



Llywodraeth Cymru
Welsh Government

Habitat Wales - Commons 2026

Claim Form How to complete guidance

Introduction

Habitat Wales Commons 2026 was only available to grazing association customers who had a valid Habitat Commons 2025 grant award. The claim form will be available to all Habitat Wales Commons customers who have accepted their 2026 grant award offer.

Scheme guidance for Habitat Wales Commons can be found on the Welsh Government website. Please see link below:

<https://www.gov.wales/habitat-wales-scheme-2024-rules-booklet-html>

The Welsh Government must receive your completed Habitat Wales Commons Claim 2026 no later than midnight on Friday 15 May 2026. Applications received from 16 May 2026 up to and including 9 June 2026 will incur financial penalties. Applications and claims received after 9 June 2026 cannot be accepted.

Stocking diaries must be submitted to Welsh Government by 14 January 2027. Stocking diary templates are available on the Welsh Government website:

<https://www.gov.wales/habitat-wales-commons-scheme-stockings-diary>

<https://www.gov.wales/habitat-wales-commons-scheme-stockings-diary-option-2>

Payments will be made for Habitat Wales Commons Claim 2026 from February 2027.

These instructions will give you step-by-step guidance on how to complete your Habitat Wales Commons Claim 2026.

The Welsh Government produces this Guide in Welsh and English as required under the Welsh Government Welsh Language Scheme. Should you require a copy of this guide in the alternative language, you can access it online from:

<https://www.gov.wales/habitat-wales-commons-scheme-2026-using-rpw-online-complete-your-claim-form>

by selecting the Habitat Wales Commons Claim 2026 – How to Complete Guidance, then the language switcher and re-opening the document.

If you are encountering problems or are unable to access your online account, please contact the RPW Online Helpdesk on 0300 062 5004.

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Getting Started

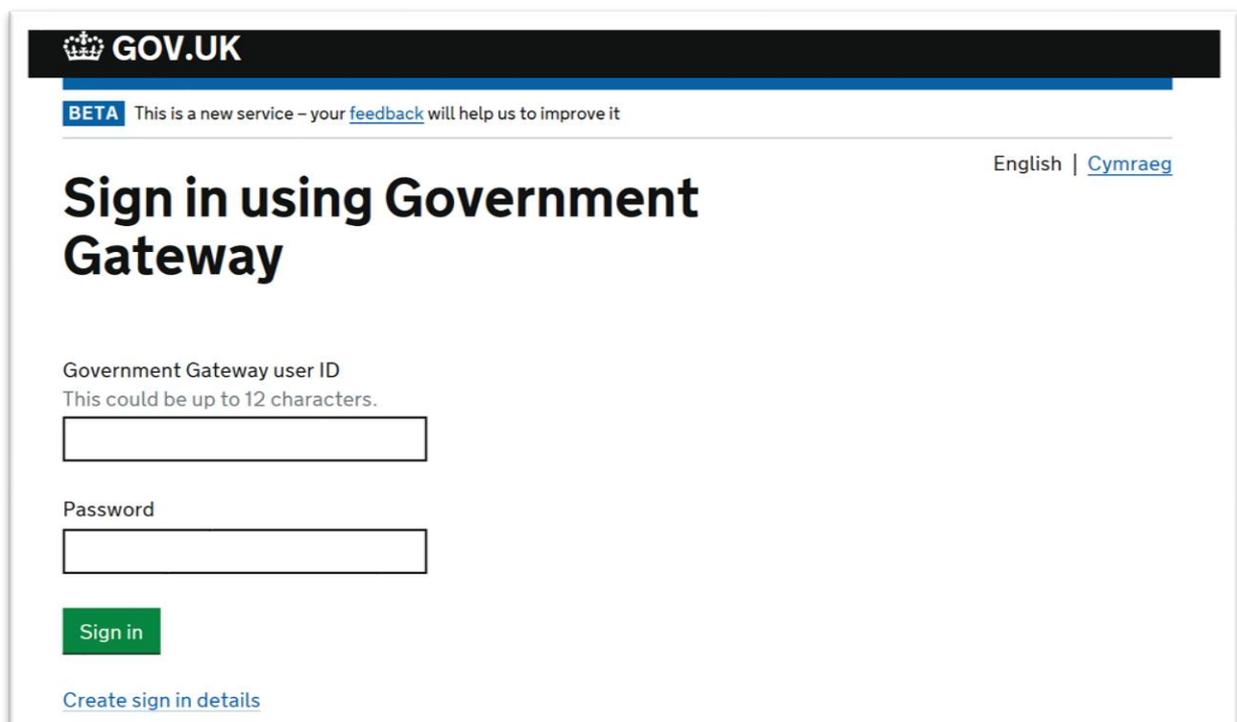
RPW Online Home Page

If you are not registered to access your online account, please use the Register link shown below:

[Register](#)

If you are not logged in, you must log into your RPW Online Account via the link below:

[RPW Online - Log in](#)



The screenshot shows the RPW Online sign-in page. At the top, there is a black header with the GOV.UK logo and a blue bar with the text "BETA This is a new service – your feedback will help us to improve it". Below this, the page title "Sign in using Government Gateway" is displayed in large, bold, black text. To the right of the title, there are language options: "English | [Cymraeg](#)". Below the title, there are two input fields: "Government Gateway user ID" (with a note "This could be up to 12 characters.") and "Password". A green "Sign in" button is positioned below the password field. At the bottom left, there is a link "Create sign in details".

You will see the following screen where you must enter your User ID and Password and select Log in.

If you are encountering problems or are unable to access your online account, please contact the RPW Online Helpdesk on 0300 062 5004.

Once logged into your online account the RPW Online 'Homepage' will appear.





Taliadau Gwledig Cymru
Ar-Lein Online
Rural Payments Wales

Charles & Estate Agent ??*/// - Viewing CRN
(Change Customer)
Cymraeg | Sign out

Home CRN Details Land Correspondence **2** Forms Contracts and Small Grants

Please remember to sign out of your account when you have finished by clicking 'Sign out' at the top right of the page. If you use a shared device, failing to sign out correctly could put your account and information at risk.

When completing applications ensure you do not use your browser's back button.

Messages between You and RPW

Unread **Derbyniwyd y Contract / Contract Accepted:** (3.00)

Unread **Contract / Contract**
 Contract : [_HabitatCommonsContract_v3.00_20251001.pdf.pdf \(01/10/2025 13:56:18\)](#)

Dogfennau wedi dod i law Taliadau Gwledig Cymru / Documents received by RPW

- PDF [Additional Information : Additional+Information \(14\).pdf \(14/05/2025 11:22:12\)](#)
- PDF [Habitat Wales Commons Claim Summary : Habitat Wales Commons Claim 2025 \(10/05/2025 14:37:56\)](#)

Habitat Wales Commons Scheme Claim 2025

View all messages

Useful Links

- [BCMS](#)
- [Farming and scheme information](#)
- [Bovine TB](#)
- [Farm animal movements and identification](#)
- [Farming Connect](#)
- [Welsh Government Offices](#)
- [Marine and Fisheries Grants](#)
- [EID Cymru](#)

Start a Form

- [Appeal Available anytime](#)
- [Capital Works Claim Available anytime](#)
- [FCERM – Capital Pipeline](#)
- [Grant Claim Form Available anytime](#)
- [Habitat Wales Commons Claim 2026 Available until 09/06/2026. 138 days left.](#)
- [Nutrient Management Investment Scheme Application Available until 31/12/2099. 27006 days left.](#)
- [Organic Conversion EOI Available until 31/12/2099. 27006 days left.](#)
- [Woodland Restoration Scheme Expression of Interest Available until 31/12/2099. 27006 days left.](#)

Your Homepage will be tailored to you as a customer and may not appear exactly as above.

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Accessing your Claim

The Habitat Wales Commons Claim 2026 can be accessed via the link within the Start a Form box and Forms tab at the of bottom of the Home Screen.

The screenshot shows the RPW Ar-Lein Online portal interface. At the top, there is a header with the RPW logo and 'Ar-Lein Online Rural Payments Wales'. Below the header, the user is logged in as 'Charles & Estate Agent ??*/// - Viewing CRN' with a '(Change Customer)' link and 'Cymraeg | Sign out' options. A navigation bar includes 'Home', 'CRN Details', 'Land', 'Correspondence' (with a red notification icon), 'Forms', and 'Contracts and Small Grants'. Two warning messages are displayed: 'Please remember to sign out of your account when you have finished by clicking 'Sign out' at the top right of the page. If you use a shared device, failing to sign out correctly could put your account and information at risk.' and 'When completing applications ensure you do not use your browser's back button.'

The main content area is titled 'Messages between You and RPW' and shows a list of unread messages:

- Unread** Derbyniwyd y Contract / Contract Accepted: (3.00)
- Unread** Contract / Contract
 - Contract : ,HabitatCommonsContract_v3.00_20251001.pdf.pdf (01/10/2025 13:56:18)
- Dogfennau wedi dod i law Taliadau Gwledig Cymru / Documents received by RPW**
 - Additional Information : Additional+Information (14).pdf (14/05/2025 11:22:12)
 - Habitat Wales Commons Claim Summary : Habitat Wales Commons Claim 2025 (10/05/2025 14:37:56)

Below the messages is a 'View all messages' button and a section titled 'Habitat Wales Commons Scheme Claim 2025'.

The 'Start a Form' section lists various claim types with their availability:

- Appeal Available anytime
- Capital Works Claim Available anytime
- FCERM – Capital Pipeline
- Grant Claim Form Available anytime
- Habitat Wales Commons Claim 2026 Available until 09/06/2026. 138 days left.**
- Nutrient Management Investment Scheme Application Available until 31/12/2099. 27006 days left.
- Organic Conversion EOI Available until 31/12/2099. 27006 days left.
- Woodland Restoration Scheme Expression of Interest Available until 31/12/2099. 27006 days left.

On the right side, there is a 'Useful Links' section with the following links:

- BCMS
- Farming and scheme information
- Bovine TB
- Farm animal movements and identification
- Farming Connect
- Welsh Government Offices
- Marine and Fisheries Grants
- EID Cymru

The claim can also be accessed via the Forms tab at the top of the page.

The screenshot shows the RPW Ar-Lein Online portal. At the top left is the Welsh Government logo. The main header features the RPW logo and 'Ar-Lein Online Rural Payments Wales'. Below this, the user is identified as 'Charlies & Estate Agent ??*/// - Viewing CRN' with a '(Change Customer)' link. On the right, there are links for 'Cymraeg' and 'Sign out'. A navigation bar contains 'Home', 'CRN Details', 'Land', 'Correspondence', 'Forms' (highlighted with a red box), and 'Contracts and Small Grants'. Below the navigation bar, there are two informational messages: 'Please remember to sign out of your account when you have finished by clicking 'Sign out' at the top right of the page...' and 'When completing applications ensure you do not use your browser's back button.' The main content area is titled 'Messages between You and RPW' and lists several unread messages, including 'Derbyniwyd y Contract / Contract Accepted: (3.00)', 'Contract / Contract', and 'Dogfennau wedi dod i law Taliadau Gwledig Cymru / Documents received by RPW'. A 'Useful Links' sidebar on the right lists various resources like BCMS, Farming and scheme information, and Welsh Government Offices. At the bottom, there is a 'Start a Form' section listing various claim types and their availability dates.

Charlies & Estate Agent ??*/// - Viewing CRN (Change Customer) Cymraeg | Sign out

Home CRN Details Land Correspondence 2 Forms Contracts and Small Grants

Please remember to sign out of your account when you have finished by clicking 'Sign out' at the top right of the page. If you use a shared device, failing to sign out correctly could put your account and information at risk.

When completing applications ensure you do not use your browser's back button.

