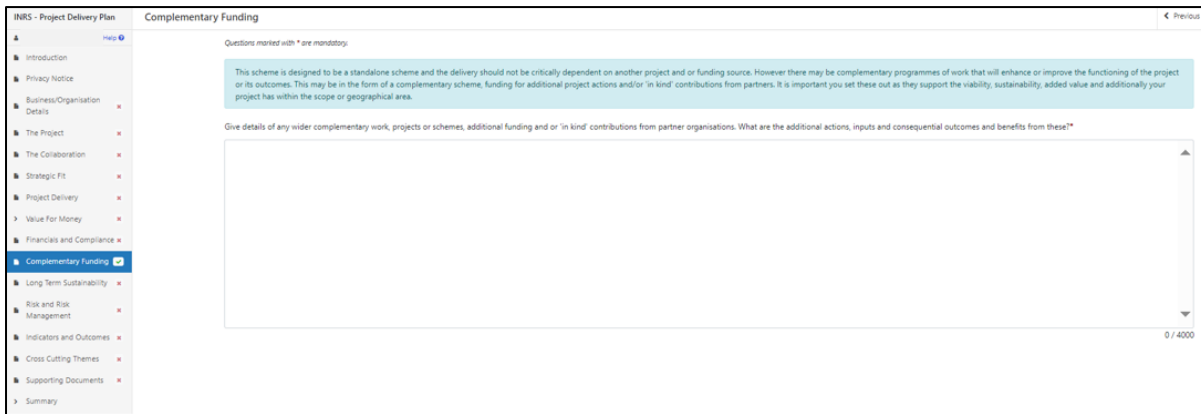
When you have finished filling in your answers, select the **Next** button.

The screenshot shows the navigation buttons at the bottom of the form: '< Previous', 'Save', and 'Next >'. The 'Next >' button is highlighted with a red box.

[Back to Contents](#)

Complementary Funding

The section explores complementary programmes of work that will enhance the project. Please give details of any wider complementary work, projects or schemes, additional funding and or 'in kind' contributions from partner organisations. You should explain the additional actions, inputs and consequential outcomes and benefits.

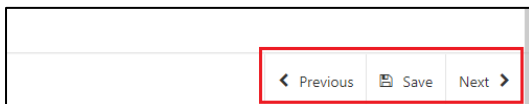


The screenshot shows a web form titled 'INRS - Project Delivery Plan' with a sub-section 'Complementary Funding'. On the left is a navigation menu with items like 'Introduction', 'Privacy Notice', 'Business/Organisation Details', 'The Project', 'The Collaboration', 'Strategic Fit', 'Project Delivery', 'Value For Money', 'Financials and Compliance', 'Complementary Funding' (highlighted), 'Long Term Sustainability', 'Risk and Risk Management', 'Indicators and Outcomes', 'Cross Cutting Themes', 'Supporting Documents', and 'Summary'. The main content area has a heading 'Complementary Funding' and a note: 'Questions marked with * are mandatory'. Below this is a text box containing the instruction: 'This scheme is designed to be a standalone scheme and the delivery should not be critically dependent on another project and/or funding source. However there may be complementary programmes of work that will enhance or improve the functioning of the project or its outcomes. This may be in the form of a complementary scheme, funding for additional project actions and/or 'in kind' contributions from partners. It is important you set these out as they support the viability, sustainability, added value and additionally your project has within the scope or geographical area.' Below the text box is a large text input area with the prompt: 'Give details of any wider complementary work, projects or schemes, additional funding and or 'in kind' contributions from partner organisations. What are the additional actions, inputs and consequential outcomes and benefits from these?*' and a character count '0 / 4000'.

The text boxes are expandable and allow up a set number of valid characters. This is not the number of words allowed, but the number of characters.

The questions in this section are mandatory and you will not be able to submit your form without completing them.

When you have finished filling in your answers, select the **Next** button.



The screenshot shows a navigation bar at the bottom of the form with three buttons: '< Previous', 'Save' (with a floppy disk icon), and 'Next >'. The 'Next >' button is highlighted with a red border.

