

Date:19 June 2026

Dear

ATISN 27017

Thank you for your requests which were received on 26 May. You asked a number of questions “relating to the role(s) within the Welsh Government carrying the job title “International Climate Change Manager” (or any role with a substantially similar title performing the same function)”.

Our response

There is currently one post within Welsh Government with a similar title to “International Climate Change Manager”. The post title is “Senior Net Zero and International Engagement Manager”.

The following table summarises the information requested against the specific questions asked.

Question	Response
1. The current job description and person specification for the role.	Key tasks: • Coordinate Welsh Government’s international climate change engagement, including with UK Government departments, Devolved Administrations, and international networks, ensuring Wales’ interests are effectively represented. • Lead the preparation of Ministerial advice and briefing for intergovernmental forums such as the Inter-Ministerial Group on Net Zero and Energy, ensuring information is accurate, timely, and politically aware. • Manage Welsh Government’s participation in international climate networks, including The Climate Group, Under2 Coalition, and Regions4, ensuring alignment with Welsh Government priorities and supporting Ministerial engagement. • Support the planning and delivery of Wales’ involvement in international climate events, including UNFCCC COP conferences, through effective coordination, planning, and delivery oversight. • Contribute to the development and implementation of the Welsh Government’s International Relations Strategy, ensuring climate change is reflected in the ‘globally responsible’ theme and aligned with net zero objectives. • Support engagement on the next Net Zero Wales plan, working with internal and external stakeholders to ensure international activity is joined up with domestic policy development. • Draft high-quality written products, including Ministerial briefings, responses to commissions, and stakeholder correspondence, demonstrating clarity, accuracy, and political sensitivity. • Apply effective organisational and project / programme management skills to coordinate delivery across multiple workstreams and partners, ensuring progress is monitored and risks are managed. • Demonstrate political awareness and good judgement, taking decisions with an understanding of the wider UK and international context. • Deputise for senior managers when required, and contribute flexibly to wider directorate priorities, demonstrating adaptability and a collaborative approach.

2. The civil service grade (e.g. HEO, SEO, Grade 7) and salary band of the role.	SEO
3. The Directorate, Division and team in which the role sits, together with the role's reporting line (the job titles of the line manager and the senior responsible officer above them).	Directorate - Climate Change and Environmental Sustainability Division - Climate Change Post-holders line manager - Head of Decarbonisation Head of Decarbonisation's line manager - Head of Climate Mitigation Strategy and Analysis Head of Climate Mitigation Strategy and Analysis' line manager - Deputy Director for Climate Change
4. The number of full-time equivalent (FTE) postholders currently in this role, and the number of FTE postholders in each financial year from 2020–21 to date.	1 FTE is in post. This has been the case continually from 2020, with the exception of a period of approximately 8 months when the post was vacant after the previous incumbent left their role.
5. A summary of the role's principal duties, objectives or deliverables for the current financial year, as recorded in any business plan, team plan or directorate plan.	The Divisional Business Plan is not finalised due to the recent election. The key tasks above remain the focus of the role. Precise details of engagement on international climate change is subject to Ministerial advice and decision.
6. Details of any international travel undertaken by the postholder(s) in the financial years 2023–24, 2024–25 and 2025–26, including destination, dates, purpose, and total cost to the Welsh Government.	The postholder has not undertaken any international travel in the period 2023-24, 2024-25 or 2025-26.
7. A list of international fora, networks, partnerships or memoranda of understanding (for example the Under2 Coalition, the Beyond Oil and Gas Alliance, the Edinburgh Process, or COP delegations) in which the postholder represents, or has represented, the Welsh Government since 1 January 2023.	It is not clear what is meant by this question. The postholder has not represented the Welsh Government in person at any international fora. The postholder regularly represents Welsh Government in virtual meetings and events.

Next steps

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response.

Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit
Welsh Government
Cathays Park
Cardiff
CF10 3NQ

or e-mail: Freedom.ofinformation@gov.wales

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Website: www.ico.org.uk

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely

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