Messages between You and RPW

Unread Derbyniwyd y Contract / Contract Accepted: (3.00)

Unread Contract / Contract

Contract : HabitatCommonsContract_v3.00_20251001.pdf.pdf (01/10/2025 13:56:18)

Dogfennau wedi dod i law Taliadau Gwledig Cymru / Documents received by RPW

Additional Information : Additional+Information (14).pdf (14/05/2025 11:22:12)

Habitat Wales Commons Claim Summary : Habitat Wales Commons Claim 2025 (10/05/2025 14:37:56)

Habitat Wales Commons Scheme Claim 2025

[View all messages](#)

Start a Form

- Appeal Available anytime
- Capital Works Claim Available anytime
- FCERM – Capital Pipeline
- Grant Claim Form Available anytime
- Habitat Wales Commons Claim 2026 Available until 09/06/2026. 138 days left.
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Useful Links

- BCMS
- Farming and scheme information
- Bovine TB
- Farm animal movements and identification
- Farming Connect
- Welsh Government Offices
- Marine and Fisheries Grants
- EID Cymru

RPW Ar-Lein Online Rural Payments Wales

Charlies & Estate Agent ??*/// - Viewing CRN: (Change Customer) Cymraeg | Sign out

Home CRN Details Land Correspondence 2 Forms Contracts and Small Grants

Forms

Scheme: All [Select] [Reset]

Not Submitted | Being Processed | Completed

Habitat Wales Commons Claim 2025	Date application received (Online) - 10/05/2025
In Progress	
Last Updated - 20/01/2026 12:13:00	

Start a Form

- Appeal Available anytime
- Capital Works Claim Available anytime
- FCERM - Capital Pipeline
- Grant Claim Form Available anytime
- Habitat Wales Commons Claim 2026 Available until 09/06/2026. 138 days left.**
- Nutrient Management Investment Scheme Application Available until 31/12/2099. 27006 days left.
- Organic Conversion EOI Available until 31/12/2099. 27006 days left.
- Woodland Restoration Scheme Expression of Interest Available until 31/12/2099. 27006 days left.

Guidance Documents | Contact Us | Copyright Statement | Accessibility Statement | Cookies | Privacy

You may change the language displayed for your online account at any time by using the language switcher at the top of the screen. The language, in which this How to Complete Guidance is displayed, is determined by the language as seen on screen.

If you have selected to view the RPW Online screen in Welsh, the How to Complete Guidance will generate in Welsh.

RPW Ar-Lein Online Rural Payments Wales

Charlies & Estate Agent ??*/// - Viewing CRN: (Change Customer) **Cymraeg** | Sign out

Home CRN Details Land Correspondence 2 Forms Contracts and Small Grants

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Habitat Wales Commons Claim

When you select to start your Habitat Wales Commons Claim you will see the following page.

The screenshot shows the RPW Ar-Lein Online portal. The header includes the Welsh Government logo, the RPW Ar-Lein Online logo, and the text 'Taliadau Gwledig Cymru Rural Payments Wales'. Below the header, the user is identified as 'Charlies & Estate Agent ??*/?? - Viewing CRN:' with a '(Change Customer)' link and 'Cymraeg | Sign out' options. A navigation menu includes 'Home', 'CRN Details', 'Land', 'Correspondence' (with a red '2' notification), 'Forms', and 'Contracts and Small Grants'. The main heading is 'Start Application start an application or claim'. The content area contains several paragraphs of instructions regarding the application process, submission deadlines (15 May 2026 and 9 June 2026), and contact information for the Customer Contact Centre. Below the text, there are two columns of links: 'Customer Details' (Trading Title, Address, Postcode, Telephone Number, Email Address, Number of Partners) and 'Online Preferences' (RPW Email or SMS (Text) Preference, Email Address, Mobile Number). At the bottom, there are 'Start' and 'Cancel' buttons.

Please ensure you have read and understood the information on this screen. Please also check that all the Customer Details and Online Preferences are correct.

If the information is correct, click the Start button.

If the Customer Details or Online Preferences are not correct, please click on the on either Customer Details or Online Preferences to amend the relevant details.

Customer Details	Online Preferences
Trading Title	RPW Email or SMS (Text) Preference
Address	Email Address
	Mobile Number
Postcode	
Telephone Number	
Email Address	
Number of Partners	
<input type="button" value="Start"/>	<input type="button" value="Cancel"/>

The link will take you to the Customer Details or Online Preferences screen where you will be able to amend your details using the 'Update this information' function. Once you have completed your amendments, you will need to return to the Start/Continue Application screen and press 'Start' or 'Continue' as appropriate.

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Customer Details - Amending details

Please see: [RPW Online Instructions](#) for instructions to amend details.

The screenshot shows the RPW Ar-Lein Online interface. At the top left is the Welsh Government logo. The main header is green with the text 'RPW Ar-Lein Online Rural Payments Wales'. Below the header, the user is logged in as 'Charlies & Estate Agent ??*/// - Viewing CRN:' with a '(Change Customer)' link and 'Cymraeg | Sign out' options. A navigation bar contains links for Home, CRN Details, Land, Correspondence (with a red '2' notification), Forms, and Contracts and Small Grants. Below this is a secondary navigation bar with links for Customer Details, Manage Individuals, Financial Information, Online Preferences, and Manage Agents/Farming Unions. The main content area is titled 'Customer Details' and has three tabs: General Details (selected), Addresses, and Business Areas. Under 'General Details', there is an 'Update this information' button. The details are organized into two columns: the left column includes Trading Title, Primary Contact Name, Main CPH, Preferred Language, and Charity Registration Number; the right column includes Legal Status, Date Business Formed, Current Objective 1 Status, and Company Registration Number. At the bottom, there is a footer with links for Guidance Documents, Contact Us, Copyright Statement, Accessibility Statement, Cookies, and Privacy.

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Online Preferences - Amending details

Please see: [RPW Online Instructions](#) for instructions to amend preferences.

The screenshot shows the RPW Ar-Lein Online portal. At the top left is the logo for the Welsh Government (Uywodaeth Cymru). The main header features the RPW Ar-Lein Online logo and the text 'Taliadau Gwledig Cymru Rural Payments Wales'. Below the header, the user is identified as 'Charles & Estate Agent ??*/?? - Viewing CRN:' with a '(Change Customer)' link. The user is logged in as 'Cymraeg' and can 'Sign out'. A navigation menu includes 'Home', 'CRN Details', 'Land', 'Correspondence' (with a red notification icon), 'Forms', and 'Contracts and Small Grants'. A secondary menu lists 'Customer Details', 'Manage Individuals', 'Financial Information', 'Online Preferences', and 'Manage Agents/Farming Unions'. The main content area is titled 'Online Preferences' and contains a section for 'Customer Contact Details' with an 'Update this information' button. Below this, there are labels for 'RPW Email or SMS (Text) Preference', 'Email Address', and 'Mobile Number'. At the bottom, there is a footer with links for 'Guidance Documents', 'Contact Us', 'Copyright Statement', 'Accessibility Statement', 'Cookies', and 'Privacy'.

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General notes on using the Habitat Wales Commons Claim

Once you have launched the Habitat Wales Commons Claim 2026, please note these technical notes before you progress.

- You are advised to press 'Save' on any page where you have changed information.
- You should use the 'Previous' or 'Next' button to move between screens.
- You should **not** use the back and forwards arrows on your browser bar to move between pages as this is likely to cause the claim to fail and shut down and you may have to log back into RPW Online again.
- Selecting 'Save' will update the claim with all changes you may have made. You can select to save at any time.
- Selecting 'Exit' will automatically save all changes made to your claim before exiting to your RPW Online home screen.
- You can use the 'Print' button to generate a printed version of the claim. The printed version will show the claim at its current state, showing any changes you may have made.
- The printed version is a DRAFT only and will **not** be accepted by the Welsh Government as a valid claim for payment.
- The printed draft version will display 'NOT SUBMITTED' within the footer of all pages.
- Once submitted, the printed claim will display 'SUBMITTED' within the footer of all pages.

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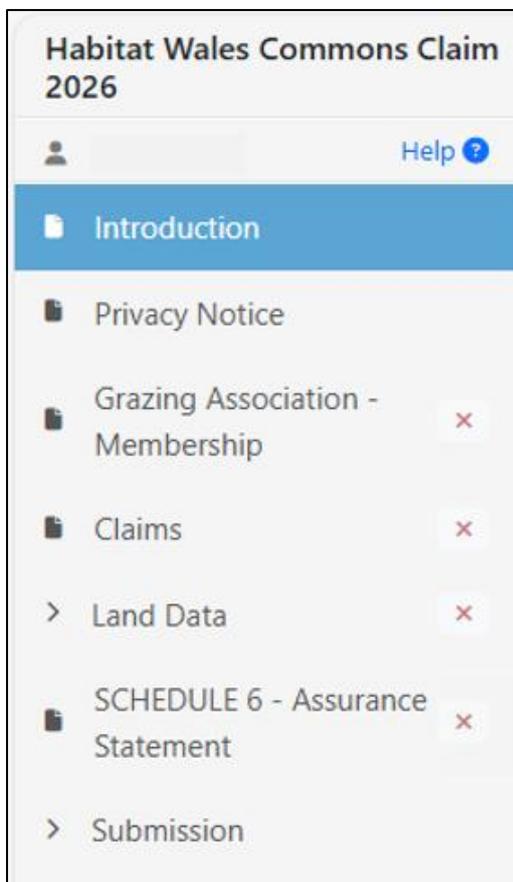
Page List and Navigation

You will notice your Page List (shown below), which displays each section of your Habitat Wales Commons Claim.

The sections which you have progressed through and completed will show a green tick.

A red cross indicates there is either an 'Error' on the section, or you have not yet completed the section.

The current section displayed on your screen will always be highlighted with a blue surround to highlight the section title. The screenshot below shows that you are currently in section titled Claims.



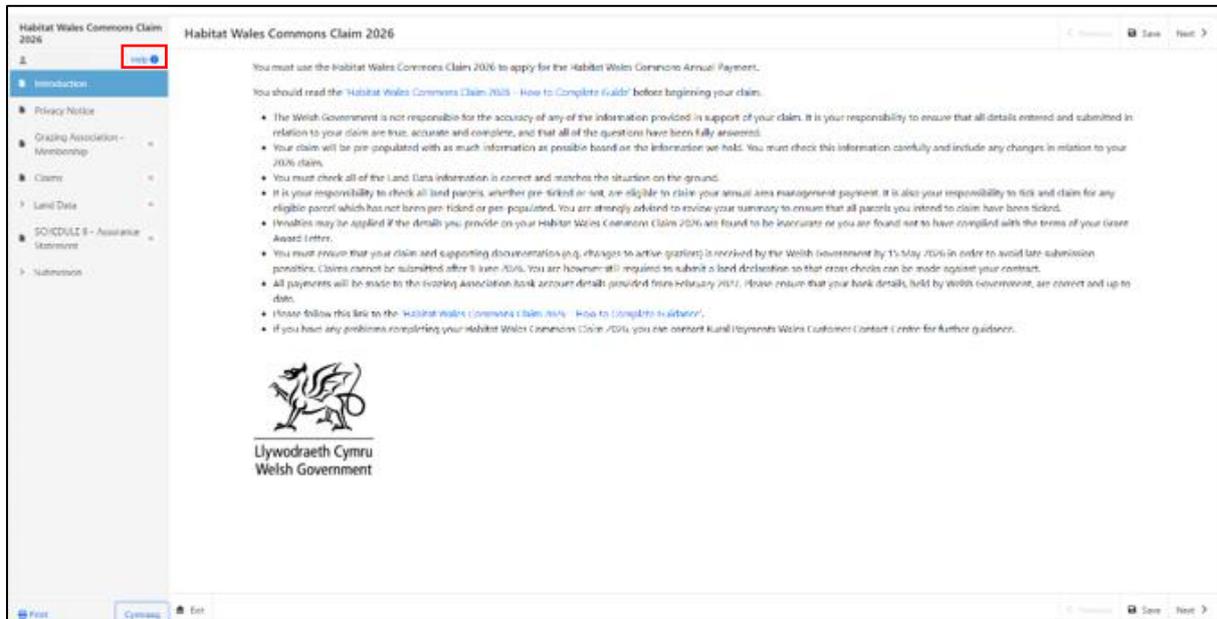
You can navigate to any section by clicking on the title of that section.

