



Llywodraeth Cymru
Welsh Government

Organic Conversion Scheme

Expression of Interest

How to complete guidance

Contents

Important Notice:	3
SECTION 1 – GETTING STARTED	4
RPW Online	4
Organic Conversion Expression of Interest	5
SECTION 2 – OVERVIEW OF NAVIGATION CONTROLS	6
SECTION 3 – THE APPLICATION	7
Start Application Page	7
Introduction	9
Privacy Notice	10
Eligibility Questions	11
Selected Parcels	13
Submission Page – Errors, Information and Summary	17
Submission Page – and Undertakings Declarations	18
Submission Page – Submit	19
Following Successful Submission	19
What happens next?	20
Contacts	21

Organic Conversion Scheme - Expression of Interest (Eoi)

Using RPW Online to Apply

Important Notice:

These instructions will give you step-by-step guidance on how to complete your Organic Conversion Scheme Expression of Interest (EOI).

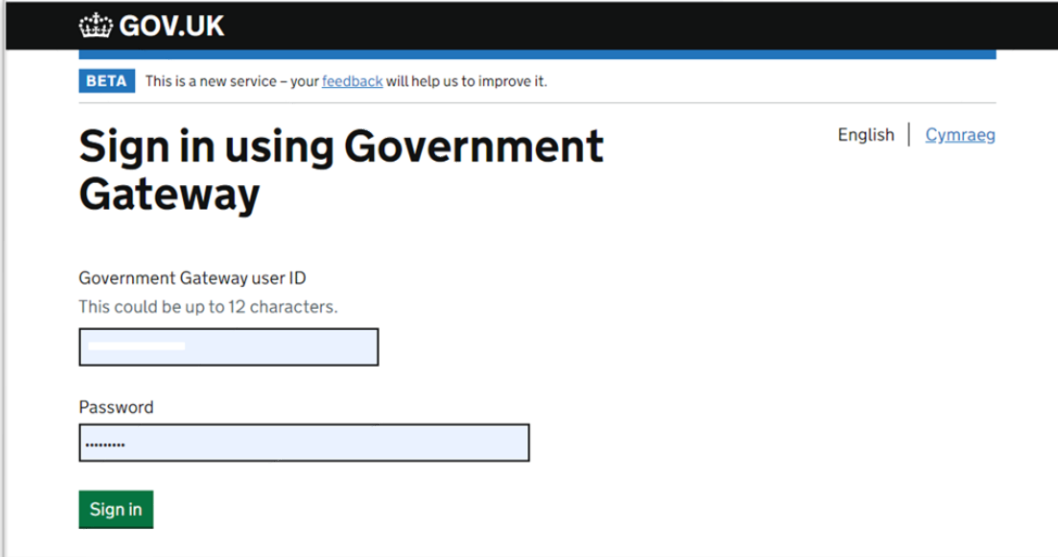
The Welsh Government produces this guidance in Welsh and English as required under the Welsh Government Welsh Language Scheme. Should you require a copy of this guide in the alternative language, you can access it from gov.wales by selecting the language switcher at the top of the page and re-opening the document

If you are encountering problems or are unable to access our website, please contact the RPW Online Helpdesk on 0300 062 5004.

SECTION 1 – GETTING STARTED

RPW Online

Log into your RPW Online Account – enter your User ID and Password in the boxes and click the **Log In** button.



The screenshot shows the GOV.UK 'Sign in using Government Gateway' page. At the top is the GOV.UK logo. Below it is a 'BETA' banner with the text 'This is a new service – your [feedback](#) will help us to improve it.' On the right, there are language links for 'English' and 'Cymraeg'. The main heading is 'Sign in using Government Gateway'. Below this, there are two input fields: 'Government Gateway user ID' (with a note 'This could be up to 12 characters.') and 'Password'. A green 'Sign in' button is located at the bottom left of the form area.

If you are encountering any problems or are unable to access your online account, please contact the RPW Online Helpdesk on 0300 062 5004.

Once logged in to your online account the RPW Online 'Homepage' will appear. This page will show information and messages you have received or sent, as well as being able to start and submit any available Applications.

Organic Conversion Expression of Interest

To start your Organic Conversion EOI, click the appropriate link under the **Start a Form** area as shown:

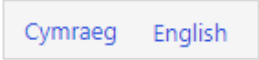


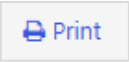








The screenshot displays the RPW Ar-Lein Online portal. At the top, there is a green header with the RPW logo and 'Ar-Lein Online' text. Below the header is a navigation bar with links: Home, ORN Details, Land, Correspondence, Forms, Contracts and Small Grants, and Woodland Plans. A warning message states: 'Please remember to sign out of your account when you have finished by clicking "Sign out" at the top right of the page. If you use a shared device, failing to sign out correctly could put your account and information at risk.' Another message says: 'When completing applications ensure you do not use your browser's back button.'

The main content area is titled 'Messages between You and RPW'. It lists several messages, including 'Dogfennau wedi dod i law Taliadau Gwledig Cymru / Documents received by RPW' and 'Llythyr Hysbysu / Notification Letter'. A 'Useful Links' sidebar on the right contains links for BOMS, Farming and scheme information, Bovine TB, Farm animal movements and identification, Farming Connect, Welsh Government Offices, Marine and Fisheries Grants, and EIO Cymru.

Below the messages is a 'Start a Form' section. It lists various forms and their availability, such as 'Single Application Form 2025 Available until 31/08/2025, 73 days left', 'Agricultural Diversification and Horticulture Application Available until 31/12/2099, 27223 days left', and 'Organic Conversion EOI'. A red arrow points to the 'Organic Conversion EOI' link.