[Back to Contents](#)

Long Term Sustainability

This section is about the sustainability of the project beyond the project timeframe. You should give details of the exit strategy following the project end date, and options for continuing delivery after the grant completes.

Please also give details of financial resourcing beyond the funding timescales.

The screenshot shows a web form titled 'RWKS - Project Delivery Plan' with a sub-section 'Long Term Sustainability'. On the left is a navigation menu with items like 'Introduction', 'Privacy Notice', 'Business/Organisation Details', 'The Project', 'The Collaboration', 'Strategic Fit', 'Project Delivery', 'Value For Money', 'Financials and Compliance', 'Complementary Funding', 'Long Term Sustainability' (highlighted), 'Risk and Risk Management', 'Indicators and Outcomes', 'Cross Cutting Themes', 'Supporting Documents', and 'Summary'. The main content area has a 'Previous' button at the top right. Below it, a light blue box contains instructions: 'This section is about the sustainability of your project beyond the project timeframe. This includes an Exit Strategy following the completion of the grant. It should set out your approach to sustaining delivery and future management and how you will explore potential resourcing and financing options for continuing delivery after the grant completes.' Another light blue box below that says: 'Please give details of your Exit Strategy following the project end date. How will elements of the project be effectively closed down and where applicable how will ongoing actions and management activities be sustained beyond the funding period.' This is followed by a text input field with the label 'Enter details*'. Below this field is a second light blue box with instructions: 'Please give any details of financial resourcing beyond the funding timescales. This may include resources sourced from:' followed by a bulleted list: 'Project collaborators;', 'Business sector partners (e.g. PES, Corporate Social Responsibility, volunteering and team building opportunities, sponsorship, tourism opportunities etc.);', 'Alternative funding sources;', 'Mainstreaming into other provisions; and', 'Community asset transfer and community volunteering.' Below this is another 'Enter details*' text input field. A character count '0 / 4000' is visible on the right side of the form.

The text boxes are expandable and allow up a set number of valid characters. This is not the number of words allowed, but the number of characters.

The questions in this section are mandatory and you will not be able to submit your form without completing them.

When you have finished filling in your answers, select the **Next** button.

The screenshot shows a navigation bar at the bottom of the form with three buttons: 'Previous' with a left arrow, 'Save' with a floppy disk icon, and 'Next' with a right arrow. The 'Next' button is highlighted with a red border.

[Back to Contents](#)

Risk and Risk Management

The Risk and Risk Management page is where you will use a table to set out a summary of at least the top five risks that might affect the delivery of the project and the achievement of outputs and objectives of the project that includes:

- What the risk is and what the likelihood is of it happening during the time that the project is being delivered?
- What the consequences to the project would be if it did happen?
- What steps might be taken to try and avoid it happening and what might be done to reduce the effect on the project if it did happen?

The question in this section is mandatory and you will not be able to submit your form without adding at least 5 risks.

The screenshot shows the 'Risk and Risk Management' section of the INRS Project Delivery Plan. The sidebar on the left lists various sections, with 'Risk and Risk Management' selected. The main content area contains a heading 'Risk and Risk Management' and a sub-heading 'Questions marked with * are mandatory:'. Below this, there is a light blue box with the text: 'Recognising that there will be some risks to a project, no matter how unlikely, it is important to identify potential risks to assist you to manage the project.' This is followed by another light blue box with the text: 'Give details of at least 5 key risks that might affect the delivery of the Project and how these will be addressed. Click 'Add Risk' to add risk details.' Below this, there is a table with the text 'No Entries' and an 'Add Risk' button.

Click **Add Risk** to start inputting your first risk.

Once you click this it will bring up the entry screen as shown in the screenshot below:

The screenshot shows the 'Risk and Risk Management - Risks' entry screen. The form contains the following fields and buttons:

- Header: 'Risk and Risk Management - Risks' with 'Cancel' and 'Save and Add Another' buttons.
- Section: 'Questions marked with * are mandatory:'
- Field: 'What is the risk?*' (text input)
- Field: 'During the delivery of this Project what is the likelihood of this risk happening?*' (dropdown menu with 'Please Select' option)
- Field: 'What would the consequences be if it did happen?*' (text area with a character count of '0 / 4000')
- Field: 'What mitigation actions will you take to reduce the risk?*' (text area with a character count of '0 / 4000')

Once you have entered all your information, select **Save and Add Another** button to add another activity or **Save and Return** button if you are finished.

