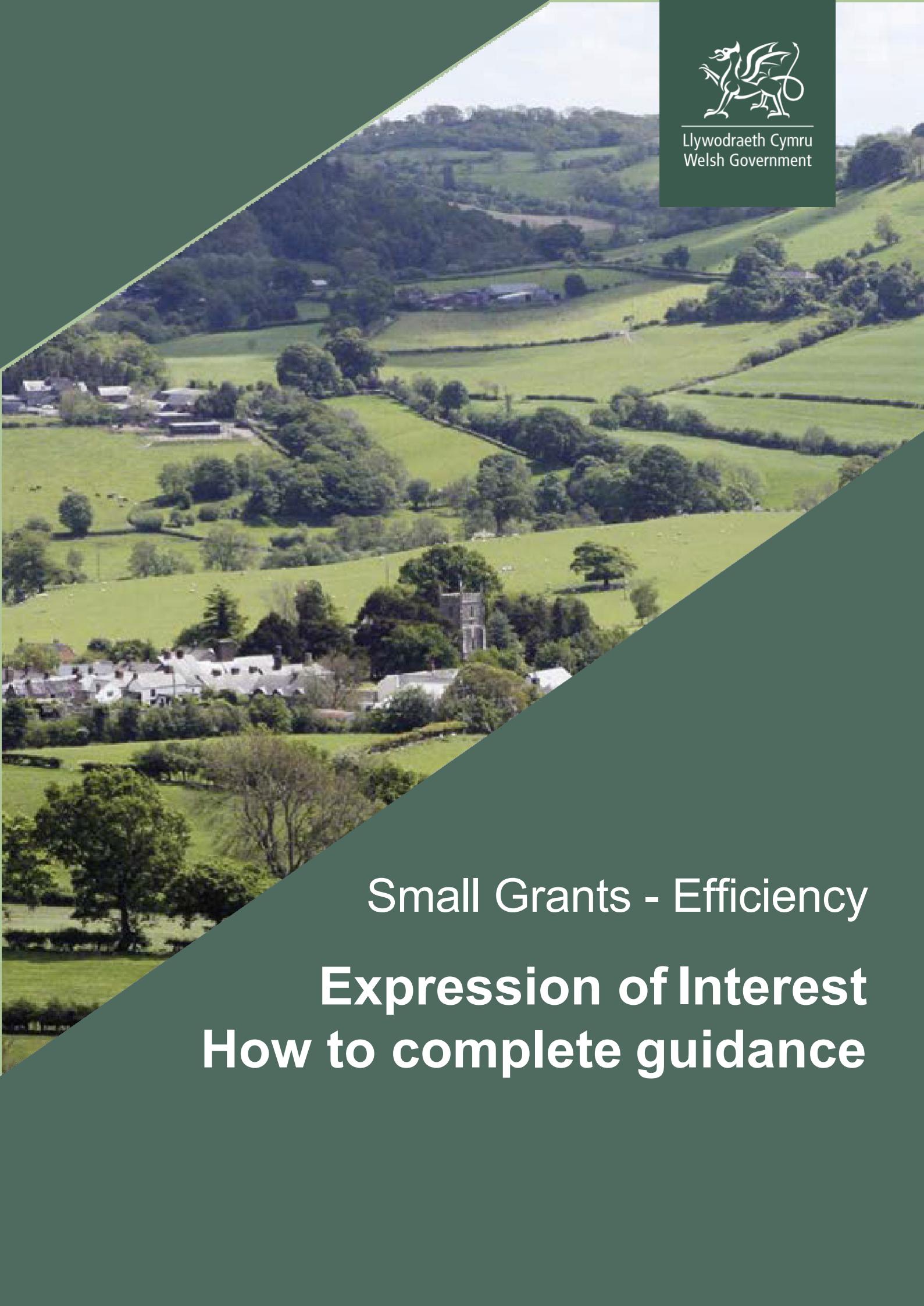




Llywodraeth Cymru
Welsh Government

A scenic landscape photograph of a green valley. In the foreground, there is a small town with several houses and a church tower. The middle ground shows a valley with fields and trees. In the background, there are rolling green hills under a clear sky.

Small Grants - Efficiency

Expression of Interest

How to complete guidance

Contents

- 2** Government Gateway Login Page
- 3** Rural Payments Wales Online – Home Page
- 3** Forms Page
- 4** Small Grants - Efficiency Expression of Interest – Getting Started
- 5** Eligibility Questions
- 7** Select Items
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Small Grants -= Efficiency Expression of Interest (EOI) – How to Complete Guidance

These instructions will give you step-by-step guidance on how to complete your Small Grants - Efficiency Expression of Interest (EOI).

The Welsh Government produces this guidance in Welsh and English as required under the Welsh Government Welsh Language Scheme.

If you are encountering problems or are unable to access our website, please contact the RPW Online Helpdesk on 0300 062 5004.

Following Successful submission

A summary of your completed Small Grants - Efficiency Expression of Interest will be added to the 'Messages' page on your RPW Online account under the title "Documents received by RPW". Ensure you check the information submitted thoroughly. If any of the information shown is incorrect, please reply to the Message detailing your concerns. You should do this as soon as you discover any incorrect information.

If you are encountering problems or are unable to access our website, please contact the RPW Online Helpdesk on 0300 062 5004.

Rural Payments Wales Online Government Gateway Login page

Log into your RPW Online Account – enter your User ID and Password in the boxes and click the **Sign In** button.

GOV.UK

BETA This is a new service – your [feedback](#) will help us to improve it.

Keep your information secure

Do not share your Government Gateway user ID and password with anyone else.

English | [Cymraeg](#)

Sign in using Government Gateway

Government Gateway user ID
This could be up to 12 characters.

Password

Sign in

[Create sign in details](#)

Problems signing in

[I have forgotten my password](#)
[I have forgotten my Government Gateway user ID](#)
[I have forgotten my Government Gateway user ID and password](#)

If you are encountering problems or are unable to access your online account, please contact the RPW Online Helpdesk on 0300 062 5004.

Once logged in to your online account the RPW Online 'Homepage' will appear.

Home Page

To access the Small Grants - Efficiency Expression of Interest (EOI), click the tab labelled 'Forms' on the RPW Online home screen, as shown below:



To change the Language at any time click the **Cymraeg** button located in the top right hand corner bar of the RPW Online information. This will allow you to choose the language your Small Grants - Efficiency EOI is displayed in.

Forms Page

Once you have selected the 'Forms' tab you will see the Forms that are available for you to complete.