SECTION 2 – OVERVIEW OF NAVIGATION CONTROLS

This is an overview of the Navigation controls on each page that you will need to use to complete your Application:

	<p>Located on the bottom left side of the page where applicable. This will allow you to choose the language your Application is displayed in.</p>
	<p>Located at the top left of each page where applicable. This button will take you to the <i>Using RPW Online to Apply</i> document for the scheme.</p>
	<p>Located at the top right and bottom right of each page where applicable, these buttons will allow you to move forwards and backwards between pages of your Application.</p>
	<p>Located at the bottom left of each page where applicable, this button will allow you to Print a snapshot of your Application in its current state. Important note: Printed copies of your Application will not be accepted for submission.</p>
	<p>Located at the top right and bottom right of each page where applicable, click this button to save any changes made. Clicking this button will also check to see if changes made to the current page are acceptable.</p>
	<p>Located at the bottom left of each page where applicable, click to exit your Application. Changes are saved automatically.</p>
<div data-bbox="252 1373 472 1431">    </div> <div data-bbox="331 1485 389 1543">  </div> <div data-bbox="331 1597 389 1655">  </div> <div data-bbox="331 1709 389 1767">  </div>	<p>These indicators appear next to each section of your Application, on the left side of the page.</p> <p>The green tick appears when entries made in a section are acceptable.</p> <p>The red cross appears where a required section/page hasn't been viewed yet, or if there are errors that need to be corrected.</p> <p>The blue Information icon appears where an Information message has been triggered due to a change made on the form.</p>

SECTION 3 – THE APPLICATION

Start Application Page

Once you have selected the appropriate link to start your Expression of Interest, you will see the following page.

Home My Details ▾ Land ▾ Correspondence 6 ▾ Forms Contracts and Small Grants ▾

Start Application start an application or claim

You have asked to complete the following application online: **Organic Conversion EOI**.

RPW Online will prompt you for the information required by the form. By starting this application online you are not committing to submitting it online; you may Exit the process at any time. If you Exit the application, you can come back later to complete the remainder, RPW Online will have saved the information you entered in your previous session.

The application will not be submitted to the Welsh Government until you click the 'Submit' option at the end of the process. Once you have submitted the application you will not be able to make changes to it using RPW Online.

The application must be submitted to Welsh Government by . !. You will not be able to submit the form after this date even if you started filling in the form on or before .

If you have any problems completing your **Organic Conversion EOI** then you can also contact 'Customer Contact Centre' for further guidance.

Please check that the Customer Details and Online Preferences shown below are correct before submitting your application. If incorrect, you can change them now by clicking the Customer Details or Online Preferences links below.

Customer Details	Online Preferences
Trading Title	Email or SMS (Text) Preference
Address	Email Address
	Mobile Number
Postcode	
Telephone Number	
Email Address	
Number of Partners	

[Start](#) [Cancel](#)

Before commencing, please check that the details shown are correct. If needed, you can make changes by clicking the **Customer Details** link or the **Online Preferences** link.

If the details shown are correct, select the **Start** button. This will take you to the Introduction screen.

Note: If you exit an in-progress Application, the changes will be saved to continue later. This page will change to **Continue Application** when revisited. There will be an additional option to restart your application if necessary – click **Start Again** to delete your current Application. You may then begin the submission process again.

PP Test User 21 - Viewing CRN Change Customer Cymraeg | Sign out

Home CRN Details Land Correspondence Forms Contracts and Small Grants Woodland Plans

Continue Application continue an application or claim

You have asked to complete the following application online: **Organic Conversion EOI**. You already have an application in progress. Please click 'Continue' to continue with your **Organic Conversion EOI**.

You may choose to remove your existing **Organic Conversion EOI** and start again. This will undo all of the changes that you have made since starting your **Organic Conversion EOI** and the new **Organic Conversion EOI** will be populated with the latest available data. If you wish to do so, click **Start Again**.

RPW Online will prompt you for the information required by the form. By starting this application online you are not committing to submitting it online; you may exit the process at any time. If you exit the application, you can come back later to complete the remainder. RPW Online will have saved the information you entered in your previous session.

The application will not be submitted to the Welsh Government until you click the 'Submit' option at the end of the process. Once you have submitted the application, you will not be able to make changes to it using RPW Online.

The application must be submitted to Welsh Government (by on or before 31 July 2025).

You will not be able to submit the form after this date even if you started filling in the form.

If you have any problems completing your **Organic Conversion EOI** then you can also contact 'Customer Contact Centre' for further guidance.

Please check that the Customer Details and Online Preferences shown below are correct before submitting your application. If incorrect, you can change them now by clicking the Customer Details or Online Preferences links below.

[Customer Details](#)

Address

[Online Preferences](#)

Email or SMS (Text) Preference

Email Address

Mobile Number

Postcode

Telephone Number

Number of Partners 1

Continue working on the **Organic Conversion EOI** which was last updated on 07/07/2025 at 10:25 by PP Test User 21

[Continue](#) [Back](#)

[Guidance Documents](#) [Contact Us](#) [Copyright Statement](#) [Accessibility Statement](#) [Cookies](#) [Privacy](#)

Introduction

This page provides key messages about the Application. Please ensure you read them thoroughly before you begin.

It also provides links to the relevant Guidance Booklet and How to Complete Guidance on the Welsh Government website.