You will need to complete this for at least 5 different risks. If you do not provide at least 5 then an error message will show, and this section will not show as completed as shown in the screenshot below:

Risk and Risk Management

Questions marked with * are mandatory.

Recognising that there will be some risks to a project, no matter how unlikely, it is important to identify potential risks to assist you to manage the project.

Risks

Give details of at least 5 key risks that might affect the delivery of the Project and how these will be addressed.
Click 'Add Risk' to add risk details.

- Please make at least 5 entries.

Risk	Likelihood	Consequences	Mitigation
------	------------	--------------	------------

Some data has not been entered or is invalid. Please Modify or Delete this before continuing.

When you have finished filling in your answers, select the **Next** button.

< Previous Save Next >

[Back to Contents](#)

Indicators and Outcomes

All supported projects are required to report progress to Welsh Government against a number of agreed Performance Indicators.

You will need to select at least five Interim Activity Indicators from the drop down list.

INRS - Project Delivery Plan Indicators and Outcomes

All supported projects are required to report progress to the Welsh Government against a number of agreed Performance Indicators (PIs). These should take into account what measurable contribution this project will make to any or all of the following:

- Sustainable Land Management (SLM) duties as stipulated in the Agriculture Act (Wales) 2023
- Welsh Government specific objectives or targets
- Local Development Strategies
- Any other strategic objectives

Explain how the targets will be met.

Explain how progress will be monitored, including any arrangements for independent external evaluation where necessary.

Select at least 5 Interim Activity Indicators from the drop down list and provide the target as well as a brief explanation of how this will be met and how progress will be monitored:

Knowledge Transfer & Innovation	<input type="checkbox"/>
Knowledge exchange and dissemination information	<input type="checkbox"/>
Schemes for the climate, the environment and animal welfare	<input type="checkbox"/>
Risk Management	<input type="checkbox"/>
Environmental, climate-related and other management commitments	<input type="checkbox"/>
Co-operation	<input type="checkbox"/>
Types of interventions in the apiculture sector	<input type="checkbox"/>
Types of intervention in Animal Health & Welfare sector	<input type="checkbox"/>

Once you select a specific Interim Activity Indicator, a table of relevant indicators will display. Please click 'Modify' to enter a target value for each of these indicators that applies to the project. If the indicator does not apply enter zero.

Where an Interim Activity Indicator only has one associated indicator, a zero target cannot be entered.

You will also be provided with further questions to answer. These are mandatory even if you select a zero target, in this instance you must explain why the indicator is not relevant in the 'Enter Details' box and n/a for the other boxes.

Knowledge Transfer & Innovation

Level Indicator Table

Click 'Modify' to enter a value against an Indicator. Please enter a value for each Indicator that applies to your project. If not applicable enter zero.

Indicator	Target Value
Number of groups created relating to environmental or climate-related performance	<input type="text"/> <input type="button" value="Modify"/>
Number of networks established	<input type="text"/> <input type="button" value="Modify"/>
Number of training days given	<input type="text"/> <input type="button" value="Modify"/>
Number of participants in training	<input type="text"/> <input type="button" value="Modify"/>
Number of jobs created	<input type="text"/> <input type="button" value="Modify"/>
Number of supported training, advice and awareness actions or units	<input type="text"/> <input type="button" value="Modify"/>

The text boxes are expandable and allow up a set number of characters. This is not the number of words allowed, but the number of characters.

The questions in this section are mandatory and you will not be able to submit your form without completing them.

When you have finished filling in all your answers, select the **Next** button.