E.g. If you want to go back to the Introduction section, please use your cursor to click on  and this will navigate you to the Introduction section.

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Introduction Page

This page provides key messages about your claim. Please ensure you have read them thoroughly before you begin your claim.



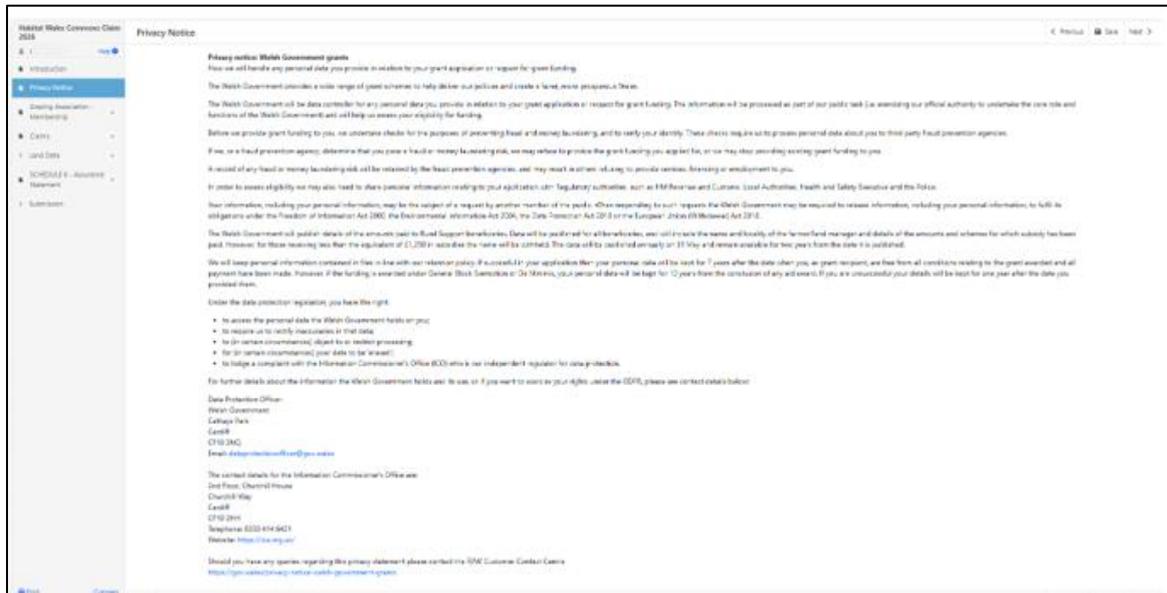
The 'Help Guide' button (highlighted above) is a link to this Habitat Wales Commons Claim - How to Complete Guidance, which is available on the Welsh Government website. Selecting this link will open a new tab in your Internet Browser.

Once you have read and understood the Introduction page, click Next on the top or bottom right-hand corners of the screen to progress to the next section.

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Privacy Notice

You must read the Privacy Notice.



The screenshot shows a web application interface with a sidebar on the left and a main content area on the right. The sidebar contains a navigation menu with the following items: 'Introduction', 'Privacy Notice' (highlighted), 'Funding Allocation', 'Membership', 'Calls', 'Grant Data', 'SCHEDULE 4 - Accounts Statement', and 'Submission'. The main content area is titled 'Privacy Notice' and contains the following text:

Privacy notice: Welsh Government grants

You will provide any personal data you provide in relation to your grant application or request for grant funding.

The Welsh Government considers a wide range of grant schemes to help deliver our policies and create a better, more prosperous Wales.

The Welsh Government will be data controller for any personal data you provide in relation to your grant application or request for grant funding. The information will be processed as part of our public task (as exercising our official authority to undertake the core role and functions of the Welsh Government) and will help us assess your eligibility for funding.

Before we provide grant funding to you, we undertake checks for the purposes of preventing fraud and money laundering, and to verify your identity. These checks require us to process personal data about you to third party fraud prevention agencies.

If we, or a fraud prevention agency, determine that you pose a fraud or money laundering risk, we may refuse to provide the grant funding you applied for, or we may also consider stopping grant funding to you.

If we, or a fraud prevention agency, determine that you pose a fraud or money laundering risk, we may refuse to provide the grant funding you applied for, or we may also consider stopping grant funding to you.

If we, or a fraud prevention agency, determine that you pose a fraud or money laundering risk, we may refuse to provide the grant funding you applied for, or we may also consider stopping grant funding to you.

In order to assess eligibility we may also need to share personal information relating to your application with regulatory authorities, such as HM Revenue and Customs, Local Authorities, Health and Safety Executive and the Police.

Your information, including your personal information, may be the subject of a request by another member of the public. (This is depending to such requests the Welsh Government may be required to release information, including your personal information, to fulfil its obligations under the Freedom of Information Act 2000, the Environmental Information Act 2004, the Data Protection Act 2018 or the European Union (Withdrawal) Act 2018.)

The Welsh Government will publish details of the amounts paid to Rural Support beneficiaries. Data will be published for all beneficiaries, and will include the name and locality of the farm/hold manager and details of the amounts and inboxes for which subsidy has been paid. However, for those receiving less than the equivalent of £1,250 in subsidies the name will be omitted. The date of the publication is usually on 15 May and remains available for two years from the date it is published.

We will keep personal information contained in files in line with our retention policy. If successful in your application then your personal data will be kept for 7 years after the date when you, as grant recipient, are free from all conditions relating to the grant awarded and all payments have been made. However, if the funding is awarded under General Block Schemes or De Minimis, your personal data will be kept for 10 years from the conclusion of any aid award. If you are unsuccessful your details will be kept for one year after the date you provided them.

Under the data protection legislation, you have the right:

- to access the personal data the Welsh Government holds on you;
- to require us to rectify inaccuracies in that data;
- to (in certain circumstances) object to or restrict processing;
- to (in certain circumstances) your data to be erased;
- to lodge a complaint with the Information Commissioner's Office (ICO) who is an independent regulator for data protection.

For further details about the information the Welsh Government holds and to see, or if you want to exercise your rights, visit the ICO, please see contact details below:

Data Protection Officer
Welsh Government
Cathays Park
Cardiff
CF10 3AG
Email: dataprotection@gov.wales

The contact details for the Information Commissioner's Office are:
2nd Floor, Oneriel House
Churchill Way
Leamington
CV18 2HS
Telephone: 0300 528 4243
Website: <https://ico.org.uk/>

Should you have any queries regarding this privacy statement please contact the RNF Customer Contact Centre
<https://gov.wales/contact-us/rnf-welsh-government-grants>

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Grazing Association Membership

This page displays the current membership of the Grazing Association as set within your Habitat Wales Commons Grant Award Letter.

Habitat Wales Commons Claim 2026

Grazing Association - Membership

Displayed below is the current status of your Grazing Association Membership as in your Habitat Wales Commons Contract. Please check these details are correct.
You **MUST** answer the question at the bottom of the page.
Here is a list of the Grazing Association members recorded on the current version of the contract:

CPH Number	CRN	Trading Title	Status
------------	-----	---------------	--------

Have any details of membership to the Grazing Association changed? *

Yes No

Please ensure you have checked all details are accurate.

Please note: you may need to scroll down the screen if your Grazing Association contains a high number of members.

You **MUST** answer 'Yes' or 'No' to the following question displayed at the bottom of your screen:

Have any details of membership to the Grazing Association changed? * Yes No

If you select 'Yes', then you must provide further information as to the details that have changed.

Please notify us of these changes via RPW Online.

If you select 'No', no further information is required. Please select 'Next' to continue with your claim.

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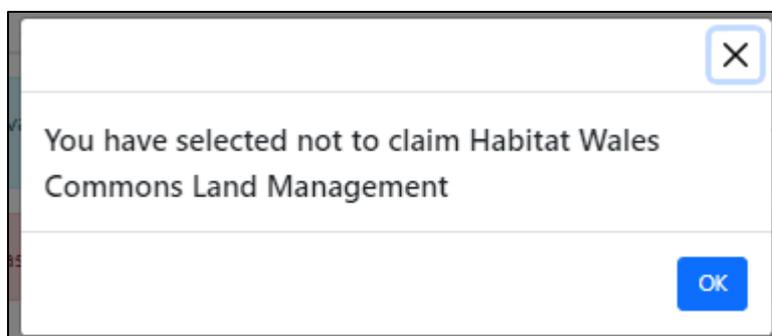
Claims

This screen displays the claim(s) which you are eligible to be claimed. All customers will have the opportunity to claim Habitat Wales Commons Lands Management Payment.

If you are a Habitat Wales Commons Advanced customer, you will have to opportunity to also claim your Habitat Wales Commons Additional Management Payment. If you are not a Habitat Wales Commons Advanced customer, this tick box will not appear on your claim.

These claim boxes are pre ticked. If you do not wish to claim payment under the scheme applicable, please un-tick the appropriate box.

If you un-tick 'Habitat Wales Commons Land Management Payment' the following pop-up box will appear:



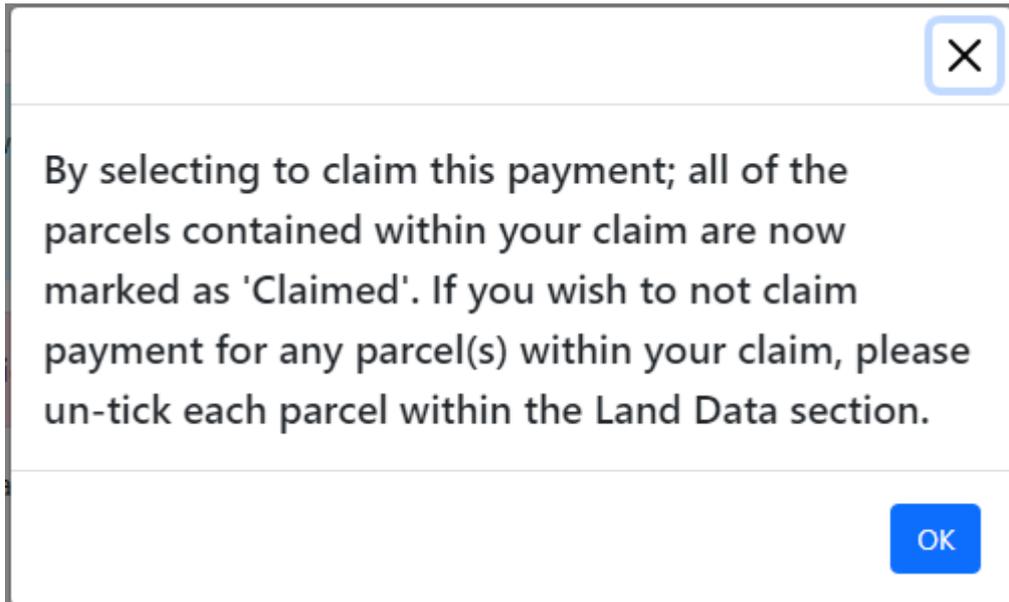
This pop-up box is informing you, that you have selected to not claim Habitat Wales Commons Land Management Payment.

Select OK and the comments box will appear.

You must complete this comments box and explain why you are not claiming your annual payment under Habitat Wales Commons and/or Habitat Wales Commons Advanced scheme.

If you leave the comments box empty and select 'Next' there will be an error logged against this page and the Red Cross will remain on the page list against the Claims section. To resolve this, please make comments against each unclaimed payment or you can select to claim the management payment, by re-ticking the box.