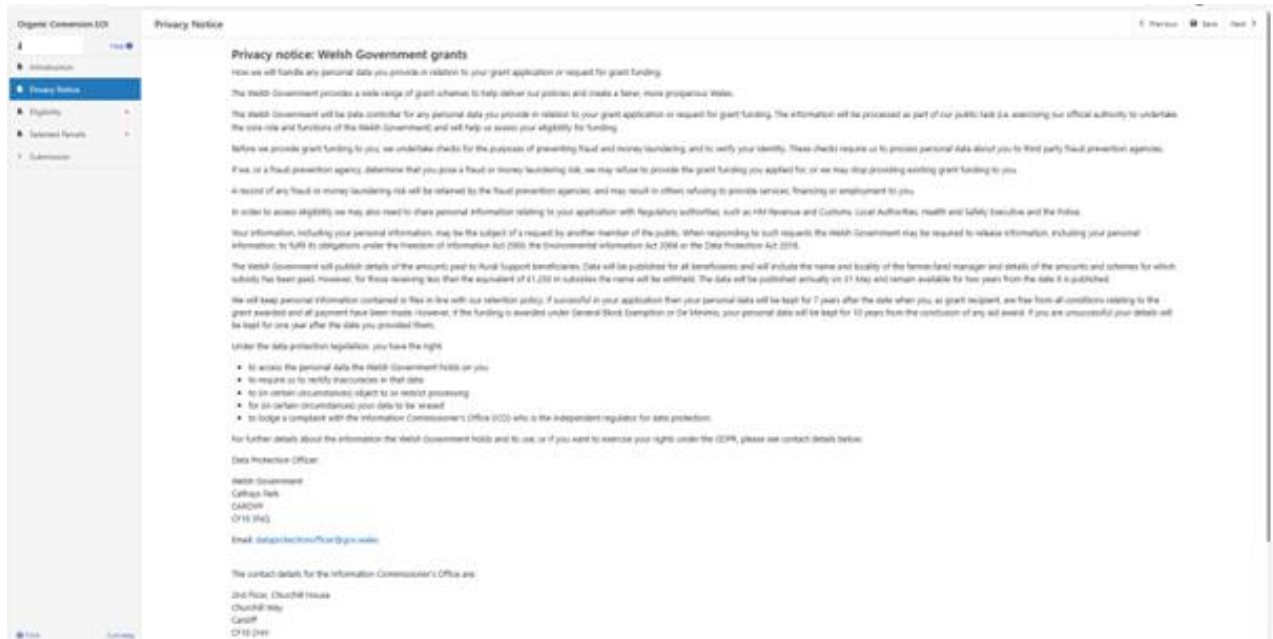
The screenshot shows the 'Organic Conversion EOI' application interface. The left sidebar contains a menu with 'Introduction' (selected), 'Privacy Notice', 'Eligibility', 'Selected Parcels', and 'Submission'. The main content area is titled 'Introduction' and features the 'Organic Conversion Scheme' heading. Below this, a paragraph describes the scheme, followed by a bulleted list of objectives: 'Sustainable production of food and other goods', 'Mitigating and adapting to climate change', 'Maintain and enhance the resilience of ecosystems and the benefits they provide', and 'Conserve and enhance the countryside and cultural resources and promote public access to and engagement with them, and to sustain the Welsh language and promote and facilitate its use'. A red box highlights the text 'Please read the Organic Conversion Scheme - Guidance before submitting an Expression of Interest. For help in filling in your application, please see the How to Complete instructions.' Two red arrows point from this text to two separate callout boxes. The first callout box, on the left, contains the text: 'Before completing this Application, please ensure you have read the associated Rules Booklet accessible by clicking this Link.' The second callout box, on the right, contains the text: 'Link to the How to Complete Instructions (this document)'. The top right of the page shows the 'Llywodraeth Cymru Welsh Government' logo and navigation buttons: '< Previous', 'Save', and 'Next >'. The bottom of the page shows a footer with 'Print', 'Cymraeg', 'Exit', and the same navigation buttons.

Once you have read and understood the Rules Booklet and Key Messages click **Next** to advance to the next screen of the Application.

Privacy Notice

This screen details how the Welsh Government will handle information submitted as part of your Expression of Interest.

Please ensure you read and understand how your data will be used.



Once you have read the information click on the **Next Button**.

Eligibility Questions

You must answer all questions on this page.

You are eligible to apply if:

- You are registered with the Welsh Government and have been issued with a Customer Reference Number (CRN). Please refer to the Welsh Government website for the how to register guidance or call the RPW Customer Contact Centre on 0300 062 5004
- You are a farmer carrying out the primary production of agricultural products
- You have 3ha of eligible agricultural land registered with RPW in Wales or
- You are able to demonstrate over 550 standard labour hours

We will check if you have an eligible Basic Payment Scheme 2024 claim to verify if you are a primary producer of agricultural products and you have 3ha of eligible agricultural land in Wales.

If you have not submitted a BPS claim or we are unable to verify the land, you must submit documentary evidence with your EoI to verify that you are a primary producer of agricultural products and that you meet either the 3ha or 550 standard labour hours' eligibility criteria.

Land entered into an Organic Conversion Scheme contract must be continuously certified with an Organic Control Body (OCB) for the 5-year duration of the contract, commencing 1 January 2026.

Existing organic producers can apply on land not currently certified as organic or not currently in conversion.

There are basic data integrity checks built into this page and any errors or information messages will appear once you either 'Save' or click 'Next'.

The screenshot shows the 'Organic Conversion SOR' interface, specifically the 'Eligibility' section. On the left is a sidebar with a menu containing 'Introduction', 'Privacy Notice', 'Eligibility' (highlighted), 'Selected Records', and 'Submission'. The main content area is titled 'Eligibility' and includes a 'Previous' button and a 'Next' button. A red asterisk indicates mandatory questions. The first question is 'I confirm that our business is a primary producer of agricultural products.' with a checkbox. Below this is a light blue information box stating 'We may request proof that you qualify as a primary producer of agricultural products.' The next two questions are 'Are you registered with an Organic Control Body?' and 'Are you a milk producer?', both with radio button options for 'Yes' and 'No'.

