



Llywodraeth Cymru
Welsh Government

Privacy Notice – Welsh Government Iaith Athrawon Yfory Incentive Scheme

In accordance with UK General Data Protection Regulation (UK GDPR) which came into force on 25 May 2018, this notice sets out what the Welsh Government does with the Iaith Athrawon Yfory Incentive related information that it receives.

The information in this notice will be kept under review to incorporate any further changes communicated by the Information Commissioner's Office.

1. Background

The Welsh Government provides a wide range of grant schemes to help deliver our policies and create a fairer, more prosperous Wales. The Welsh Government will receive information on the individuals participating in the **Iaith Athrawon Yfory Incentive Scheme in Wales**.

Upon receipt of the information you give on the claim application form, the Welsh Government becomes the data controller.

2. What information is received by the Welsh Government?

Personal information that will be collected and held includes:

- ✓ Some personal information about you, such as:
 - Name
 - Address
 - E-mail Address
 - Date of birth
 - Bank details
 - ITE course and provider
 - Student number
 - Teacher reference number

3. What is the Welsh Government doing with your information?

The Welsh Government is the 'data controller' for any personal data you provide in relation to your grant/claim application or request for grant funding.

In our remit as the data controller, the Welsh Government uses the information received for the below purposes. These purposes are necessary and in accordance with UK GDPR Article 6(1)(e) where processing is necessary for the performance of

a task carried out in the public interest or in the exercise of official authority vested in the Controller:-

a. For Incentive Scheme purposes:-

- ✓ To inform, influence and improve policies in relation to postgraduate ITE secondary programmes and Welsh Language
- ✓ To help monitor and target funding effectively

b. For Funding purposes (carried out in a way to ensure you are eligible for the Training Grant and accurate information is received to make payment):-

- ✓ The data above will be used to assess your eligibility for funding
- ✓ The data will be used to undertake checks for the purposes of preventing fraud and money laundering
- ✓ The data will be used to check your identity
- ✓ The data will be used to help monitor and target funding effectively

4. Who does the Welsh Government share your information with?

Information held by the Welsh Government about you may be shared where the law allows or with a 3rd party supplier who has been contracted to act on the Welsh Government's behalf.

Persons or Organisations that the Welsh Government share your personal information with:

- ✓ Fraud prevention agencies
- ✓ Education Workforce Council

The Welsh Government will only provide data for a specific purpose and for a limited time period, after which the organisation must confirm that it has been destroyed.

5. How long will we keep this data?

If your claim application is successful, your information will be kept by the Welsh Government for a maximum of 7 years after the date of which all conditions relating to the grant award have been met and all payments have been made. Following that period, hardcopy data will be shredded and electronic data deleted.

6. Your rights under the UK GDPR

You have the right to:

- ✓ Have access to the personal data that the Welsh Government are processing about you;
- ✓ Require the Welsh Government to rectify inaccuracies in that data;

- ✓ The right (in some circumstances) to object to processing on grounds relating to your particular situation;
- ✓ The right to restrict processing (in some circumstances);
- ✓ Lodge a complaint with the Information Commissioner who is the independent regulator for data protection.

For further information about the information which the Welsh Government holds and its use, or if you wish to exercise your rights under the UK GDPR, please contact the Welsh Government. Alternative contact is the Information Commissioner's Office. Details below:

	Initial Teacher Education Officer	Data Protection Officer:	Information Commissioner's Office
Address:	Welsh Government Cathays Park CARDIFF CF10 3NQ	Welsh Government Cathays Park CARDIFF CF10 3NQ	Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF
Telephone:	0300 0604400	0300 0604400	029 2067 8400 (Wales helpline) or 0303 123 1113 (UK helpline)
Email Address / Website:	ITEIncentives@gov.wales	Data.ProtectionOfficer@gov.wales	www.ico.gov.uk