



Llywodraeth Cymru  
Welsh Government

# **Sustainable Farming Scheme (SFS)**

## **How to use the SFS Universal Layer Dashboard 2026**



The purpose of this document is to give you step-by-step instructions on how to use your Sustainable Farming Scheme (SFS) Universal Layer Dashboard on Rural Payment Wales (RPW) Online. This document is intended for online use.

If you have any queries or concerns, or are unable to access your RPW Online account, please contact the RPW Customer Contact Centre on 0300 062 5004.

This guide has been divided into sections with detailed step by step instructions on how to update the SFS Universal Layer Dashboard for each Universal Action.

**Please note:**

The SFS Universal Layer Dashboard is being developed and made available in phases on RPW Online throughout 2026. This guide will be updated to reflect the additional facilities as they become available later in the year.

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# Sustainable Farming Scheme Universal Layer Dashboard Overview

Your SFS Universal Layer Dashboard is available on your RPW Online account from June 2026.

The SFS Universal Layer Dashboard will confirm all the Universal Actions (UAs) applicable to your farming business and the deadline for their completion.

In phase 1 you will be able to update the following UAs:

UA1: Soil Health

UA2: Integrated Pest Management (IPM)

UA5: Habitat Maintenance

UA6: Temporary habitat creation on improved land

UA7: Designated Site Management Plan

UA8: Hedgerow Management

UA9: Woodland Maintenance

UA11: Historic Environment

Later phases of the SFS Universal Layer dashboard will be made available through the summer and autumn with the final phase being made available in November.

We will send you a broadcast message when each phase of the SFS Universal Layer Dashboard is available

In phase 2, you will be able to update

UA10: Tree and Hedgerow Planting Opportunity Plan

In phase 3, you will be able to update

UA3: Benchmarking (where not complete through Farming Connect)

In phase 4, you will be able to update

UA4: Continuous Professional Development (CPD) (where not complete through Farming Connect)

UA12: Animal Health and Welfare

In phase 5, the link between Farming Connect and RPW Online will go live. The following UAs will automatically update on the SFS Universal Layer Dashboard if completed with Farming Connect:

UA3: Benchmarking

UA4: Continuous Professional Development (CPD)

The SFS Universal Layer Dashboard must be used to confirm you have completed all UAs applicable to your farm in 2026.

All UAs that need to be completed by 31 December 2026 should be updated on the SFS Universal Layer Dashboard by **15 January 2027**.

The SFS Universal Layer balance/full payment will not be paid until the SFS Universal Layer Dashboard has been updated to confirm all actions have been completed.

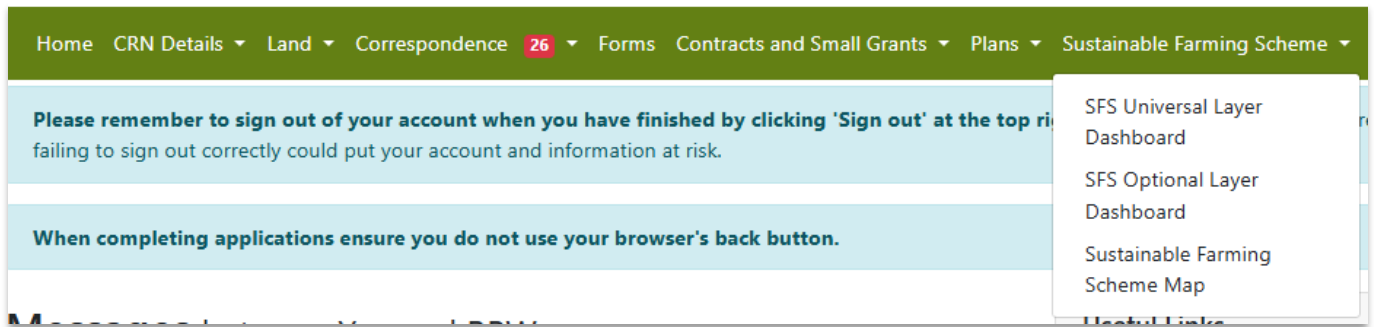
If you do not complete your UAs or where you have completed but do not update your SFS Universal Layer Dashboard by 15 January 2027, sanctions may be applied to your Universal Layer Payment in accordance with the published [Verifiable Standards](#)

The UA requirements are set out in Section J of the [SFS - Universal Layer: Guidance 2026](#). This also details the information you will need to provide on the SFS Universal Layer Dashboard for each individual UA.

