

NHS Wales Public Accountability Meetings

The Cabinet Secretary for Health & Social Care aims to conduct the current Joint Executive Team meetings as live public accountability sessions with each health organisation throughout this financial year. These meetings with NHS Chairs will be vital in helping Welsh Ministers guarantee that the NHS Wales aligns with our priorities and improves public transparency in our accountability procedures.

The focus of these meetings will be on operational delivery throughout the year, addressing health board plans, financial status and forecasts, quality and safety, as well as delivery risks.

The meetings will be interactive, supported by a bilingual written evidence paper submitted at least 10 working days in advance of the meeting. An agenda and data pack will be circulated in advance of each meeting.

Meetings will take place in person at Welsh Government offices, and we will use Microsoft Teams Live Events to broadcast video and meeting content to large online audiences, facilitating one-to-many communication. Each event can host up to 10 attendees from each health board in person, while others can join remotely. Each attendee will be provided with a name badge which will be issued at reception when they arrive.

The link to the MS Teams live event will be available on the Welsh Government website. When participants join the live event, their personal information will be anonymised, and they will not have access to the Q&A feature.

An automated transcript of the meeting will be created to assist with the meeting minutes. Once the minutes are finalised, the transcript will be deleted, and the minutes will be accessible on the Welsh Government website.

Previous recordings and agendas will be archived on the website for future reference.

Personal Data.

Participation in these meetings will involve Welsh Government, as data controller, processing your personal data. We will do so under our public task and the official authority vested in us. Your name and email address are necessary to access the venue and participate in the event. If you do not provide this information, we may be unable to grant access or facilitate your participation.

We will collect information about your accessibility requirements, car registration number etc, with your consent, to ensure a safe and inclusive environment.

The meeting will be open to the public and recorded for later use. This implies that your personal data including your voice, face, and name will be visible to the audience during the event. The recording of the meeting will be available to the public on the Welsh Government website.

Welsh Government will not share your personal data with anyone else. The meeting will be recorded via Microsoft Teams and published on the Welsh Government YouTube Channel.

We maintain the names of the NHS Wales joint executive team for accountability meetings. These names will be retained throughout the duration of the meetings and for three years afterward, in accordance with our records disposal policy, unless a member requests the removal of their email address.

Recordings are shared publicly and will be accessible on the Welsh Government YouTube channel for a duration of 10 years.

Information about accessibility etc. will be deleted once the meeting is over.

Your rights

Under data protection legislation, you have the right:

- to be informed of the personal data Welsh Government holds about you and to access it
- to require us to rectify inaccuracies in that data
- to (in certain circumstances) object to or restrict processing
- for (in certain circumstances) your data to be 'erased'
- to (in certain circumstances) data portability
- to lodge a complaint with the Information Commissioner's Office (ICO) who is our independent regulator for data protection

Contacts

For further information about the information which the Welsh Government holds and its use, or if you wish to exercise your rights under the UK GDPR, please see contact details below:

Performance and Escalation

Welsh Government, Cathays Park, CARDIFF, CF10 3NQ

Email: performanceandescalation@gov.wales

Data Protection Officer

Welsh Government
Cathays Park
CARDIFF
CF10 3NQ

Email: DataProtectionOfficer@gov.wales

Information Commissioner's Office

Wycliffe House
Water Lane
Wilmslow
Cheshire, SK9 5AF

Telephone: 0303 123 1113

www.ico.org.uk