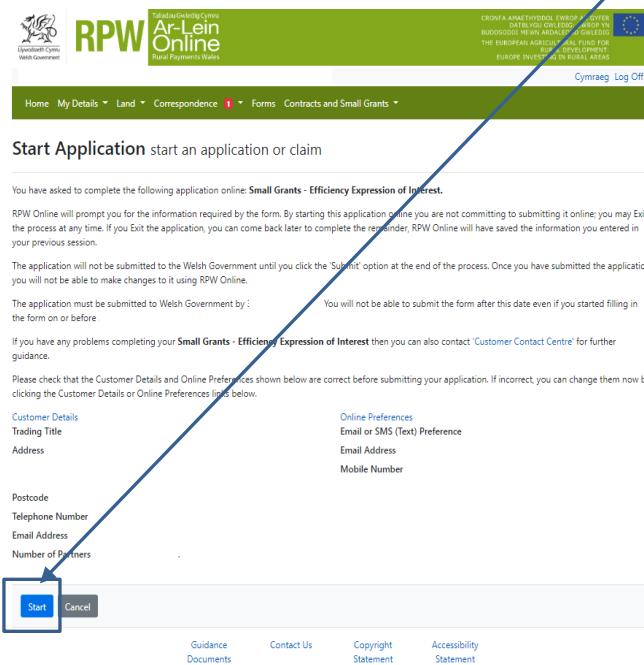
Select the Small Grants - Efficiency Expression of interest from the list.

The screenshot shows the RPW Online 'Forms' page. At the top, there is a navigation bar with links for 'Home', 'My Details', 'Land', 'Correspondence' (with a red '42' badge), 'Forms' (which is highlighted with a blue box and has an arrow pointing to it from the text above), 'Contracts and Small Grants', 'Cymraeg' (with an arrow pointing to it from the text below), and 'Log Off'. The page features the Welsh Government logo, the RPW Ar-Lein Online logo, and information about the European Agricultural Fund for Rural Development. On the left, there is a 'Forms' section with a table of available forms. On the right, there is a 'Start a Form' section with a table of available forms. The 'Small Grants - Efficiency Expression of Interest' form is highlighted with a blue box and has an arrow pointing to it from the text above.

Form	Description	Availability
Single Application Form 2022	Available until 10/06/2022. 45 days left.	
Appeal	Available anytime	
Capital Works Claim	Available anytime	
Rural Business Investment Scheme - Non Agriculture Form	Available until 31/12/2050. 10476 days left.	
Small Grants - Efficiency Expression of Interest	Available until 31/12/2050. 28373 days left.	
Small Grants - Environment Expression of Interest	Available until 11/05/2022. 15 days left.	
Small Grants - Horticulture Start Up Expression of Interest	Available until 31/12/2099. 28373 days left.	
Sustainable Production Grant Expression Of Interest	Available until 31/12/2050. 10476 days left.	
The Woodland Investment Grant	Available until 31/12/2099. 28373 days left.	
Welsh Fisheries Grant	Available until 31/12/2050. 10476 days left.	
Woodland Creation Planning Scheme EOI	Available until 31/12/2022. 249 days left.	
Woodland Restoration Scheme Expression of Interest	Available until 31/12/2099. 28373 days left.	

Getting Started

Once you have read the Guidance Booklets, to start your EOI click the **Start Button**.



Start Application start an application or claim

You have asked to complete the following application online: **Small Grants - Efficiency Expression of Interest**.

RPW Online will prompt you for the information required by the form. By starting this application online you are not committing to submitting it online; you may Exit the process at any time. If you Exit the application, you can come back later to complete the remainder, RPW Online will have saved the information you entered in your previous session.

The application will not be submitted to the Welsh Government until you click the 'Submit' option at the end of the process. Once you have submitted the application you will not be able to make changes to it using RPW Online.

The application must be submitted to Welsh Government by : You will not be able to submit the form after this date even if you started filling in the form on or before.

If you have any problems completing your **Small Grants - Efficiency Expression of Interest** then you can also contact 'Customer Contact Centre' for further guidance.

Please check that the Customer Details and Online Preferences shown below are correct before submitting your application. If incorrect, you can change them now by clicking the Customer Details or Online Preferences links below.

Customer Details

Trading Title
Address
Postcode
Telephone Number
Email Address
Number of Partners

Online Preferences

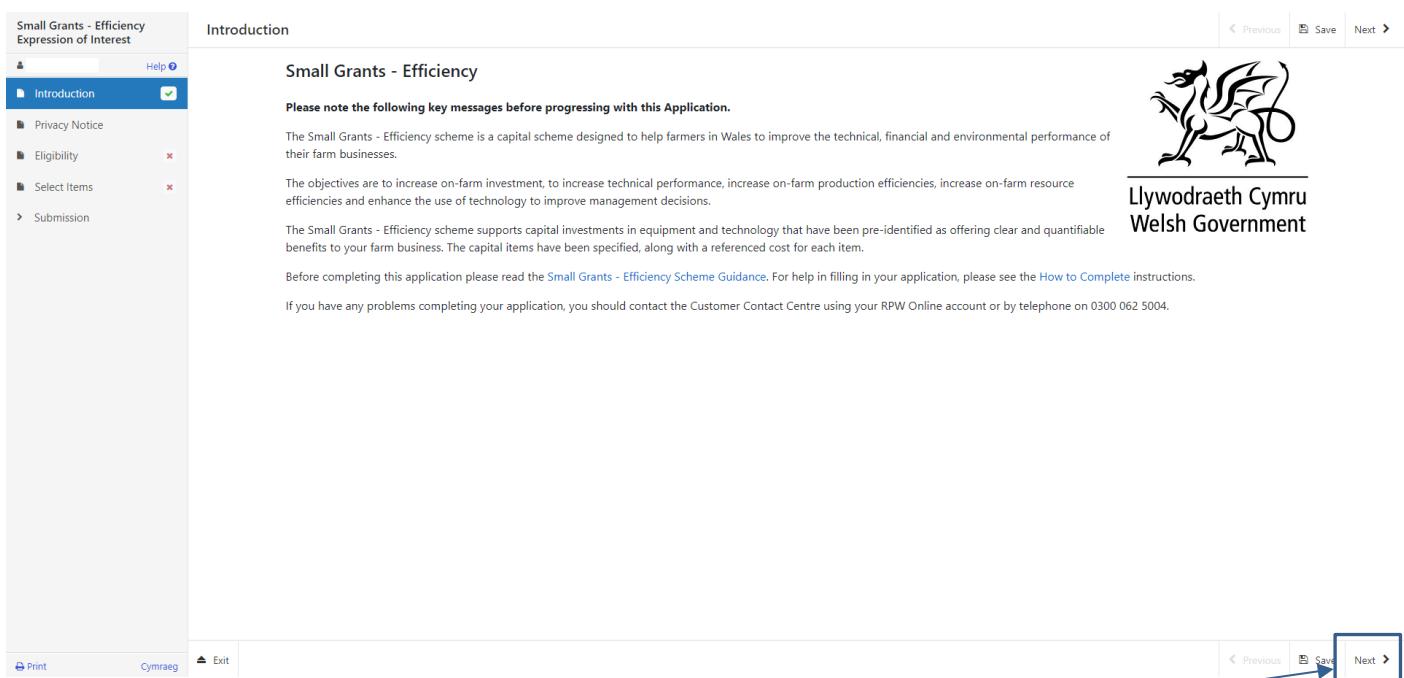
Email or SMS (Text) Preference
Email Address
Mobile Number

Start **Cancel**

Guidance Documents | Contact Us | Copyright Statement | Accessibility Statement

Introduction

This is the introduction page which provides information about the Small Grants Efficiency scheme.