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## SFS Universal Layer Dashboard

When you enter RPW Online an option of “Sustainable Farming Scheme” will be shown in the green banner. Click to view the menu.



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## Universal Action (UA) Summary

When you select “SFS Universal Layer Dashboard” from the menu you will see the following page. This page will present all 12 UAs in separate panels. The panels displayed will be unique and applicable to your farm.

[Home](#) [CRN Details](#) [Land](#) [Correspondence](#) [225](#) [Forms](#) [Contracts and Small Grants](#) [Plans](#) [Sustainable Farming Scheme](#)

[SFS Universal Layer Dashboard](#) [Sustainable Farming Scheme Map](#)

### Sustainable Farming Scheme Universal Layer Dashboard 2026

Universal Actions (UA)  
Summary

[UA1 Soil Health](#)

[UA2 Integrated Pest Management \(IPM\)](#)

[UA3 Benchmarking](#)

[UA4 Continuous Professional Development \(CPD\)](#)

[UA5 Habitat Maintenance](#)

[UA6 Temporary Habitat Creation on Improved Land](#)

[UA7 Designated Site Management Plan](#)

[UA8 Hedgerow Management](#)

[UA9 Woodland Maintenance](#)

[UA10 Tree and Hedgerow Planting Opportunity Plan](#)

[UA11 Historic Environment](#)

[UA12 Animal Health and Welfare](#)

Guidance

[View the guidance for the SFS Universal Layer on GOV.WALES](#)

#### Universal Actions (UA) Summary

Actions to be completed by **31 December 2026**

You have completed 0 of 7 Universal Actions required for this year

You must complete all the Universal Actions listed below on or before the **31 December 2026**. You will have until the **15 January 2027** to update your dashboard.

[UA1 Soil Health](#)

Not started

[UA3 Benchmarking](#)

Not started

[UA4 Continuous Professional Development \(CPD\)](#)

Not started

[UA5 Habitat Maintenance](#)

Not started

[UA9 Woodland Maintenance](#)

Not started

[UA10 Tree and Hedgerow Planting Opportunity Plan](#)

Not started

[UA11 Historic Environment](#)

Not started

Extended Completion Window

You must complete this Universal Action on or before **31 December 2030**

[UA7 Designated Site Management Plan](#)

Not started

Not applicable

The following Universal Actions are not applicable to you in 2026

[UA2 Integrated Pest Management \(IPM\)](#)

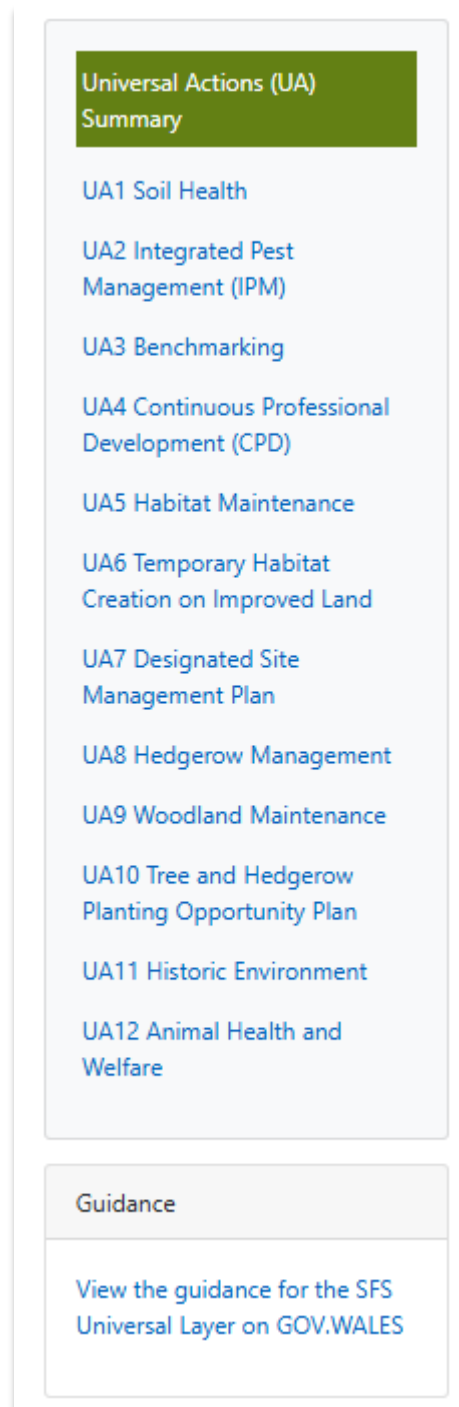
[UA6 Temporary Habitat Creation on Improved Land](#)