Organic Conversion SDR Eligibility Previous Save Next

Questions marked with * are mandatory.

I confirm that our business is a primary producer of agricultural products. *

You must be a primary producer of agriculture products to apply for this scheme.

We may request proof that you qualify as a primary producer of agricultural products.

Are you registered with an Organic Control Body? *

☐ Yes ☐ No
This is a mandatory question, please answer it.

Are you a milk producer? *

☐ Yes ☐ No
This is a mandatory question, please answer it.

Organic Conversion SDR Eligibility Previous Save Next

Questions marked with * are mandatory.

I confirm that our business is a primary producer of agricultural products. *

You must be a primary producer of agriculture products to apply for this scheme.

We may request proof that you qualify as a primary producer of agricultural products.

Are you registered with an Organic Control Body? *

☒ Yes ☐ No
This is a mandatory question, please answer it.

Is any of the land included in this application registered as undergoing conversion to fully organic? *

☒ Yes ☐ No

Have you previously received funding on any of the land included in this application from the Welsh Government under a previous Organic scheme? *

☐ Yes ☒ No

These field parcels are eligible for the Organic Conversion Scheme.

Are you a milk producer? *

☒ Yes ☐ No
This is a mandatory question, please answer it.

How many dairy cows are on the holding? (12 months or more) *

How many dairy cow replacements are on your holding? (6 - 12 months) *

How many dairy goats are on the holding? (6 months or more) *

How many dairy goat replacements are on your holding? (less than 6 months) *

How many dairy sheep are on your holding? (6 months or more) *

How many dairy sheep replacements are on your holding? (less than 6 months) *

Do you have any other dairy animals? Please specify: *

☒ Yes ☐ No

Enter details: *

0/255

How many other dairy animals are on your holding? (12 months or more) *

Once you have answered all the questions click on the **Next Button**.

Selected Parcels

You must have management control over the land.

Rented land is only eligible if you can guarantee continuous management control for the five-year term of the Organic Conversion Scheme Grant Award.

To be eligible to receive 2 years of conversion payments, a land parcel entered into the Organic Conversion Scheme Grant Award must have started conversion after the offer of an Organic Conversion Scheme Grant Award and before 1 January 2026.

Only whole field parcels are eligible for an Organic Conversion Scheme Grant Award.

All field parcels must be located in Wales.

Only Common Land which is used for grazing and where you are the sole registered grazier shall be eligible for consideration for an Organic Conversion Scheme Grant Award.

Listed in the table are all your registered field parcels, please select the field parcels that meet the eligibility criteria you wish to enter for Organic Conversion. You may use this screen to add field parcels not currently registered with RPW, but you must submit a Manage My Land alongside this application. Please read the [Organic Conversion - Guidance](#) to ensure the field parcels meet the eligibility criteria.

You do not have to include all land on your holding for Organic conversion.

Selected Parcels						< Previous	Size	Next >
Parcels List								
Listed in the table below are all of your registered field parcels, please select the field parcels that meet the eligibility criteria you wish to enter for Organic Conversion. You may use this screen to add field parcels not currently registered with RPW, but you must submit a Manage My Land alongside this application. Please read the Organic Conversion - Guidance to ensure the field parcels meet the eligibility criteria.								
Sheet Reference	Field Number	Field Name	Field Area	Eligible Organic Area	Selected	Add Field Parcel		
SQ2481	1548		0.64	0.00	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2481	6069		7.13	7.13	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2481	6438		3.51	3.51	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2481	8348		4.18	4.18	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2481	9275		5.81	5.71	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2557	6795		2.19	0.01	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2557	7412		2.78	2.77	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2557	7444		2.91	2.88	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2557	8533		5.02	5.02	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2557	9153		2.75	2.75	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2561	0360		3.26	3.26	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2561	0796		4.07	4.05	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2561	1678		1.80	1.76	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2561	1757		4.97	4.97	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2561	2187		0.94	0.03	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2561	2595		1.58	1.58	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2561	2752		3.95	3.95	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2561	3947		3.97	3.87	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2561	5068		4.08	4.08	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2561	5383		3.46	3.46	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2562	1854		2.81	2.81	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2562	2423		1.68	1.63	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2562	2435		3.62	3.62	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2562	2509		4.04	4.04	<input type="checkbox"/>	<input type="button" value="Add"/>		
SQ2562	3816		0.09	0.06	<input type="checkbox"/>	<input type="button" value="Add"/>		

To select a parcel click on **Modify**

Selected Parcels

Parcels List

Listed in the table below are all of your registered field parcels, please select the field parcels that meet the eligibility criteria you wish to enter for Organic Conversion. You may use this screen to add field parcels not currently registered with RPN, but you must submit a Manage My Land alongside this application. Please read the Organic Conversion - Guidance to ensure the field parcels meet the eligibility criteria.

Sheet Reference	Field Number	Field Name	Field Area	Eligible Organic Area	Selected	
SD1665	6388		7.94	7.44		Add Field Parcel
SD1666	9191		1.80	1.41		Modify
SD1666	4511		5.10	5.10		Modify
SD1666	4624		0.24	0.24		Modify
SD1666	5615		0.23	0.23		Modify

Organic Conversion EOI

Selected Parcels - Parcels List

Cancel x Save and Return ↩

Introduction

Privacy Notice

Eligibility

Selected Parcels

Submission

Sheet Reference

Field Number

Field Name

Field Area

Eligible Organic Area

Selected

SN9346

7382

3.12

3.12

☒

Click Save and Return

The parcel will the show on screen with a tick

Selected Parcels

Parcels List

Listed in the table below are all of your registered field parcels, please select the field parcels that meet the eligibility criteria you wish to enter for Organic Conversion. You may use this screen to add field parcels not currently registered with RPN, but you must submit a Manage My Land alongside this application. Please read the Organic Conversion - Guidance to ensure the field parcels meet the eligibility criteria.