< Previous Save Next >

[Back to Contents](#)

Cross Cutting Themes

The Cross Cutting Themes page is where you will provide evidence on how the proposed Project contributes to cross cutting themes. In this section you need to explain how the proposed project will contribute to the at least three of the following cross cutting themes:

- Equality of Opportunity and Gender Mainstreaming
- Sustainable Development
- Tackling Poverty and Social Exclusion
- Promotion of the Welsh Language
- Children's Rights

INRS - Project Delivery Plan Cross Cutting Themes

As an integrated project, there are expected to be actions that support the cross cutting themes required from all Welsh Government funding mechanisms. It is essential that any project would be able to identify actions that deliver outcomes supporting at least 3 of these cross cutting themes.

Explain how the proposed project will contribute to at least three of the following areas:

Equality of Opportunity and Gender Mainstreaming	<input type="checkbox"/>
Sustainable Development	<input type="checkbox"/>
Tackling Poverty and Social Exclusion	<input type="checkbox"/>
Promotion of the Welsh Language	<input type="checkbox"/>
Children's Rights	<input type="checkbox"/>

The text boxes are expandable and allow up a set number of characters. This is not the number of words allowed, but the number of characters.

The questions in this section are mandatory and you will not be able to submit your form without completing them.

When you have finished filling in all your answers, select the **Next** button.

< Previous Save Next >

[Back to Contents](#)

Supporting Documents

This page details a list of all documentation that you are required to submit with your application, along with a list of some of the other documents you may need to submit to support your application depending on your project.

INRS - Project Delivery Plan Supporting Documents

The following supporting documentation will need to be submitted with your Project Delivery Plan:

Maps
Provide a map to identify the location of the project and the key activities.

Financial Documentation

- 3 years of certified accounts for the lead applicant organisation. (If the lead organisation has recently been established, state this and submit any management accounts available).
- 3 years financial projections for the project lead applicant. (Include all project expenditure, grant instalment forecasts plus any other grants being received. Evidence of non grant funding if any included with the proposal to enable project cost defrayment and if the grant request is less than 100%).
- If your project includes your own funds and/or any match funding, you must describe what this is and attach details including value, terms and source(s) of match funding.

Organisation Structure
If the group has no formal structure and is being supported by a lead organisation an internal agreement must be signed by all parties and submitted with the INRS project delivery plan.
This should:

- specify the expression of agreement to proceed;
- set out intentions of will and obligations, and
- define the role and responsibilities placed on each person, persons or organisation within the group.

Management Control
If you do not have full control of the land, you must provide written consent of all other parties who have management control of the land.

Designated / Protected Sites
If your project or any proposed activity on your application is on, or has the potential to impact, a protected site such as a SSSI, you must ensure that you have the relevant consents, permissions or support and submit these with your application.

Common Land
For common land applications, activity on common land must be supported by the written consent of the landowner for any actions which differ from the registered rights over the area of common land in question.

I am submitting supporting documents online by the deadline.

I am submitting supporting documents by mail by the deadline.

Please note that if further information is required this may delay the appraisal of the application so we recommend you follow the guidance carefully in order to provide the information requested. However, if anything is unclear or we require more information we will contact you.

You must select at least one method of supporting document submission in order to proceed to the next page.

I am submitting supporting documents online by the deadline.

I am submitting supporting documents by mail by the deadline.

When you have finished selecting your answer, select the **Next** button.

← Previous Save Next →

[Back to Contents](#)

Summary

Errors, Information and Summary

The next section will show any Errors on your application, and a Summary of your application.

The following screenshot shows the message that will display if there are errors and these will be identified for you to rectify:

INRS - Project Delivery Plan

Errors, Information and Summary

Previous Save

Important - Please review this summary. Please scroll down if applicable.

There are errors present on your form. Please review and correct any errors.

Introduction

Integrated Natural Resources

Privacy Notice

Privacy notice: Welsh Government grants

Business/Organisation Details

What type of Business/Organisation is this application for?

<input type="checkbox"/>	Sole Trader
<input type="checkbox"/>	Partnership
<input checked="" type="checkbox"/>	Public sector organisation
<input type="checkbox"/>	Co-operative, Industrial and Provident Society or Mutual
<input type="checkbox"/>	Charity

Print Cymraeg

The following screen shows the message that will display if there are no errors:

INRS - Project Delivery Plan Errors, Information and Summary [Previous](#) [Save](#) [Next](#)

Introduction Help

Privacy Notice

Business/Organisation Details ✓

The Project ✓

The Collaboration ✓

Strategic Fit ✓

Project Delivery ✓

Value For Money ✓

Financials and Compliance ✓

Complementary Funding ✓

Long Term Sustainability ✓

Risk and Risk Management ✓

Indicators and Outcomes ✓

Cross Cutting Themes ✓

Print Cymraeg

Important - Please review this summary. Please scroll down if applicable.