[UA8 Hedgerow Management](#)

[UA12 Animal Health and Welfare](#)

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## Panel 1 - UA Navigation



The left hand panel can be used to navigate directly to any UA information page, whether they are applicable or not to your farm. If a UA that is not applicable to you is selected, the UA information page will inform you.

There is also a link to all SFS Guidance.

To the right of panel 1 described above, up to 3 additional panels will show, dependant on the UAs applicable to your farm:

- Panel 2 - Actions to be completed by 31 December 2026
- Panel 3 - Extended completion window
- Panel 4 - Not applicable

You can also use the links in these panels to navigate directly to any UA information page

When you first open the Dashboard, all UAs applicable to your farm will show in panel 2 and possibly 3 and will have a status of **Not started**.

The list of the different statuses and what they mean are listed [below](#)

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## Panel 2 – Applicable UA's for 2026

This panel, “**Actions to be completed by 31 December 2026**”, will show UAs that are applicable to your farm for the current scheme year.

As you update each UA it will show your progress by updating the status of each action on the far right-hand side of the screen.

You must complete all the UAs listed here on or before the **31 December 2026**. You will have until the **15 January 2027** to update your Dashboard.

### Universal Actions (UA) Summary

Actions to be completed by **31 December 2026**

**You have completed 0 of 9 Universal Actions required for this year**

You must complete all the Universal Actions listed below on or before the **31 December 2026**. You will have until the **15 January 2027** to update your dashboard.

|                                                  |             |
|--------------------------------------------------|-------------|
| UA1 Soil Health                                  | Not started |
| UA2 Integrated Pest Management (IPM)             | Not started |
| UA3 Benchmarking                                 | Not started |
| UA4 Continuous Professional Development (CPD)    | Not started |
| UA5 Habitat Maintenance                          | Not started |
| UA6 Temporary Habitat Creation on Improved Land  | Not started |
| UA8 Hedgerow Management                          | Not started |
| UA9 Woodland Maintenance                         | Not started |
| UA10 Tree and Hedgerow Planting Opportunity Plan | Not started |

The list of the different statuses and what they mean are listed [below](#)

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## Panel 3 - Extended Completion Window

This Panel , “**Extended Completion Window**”, will show any UAs that are applicable to be completed within future years.

In 2026 this will display if UA7 is applicable to you.

You must complete this UA on or before **31 December 2030**.



The screenshot shows a web interface with a light gray header bar containing the text "Extended Completion Window". Below the header, a message states: "You must complete this Universal Action on or before 31 December 2030". A horizontal line separates this message from the content below. Under the line, the text "UA7 Designated Site Management Plan" is displayed in blue. To the right of this text is a small, dark gray button with the text "Not started" in white.

The list of the different statuses and what they mean are listed [below](#)

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## Panel 4 – Not applicable for 2026

The Panel “**Not applicable**” will show the UAs that are not applicable to you in 2026.

**No action is required for these UAs.**

Not applicable

The following Universal Actions are not applicable to you in 2026

---

[UA2 Integrated Pest Management \(IPM\)](#)

[UA8 Hedgerow Management](#)

[UA9 Woodland Maintenance](#)

[UA11 Historic Environment](#)

If you select a UA from the UA Dashboard Summary page, that is not applicable to you, the UA information page will still display.