Sheet Reference	Field Number	Field Name	Field Area	Eligible Organic Area	Selected	
SD2461	5548		0.54	0.00		Modify
SD2461	6069		7.13	7.13	✓	Modify
SD2461	6438		3.51	3.51	✓	Modify
SD2461	8348		4.18	4.18		Modify
SD2461	9275		5.81	5.71	✓	Modify
SD2557	6735		2.19	0.01		Modify
SD2557	7412		2.78	2.77		Modify
SD2557	7444		2.91	2.88	✓	Modify
SD2557	8533		5.02	5.02		Modify
SD2557	9153		2.75	2.75		Modify
SD2561	0360		3.26	3.26	✓	Modify
SD2561	0796		4.07	4.05		Modify
SD2561	1678		1.80	1.76		Modify

To add a field parcel click on the Add Field Parcel button.

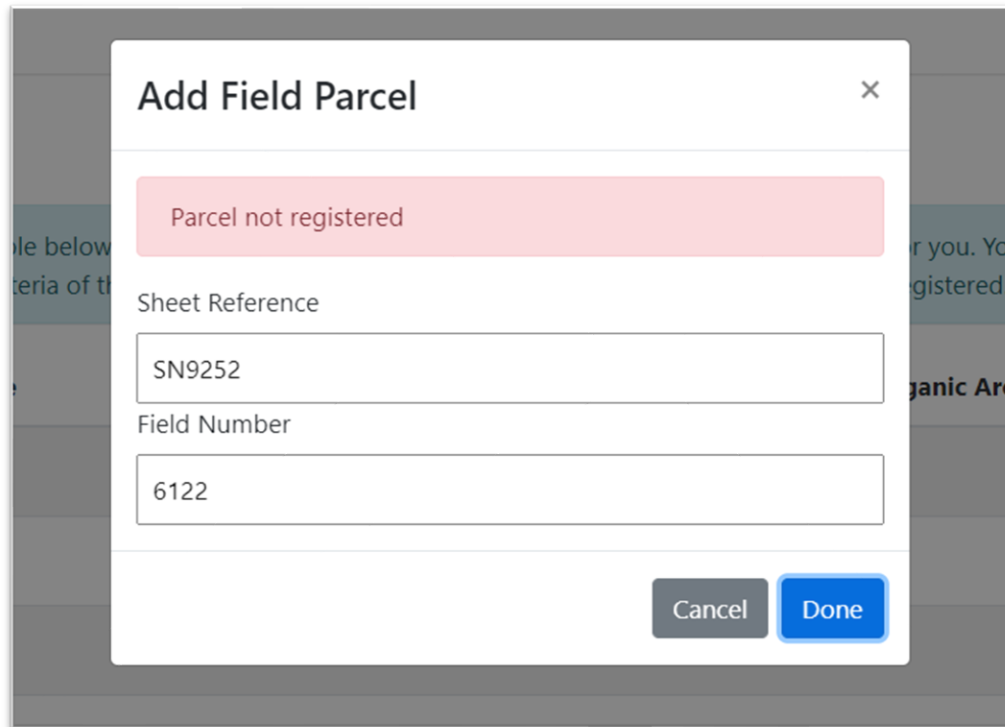
Selected Parcels

Parcels List

Listed in the table below are all of your registered field parcels, please select the field parcels that meet the eligibility criteria you wish to enter for Organic Conversion. You may use this screen to add field parcels not currently registered with RPN, but you must submit a Manage My Land alongside this application. Please read the Organic Conversion - Guidance to ensure the field parcels meet the eligibility criteria.

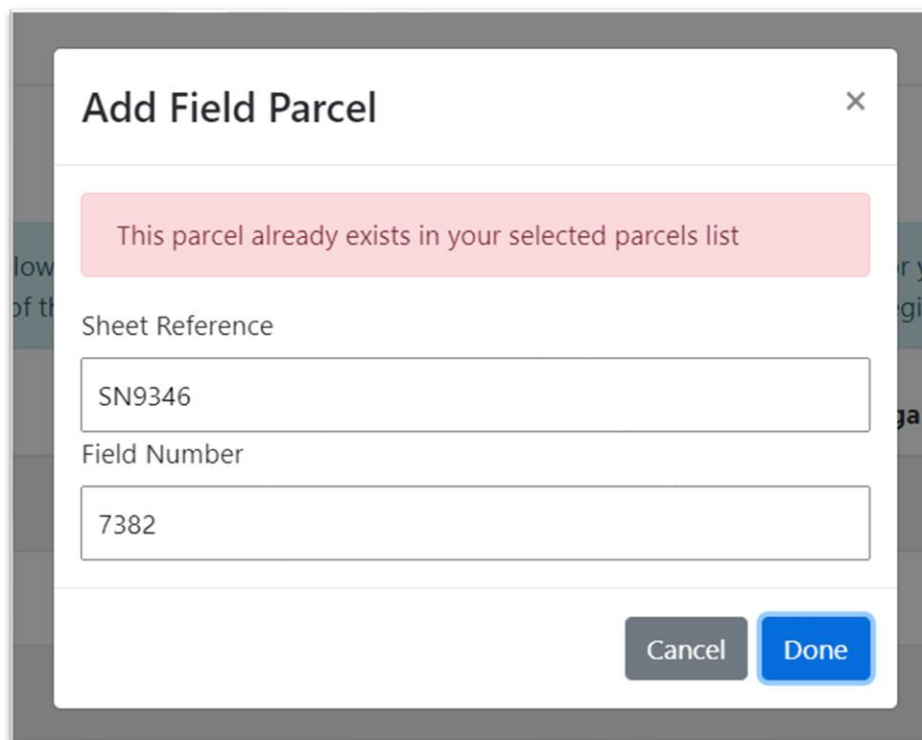
Sheet Reference	Field Number	Field Name	Field Area	Eligible Organic Area	Selected	
SD2461	5548		0.54	0.00		Add Field Parcel
SD2461	6069		7.13	7.13	✓	Modify
SD2461	6438		3.51	3.51	✓	Modify
SD2461	8348		4.18	4.18		Modify
SD2461	9275		5.81	5.71	✓	Modify
SD2557	6735		2.19	0.01		Modify
SD2557	7412		2.78	2.77		Modify
SD2557	7444		2.91	2.88	✓	Modify
SD2557	8533		5.02	5.02		Modify
SD2557	9153		2.75	2.75		Modify
SD2561	0360		3.26	3.26	✓	Modify
SD2561	0796		4.07	4.05		Modify
SD2561	1678		1.80	1.76		Modify