No Errors or Information Messages identified.

Introduction

Integrated Natural Resources

Privacy Notice

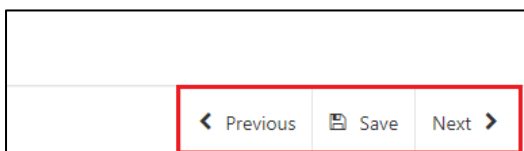
Privacy notice: Welsh Government grants

Business/Organisation Details

What type of Business/Organisation is this application for?	Sole Trader
	Partnership
	✓ Public sector organisation
	Co-operative, Industrial and Provident Society or Mutual
	Charity

The text you have written in any of the large text boxes will not display here but it will be shown in the PDF summary that will be sent to you via RPW Online once you have successfully submitted your application.

Once you have checked the summary and corrected any errors click on the **Next** Button.



[Back to Contents](#)

Declaration and Undertakings

You must read the Declaration and Undertakings section shown in the following screenshot and once you have done so, tick the box at the bottom to confirm you agree to these as shown in the screenshot below:

INRS - Project Delivery Plan Declaration and Undertakings

Help

- Introduction
- Privacy Notice
- Business/Organisation Details ✓
- The Project ✓
- The Collaboration ✓
- Strategic Fit ✓
- Project Delivery ✓
- Value For Money ✓
- Financials and Compliance ✓
- Complementary Funding ✓
- Long Term Sustainability ✓
- Risk and Risk Management ✓
- Indicators and Outcomes ✓
- Cross Cutting Themes ✓

Please tick the box to accept the declarations and undertakings.

I confirm that I have read and understood the relevant Scheme Rules and Guidance Notes and permit the Welsh Government to use my information to support my application.

I declare that the project would not be carried out without the grant requested and that the funding allocated is necessary for the project to proceed.

I undertake to meet any statutory obligations such as Health and Safety; employment; hygiene; environmental management and protection; animal or crop health and welfare that apply during the time of this project.

I understand that the Welsh Government may need to update the rules and conditions to take account of changes made to the Government of Wales Act 2006.

I agree to abide by any changes following notification by the Welsh Ministers.

I agree to comply with all applicable domestic, or international laws or regulations or official directives.

I have given details that are true, accurate and complete to the best of my knowledge and belief on this application and any supporting documentation.

I confirm that all pre-populated details are correct or have been amended if incorrect.

I undertake to notify Welsh Government of any planned changes to the nature or construction of this project prior to implementation.

I undertake to notify the Welsh Government of any other application for grant aid for this project.

I confirm that no work on this project has been undertaken other than consultancy work, site purchase,

Print Cymraeg

Once you have read the Declarations and Undertakings **tick** the box to confirm that you have read and agree to them.

INRS - Project Delivery Plan

Introduction

Privacy Notice

Business/Organisation Details ✓

The Project ✓

The Collaboration ✓

Strategic Fit ✓

Project Delivery ✓

Value For Money ✓

Financials and Compliance ✓

Complementary Funding ✓

Long Term Sustainability ✓

Risk and Risk Management ✓

Indicators and Outcomes ✓

Cross-Cutting Themes ✓

I agree to maintain adequate insurances to cover against the risks which may arise in connection with any property or any activity undertaken in delivery of the Purposes. We reserve the right to require you to provide proof of your insurance.

I understand that:

The Welsh Government may need to share some information about my Integrated Natural Resources Scheme application with other organisations and I agree to any necessary disclosures or exchanges of information.

The Welsh Government may also obtain information about me from certain other organisations, or provide information about me to them in order to verify the accuracy of the information, prevent or detect crime and protect public funds. These other organisations include government departments, local authorities and other bodies as appropriate.