Small Grants - Efficiency Expression of Interest

Introduction

Small Grants - Efficiency

Please note the following key messages before progressing with this Application.

The Small Grants - Efficiency scheme is a capital scheme designed to help farmers in Wales to improve the technical, financial and environmental performance of their farm businesses.

The objectives are to increase on-farm investment, to increase technical performance, increase on-farm production efficiencies, increase on-farm resource efficiencies and enhance the use of technology to improve management decisions.

The Small Grants - Efficiency scheme supports capital investments in equipment and technology that have been pre-identified as offering clear and quantifiable benefits to your farm business. The capital items have been specified, along with a referenced cost for each item.

Before completing this application please read the [Small Grants - Efficiency Scheme Guidance](#). For help in filling in your application, please see the [How to Complete](#) instructions.

If you have any problems completing your application, you should contact the Customer Contact Centre using your RPW Online account or by telephone on 0300 062 5004.

Llywodraeth Cymru
Welsh Government

Print Cymraeg Exit

◀ Previous Save Next ▶

Once you have read the information click on the **Next Button**

Privacy Notice

The Privacy Notice page is where we set out your rights and what we may need to do with your information in order to process your application. You must read the Privacy Notice.

Small Grants - Efficiency Expression of Interest

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Privacy Notice

Privacy notice: Welsh Government grants

How we will handle any personal data you provide in relation to your grant application or request for grant funding.

The Welsh Government provides a wide range of grant schemes to help deliver our policies and create a fairer, more prosperous Wales.

The Welsh Government will be data controller for any personal data you provide in relation to your grant application or request for grant funding. The information will be processed as part of our public task (i.e. exercising our official authority to undertake the core role and functions of the Welsh Government) and will help us assess your eligibility for funding.

Before we provide grant funding to you, we undertake checks for the purposes of preventing fraud and money laundering, and to verify your identity. These checks require us to process personal data about you to third party fraud prevention agencies.

If we, or a fraud prevention agency, determine that you pose a fraud or money laundering risk, we may refuse to provide the grant funding you applied for, or we may stop providing existing grant funding to you.

A record of any fraud or money laundering risk will be retained by the fraud prevention agencies, and may result in others refusing to provide services, financing or employment to you.

In order to assess eligibility we may also need to share personal information relating to your application with Regulatory authorities, such as HM Revenue and Customs, Local Authorities, Health and Safety Executive and the Police.

Your information, including your personal information, may be the subject of a request by another member of the public. When responding to such requests the Welsh Government may be required to release information, including your personal information, to fulfil its obligations under the Freedom of Information Act 2000, the Environmental Information Act 2004, the Data Protection Act 2018 or the European Union (Withdrawal) Act 2018.

The Welsh Government will publish details of the amounts paid to Rural Support beneficiaries. Data will be published for all beneficiaries, and will include the name and locality of the farmer/land manager and details of the amounts and schemes for which subsidy has been paid. However, for those receiving less than the equivalent of £1,250 in subsidies the name will be withheld. The data will be published annually on 31 May and remain available for two years from the date it is published.

We will keep personal information contained in files in line with our retention policy. If successful in your application then your personal data will be kept for 7 years after the date when you, as grant recipient, are free from all conditions relating to the grant awarded and all payment have been made. However, if the funding is awarded under General Block Exemption or De Minimis, your personal data will be kept for 10 years from the conclusion of any aid award. If you are unsuccessful your details will be kept for one year after the date you provided them.

Under the data protection legislation, you have the right:

- to access the personal data the Welsh Government holds on you
- to require us to rectify inaccuracies in that data
- to (in certain circumstances) object to or restrict processing
- for (in certain circumstances) your data to be 'erased'
- to lodge a complaint with the Information Commissioner's Office (ICO) who is the independent regulator for data protection.

Print Cymraeg

◀ Previous ▶ Save Next

Submission

For further details about the information the Welsh Government holds and its use, or if you want to exercise your rights under the GDPR, please see contact details below:

Data Protection Officer:

Welsh Government
Cathays Park
CARDIFF
CF10 3NQ

Email: dataprotectionofficer@gov.wales

The contact details for the Information Commissioner's Office are:

2nd Floor, Churchill House
Churchill Way
Cardiff
CF10 2HH

Telephone: 0330 414 6421

Website: <https://ico.org.uk/>

Should you have any queries regarding this privacy statement please contact the RPW Customer Contact Centre.

<https://gov.wales/privacy-notice-welsh-government-grants>

Print Cymraeg ▲ Exit

◀ Previous ▶ Save Next

Eligibility Questions

You must answer all questions on this page.

Small Grants - Efficiency Expression of Interest

Eligibility

Questions marked with * are mandatory.

Does your business have at least 3ha of eligible registered agricultural land in Wales?*

Yes No

This is a mandatory question, please answer it.

Can your business demonstrate over 550 standard labour hours per annum?*

Yes No

This is a mandatory question, please answer it.

Is your business a primary producer of agricultural products?*

Yes No

This is a mandatory question, please answer it.

◀ Previous Next ▶

Print Cymraeg ▲ Exit

There are basic data integrity checks built into this page and any errors or information messages will appear once you either 'Save' or click 'Next'.

Small Grants - Efficiency Expression of Interest

Eligibility

Questions marked with * are mandatory.

Does your business have at least 3ha of eligible registered agricultural land in Wales?*

Yes No

This is a mandatory question, please answer it.

Can your business demonstrate over 550 standard labour hours per annum?*

Yes No

This is a mandatory question, please answer it.

Is your business a primary producer of agricultural products?*

Yes No

This is a mandatory question, please answer it.