If you enter incorrect parcel details the following error will appear



The screenshot shows a modal dialog titled "Add Field Parcel" with a close button (X) in the top right corner. A red error banner at the top contains the text "Parcel not registered". Below this, there are two input fields: "Sheet Reference" with the value "SN9252" and "Field Number" with the value "6122". At the bottom right, there are two buttons: "Cancel" (grey) and "Done" (blue).

If you enter a parcel that's already registered, then the following error message will appear



The screenshot shows a modal dialog titled "Add Field Parcel" with a close button (X) in the top right corner. A red error banner at the top contains the text "This parcel already exists in your selected parcels list". Below this, there are two input fields: "Sheet Reference" with the value "SN9346" and "Field Number" with the value "7382". At the bottom right, there are two buttons: "Cancel" (grey) and "Done" (blue).

As you add and select parcels the running total of eligible area will show here along with the total number of parcels selected.

The screenshot shows the 'Organic Conversion EOI' interface. On the left is a sidebar with navigation links: Introduction, Privacy Notice, Eligibility (marked with a green check), Selected Parcels (highlighted in blue with a checkmark icon), and Submission. The main area displays a table of selected parcels. Below the table, two summary statistics are shown: 'Total eligible area for organic conversion' with a value of 42.40, and 'Total Number of parcels selected' with a value of 26. At the bottom right, there are navigation buttons: 'Previous', 'Save' (highlighted with a red box), and 'Next'.

SN	Area (ha)	Eligible Area (ha)	Total Area (ha)	Status	Action
SN9352	4869	1.64	1.64	✓	Modify
SN9352	5129	1.75	1.75	✓	Modify
SN9352	5444	1.38	1.38	✓	Modify
SN9352	5859	2.12	2.12	✓	Modify
SN9352	6630	1.8	1.8	✓	Modify
SN9352	6848	2.86	2.86	✓	Modify
SN9453	5410	1.22	1.22	✓	Modify
SN9453	6314	0.5	0.5	✓	Modify
SN9453	7715	0.75	0.75	✓	Modify

Total eligible area for organic conversion: 42.40

Total Number of parcels selected: 26

Navigation: Previous, **Save**, Next

If you are adding or selecting parcels click on the **Save Button** to refresh the page to ensure that it displays the correct details. Once you have completed the parcel information click on the **Next Button**.

Once the EOI is submitted, you cannot amend the parcels you have selected.

Submission Page – Errors, Information and Summary

Organic Conventions EOL

Errors, Information and Summary

PreviousNextSave

1

Introduction

Privacy Notice

Eligibility

Selected Parcels

Submission

Errors, Information and Summary

Declaration and Undertaking

Submit

Important: Please review this summary. Please scroll down if applicable.

There are errors present on your form. Please review and correct any errors.

Introduction

Organic Conventions Scheme

Privacy Notice

Privacy notice: Welsh Government grants

Eligibility

I confirm that our business is a primary producer of agricultural products. *

Are you registered with an Organic Control Body?

YesNo

Is any of the land included in this application registered as undergoing conversion or fully organic?

YesNo

This is a mandatory question please answer it.

Have you previously received funding on any of the land included in this application from the Welsh Government under a previous Organic scheme?

YesNo

This is a mandatory question please answer it.

Are you a milk producer?

YesNo

This is a mandatory question please answer it.

Selected Parcels		
Parcels List		
1	Sheet Reference	502461
	Field Number	3540
	Field Name	
	Field Area	0.64
	Eligible Organic Area	0.00
	Selected	
2	Sheet Reference	502461
	Field Number	4009
	Field Name	
	Field Area	7.13
	Eligible Organic Area	7.13
	Selected	
3	Sheet Reference	502461
	Field Number	6438
	Field Name	
	Field Area	3.51
	Eligible Organic Area	3.51
	Selected	
4	Sheet Reference	502461
	Field Number	8340
	Field Name	
	Field Area	4.18
	Eligible Organic Area	4.18
	Selected	
5	Sheet Reference	502461
	Field Number	9275
	Field Name	
	Field Area	5.89
	Eligible Organic Area	5.71
	Selected	
6	Sheet Reference	502557
	Field Number	6735
	Field Name	
	Field Area	2.19
	Eligible Organic Area	0.01
	Selected	
7	Sheet Reference	502557
	Field Number	7412
	Field Name	
	Field Area	2.78
	Eligible Organic Area	2.77
	Selected	

This gives a summary of the items you have selected and informs you of any errors or information messages on your application.