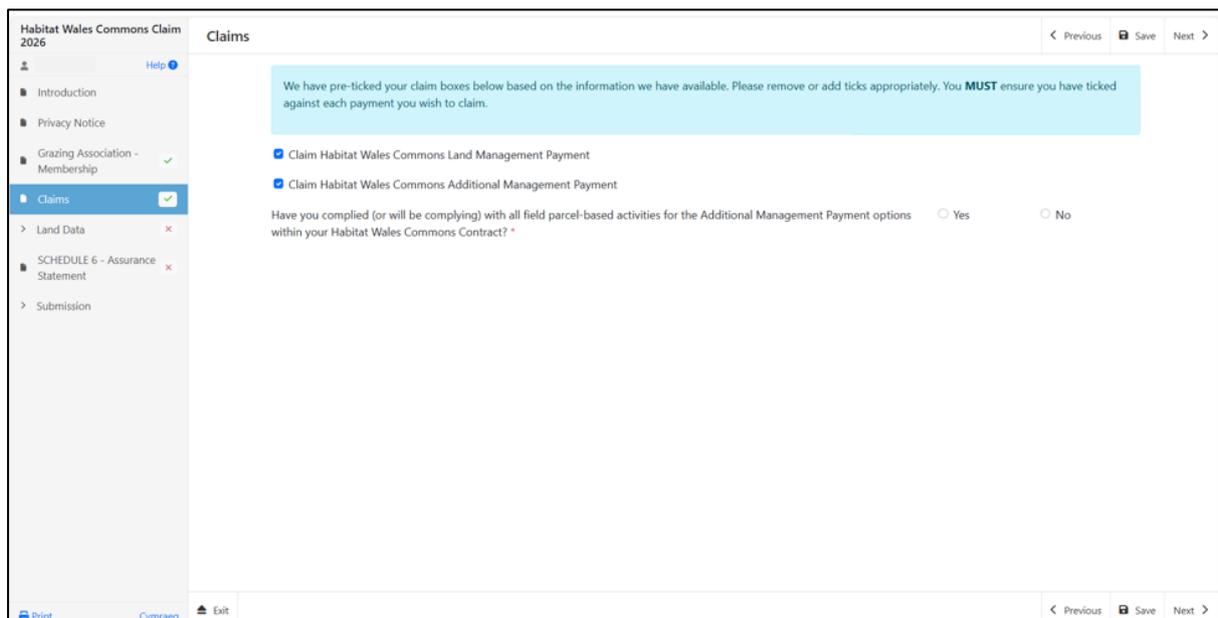
If you have un-ticked the claim for either: Habitat Wales Commons Land Management or Habitat Wales Commons Additional Management payments and you decide to re-tick to claim for payment against either of the Claims you will see the following pop-up box.



This information message is to inform you that all your land parcels, contained within your claim are now marked as claimed and if you do not wish to make a claim for payment for any parcel(s), you must do this by un-ticking each parcel within your Land Data Section.

All Habitat Wales Commons Advanced customers must answer the following question:

Have you complied (or will be complying) with all field parcel-based activities for the Additional Management Payment options within your Habitat Wales Commons Contract?



If you have not or cannot comply with your activities specified within your Habitat Wales Commons Advanced Grant Award Letter, please select 'No' to the previous question and the following table will appear:

Habitat Wales Commons Claim 2026

Claims

We have pre-ticked your claim boxes below based on the information we have available. Please remove or add ticks appropriately. You **MUST** ensure you have ticked against each payment you wish to claim.

Claim Habitat Wales Commons Land Management Payment

Claim Habitat Wales Commons Additional Management Payment

Have you complied (or will be complying) with all field parcel-based activities for the Additional Management Payment options within your Habitat Wales Commons Contract? Yes No

In order for Welsh Government to identify which activity you have not, or will not be, compliant with, please supply the following information:

+ Add Activity

Sheet Reference	Field Number	Option	Activity Id	Comments

0/255

Remove

Print Cymraeg Exit

Previous Save Next

You are required to complete the following information in the screen above:

- Sheet Reference (e.g. SS1234)
- Field Number (e.g. 0056)
- Option – Select your Additional Management Payment (AMP) from the drop down (e.g. 411)
- Activity ID (e.g. TE001)
- Comments – please enter the reason why you cannot or have not adhered to your Additional Management Payment requirements as set within your Habitat Wales Commons Advanced Grant Award Letter.

If you have failed to adhere to more than one activity, please use the 'Add Activity' button, which will populate an additional table as shown below:

Habitat Wales Commons Claim 2026

We have pre-ticked your claim boxes below based on the information we have available. Please remove or add ticks appropriately. You **MUST** ensure you have ticked against each payment you wish to claim.

Claim Habitat Wales Commons Land Management Payment
 Claim Habitat Wales Commons Additional Management Payment

Have you complied (or will be complying) with all field parcel-based activities for the Additional Management Payment options within your Habitat Wales Commons Contract? Yes No

In order for Welsh Government to identify which activity you have not, or will not be, compliant with, please supply the following information:

+ Add Activity

Sheet Reference *	Field Number *	Option *	Activity Id *	Comments *
		<input type="checkbox"/>		
		<input type="checkbox"/>		

Print Cymraeg Exit Previous Save Next

Below is an example of the information required by Welsh Government:

Once you have completed the required information, please select 'Save' and then 'Next'.

To remove an incorrectly populated table, please select the 'Remove' button.

Habitat Wales Commons Claim 2026

We have pre-ticked your claim boxes below based on the information we have available. Please remove or add ticks appropriately. You **MUST** ensure you have ticked against each payment you wish to claim.

Claim Habitat Wales Commons Land Management Payment
 Claim Habitat Wales Commons Additional Management Payment

Have you complied (or will be complying) with all field parcel-based activities for the Additional Management Payment options within your Habitat Wales Commons Contract? Yes No

In order for Welsh Government to identify which activity you have not, or will not be, compliant with, please supply the following information:

+ Add Activity

Sheet Reference *	Field Number *	Option *	Activity Id *	Comments *
SH1234	5678	<input checked="" type="checkbox"/>	TE001	Unable to maintain stocking levels
		<input type="checkbox"/>		

Print Cymraeg Exit Previous Save Next

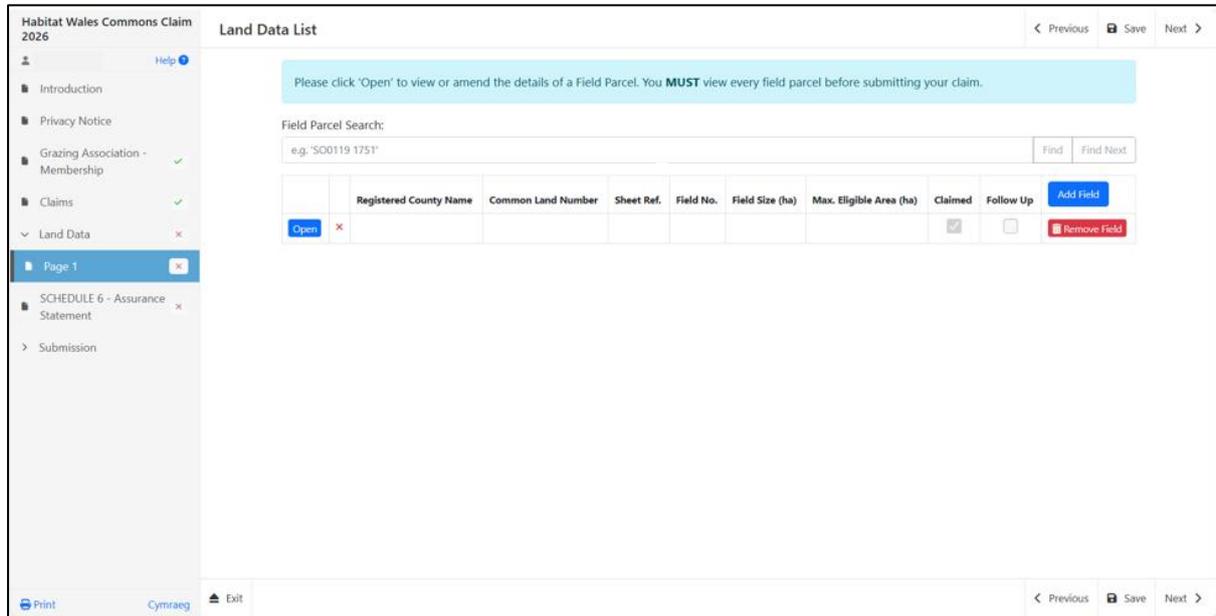
If you have incorrectly selected 'No' then please select 'Yes', the table will disappear and any information inputted will **not** be taken into account, although it will be saved on screen. If you select 'No' again, the data inputted will re-populate. Please check the information displayed on screen is accurate and correct.

Please then select 'Next'.

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Land Data

The Land Data screen displays all your Common Land and Land Used in Common, as within your Habitat Wales Commons Grant Award Letter.



You will see each parcel is displaying the Registered County Name and CL Number (where applicable). Please note that if your contract contains a Land Used in Common parcel, the County Name and CL Number will display as LUIC.

Please check the Sheet References (SN1234) and Field Numbers (0012) are correct.

- The Field Size (ha) column is the total field size. This is the sum of all crop codes and permanent features contained within the land parcel.
- The Max. Eligible Area (ha) is the total amount of area eligible for payment within the land parcel i.e. the sum of all eligible crop codes within the land parcel.
- The Claimed column shows that you have selected this parcel for payment within your claim. Please note: all parcels will be automatically ticked for payment; if you wish to not claim payment for a parcel you must select to 'Open' the parcel and un-tick Claim.

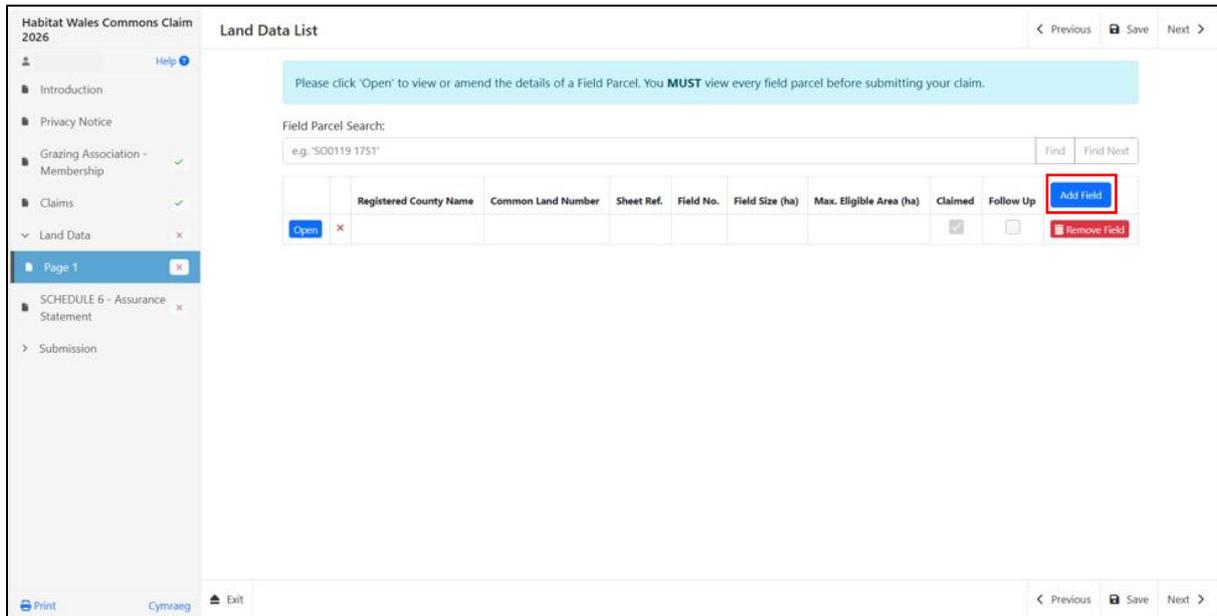
If you wish to remove a parcel from the Habitat Wales Commons Claim 2026 – please use the 'Remove Field' button. If you wish to reinstate a parcel, please select Restore Field button – this function is only available if you have removed a field.