◀ Previous Next ▶

Print Cymraeg ▲ Exit

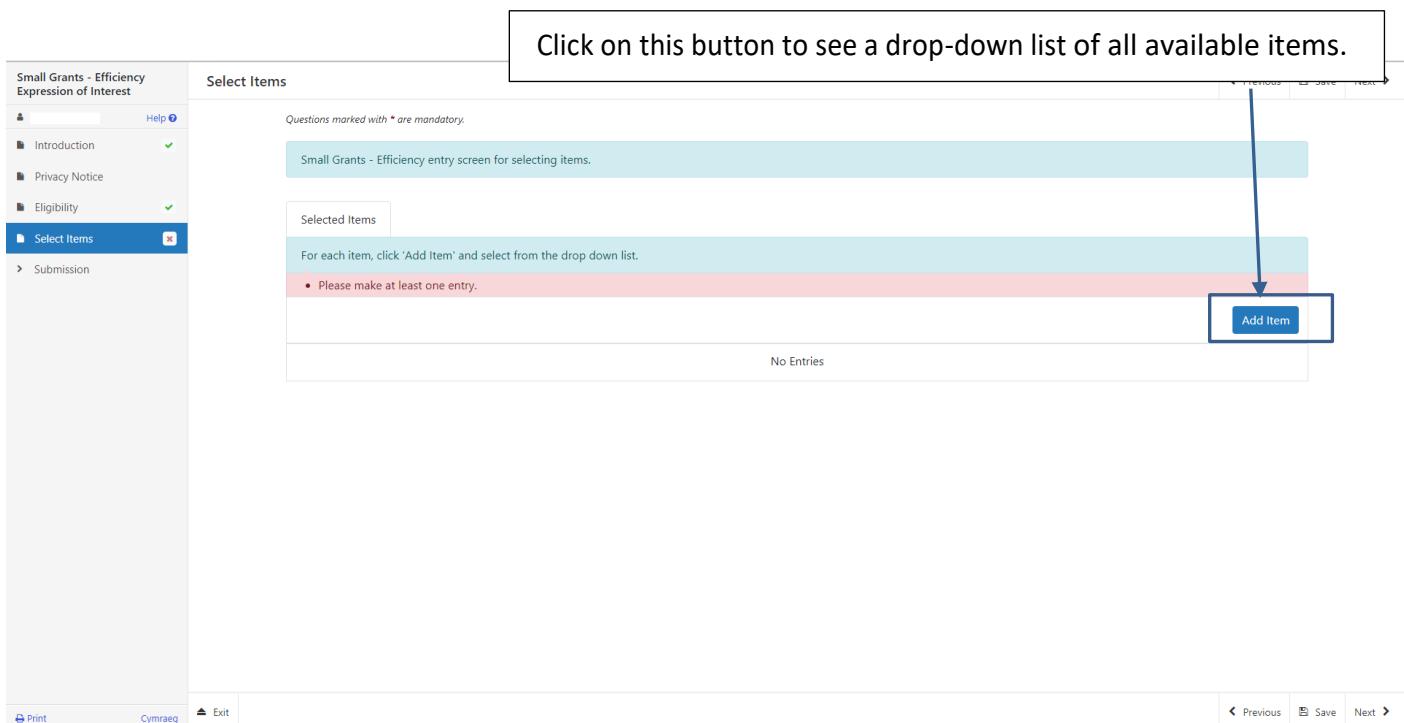
Once you have answered all of the questions click on the **Next Button**



Select Items

Before choosing your items, ensure you have read the Small Grants - Efficiency Annex A – List of Eligible Capital Items. This will give you the specifications; cost and score for each item.

Click on this button to see a drop-down list of all available items.



Small Grants - Efficiency Expression of Interest

Help

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Select Items **Add Item**

Submission

Print Cymraeg Exit

Previous Save Next

Select Items

Questions marked with * are mandatory.

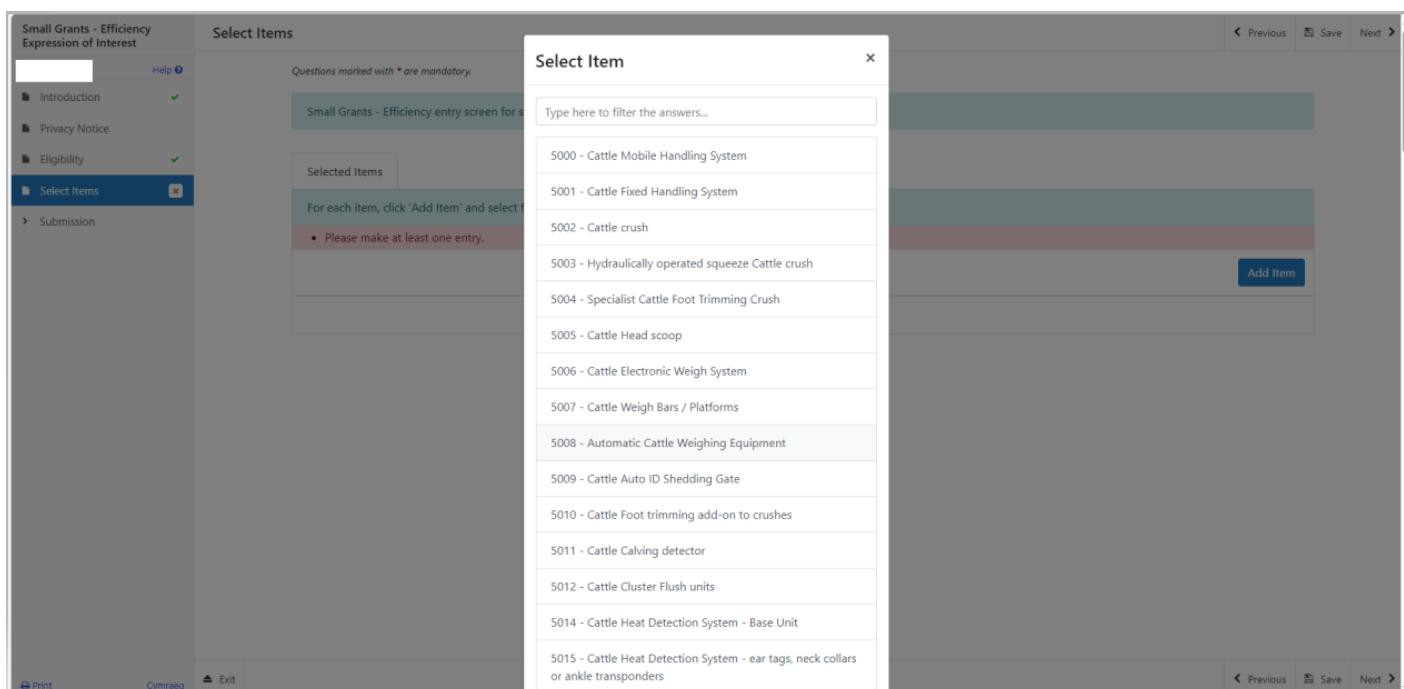
Small Grants - Efficiency entry screen for selecting items.

Selected Items

For each item, click 'Add Item' and select from the drop down list.

Please make at least one entry.

No Entries



Small Grants - Efficiency Expression of Interest

Help

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Eligibility ✓

Select Items **Add Item**

Submission

Print Cymraeg Exit

Previous Save Next

Select Items

Questions marked with * are mandatory.

Small Grants - Efficiency entry screen for selecting items.