The publication and disclosure of information by the Welsh Government will be in accordance with the obligations and duties under the Freedom of Information Act 2000, the Data Protection Act 2018 and the Environmental Information Regulations 2004. Other information provided may also be disclosed where permitted by law.

WARNING – Any person who makes a false declaration or fails to notify the Welsh Government of a material change to the information given in this application may be liable to prosecution. A false, inaccurate or incomplete statement or failure to notify the Welsh Government of any material changes to the information given in this application may result in termination of contract and/or recovery of any Payments.

I agree to the above declarations and undertakings *

Print Cymraeg Exit Previous Save Next

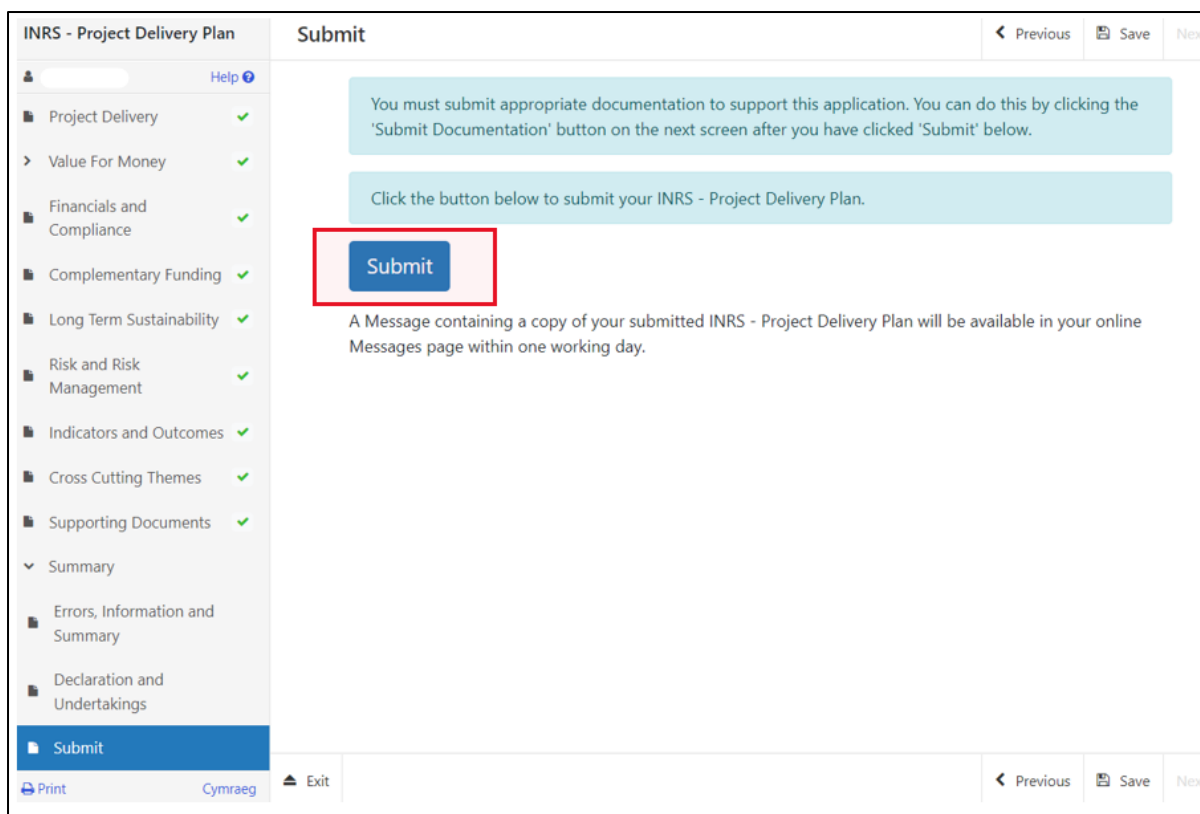
Click on the **Next** Button to continue to the Submission page.