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Adding a Common Land Parcel

To add a parcel which is has not been prepopulated within your Land Data list, please use the following steps:

- Ensure you are within the Land Data List
- Select the blue 'Add Field' button, outlined below:



- Please supply the Sheet Reference (SS1234) and Field Number (0123) in the applicable areas as shown below:

The 'Add Field' dialog box has a title bar 'Add Field'. It contains two input fields: 'Sheet Reference *' and 'Field Number *'. Below these fields are 'Cancel' and 'OK' buttons.

Important Note: If the Field Number starts with a zero please ensure you input all four numbers (e.g. 0011).

Once you have supplied the Sheet Reference (SS1234) and Field Number (0011) the following screen will appear:

Habitat Wales Commons Claim 2026

Land Data Details

Please check that all parcel details are accurate, make any necessary corrections and indicate whether you wish to claim.

Registered County Name	Common Land Number	Sheet Ref.	Field No.	Claim	Follow Up
				<input checked="" type="checkbox"/>	<input type="checkbox"/>

Claimed Area		Crop	Area	Add Crop
Total Field Size (ha)	Eligible Area (ha)			Remove
0.00	0.00			

Print Cymraeg Exit

Previous Back to List Next

The parcel added will automatically default to Land Used in Common within the Registered County Name and Commons Land Number. If this is incorrect, please select the county name from the drop down within the Registered County Name column, as shown below:

Habitat Wales Commons Claim 2026

Land Data Details

Please check that all parcel details are accurate, make any necessary corrections and indicate whether you wish to claim.

Registered County Name	Common Land Number	Sheet Ref.	Field No.	Claim	Follow Up
LUIC				<input checked="" type="checkbox"/>	<input type="checkbox"/>

Crop	Area	Add Crop
		Remove

Print Cymraeg Exit

Previous Back to List Next

Once you have selected the county name, please enter the Common Land Number.

You must now select all crops and permanent features which are contained within the land parcel.

Please select from the drop-down list available as shown below and enter the area of the crop or permanent feature in hectares, to two decimal places, within the Area Column:

Please see [Habitat Wales Commons Crop and Permanent Feature Codes](#) section for the full description of the crop codes and permanent feature codes available under Habitat Wales Commons.

If you require adding more crop codes or permanent features, please use the Add Crop button as outlined below:

If you require removing a crop entry, please use the red Remove button as shown above.

Please see the example below of a parcel added to the claim:

Claim	Registered County Name	Common Land Number	Sheet Ref.	Field No.	Field Size (ha)	Max. Eligible Area (ha)	Claimed	Follow Up	Add Field	Remove Field
<input checked="" type="checkbox"/>	CHERWASDON	75	SH41	28	23.32		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Add Field	Remove Field
<input checked="" type="checkbox"/>	LWIC	LWIC	SH1234	5678			<input checked="" type="checkbox"/>	<input type="checkbox"/>	Add Field	Remove Field

The Claimed Area column is dynamic, which means it's based on the information inputted by you and is adjusted based on the crops and/or permanent features and their area.

- The Total Field Size (ha) = the sum of all crop and permanent feature codes as inputted on screen.
- Eligible Area (ha) = the sum of all crop codes, as inputted on screen, which are eligible for payment under Habitat Wales Commons.

When you navigate back to the Land Data List, you will notice the Field Size and Max. Eligible Area is not displaying for the parcel you have added to your claim. This is because the details contained within the land parcel have not yet been validated.

If you wish to remove the parcel you have added to your claim, please select the red Remove Field button as outlined below:

The screenshot shows the 'Land Data List' interface. At the top, there is a navigation bar with 'Previous', 'Save', and 'Next' buttons. Below this is a light blue banner with the text: 'Please click 'Open' to view or amend the details of a Field Parcel. You MUST view every field parcel before submitting your claim.' Below the banner is a 'Field Parcel Search' section with a search box containing 'e.g. SH1146 2829' and 'Find' and 'Find Next' buttons. The main area contains a table with the following columns: 'Registered County Name', 'Common Land Number', 'Sheet Ref.', 'Field No.', 'Field Size (ha)', 'Max. Eligible Area (ha)', 'Claimed', and 'Follow Up'. There are two rows of data. The first row has 'CHERWAGON' as the county name, '75' as the common land number, 'SH11' as the sheet ref., '28' as the field no., and '23.32' as the field size. The second row has 'LWIC' as the county name, 'LWIC' as the common land number, 'SH1234' as the sheet ref., '9876' as the field no., and an empty field size. Both rows have a red 'Remove Field' button in the 'Follow Up' column. The interface also includes a left-hand navigation menu with options like 'Introduction', 'Privacy Notice', 'Grazing Association - Membership', 'Claims', 'Land Data', 'Page 1', 'SCHEDULE 6 - Assurance Statement', and 'Submission'. At the bottom, there are 'Print', 'Cymraeg', and 'bit' icons on the left, and 'Previous', 'Save', and 'Next' buttons on the right.

	Registered County Name	Common Land Number	Sheet Ref.	Field No.	Field Size (ha)	Max. Eligible Area (ha)	Claimed	Follow Up	
Open	✓	CHERWAGON	75	SH11	28	23.32	23.29	<input type="checkbox"/>	Remove Field
Open	✓	LWIC	LWIC	SH1234	9876			<input type="checkbox"/>	Remove Field

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Land Data Details

You **must** open all field parcels contained within your claim.

Selecting 'Open' on a land parcel will show the following screen:

Registered County Name	Common Land Number	Sheet Ref.	Field No.	Claim	Follow Up
				<input checked="" type="checkbox"/>	<input type="checkbox"/>

Total Field Size (ha)	Max. Eligible Area (ha)

Claimed Area	
Total Field Size (ha)	Eligible Area (ha)

Crop	Area	
GR2	3268.05	<input type="button" value="Remove"/>
YY21	34.18	<input type="button" value="Remove"/>
YY23	11.84	<input type="button" value="Remove"/>
YY41	4.52	<input type="button" value="Remove"/>
ZZ11	4.59	<input type="button" value="Remove"/>
ZZ30	0.80	<input type="button" value="Remove"/>
ZZ31	4.50	<input type="button" value="Remove"/>
ZZ40	0.11	<input type="button" value="Remove"/>
ZZ97	7.05	<input type="button" value="Remove"/>

Please check that all parcel details are accurate, make any necessary corrections, and indicate whether you wish to claim or not.

You can choose not to claim by removing the tick for the 'Claim' box, next to the field number.

The Land Data Details screen will display:

- Registered County Name or LUIC (Land Used in Common).
- CL Number or LUIC (Land Used in Common).
- Sheet Ref.
- Field No.
- Claim tick box. If ticked, you are claiming for payment.
- Follow Up option – this allows you to mark for follow up and return later, this will also show in your summary section as an information message.
- Total Field Size (ha).
- Maximum Eligible Area (ha).
- The Claimed Area table calculates from the crop and area table to the right of the screen. Any adjustments to the size of area will be reflected in this table.
- Crop (drop down list) – this is prepopulated with the information Welsh Government currently hold within the land parcel. You can make amendments to the crop code drop down if you believe the information displayed is not accurate.
- Area – this is the area of the crop. This must be entered to two decimal places (0.00ha).

Also displayed within crops are the permanent features (PF). These are areas which are not available for payment under Habitat Wales Commons.

Please see the Crop and Permanent Feature Codes Section for a full list of crop codes and PF available under Habitat Wales Commons.

If you remove a crop, it will display as greyed out and the Remove button is now displaying as 'Restore', as shown below:

The screenshot shows the 'Land Data Details' page for 'Habitat Wales Commons Claim 2026'. It features a navigation sidebar on the left and a main content area with a yellow warning banner: 'Please check that all parcel details are accurate, make any necessary corrections and indicate whether you wish to claim.' Below this, there are several summary tables for 'Registered County Name', 'Total Field Size (ha)', 'Max. Eligible Area (ha)', and 'Claimed Area'. The primary table is a list of crops with columns for 'Crop', 'Area', and 'Remove'. The 'Z297' row is highlighted in grey, and its 'Remove' button is labeled 'Restore'. Other rows include GR2, YY21, YY23, YY41, ZZ11, ZZ30, ZZ31, ZZ40, and Z297.

Crop	Area	Remove
GR2	3268.05	Remove
YY21	34.18	Remove
YY23	11.84	Remove
YY41	4.52	Remove
ZZ11	4.59	Remove
ZZ30	0.80	Remove
ZZ31	4.50	Remove
ZZ40	0.11	Remove
Z297	7.05	Restore

If you wish to reinstate the crop you have removed from the land parcel, simply click the red 'Restore' button.

If you wish to add a crop or permanent feature to the parcel, please select the 'Add Crop' button, where a blank row will appear for you to populate from the dropdown list, then you will add the area of the crop or permanent feature.

This screenshot is identical to the previous one, but it shows a new blank row at the bottom of the crop table, indicating that a new crop can be added. The 'Z297' row remains highlighted in grey with a 'Restore' button.

Crop	Area	Remove
GR2	3268.05	Remove
YY21	34.18	Remove
YY23	11.84	Remove
YY41	4.52	Remove
ZZ11	4.59	Remove
ZZ30	0.80	Remove
ZZ31	4.50	Remove
ZZ40	0.11	Remove
Z297	7.05	Restore
		Remove

Your Habitat Wales Commons Claim 2026 will automatically select all your parcels for payment.

Habitat Wales Commons Claim 2026

Land Data List

Please click 'Open' to view or amend the details of a Field Parcel. You **MUST** view every field parcel before submitting your claim.

Field Parcel Search: e.g. 'SO0119 1751'

	Registered County Name	Common Land Number	Sheet Ref.	Field No.	Field Size (ha)	Max. Eligible Area (ha)	Claimed	Follow Up	<input type="button" value="Add Field"/>
<input type="button" value="Open"/>							<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="button" value="Remove Field"/>

Print Cymraeg Exit Previous Save Next

If you wish to not claim a land parcel for payment, please remove the tick from the claim column, as shown below:

Habitat Wales Commons Claim 2026

Land Data Details

Please check that all parcel details are accurate, make any necessary corrections and indicate whether you wish to claim.

Registered County Name	Common Land Number	Sheet Ref.	Field No.	Claim	Follow Up
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Claimed Area		Crop	Area	<input type="button" value="Add Crop"/>
Total Field Size (ha)	Eligible Area (ha)	<input type="text"/>	<input type="text"/>	<input type="button" value="Remove"/>
0.00	0.00			

Print Cymraeg Exit Previous Back to List Save Next

If you wish to mark a parcel to return to later, please select the Follow Up tick box as shown below:

Habitat Wales Commons Claim 2026

Land Data Details

< Previous ↑ Back to List Next >

Please check that all parcel details are accurate, make any necessary corrections and indicate whether you wish to claim.

Registered County Name	Common Land Number	Sheet Ref.	Field No.	Claim	Follow Up
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Claimed Area		Crop	Area	Add Crop
Total Field Size (ha)	Eligible Area (ha)	<input type="text"/>	<input type="text"/>	Remove
0.00	0.00			

Print Cymraeg Exit

< Previous Save Next >

Please use the 'Back to List' button to return to the Land Data List, to review the remaining parcels within your claim. Please see below:

You may also use the 'Next' button to move to the next parcel listed within your claim.

The 'Prev' button will direct you to the previous parcel within your claim.

Habitat Wales Commons Claim 2026

Land Data Details

< Previous ↑ Back to List Next >

Please check that all parcel details are accurate, make any necessary corrections and indicate whether you wish to claim.