Selected Items

For each item, click 'Add Item' and select from the drop down list.

Please make at least one entry.

Type here to filter the answers...

5000 - Cattle Mobile Handling System

5001 - Cattle Fixed Handling System

5002 - Cattle crush

5003 - Hydraulically operated squeeze Cattle crush

5004 - Specialist Cattle Foot Trimming Crush

5005 - Cattle Head scoop

5006 - Cattle Electronic Weigh System

5007 - Cattle Weigh Bars / Platforms

5008 - Automatic Cattle Weighing Equipment

5009 - Cattle Auto ID Shedding Gate

5010 - Cattle Foot trimming add-on to crushes

5011 - Cattle Calving detector

5012 - Cattle Cluster Flush units

5014 - Cattle Heat Detection System - Base Unit

5015 - Cattle Heat Detection System - ear tags, neck collars or ankle transponders

Add Item

Previous Save Next

Small Grants - Efficiency Expression of Interest

Select Items - Selected Items

Item	5002 - Cattle crush	Cancel  Save  Save and Return 
Description	Cattle crush. For full specification, see Annex A – List of Eligible Capital Items	
Payment Rate	£ 1,553.00	Item
Quantity *	1	
Value	£ 1,553.00	

When you have selected an item from the drop-down menu it will appear here. Specify how much of the item you want to apply for. You can remove an item by clicking the cancel button.

Print  Cymraeg 

Once you have completed the item quantity click on the Save and Return button to return to the Select Items page

Select Items

Questions marked with * are mandatory.

Small Grants - Efficiency entry screen for selecting items.

Selected Items

For each item, click 'Add Item' and select from the drop down list.

Code	Description	Quantity	Value
5002	Cattle crush	1	£1,553.00

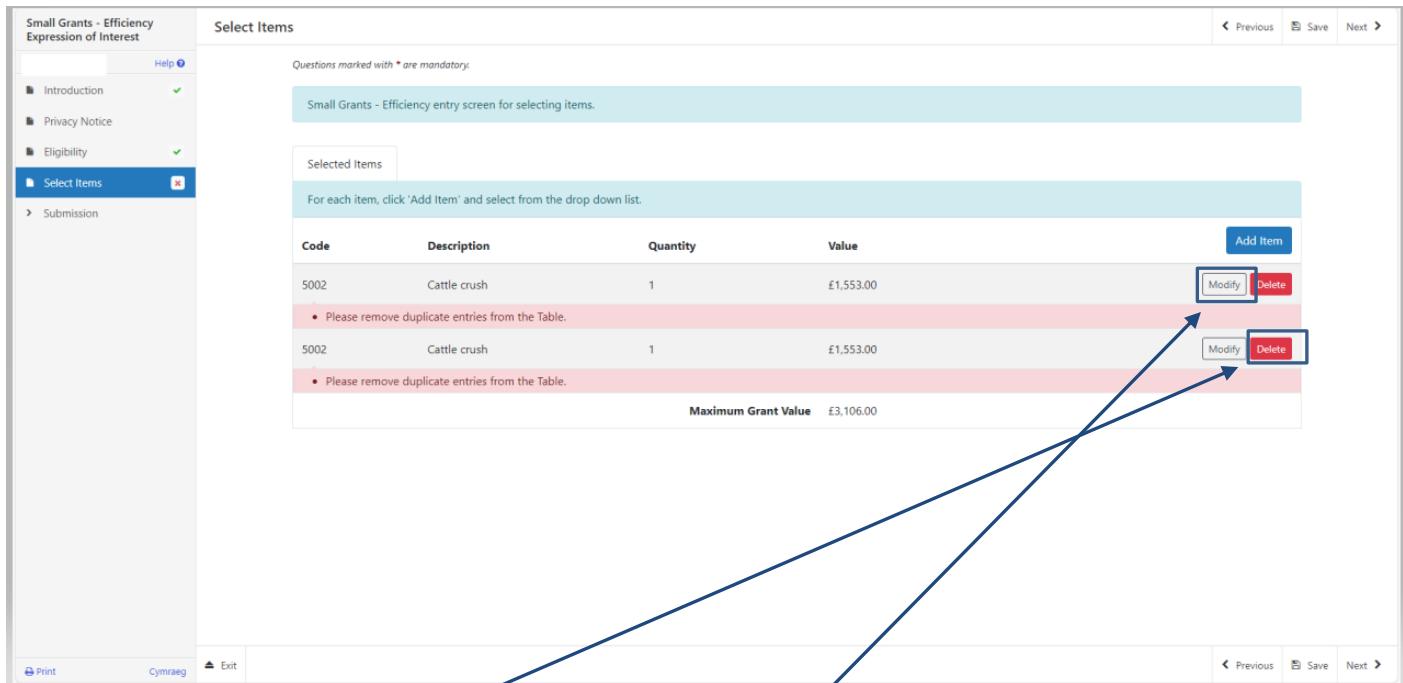
Add Item  Modify  Delete 

Maximum Grant Value £1,553.00

Print  Cymraeg  Exit  Previous  Save  Next 

Once you have selected all your items click on the **Next Button**

If you select the same item twice from the drop-down list, you will see the error message displayed below



Small Grants - Efficiency Expression of Interest

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Select Items

Submission

Questions marked with * are mandatory.

Small Grants - Efficiency entry screen for selecting items.