The header will define the main aim of the actions and the deadline date. However, the screen will display the status as: **Not applicable**

With the following message: *‘This UA is not applicable to you in 2026.’*

### UA6 : Temporary Habitat Creation on Improved Land

The aim of this Universal Action is to create temporary habitat to complement any existing habitats on your farm and help you meet the 10% habitat requirements, where applicable.

**Deadline:** 31 December 2026

---

This Universal Action is not applicable to you in 2026.

**Not applicable**

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## Dashboard Universal Action Statuses

The list of the different statuses and what they mean are listed in the table below.

| Status         | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Not started    | No information has been recorded on the Dashboard against the UA.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Not applicable | This UA is not applicable to you in 2026.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Draft          | Information has been recorded on the Dashboard against the UA and Saved but has <b>not</b> been submitted to RPW.                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Submitted      | Information has been recorded on the Dashboard against the UA and has been submitted to RPW for review.                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| In progress    | <p>Part of the UA has been updated and submitted to RPW, but there is still additional information required to confirm all requirements of the UA have been completed.</p> <p>Examples would be:</p> <p>For UA4: when only 3 hours of the 6 hours have been completed, but there is still time left in the year to complete the other 3 hours.</p> <p>or</p> <p>For UA12 the biosecurity plan has been done, but the Animal Health Improvement Cycle (AHIC), Training and Scoring elements have not been completed but there is still time left in the year to complete these.</p> |
| Failed         | <p>The customer has either indicated:</p> <ul style="list-style-type: none"><li>the action has not been undertaken and will not be completed by the deadline</li></ul> <p>or</p> <ul style="list-style-type: none"><li>not all parts of the action have been completed by the deadline</li></ul> <p>or</p> <ul style="list-style-type: none"><li>there has been no confirmation that the action has been completed by the deadline</li></ul> <p><b>This will result in a sanction being applied to your SFS Universal Payments</b></p>                                             |
| Complete       | The information updated on the Dashboard has been submitted and accepted by RPW, who have confirmed requirements have been met, subject to any further checks.                                                                                                                                                                                                                                                                                                                                                                                                                     |

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## UA1: Soil Health

You must complete this Universal Action if you claim on field parcels with Improved Land. This is land that has been managed to improve agricultural productivity, for example by reseeded, or that has previously received or may receive lime and/or inputs.

We define inputs as the application of slurry, inorganic fertilisers, organic manures and fertilisers, farmyard manure, lime, basic slag, calcified seaweed, sewage sludge and wastepaper sludge.

You must ensure a minimum of 20% of your fields containing improved land are soil tested in 2026 (year 1) or have been tested in the past five years.

In 2026, you do not need to provide the actual results of any soil testing you have carried out.

If you select UA1 from the Dashboard Summary page, the UA information page will display. The header will define the main aim of the UA and the deadline date.

Select the 'Continue' button to make a declaration.

### UA1 : Soil Health Not started

The aim of this Universal Action is to contribute to the understanding of the condition of your soil and effectively plan how to increase and/or maintain the long-term health, productivity, and resilience of your soil.

**Deadline:** 31 December 2026

#### Complete a Declaration

Complete your declaration to confirm you have met the requirements of this Universal Action to undertake soil testing on at least 20% of your improved land parcels by 31 December 2026.

In 2026, you do not need to provide the actual results of any soil testing you have carried out.

If you have been unable to complete the minimum 20% soil testing and have not had an accepted derogation, you will need to tell us how much soil testing you have completed.

Where you are unable to meet one or more of the requirements of this Universal Action, a derogation must be requested by completing the 'SFS - Derogation or Enquiry Form' on your RPW Online account.

[Continue](#)

You will be asked if you have completed this UA, you should select the option that applies to you.

### UA1: Soil Health Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

**Have you completed this Universal Action? \***

☐ I have completed soil testing on at least 20% of land parcels containing improved land and/or have an **accepted** derogation.

☐ I have **not** completed soil testing on at least 20% of land parcels containing improved land.

[Continue](#) [Save](#) [Back](#)

If you confirm you have completed the required level of soil testing you will be asked to select the year(s) the soil testing was undertaken, you should tick all the years that apply.

### UA1: Soil Health Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

**Have you completed this Universal Action? \***

☒ I have completed soil testing on at least 20% of land parcels containing improved land and/or have an **accepted** derogation.