Registered County Name	Common Land Number	Sheet Ref.	Field No.	Claim	Follow Up
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Claimed Area		Crop	Area	Add Crop
Total Field Size (ha)	Eligible Area (ha)	<input type="text"/>	<input type="text"/>	Remove
0.00	0.00			

Print Cymraeg Exit

< Previous Save Next >

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Habitat Wales Commons Crop and Permanent Feature

Codes

Please see below the list of Payable Crop Codes and Permanent Features, including their description below:

Payable Crop Code	Description
GR2	Grass - permanent - over 5 years
GT1	Tracks - grazed
HE7	Heathlands - grazed
RE1	Reeds
RU1	Rushes
SM2	Saltmarshes - grazed
TR2	Woodland - coniferous – un-grazed (including Christmas trees)
TT99	Temporary unusable area
WS1	Woodland - broadleaf – un-grazed
YY14	Woodland - coniferous - scattered
YY15	Woodland - broadleaf - scattered
YY16	Woodland - trunks and stumps
YY21	Bracken - scattered
YY23	Scrub / Gorse / Briar - scattered
ZZ10	Woodland - coniferous - group
ZZ11	Woodland - broadleaf - group
ZZ20	Bracken - group
ZZ22	Scrub / Gorse / Briar - group

Permanent Features – (not payable)	Description
NO1	Non-agricultural activities
PD1	Ponds - eligible for BPS
YY41	Scree / Rock outcrops / Boulders / Sand - scattered
ZZ30	Ponds - ineligible
ZZ31	Rivers and Streams
ZZ40	Scree / Rock outcrops / Boulders / Sand - group
ZZ89	Buildings / yards
ZZ92	Hardstandings
ZZ94	Roads
ZZ97	Tracks – un-grazed

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Schedule 6 Assurance Statement: Counter Fraud and Governance

You are required to complete the Schedule 6 – Assurance Statement: Counter Fraud and Governance section to give assurance that reasonable and adequate governance and counter fraud procedures exist in the businesses funded. All items marked with * must be entered.

If there is more than one personnel within your organisation who has/have specific responsibility for financial management in respect of the purposes of protecting habitat land or more than one individual responsible for the supervision of the personnel named, you can add additional individuals by selecting the ‘Add Individual’ button. Once the blank row has been created, you can enter the additional individual details in.

The ‘Remove Individual’ button should only be used if you wish to remove the row.

If you answer ‘Yes’ to question ‘Are you in receipt of any other funding from any other organisation to support the Purposes?’, you must provide details of any other funding from any other organisation you are in receipt of to support the purposes of protecting habitat land including amounts of other funding, posts funded and source of funding in the table shown below. This includes applications that are pending.

Please provide details of any other funding, both capital and revenue, (including other Welsh Government funding streams) from any organisation to support the Purposes as detailed in Schedule 1 of your Habitat Wales Scheme - Commons Grant Award. You must include details of capital items, posts funded, amounts of other funding and source of funding. This includes applications that are pending. *

[+ Add Funding](#)

Type of Funding and Purpose	Amount of funding received (including pending applications) £	% of post cost/capital item	Source of funding
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

[Remove](#)

I confirm the above declaration

If you are in receipt of any other funding from more than one organisation/source, you can add a new row by selecting '+Add funding'. Once the blank row has been created, you can enter the funding details.

The 'Remove' button should only be used if you wish to remove the row.

Please provide details of any other funding, both capital and revenue, (including other Welsh Government funding streams) from any organisation to support the Purposes as detailed in Schedule 1 of your Habitat Wales Scheme - Commons Grant Award. You must include details of capital items, posts funded, amounts of other funding and source of funding. This includes applications that are pending. *

Type of Funding and Purpose	Amount of funding received (including pending applications) £	% of post/capital item	Source of funding
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

I confirm the above declaration

Once all required fields have been completed, you must tick to confirm the declaration

Habitat Wales Commons Claim 2020

SCHEDULE 6 - Assurance Statement: Counter fraud and Governance

All items marked with * must be entered.

The Welsh Government has a duty to protect public funds, ensuring they are handled with probity and in the public interest. It is important that people in Wales are able to have confidence in the Welsh Government and the organisations it funds. Welsh Government officials require assurance that reasonable and adequate governance and counter fraud procedures exist in the organisations funded by the Welsh Government.

Are you in receipt of any other funding from any other organisation to support the Purposes? If so, please provide details including amounts of other funding, posts funded and source of funding. This includes applications that are pending. Further details can be provided in the table below. Yes No

Please name the personnel within your organisation who has/have specific responsibility for financial management in respect of the Purposes.

First Name * Middle Name(s) Last Name *

Position *

Who is responsible for the supervision of the personnel named above?

First Name * Middle Name(s) Last Name *

Position *

You declare that your employees, officials, directors, trustees and board members:

- where applicable, fully understand their duties and responsibilities under the relevant legislation relating to companies and charities;
- have sufficient knowledge about governance issues to carry out their roles in a manner which is fully compliant with the relevant legislation;
- properly supervise and oversee the work of those with primary responsibility for your financial management.

I confirm the above declaration.

Submission Section

This section provides a summary of the details you have given for your Habitat Wales Commons Claim 2026 and informs you of any errors or information messages on your application. Please check this section to confirm the details are correct.

The Submission section contains:

- Errors, Information and Summary
- Declaration and Undertakings
- Submit

Errors, Information and Summary

The Errors, Information and Summary page provides information messages regarding any errors or outstanding information on your claim form. Please check this section for any error or information messages.

The screenshot shows the 'Errors, Information & Summary' page for a Habitat Wales Commons Claim 2026. The page title is 'Errors, Information & Summary'. The main content area is titled 'Errors and Information' and states 'No Errors or information Messages identified.' Below this is a 'Summary' section with an 'Important - Please review this Summary.' banner. The summary text explains that the information is for information purposes only and does not confirm any information in the claim is correct. It also states that the summary below reflects an accurate representation of the claim and that the user will see displayed below which payments are included in the claim. The user is also informed of the number of field parcels within the claim. The user is asked to ensure they are satisfied all the information displayed is correct. If they wish to make any changes, they are asked to make these changes now before submitting their claim by navigating back to the section they require amending.

The 'Payment' table shows the following data:

	2026
Habitat Wales Commons Land Management Payment	Claimed
Habitat Wales Commons - Additional Management Payment	Claimed

The 'Number of Field Parcels' table shows the following data:

	Number of Field Parcels	Total Area (ha)	Eligible Area (ha)
Contract	1	3,335.64	3,318.66
Claimed	1	3,335.64	3,318.66

Any errors will be displayed in red:

Habitat Wales Commons Claim 2026 Errors, Information & Summary

You must correct all errors listed in the Errors and Information section before you can submit your Habitat Wales Commons Claim 2026.

Errors and Information

The following is a list of sections which contain Errors and Information Messages. Errors **must** be corrected before submission is possible. For any Information Messages, we recommend that you check your response to ensure it is correct. For more information refer to the guidance in the 'How to Complete' guide.

Click on the Section Name to view the Errors and Information Messages for that Section.

You **must** view every page before submitting your claim.

Section Name	Errors	Information
SCHEDULE 6 - Assurance Statement	X	None

Summary

Important - Please review this Summary.

The following summarises your Habitat Wales Commons Claim 2026.

This summary is for information purposes only and does not confirm any information in your claim is correct.

Please ensure you are satisfied that the summary below reflects an accurate representation of your claim. You will see displayed below which payments are included in your claim. You will also see displayed the number of field parcels within your Habitat Wales Commons Contract and the number of field parcels you have declared within your claim.

Please ensure you are satisfied all the information displayed is correct.

If you wish to make any changes, please make these changes now before submitting your claim by navigating back to the section you require amending.

Payment	2026
Habitat Wales Commons Land Management Payment	Claimed
Habitat Wales Commons - Additional Management Payment	Claimed

	Number of Field Parcels	Total Area (ha)	Eligible Area (ha)
Contract	1	3,335.64	3,318.66
Claimed	1	3,335.64	3,318.66

Any information messages will display the following message:

Habitat Wales Commons Claim 2026 Errors, Information & Summary

You must correct all errors listed in the Errors and Information section before you can submit your Habitat Wales Commons Claim 2026.

Errors and Information

The following is a list of sections which contain Errors and Information Messages. Errors **must** be corrected before submission is possible. For any Information Messages, we recommend that you check your response to ensure it is correct. For more information refer to the guidance in the 'How to Complete' guide.

Click on the Section Name to view the Errors and Information Messages for that Section.

You **must** view every page before submitting your claim.

Section Name	Errors	Information
SCHEDULE 6 - Assurance Statement	X	None

Summary

Important - Please review this Summary.

The following summarises your Habitat Wales Commons Claim 2026.

This summary is for information purposes only and does not confirm any information in your claim is correct.

Please ensure you are satisfied that the summary below reflects an accurate representation of your claim. You will see displayed below which payments are included in your claim. You will also see displayed the number of field parcels within your Habitat Wales Commons Contract and the number of field parcels you have declared within your claim.

Please ensure you are satisfied all the information displayed is correct.

If you wish to make any changes, please make these changes now before submitting your claim by navigating back to the section you require amending.

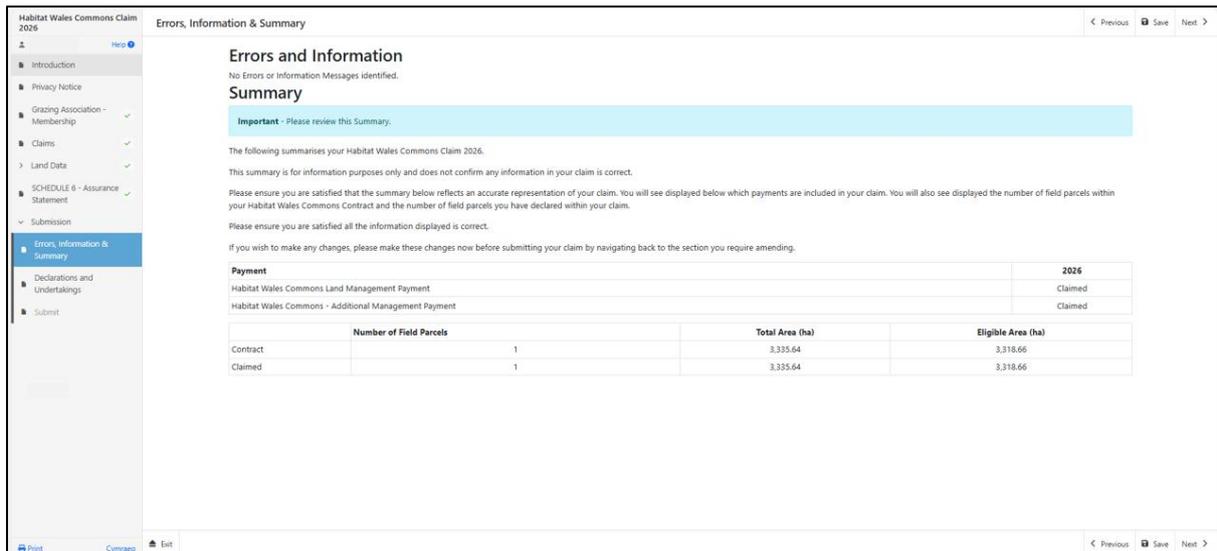
Payment	2026
Habitat Wales Commons Land Management Payment	Claimed
Habitat Wales Commons - Additional Management Payment	Claimed

	Number of Field Parcels	Total Area (ha)	Eligible Area (ha)
Contract	1	3,335.64	3,318.66
Claimed	1	3,335.64	3,318.66

If no errors or information messages are found the following message will be displayed:

Errors and Information

No Errors or Information Messages identified.