Selected Items

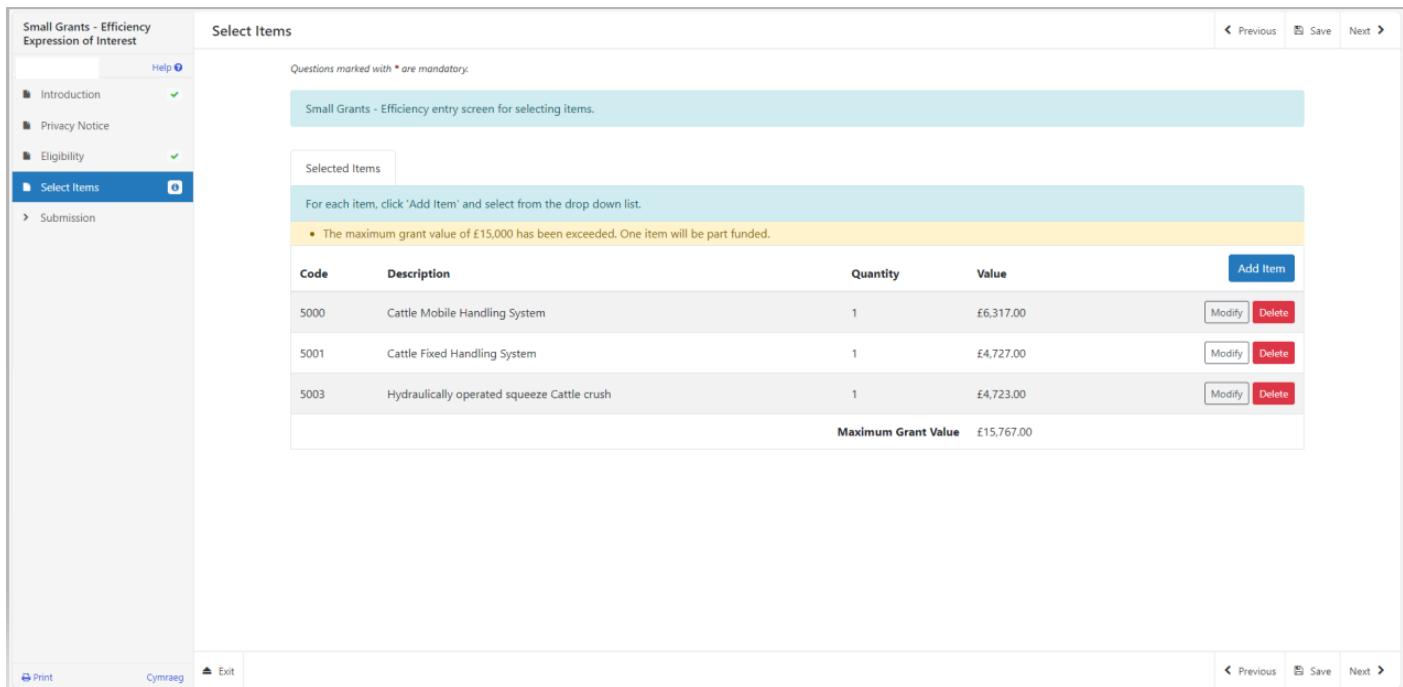
For each item, click 'Add Item' and select from the drop down list.

Code	Description	Quantity	Value	
5002	Cattle crush	1	£1,553.00	Add Item Modify Delete
5002	Cattle crush	1	£1,553.00	Modify Delete

Maximum Grant Value £3,106.00

Print Cymraeg [Exit](#) [Previous](#) [Save](#) [Next](#)

To resolve this error, delete one of the rows and modify the remaining row to amend the quantity.



Small Grants - Efficiency Expression of Interest

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Select Items

Submission

Questions marked with * are mandatory.

Small Grants - Efficiency entry screen for selecting items.

Selected Items

For each item, click 'Add Item' and select from the drop down list.

The maximum grant value of £15,000 has been exceeded. One item will be part funded.

Code	Description	Quantity	Value	
5000	Cattle Mobile Handling System	1	£6,317.00	Add Item Modify Delete
5001	Cattle Fixed Handling System	1	£4,727.00	Modify Delete
5003	Hydraulically operated squeeze Cattle crush	1	£4,723.00	Modify Delete

Maximum Grant Value £15,767.00

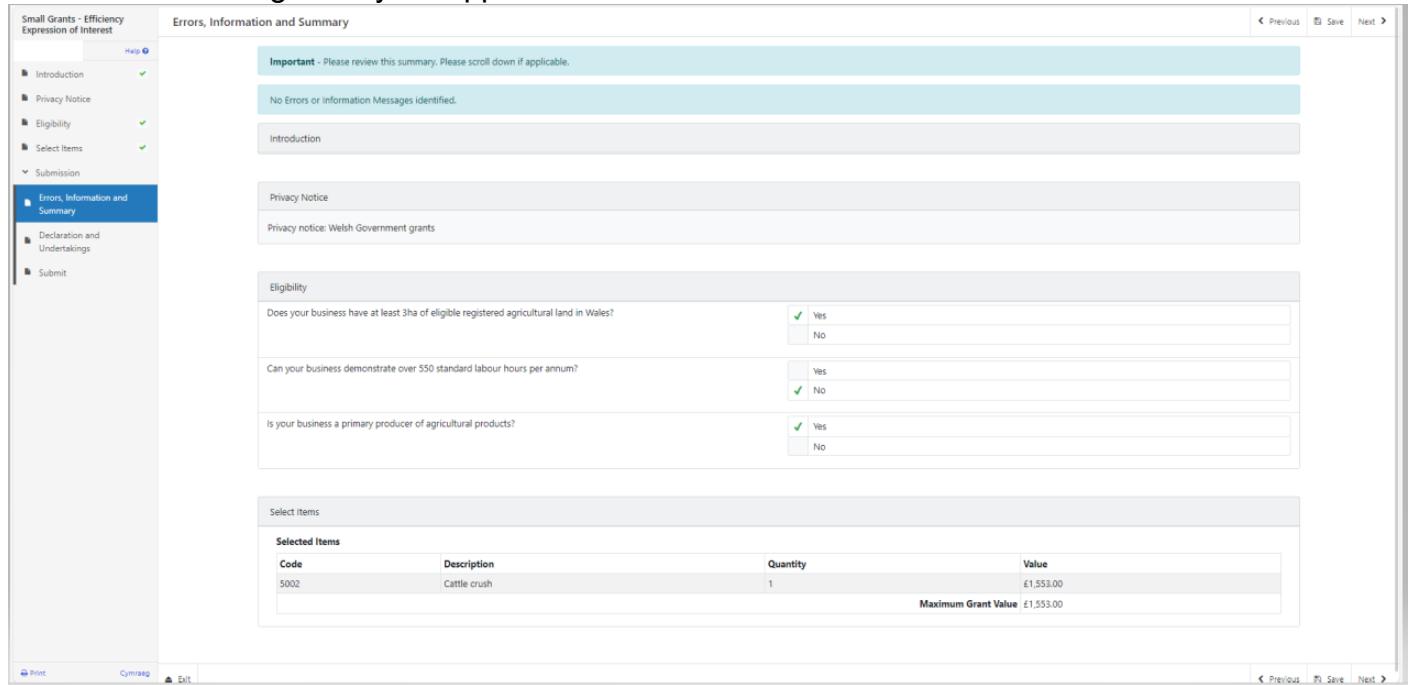
Print Cymraeg [Exit](#) [Previous](#) [Save](#) [Next](#)

This information message is to confirm £15,000 is the maximum grant available for Small Grants Efficiency window 4, where you exceed this value, your claim will be part funded up to the £15,000 available.

Submission Page – Errors, Information and Summary

Summary

This gives a summary of the items you have selected and informs you of any errors or information messages on your application.



Small Grants - Efficiency Expression of Interest

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Introduction ✓

Privacy Notice ✓

Eligibility ✓

Select Items ✓

Submission

Errors, Information and Summary

Declaration and Undertakings

Submit

Errors, Information and Summary

Important - Please review this summary. Please scroll down if applicable.

No Errors or Information Messages identified.