Organic Conventions EOL

Errors, Information and Summary

PreviousNextSave

1

Introduction

Privacy Notice

Eligibility

Selected Parcels

Submission

Errors, Information and Summary

Declaration and Undertaking

Submit

Important: Please review this summary. Please scroll down if applicable.

No Errors or Information Messages Identified.

Introduction

Organic Conventions Scheme

Privacy Notice

Privacy notice: Welsh Government grants

Eligibility

I confirm that our business is a primary producer of agricultural products. *

Are you registered with an Organic Control Body?

YesNo

Is any of the land included in this application registered as undergoing conversion or fully organic?

YesNo

Have you previously received funding on any of the land included in this application from the Welsh Government under a previous Organic scheme?

YesNo

Are you a milk producer?

YesNo

Once you have checked the summary and corrected any errors click on the **Next Button**.

17

Submission Page – and Undertakings Declarations

You must read the Declarations and Undertakings and **tick** the box to confirm that you have read and agree them.

Organic Conversion EOI

Declaration and Undertakings

1. Introduction

2. Privacy Notice

3. Eligibility

4. Selected Details

5. Submission

6. Error Information and Summary

7. Declaration and Undertakings

8. Submit

Please tick the box to accept the declarations and undertakings.

I confirm that I have read and understood the relevant Scheme Rules and Guidance Notes and permit the Welsh Government to use my information to support my application.

I declare that the project would not be carried out without the grant requested and that the funding allocated is necessary for the project to proceed.

I undertake to meet any statutory obligations such as Health and Safety, employment, hygiene, environmental management and protection, animal or crop health and welfare that apply during the time of this project.

I understand that the Welsh Government may need to update the rules and conditions to take account of changes made to the Government of Wales Act 2006.

I agree to abide by any changes following notification by the Welsh Ministers.

I agree to comply with all applicable domestic, or international laws or regulations or official directives.

I have given details that are true, accurate and complete to the best of my knowledge and belief on this application and any supporting documentation.

I confirm that all pre-populated details are correct or have been amended if incorrect.

I undertake to notify Welsh Government of any planned changes to the nature or construction of this project prior to implementation.

I undertake to notify the Welsh Government of any other application for grant aid for this project.

I confirm that no work on this project has been undertaken other than consultancy work, site purchase, the obtaining of quotations, or the drawing up of site plans.

I acknowledge that neither Welsh Government nor any advisor appointed by Welsh Government shall be responsible for any advice given, including without limit any advice given in relation to this application or business development plan, and that I am solely responsible for all business decisions undertaken.

I undertake to notify Welsh Government of any changes to the details provided in the Applicant Details part of the form.

I understand that the Welsh Government displays 'Error' and 'Information' messages in the sections of the application only as an aid for completion and submission of the application.

I will allow officers of the Welsh Government or their duly authorised agent, access to and inspect land and any relevant equipment, facilities and all records and information needed to establish my eligibility and the accuracy of the information provided for which I am making this application.

I agree.

Not to undertake work prior to entering the Organic Conversion Scheme that damages the environment and understand that such action could result in rejection of my application.

I agree to maintain adequate insurances to cover against the risks which may arise in connection with any property or any activity undertaken in delivery of the Purpose. We reserve the right to require you to provide proof of your insurance.

I understand that:

The Welsh Government may need to share some information about my Organic Conversion Scheme application with other organisations and I agree to any necessary disclosures or exchanges of information.

The Welsh Government may also obtain information about me from certain other organisations, or provide information about me to them in order to verify the accuracy of the information, prevent or detect crime and protect public funds. These other organisations include government departments, local authorities and other bodies as appropriate.

The publication and disclosure of information by the Welsh Government will be in accordance with the obligations and duties under the Freedom of Information Act 2000, the Data Protection Act 2018 and the Environmental Information Regulations 2004. Other information provided may also be disclosed where permitted by law.

WARNINGS - Any person who makes a false declaration or fails to notify the Welsh Government of a material change to the information given in this application may be liable to prosecution. A false, inaccurate or incomplete statement or failure to notify the Welsh Government of any material changes to the information given in this application may result in termination of contract and/or recovery of any Payments.

I agree to the above declarations and undertakings *

Once you have read and agreed the Declarations and Undertakings click on the **Next Button**.

