

Privacy Notice for Pilot Professional Learning Programme

1. Controller

Dysgu (“we”, “us”, “our”) is the data controller for personal data collected during application to our pilot professional learning programme.

Contact:

- Email: [your contact email]
- Address: [your address]
- Data Protection Officer (if applicable): [DPO name, email, address]

2. Data We Collect

We collect the following personal data from you:

- Name
- Job title
- Email address
- Phone number
- Work / organisation affiliation

3. Purpose & Lawful Basis

We process your contact details to:

- Administer the pilot programme (e.g. communication, scheduling, support)
- Share your details with your consent with:
 - Education Support - The appointed professional learning provider for delivery of the programme
 - The appointed independent evaluation organisation to carry out programme evaluation

This is necessary for performance of the contract/legitimate interests as covered by GDPR, supported by your explicit consent to share data with the named organisations.

4. Recipients of Your Personal Data

Your name, email address, phone number and organisation will be shared—only with your consent—with:

1. The professional learning provider responsible for delivering the programme
2. The independent evaluation organisation responsible for assessing the pilot

No other third parties will receive your information.

5. Data Retention

We retain your data for the duration of the programme and evaluation (estimated [e.g. 12 months]), after which it will be securely deleted or anonymised.

6. Your Rights

Under GDPR, you have the right to:

- Request access to your personal data
- Request correction or deletion of your data
- Object to or restrict processing
- Withdraw consent at any time (without affecting the lawfulness of prior processing)
- Lodge a complaint with a supervisory authority (e.g., ICO in the UK)

To exercise any of these rights, please contact us using the details above.

7. Withdrawal of Consent & Consequences

If you do not consent to share your data with either organisation, you will still be able to apply but may be unable to participate if these partnerships are essential. You can withdraw consent at any time by contacting us.

8. Contact & Complaints

For concerns or complaints:

- Contact our [DPO / Data Protection Lead] at [email/phone]
- Or raise the issue with your local data protection authority (e.g., UK ICO)

Consent Declaration

I consent to share my personal data (name, email, phone, organisation) with:

- The appointed professional learning provider
- The appointed independent evaluation organisation

I confirm I have read and understood this privacy notice.

Signature: _____

Date: _____