Introduction

Privacy Notice

Privacy notice: Welsh Government grants

Eligibility

Does your business have at least 3ha of eligible registered agricultural land in Wales? Yes No

Can your business demonstrate over 550 standard labour hours per annum? Yes No

Is your business a primary producer of agricultural products? Yes No

Select Items

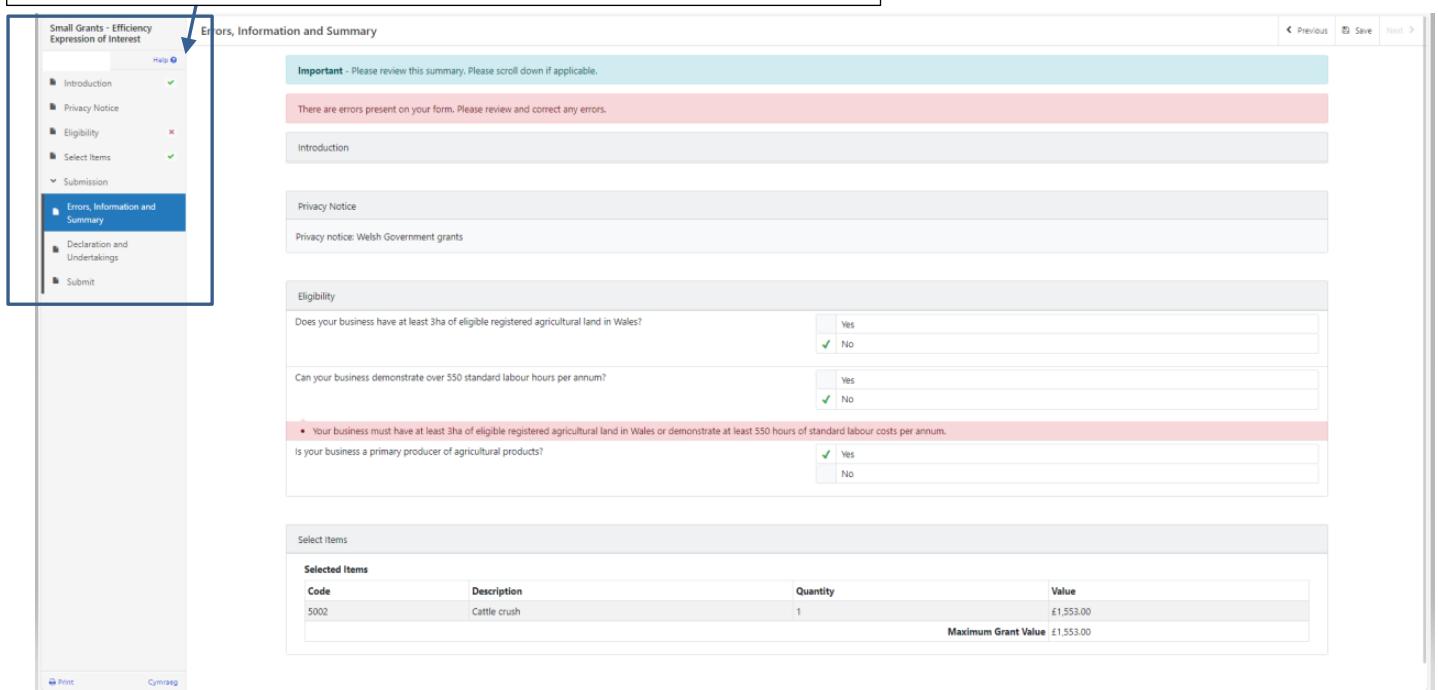
Selected Items

Code	Description	Quantity	Value
5002	Cattle crush	1	£1,553.00

Maximum Grant Value: £1,553.00

Print Cymraeg Exit

Pages with errors will display a red cross and you can return to the pages to make amendments by clicking here.



Small Grants - Efficiency Expression of Interest

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Eligibility ✘

Select Items ✓

Submission

Errors, Information and Summary

Declaration and Undertakings

Submit

Errors, Information and Summary

Important - Please review this summary. Please scroll down if applicable.

There are errors present on your form. Please review and correct any errors.

Introduction

Privacy Notice

Privacy notice: Welsh Government grants

Eligibility

Does your business have at least 3ha of eligible registered agricultural land in Wales? Yes No

Can your business demonstrate over 550 standard labour hours per annum? Yes No

• Your business must have at least 3ha of eligible registered agricultural land in Wales or demonstrate at least 550 hours of standard labour costs per annum.