I agree to the above declarations and undertakings *

☒

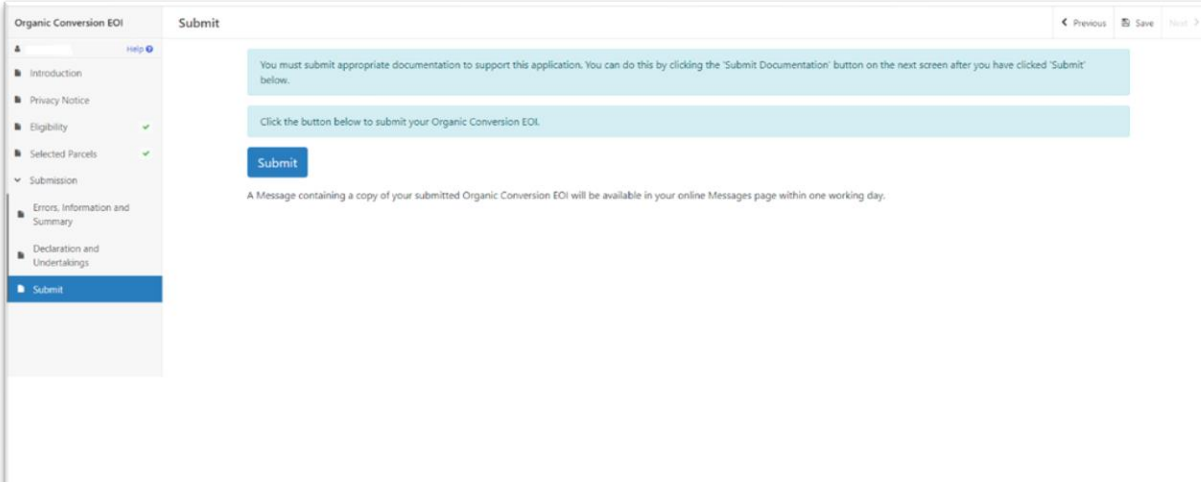
Previous

Save

Next

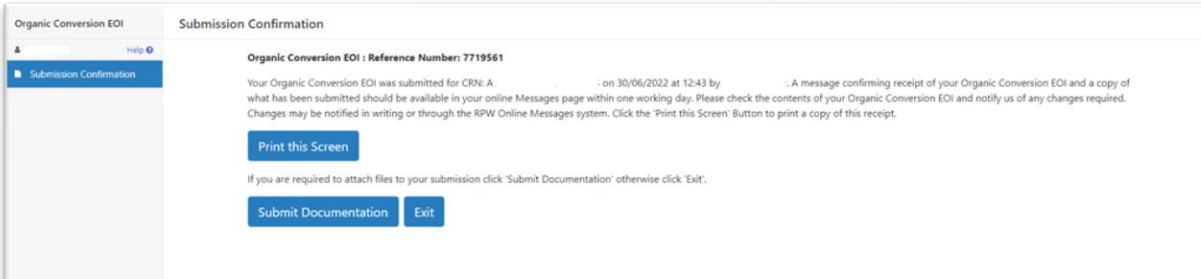
Submission Page – Submit

To submit your Organic Conversion Expression of Interest click on the **Submit Button**.



The screenshot shows the 'Submit' page of the Organic Conversion EOI system. On the left is a navigation menu with options: Introduction, Privacy Notice, Eligibility (marked with a green check), Selected Parcels (marked with a green check), Submission (expanded), Errors, Information and Summary, Declaration and Undertakings, and Submit (highlighted in blue). The main content area has a title 'Submit' and navigation buttons 'Previous', 'Save', and 'Next'. It contains a light blue box with instructions: 'You must submit appropriate documentation to support this application. You can do this by clicking the 'Submit Documentation' button on the next screen after you have clicked 'Submit' below.' Below this is another light blue box stating 'Click the button below to submit your Organic Conversion EOI.' and a blue 'Submit' button. At the bottom, a message states: 'A Message containing a copy of your submitted Organic Conversion EOI will be available in your online Messages page within one working day.'

Once submitted, you will receive a confirmation which you can print for your own records.



The screenshot shows the 'Submission Confirmation' page. The left navigation menu has 'Submission Confirmation' highlighted. The main content area has a title 'Submission Confirmation' and displays the following information: 'Organic Conversion EOI : Reference Number: 7719561', 'Your Organic Conversion EOI was submitted for CRN: A', and 'on 30/06/2022 at 12:43 by'. A message states: 'A message confirming receipt of your Organic Conversion EOI and a copy of what has been submitted should be available in your online Messages page within one working day. Please check the contents of your Organic Conversion EOI and notify us of any changes required. Changes may be notified in writing or through the RPW Online Messages system. Click the 'Print this Screen' Button to print a copy of this receipt.' Below this is a blue 'Print this Screen' button. At the bottom, a message states: 'If you are required to attach files to your submission click 'Submit Documentation' otherwise click 'Exit'.' and there are two buttons: 'Submit Documentation' and 'Exit'.

Once the EOI is submitted, you cannot amend the items you have selected.

Following Successful Submission

A summary of your completed Organic Conversion Scheme Expression of Interest will be added to the 'Messages' page on your RPW Online account under the title "Documents received by RPW". Ensure you check the information submitted thoroughly. If any of the information shown is incorrect, please reply to the Message detailing your concerns. You should do this as soon as you discover any incorrect information.

If you are encountering problems or are unable to access our website, please contact the RPW Online Helpdesk on 0300 062 5004

What happens next?

All eligible Eols received by the Welsh Government will be considered for selection.

The selection process will analyse the potential for each Eols' ability to contribute to key environmental objectives of the Organic Conversion Scheme.

Please read the [Organic Conversion Scheme guidance](#) for further information on the selection and scoring process.

If you are offered a contract, you must accept or decline the offer within 30 calendar days of the date of the offer.

Once a contract has been offered, you cannot make any changes.

If you do not accept the contract within 30 calendar days, the contract offer will be withdrawn.

We will issue a reminder via your RPW Online account prior to the deadline date in your letter.

Contacts

RPW Online

Access the RPW Online service via the Government Gateway at www.gateway.gov.uk, or once you have enrolled for the RPW Online service, access it via www.wales.gov.uk/RPWOnline. If you are not yet registered with RPW Online, please refer to the Welsh Government website for the how to register guidance or call the Customer Contact Centre on 0300 062 5004.

Enquiries – Customer Contact Centre

For all enquiries, please contact the [RPW Customer Contact Centre](#)
Enquiries can be submitted via RPW Online at any time.

Access to Welsh Government offices for people with disabilities or special needs

If you have any special needs which you feel are not met by our facilities contact the Customer Contact Centre on 0300 062 5004. Welsh Government officials will then endeavour to make arrangements to accommodate your requirements.

Welsh Government Website

For all of the latest Agricultural and Rural Affairs information, visit the Welsh Government website. By visiting the website, you can also sign up to receive the Gwlad e-news letter.