Previous Save **Next**

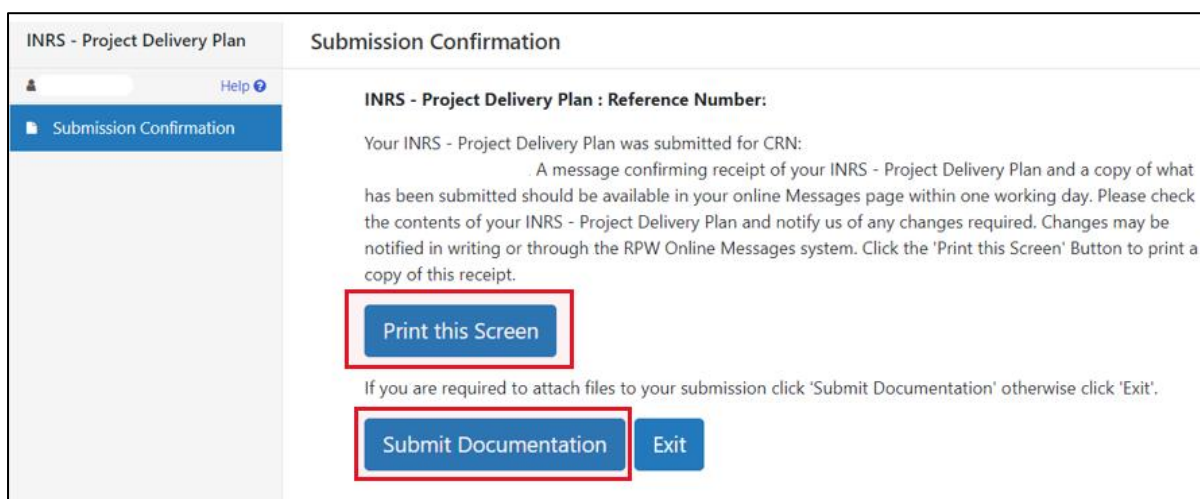
[Back to Contents](#)

Submission Page – Submit

To submit your INRS – Project Delivery Plan Grant Application Form click on the **Submit** Button.



Once submitted, you will see a Submission Confirmation page which you can print for your own records, by selecting the **Print this Screen** button.



You can now select the **Submit Documentation** button to go directly to your Messages page in RPW Online, or you can select the **Exit** button.

Please Note: Once the application is submitted, you cannot amend the items you have selected.

[Back to Contents](#)

Following Successful Submission

A summary of your completed INRS – Project Delivery Plan Grant Application Form will be added to the 'Messages' page on your RPW Online account under the title "Documents received by RPW". Ensure you check the information submitted thoroughly. If any of the information shown is incorrect, please reply to the Message detailing your concerns. You should do this as soon as you discover any incorrect information.

If you are encountering problems or are unable to access our website, please contact the RPW Online Helpdesk on 0300 062 5004.

What happens next?

Once you have submitted your application, it will be fully appraised for consideration of offer of contract. The assessment will consider where appropriate any supporting documentation submitted.

You will be informed of the outcome of your application, via your RPW Online account. If successful, you will be offered a contract which you will need to accept or decline via your RPW online account by the date specified in your offer letter.

Applications which are not successful will be informed via your RPW online account.

Please ensure that you follow the guidance as failure to do so may delay appraisal.

[Back to Contents](#)

Contacts

RPW Online

Access the RPW Online service via the Government Gateway at www.gateway.gov.uk, or once you have enrolled for the RPW Online service, access it via www.wales.gov.uk/rpwonline. If you are not yet registered with RPW Online, please refer to the Welsh Government website for the how to register guidance or call the Customer Contact Centre on 0300 062 5004.

Enquiries – Customer Contact Centre

For all enquiries, please contact the **RPW Customer Contact Centre**
Enquiries can be submitted via RPW Online at any time.

Access to Welsh Government offices for people with disabilities or special needs

If you have any special needs which you feel are not met by our facilities contact the Customer Contact Centre on 0300 062 5004. Welsh Government officials will then endeavour to make arrangements to accommodate your requirements.

Welsh Government Website

For all of the latest Agricultural and Rural Affairs information, visit the Welsh Government website. By visiting the website, you can also sign up to receive the Gwlad e-news letter.