**Select the years that soil testing was undertaken, tick all that apply \***

☐ 2022-2025

☐ 2026

☐ I have **not** completed soil testing on at least 20% of land parcels containing improved land.

[Continue](#) [Save](#) [Back](#)

If you do not select a relevant year an error message will appear asking you to select an option.

### UA1: Soil Health Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

Some data has not been entered or is invalid in the fields highlighted below. Please correct this data before continuing.

**Have you completed this Universal Action? \***

☒ I have completed soil testing on at least 20% of land parcels containing improved land and/or have an **accepted** derogation.

**Select the years that soil testing was undertaken, tick all that apply \***

☐ 2022-2025

☐ 2026

☐ I have **not** completed soil testing on at least 20% of land parcels containing improved land.

[Continue](#) [Save](#) [Back](#)

If you select the ‘*I have **not** completed soil testing on at least 20% of land parcels containing improved land.*’ option you will be asked to select how much soil testing have you completed, you should select the option that applies to you.

### UA1: Soil Health Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

**Have you completed this Universal Action? \***

☐ I have completed soil testing on at least 20% of land parcels containing improved land and/or have an **accepted** derogation.

☒ I have **not** completed soil testing on at least 20% of land parcels containing improved land.

**How much soil testing have you completed? \***

☐ I have completed some soil testing of my land parcels containing improved land but less than 20%.

☐ I have **not** completed any soil testing.

[Continue](#) [Save](#) [Back](#)

If you press the 'Save' button, without entering all the required information, a warning message will be shown to highlight what information you are required to enter. Select the option that applies to you.

The screenshot shows the 'UA1: Soil Health Declaration' form. At the top, a light blue banner states: 'All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.' Below this, a pink banner displays a warning: 'Some data has not been entered or is invalid in the fields highlighted below. Please correct this data before continuing.' The form contains two sections of radio button questions. The first section, 'Have you completed this Universal Action? \*', has two options: 'I have completed soil testing on at least 20% of land parcels containing improved land and/or have an **accepted** derogation.' (unselected) and 'I have **not** completed soil testing on at least 20% of land parcels containing improved land.' (selected). The second section, 'How much soil testing have you completed? \*', has two options: 'I have completed some soil testing of my land parcels containing improved land but less than 20%.' (unselected and highlighted in red) and 'I have **not** completed any soil testing.' (unselected). At the bottom are three buttons: 'Continue' (blue), 'Save' (white), and 'Back' (grey).

If you enter information and then select the back button without saving, you will get a warning message. This confirms that:

*'Changes made to data will not be saved – are you sure you wish to continue?'*

Select 'Continue' to return to the Information screen or select 'Cancel' to carry on with your declaration.

This screenshot shows the same 'UA1: Soil Health Declaration' form as before, but with a 'Warning' dialog box overlaid in the center. The dialog box has a title bar with a close button (X) and contains the text: 'Changes made to data will not be saved - are you sure you wish to continue?'. At the bottom of the dialog are two buttons: 'Cancel' (white) and 'Continue' (blue). The background form is dimmed, showing the same questions and 'Continue', 'Save', and 'Back' buttons as in the previous image.

If you do not want to submit the information at the current time you can use the 'Save' button. A message will appear on the top of the screen saying: *'Your changes have been successfully saved'*

## UA1: Soil Health Declaration

Your changes have been successfully saved

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

### Have you completed this Universal Action? \*

- ☐ I have completed soil testing on at least 20% of land parcels containing improved land and/or have an **accepted** derogation.
- ☒ I have **not** completed soil testing on at least 20% of land parcels containing improved land.

### How much soil testing have you completed? \*

- ☒ I have completed some soil testing of my land parcels containing improved land but less than 20%.
- ☐ I have **not** completed any soil testing.

Continue

Save

Back

If you then use the 'Back' button this will take you back to the main information page and the status will be updated to **Draft**.