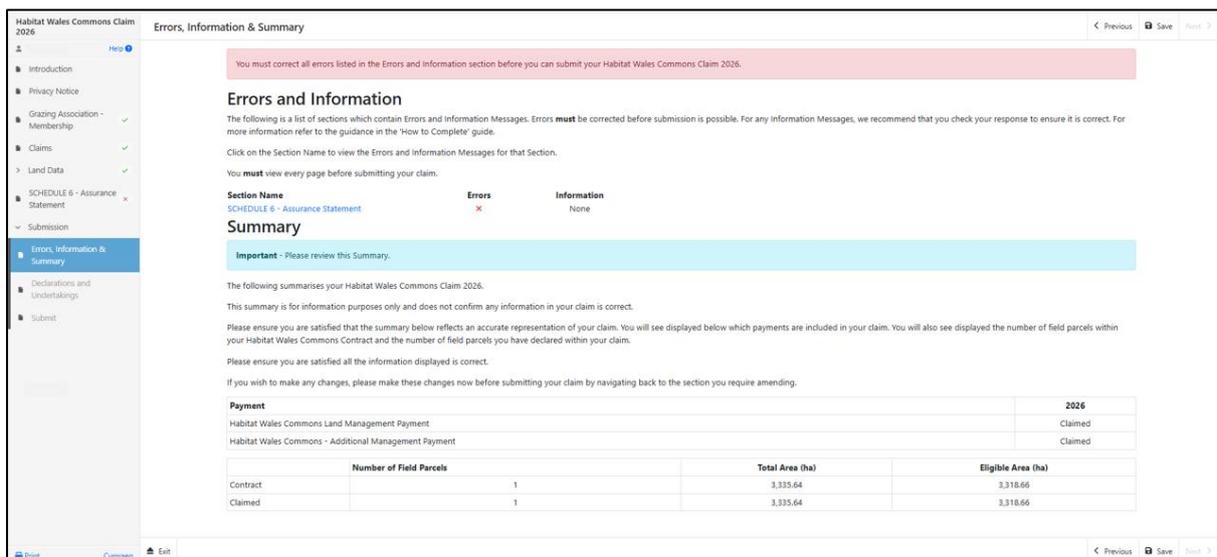
Errors and Information

The following is a list of sections which contain Errors and Information Messages. Errors must be corrected before submission is possible. For any Information Messages, we recommend that you check your responses to ensure it is correct.

Click on the Section Name to view the Errors and Information Messages for that Section.

You must view every page before submitting your claim.

Below is an example of an information message and an error message firing:



You will see the section name in blue, which is a link to return to the section, and if there is an error or information regarding that section. Please click on the section title, which will navigate you to the section and the error or information message displayed on screen.

The example above shows the Grazing Association Membership section has no errors but there is an Information Message displaying within the section.

The example also shows Claims section has an Error displaying within the section, but no Information Message.

The information message within the Grazing Association Membership section is displayed as below:

The screenshot shows the 'Grazing Association - Membership' section. It includes a table of members with the following data:

CPH Number	CRN	Trading Title	Status
SZ/	A000	L CUEBAS	Active
SZ/	A00	A ZAPEL	Active
SZ/	A000	W LAURILA	Active
SZ/	A000	M CHEBAHTAH	Active

Below the table, there is a question: "Have any details of membership to the Grazing Association changed?*" with radio buttons for "Yes" (selected) and "No".

The information is informing you; because you have indicated there are changes to the details of the Grazing Association, you must inform Welsh Government of these changes via RPW Online.

By clicking on Claims in the Errors and Information section (as shown below), you will be directed to the Claims section.

The screenshot shows the 'Errors, Information & Summary' section. It includes a table with the following data:

Section Name	Errors	Information
Claims	X	None

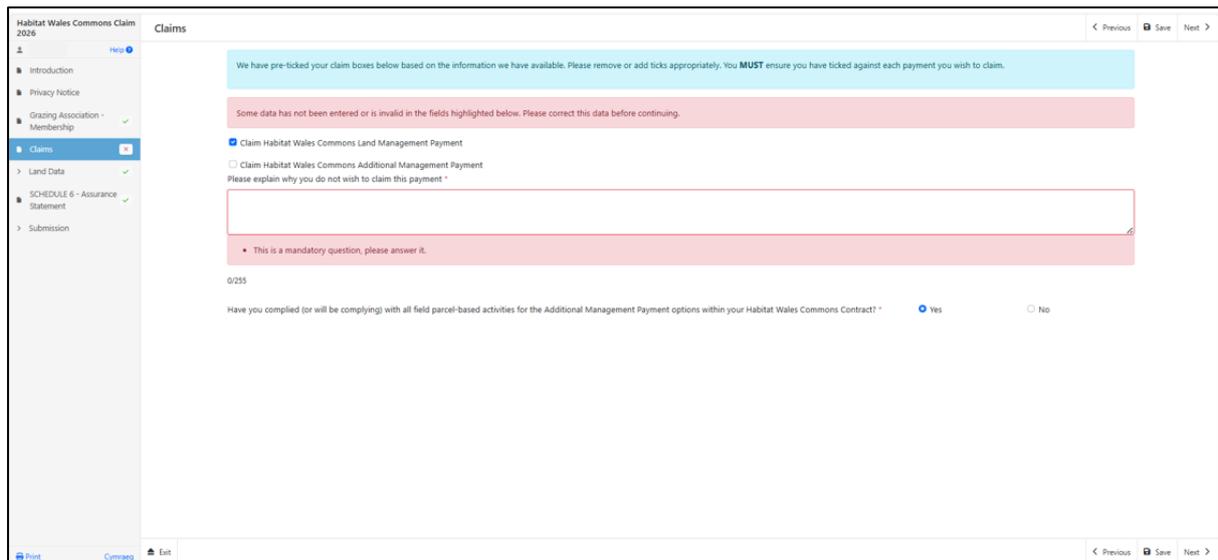
Below this, there is a 'Summary' section with a table showing payment details:

	2026
Habitat Wales Commons Land Management Payment	Claimed
Habitat Wales Commons - Additional Management Payment	Not Claimed

At the bottom, there is a table summarizing field parcels:

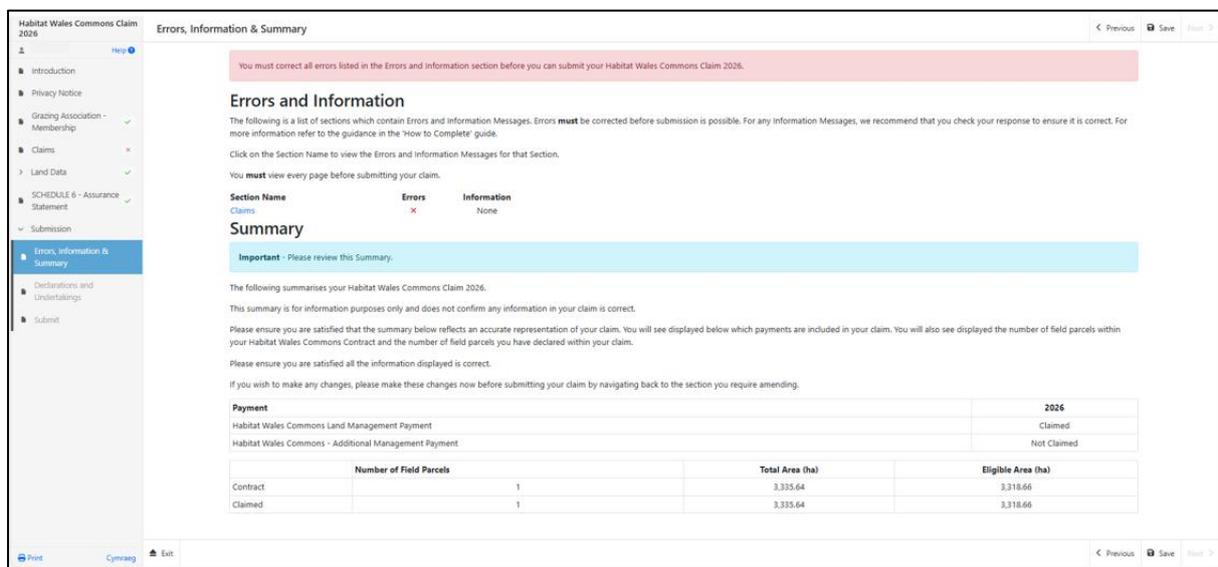
	Number of Field Parcels	Total Area (ha)	Eligible Area (ha)
Contract	1	3,335.64	3,318.66
Claimed	1	3,335.64	3,318.66

Displayed on screen you will see which errors are firing:



As you have indicated you do not wish to claim this payment, you must provide an explanation why, this is a mandatory question. Once you have provided your explanation, please press Save. The error will no longer prevent you submitting your claim.

Information messages will not prevent you from submitting your claim, they are for information purposes only and to remind you further information may be required.



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Summary

The following summarises your Habitat Wales Commons Claim 2026. This summary is for information purposes only and does not confirm that the information declared in your claim is correct.

Please ensure you are satisfied that the summary reflects an accurate representation of your claim. You will see two tables displayed below the Summary heading which show which payments are included in your claim and the number of field parcels within your claim.

Please ensure you are satisfied all the information displayed is correct. If you wish to make any changes, please make these changes before submitting your claim by navigating back to the section which requires amending.

Summary

Important - Please review this Summary.

The following summarises your Habitat Wales Commons Claim 2026. This summary is for information purposes only and does not confirm any information in your claim is correct. Please ensure you are satisfied that the summary below reflects an accurate representation of your claim. You will see displayed below which payments are included in your claim. You will also see displayed the number of field parcels within your Habitat Wales Commons Contract and the number of field parcels you have declared within your claim. Please ensure you are satisfied all the information displayed is correct. If you wish to make any changes, please make these changes now before submitting your claim by navigating back to the section you require amending.

		2026	
Habitat Wales Commons Land Management Payment		Claimed	
Habitat Wales Commons - Additional Management Payment		Not Claimed	

	Number of Field Parcels	Total Area (ha)	Eligible Area (ha)
Contract	1	3,335.64	3,318.66
Claimed	1	3,335.64	3,318.66

Displayed within the payment table is the summary of the schemes which you have claimed or not claimed. You can see above that both schemes available have been claimed.

Below is an example where Habitat Wales Commons Land Management Payment has not been claimed:

Summary

Important - Please review this Summary.

The following summarises your Habitat Wales Commons Claim 2026. This summary is for information purposes only and does not confirm any information in your claim is correct. Please ensure you are satisfied that the summary below reflects an accurate representation of your claim. You will see displayed below which payments are included in your claim. You will also see displayed the number of field parcels within your Habitat Wales Commons Contract and the number of field parcels you have declared within your claim. Please ensure you are satisfied all the information displayed is correct. If you wish to make any changes, please make these changes now before submitting your claim by navigating back to the section you require amending.

		2026	
Habitat Wales Commons Land Management Payment		Not Claimed	
Habitat Wales Commons - Additional Management Payment		Claimed	

	Number of Field Parcels	Total Area (ha)	Eligible Area (ha)
Contract	1	3,335.64	3,318.66
Claimed	1	3,335.64	3,318.66

The Contract and Claimed table (as shown below), allows you to compare the number of parcels in your contract (pre-populated by Welsh Government) and the number of parcels you have claimed for payment. Any parcels which you may have added to your claim will be added to the amount of parcels 'Claimed'.

E.g. if your contract contained 1 parcel and you added another to your claim, without deleting any, your claim will contain 2 parcels.

You will also be able to use this table to compare the area (ha) claimed and area as within the current Habitat Wales Commons Grant Award Letter.

The Total Area = the sum of all crop codes and permanent features within your Land Data section, claimed for payment.

Eligible Area = the sum of all payable crop codes as within your Land Data section, claimed for payment.

Any changes to the area of crop codes and permanent features will be displayed against the Claimed row, under Total Area and Eligible Area.

The information within the Contract is populated from your current contract version.

Summary

Important - Please review this Summary.

The following summarises your Habitat Wales Commons Claim 2026.

This summary is for information purposes only and does not confirm any information in your claim is correct.

Please ensure you are satisfied that the summary below reflects an accurate representation of your claim. You will see displayed below which payments are included in your claim. You will also see displayed the number of field parcels within your Habitat Wales Commons Contract and the number of field parcels you have declared within your claim.

Please ensure you are satisfied all the information displayed is correct.

If you wish to make any changes, please make these changes now before submitting your claim by navigating back to the section you require amending.

		2026	
Habitat Wales Commons Land Management Payment		Claimed	
Habitat Wales Commons - Additional Management Payment		Not Claimed	
Number of Field Parcels		Total Area (ha)	Eligible Area (ha)
Contract	1	3,335.64	3,318.66
Claimed	1	3,335.64	3,318.66

Once you are happy with the information displayed, please select 'Next'.