Is your business a primary producer of agricultural products? Yes No

Select Items

Selected Items

Code	Description	Quantity	Value
5002	Cattle crush	1	£1,553.00

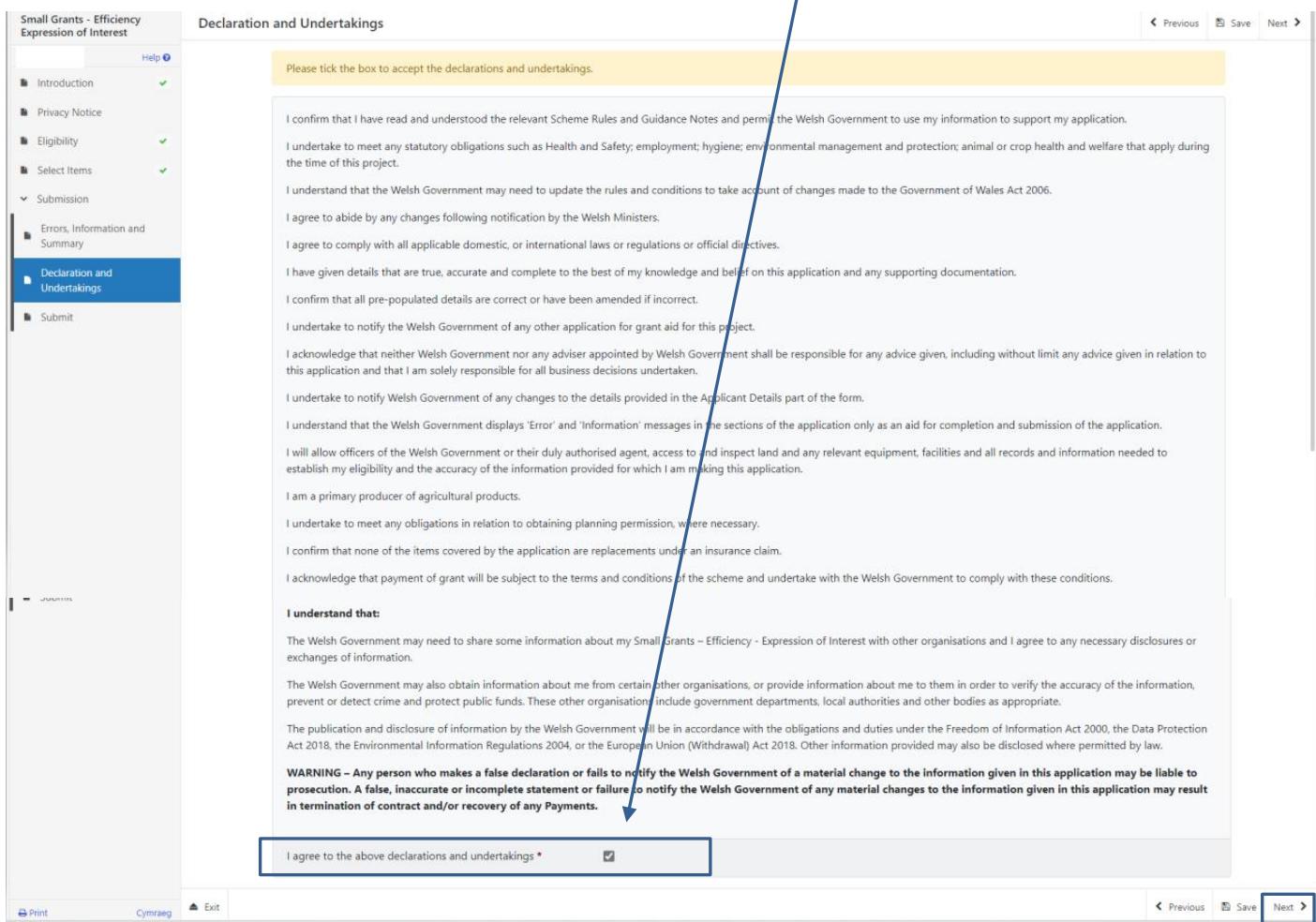
Maximum Grant Value: £1,553.00

Print Cymraeg

Once you have checked the summary and corrected any errors click on the **Next Button**.

Submission Page – Declarations and Undertakings

You must read the Declarations and Undertakings and **tick** the box to confirm that you have read and agree them.



Small Grants - Efficiency Expression of Interest

Declaration and Undertakings

Please tick the box to accept the declarations and undertakings.

I confirm that I have read and understood the relevant Scheme Rules and Guidance Notes and permit the Welsh Government to use my information to support my application.

I undertake to meet any statutory obligations such as Health and Safety; employment; hygiene; environmental management and protection; animal or crop health and welfare that apply during the time of this project.

I understand that the Welsh Government may need to update the rules and conditions to take account of changes made to the Government of Wales Act 2006.

I agree to abide by any changes following notification by the Welsh Ministers.

I agree to comply with all applicable domestic, or international laws or regulations or official directives.

I have given details that are true, accurate and complete to the best of my knowledge and belief on this application and any supporting documentation.

I confirm that all pre-populated details are correct or have been amended if incorrect.

I undertake to notify the Welsh Government of any other application for grant aid for this project.

I acknowledge that neither Welsh Government nor any adviser appointed by Welsh Government shall be responsible for any advice given, including without limit any advice given in relation to this application and that I am solely responsible for all business decisions undertaken.

I undertake to notify Welsh Government of any changes to the details provided in the Applicant Details part of the form.

I understand that the Welsh Government displays 'Error' and 'Information' messages in the sections of the application only as an aid for completion and submission of the application.

I will allow officers of the Welsh Government or their duly authorised agent, access to and inspect land and any relevant equipment, facilities and all records and information needed to establish my eligibility and the accuracy of the information provided for which I am making this application.

I am a primary producer of agricultural products.

I undertake to meet any obligations in relation to obtaining planning permission, where necessary.

I confirm that none of the items covered by the application are replacements under an insurance claim.

I acknowledge that payment of grant will be subject to the terms and conditions of the scheme and undertake with the Welsh Government to comply with these conditions.

I understand that:

The Welsh Government may need to share some information about my Small Grants – Efficiency - Expression of Interest with other organisations and I agree to any necessary disclosures or exchanges of information.

The Welsh Government may also obtain information about me from certain other organisations, or provide information about me to them in order to verify the accuracy of the information, prevent or detect crime and protect public funds. These other organisations include government departments, local authorities and other bodies as appropriate.

The publication and disclosure of information by the Welsh Government will be in accordance with the obligations and duties under the Freedom of Information Act 2000, the Data Protection Act 2018, the Environmental Information Regulations 2004, or the European Union (Withdrawal) Act 2018. Other information provided may also be disclosed where permitted by law.

WARNING – Any person who makes a false declaration or fails to notify the Welsh Government of a material change to the information given in this application may be liable to prosecution. A false, inaccurate or incomplete statement or failure to notify the Welsh Government of any material changes to the information given in this application may result in termination of contract and/or recovery of any Payments.

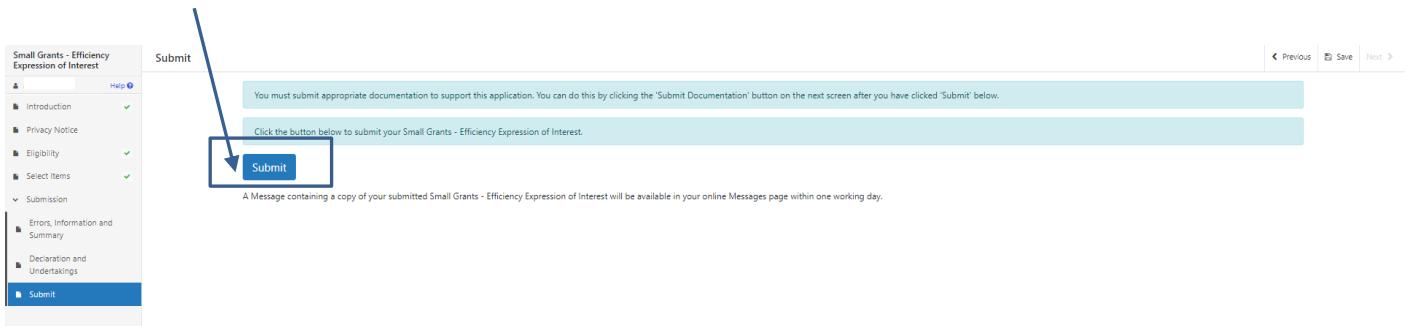
I agree to the above declarations and undertakings *

Print Cymraeg Exit Previous Save Next >

Once you have read and agreed the Declarations and Undertakings click on the **Next Button**.

Submission Page – Submit

To submit your Small Grants - Efficiency Expression of Interest click on the **Submit Button**.



Small Grants - Efficiency Expression of Interest

Submit

You must submit appropriate documentation to support this application. You can do this by clicking the 'Submit Documentation' button on the next screen after you have clicked 'Submit' below.

Click the button below to submit your Small Grants - Efficiency Expression of Interest.

Submit

A Message containing a copy of your submitted Small Grants - Efficiency Expression of Interest will be available in your online Messages page within one working day.

Print Cymraeg Exit Previous Save Next >

Once submitted, you will receive a confirmation which you can print for your own records.