## Sustainable Farming Scheme Universal Layer Dashboard 2026

Universal Actions (UA)  
Summary

UA1 Soil Health

UA2 Integrated Pest  
Management (IPM)

UA3 Benchmarking

UA4 Continuous Professional  
Development (CPD)

UA5 Habitat Maintenance

UA6 Temporary Habitat  
Creation on Improved Land

UA7 Designated Site  
Management Plan

UA8 Hedgerow Management

### UA1 : Soil Health **Draft**

The aim of this Universal Action is to contribute to the understanding of the condition of your soil and effectively plan how to increase and/or maintain the long-term health, productivity, and resilience of your soil.

**Deadline:** 31 December 2026

### Complete a Declaration

Complete your declaration to confirm you have met the requirements of this Universal Action to undertake soil testing on at least 20% of your improved land parcels by 31 December 2026.

In 2026, you do not need to provide the actual results of any soil testing you have carried out.

If you have been unable to complete the minimum 20% soil testing and have not had an accepted derogation, you will need to tell us how much soil testing you have completed.

Where you are unable to meet one or more of the requirements of this Universal Action, a derogation must be requested by completing the 'SFS - Derogation or Enquiry Form' on your RPW Online account.

Continue

Select the 'Continue' button to go back into the declaration page, and after you have selected the relevant option select the 'Continue' button and a '**Confirm Your Submission**' box will appear.

The **Confirm Your Submission** will state:

*"By submitting, you confirm that the information provided is complete and accurate. You will not be able to edit your responses after submission."*

The screenshot shows a web form titled 'UA1: Soil Health Declaration' with a modal dialog box titled 'Confirm Your Submission' overlaid. The dialog box contains the text: 'By submitting, you confirm that the information provided is complete and accurate. You will not be able to edit your responses after submission.' Below this text are two buttons: 'Confirm and Submit' (in blue) and 'Cancel' (in white with a grey border). The background form is partially visible, showing a question 'Have you completed this Universal Action? \*' with two radio button options. The first option is 'I have completed soil testing on at least 20%' and the second, selected option is 'I have **not** completed soil testing on at least 20% of land parcels containing improved land.' Below this is another question 'How much soil testing have you completed? \*' with two radio button options. The first option is 'I have completed some soil testing of my land parcels containing improved land but less than 20%' and the second is 'I have **not** completed any soil testing.' At the bottom of the form are three buttons: 'Continue' (in blue), 'Save' (in white with a grey border), and 'Back' (in white with a grey border).

If you select 'Cancel', you will remain on the declaration page so you can amend your declaration details.

If you select '**Confirm and Submit**' the declaration will be submitted to RPW for review. You will be returned to the Dashboard Summary page following submission.

The screenshot shows the 'Sustainable Farming Scheme Universal Layer Dashboard 2026'. At the top, there is a light blue banner that says 'Your changes have been successfully submitted'. Below this is the 'Universal Actions (UA) Summary' section. It features a progress bar and the text 'You have completed 0 of 9 Universal Actions required for this year'. Below this, there is a list of actions to be completed by 31 December 2026. The actions are: UA1 Soil Health (Submitted), UA2 Integrated Pest Management (IPM) (Not started), UA3 Benchmarking (Not started), and UA4 Continuous Professional Development (CPD) (Not started). On the left side of the dashboard, there is a sidebar with a list of universal actions: UA1 Soil Health, UA2 Integrated Pest Management (IPM), UA3 Benchmarking, UA4 Continuous Professional Development (CPD), UA5 Habitat Maintenance, UA6 Temporary Habitat Creation on Improved Land, UA7 Designated Site Management Plan, and UA8 Hedgerow Management.

If you select the UA again, the information page will now display the status as **Submitted** along with the details of your declaration.

### UA1 : Soil Health Submitted

The aim of this Universal Action is to contribute to the understanding of the condition of your soil and effectively plan how to increase and/or maintain the long-term health, productivity, and resilience of your soil.

**Deadline:** 31 December 2026

The information shown below is your submitted declaration. Changes cannot be made via the Dashboard. If changes are required, you should contact the Customer Contact Centre using your RPW Online account.

#### Your declaration

##### Have you completed this Universal Action?

I have **not** completed soil testing on at least 20% of land parcels containing improved land.

##### How much soil testing have you completed?

I have completed some soil testing of my land parcels containing improved land but less than 20%.