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Declaration and Undertakings

This section is mandatory, and you cannot submit your claim until you have indicated you have read and understood the Declaration and Undertakings as seen in this screen. Please use the scroll bar on the right of the page to carry on reading the Declarations and Undertakings, until you reach the end of the statement.

Habitat Wales Commons Claim 2026

Declarations and Undertakings

Please tick the box to accept the declarations and undertakings.

I confirm that, for the purpose of claiming Habitat Wales Scheme Commons I am the authorising individual, as part of a formed Grazing Association, I am aware of the conditions relating to the Habitat Wales Commons Grant Award and I have complied with them all.

I confirm that I have complied with the requirements contained in the relevant Retained EU Law, (now known as 'Assimilated Law' and domestic law including:

- Council Regulation 1305/2013, Delegated Regulation 807/2014 and Implementing Regulation 808/2014;
- Council Regulation 1303/2013;
- Council Regulation 1306/2013, Delegated Regulation 640/2014 and Implementing Regulation 809/2014;
- the Rural Development Programmes (Wales) Regulations 2014/3222 (W.327)
- the Common Agricultural Policy (Integrated Administration and Control System and Enforcement and Cross Compliance) (Wales) Regulations 2014/3223 (W.328)

as amended from time to time, including by the Agricultural Support (Miscellaneous Amendments) (Wales) (EU Exit) Regulations 2021/400 (W.129)

I have read, understood, and complied with all of the relevant guidance notes on the scheme in particular the Habitat Wales Scheme Commons - How to Complete Guidance and have complied with all the requirements included in my Habitat Wales Scheme Commons Grant Award for which I am claiming payment.

I will allow duly authorised officers of the relevant Agricultural Departments) and their duly authorised agents and those persons accompanying them, access to any land which I farm in order to inspect the land, animals, any relevant equipment, storage facilities and farm records (including computer records) and any other aspect of the farm in order to verify the accuracy of the information in this application and I will give them all reasonable assistance for that purpose.

I understand that Habitat Wales Commons customers must maintain a stocking diary for the 2026 scheme year complying with the stocking levels set out in my Grant Award Letter and grazing annex (if applicable).

I have read and agree to the above Declarations and Undertakings.

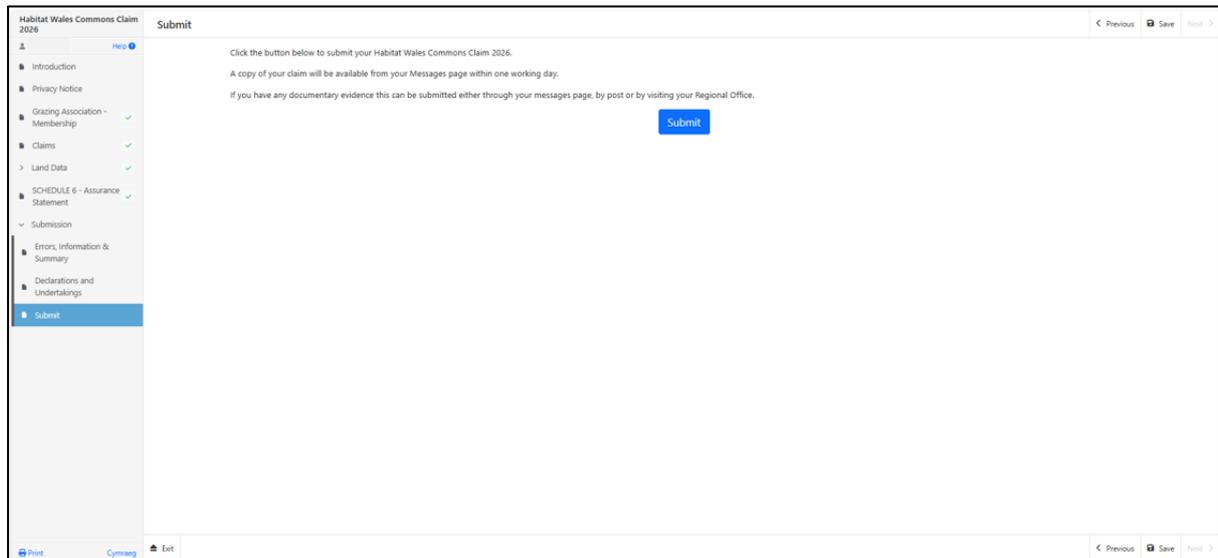
Once you have read and understood the declaration, please tick the box as shown below and select 'Next'.

I have read and agree to the above Declarations and Undertakings.

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Submit

To submit your claim, please click the blue 'Submit' button to submit your Habitat Wales Commons Claim 2026.



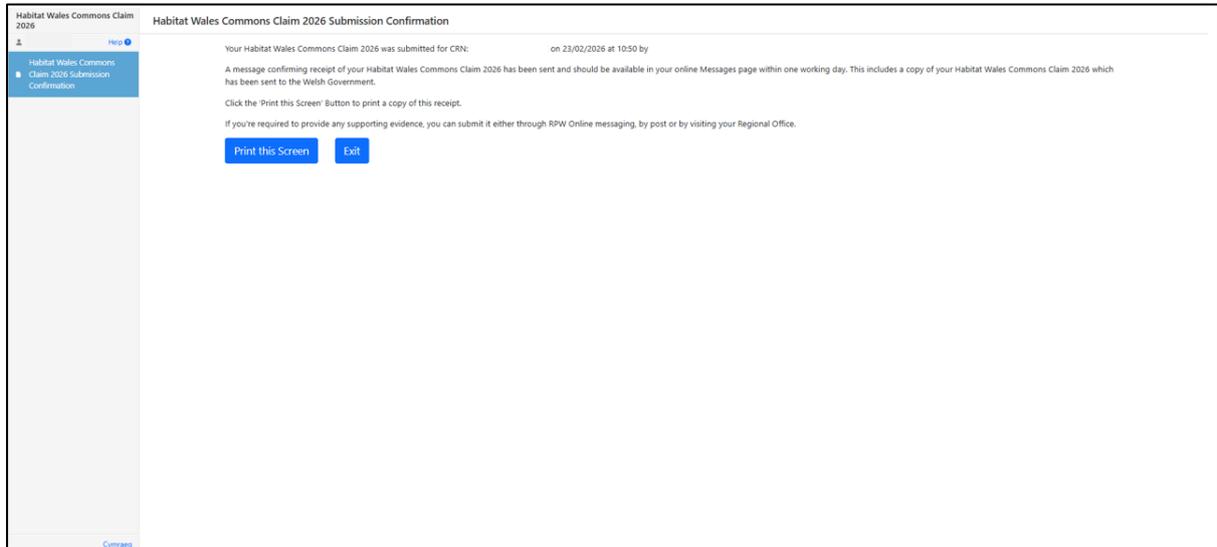
A copy of your claim will be available from your Messages page within one working day.

If you have any documentary evidence to support your claim this can be submitted through your messages page on RPW Online. You may also submit evidence by post or by visiting your Divisional Office.

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Habitat Wales Commons Claim Submission Confirmation

The following screen will appear once you have submitted your Habitat Wales Commons Claim 2026.



If you wish to print this screen as proof of submission, please select 'Print this Screen' button as seen above.

You may now select Exit, which will take you back to your RPW Online homepage:



RPW

Taliadau Gwledig Cymru
Ar-Lein Online
Rural Payments Wales

Charlies & Estate Agent ??*/// - Viewing CRN:

(Change Customer)

Cymraeg | Sign out

Home CRN Details Land Correspondence **2** Forms Contracts and Small Grants

Please remember to sign out of your account when you have finished by clicking 'Sign out' at the top right of the page. If you use a shared device, failing to sign out correctly could put your account and information at risk.

When completing applications ensure you do not use your browser's back button.

Messages between You and RPW

Unread Dogfennau wedi dod i law Taliadau Gwledig Cymru / Documents received by RPW

Habitat Wales Commons Claim Summary : Habitat Wales Commons Claim 2026 (23/02/2026 10:50:31)

Unread Derbyniwyd y Contract / Contract Accepted: (3.00)

Unread Contract / Contract

Contract : _HabitatCommonsContract_v3.00_20251001.pdf.pdf (01/10/2025 13:56:18)

Dogfennau wedi dod i law Taliadau Gwledig Cymru / Documents received by RPW

Additional Information : Additional+Information (14).pdf (14/05/2025 11:22:12)

Habitat Wales Commons Claim Summary : Habitat Wales Commons Claim 2025 (10/05/2025 14:37:56)

[View all messages](#)

Start a Form

[Appeal Available anytime](#)

[Capital Works Claim Available anytime](#)

[FCERM – Capital Pipeline](#)

[Grant Claim Form Available anytime](#)

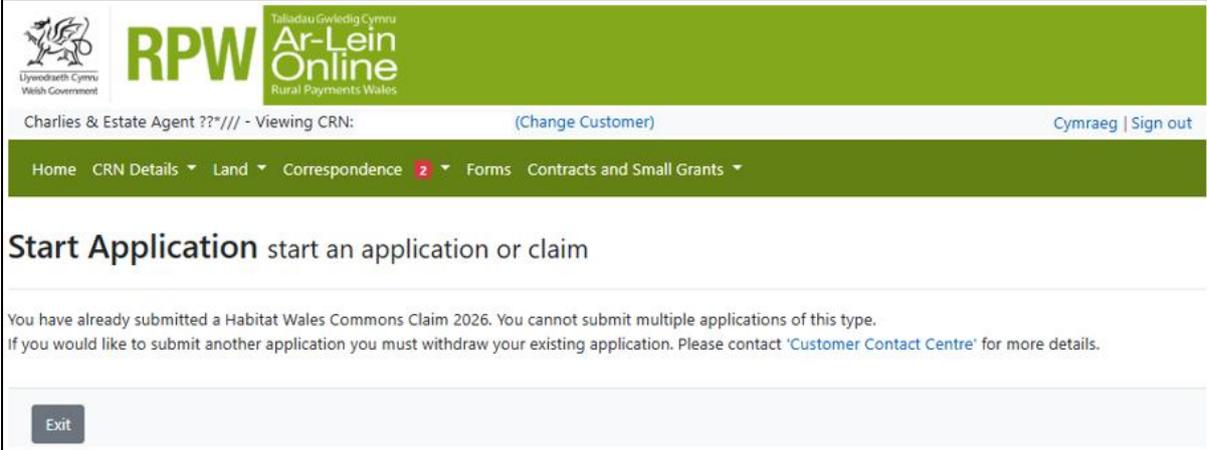
Useful Links

- [BCMS](#)
- [Farming and scheme information](#)
- [Bovine TB](#)
- [Farm animal movements and identification](#)
- [Farming Connect](#)
- [Welsh Government Offices](#)
- [Marine and Fisheries Grants](#)
- [EID Cymru](#)

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Submitted Claim

If you have already submitted your Habitat Wales Commons Claim 2026 and you try to access it again, via your homepage, you will see the following message and screen:



The screenshot shows the RPW Ar-Lein Online portal. The header includes the Welsh Government logo, the text 'Llywodraeth Cymru Welsh Government', and 'RPW Ar-Lein Online Rural Payments Wales'. Below the header, it displays 'Charles & Estate Agent ??*/// - Viewing CRN:' with a '(Change Customer)' link and 'Cymraeg | Sign out' options. A navigation bar contains 'Home', 'CRN Details', 'Land', 'Correspondence' (with a red '2' notification), 'Forms', and 'Contracts and Small Grants'. The main content area is titled 'Start Application start an application or claim'. A message states: 'You have already submitted a Habitat Wales Commons Claim 2026. You cannot submit multiple applications of this type. If you would like to submit another application you must withdraw your existing application. Please contact 'Customer Contact Centre' for more details.' An 'Exit' button is located at the bottom left of the message area.

If you have any issues with your claim, please follow the on-screen instructions and a member of the Customer Contact Centre will assist you.

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