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## UA2: Integrated Pest Management (IPM)

You must complete this Universal Action if you use, or employ contractors to use, Plant Protection Products (PPP) on any of the land you farm and claim. This includes any small amounts of PPP used for spot spraying or targeted hand-held applications e.g. if you are using a weed wiper or spraying docks/thistles.

PPP includes the following; insecticides, herbicides, pesticides, fungicides (including seed dressings), molluscicides or plant growth regulators.

You must collect and record data of all **PPP** used on your holding. You must complete an assessment, by 31 December 2026, of the use of PPP and record this in your IPM plan.

If you select UA2 from the Dashboard Summary page, the UA information page will display. The header will define the main aim of the actions and the deadline date.

Select the 'Continue' button to make a declaration.

### UA2 : Integrated Pest Management (IPM) Not started

The aim of this Universal Action is to consider Integrated Pest Management (IPM) as a whole farm approach that uses all available methods to prevent, monitor, and control pests, weeds and diseases.

**Deadline:** 31 December 2026

#### Complete a Declaration

Complete your declaration to confirm you have met the requirements of this Universal Action by collecting and recording data of all Plant Protection Products (PPP) used on your holding, completing an assessment of the use of PPP and recording this in your IPM plan.

Where you are unable to meet one or more of the requirements of this Universal Action, a derogation must be requested by completing the 'SFS - Derogation or Enquiry Form' on your RPW Online account.

[Continue](#)

You will be asked if you have completed this UA, you should select the option that applies to you.

**UA2: Integrated Pest Management (IPM) Declaration**

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☐ I confirm I have collected and recorded the data of all Plant Protection Products (PPP) used on my holding, completed an assessment of the use of PPP, recorded this in my IPM plan and/or have an **accepted** derogation.

☐ I have **not** met the requirements for this Universal Action.

[Continue](#) [Save](#) [Back](#)

If you press the 'Save' button, without entering all the required information, a warning message will be shown to highlight what information you are required to enter.

**UA2: Integrated Pest Management (IPM) Declaration**

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

Some data has not been entered or is invalid in the fields highlighted below. Please correct this data before continuing.

**Have you completed this Universal Action? \***

☐ I confirm I have collected and recorded the data of all Plant Protection Products (PPP) used on my holding, completed an assessment of the use of PPP, recorded this in my IPM plan and/or have an **accepted** derogation.

☐ I have **not** met the requirements for this Universal Action.

[Continue](#) [Save](#) [Back](#)

If you enter information and then select the back button without saving, you will get a warning message. This confirms that:

*'Changes made to data will not be saved – are you sure you wish to continue?'*

Select 'Continue' to return to the Information screen or select 'Cancel' to carry on with your declaration.

**UA2: Integrated Pest Management (IPM) Declaration**

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☒ I confirm I have collected and recorded the data of all Plant Protection Products (PPP) used on my holding, completed an assessment of the use of PPP, recorded this in my IPM plan and/or have an **accepted** derogation.

☐ I have **not** met the requirements for this Universal Action.

[Continue](#) [Save](#) [Back](#)

**Warning**

Changes made to data will not be saved - are you sure you wish to continue?

[Cancel](#) [Continue](#)

If you do not want to submit the information at the current time you can use the ‘Save’ button. A message will appear on the top of the screen saying: ‘*Your changes have been successfully saved*’

### UA2: Integrated Pest Management (IPM) Declaration

Your changes have been successfully saved

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☒ I confirm I have collected and recorded the data of all Plant Protection Products (PPP) used on my holding, completed an assessment of the use of PPP, recorded this in my IPM plan and/or have an **accepted** derogation.

☐ I have **not** met the requirements for this Universal Action.

Continue

Save

Back

If you then use the ‘Back’ button this will take you back to the main UA information page and the status will be updated to **Draft**.

### Sustainable Farming Scheme Universal Layer Dashboard 2026

Universal Actions (UA)  
Summary

UA1 Soil Health

UA2 Integrated Pest Management (IPM)

UA3 Benchmarking

UA4 Continuous Professional Development (CPD)

UA5 Habitat Maintenance

UA6 Temporary Habitat Creation on Improved Land

#### UA2 : Integrated Pest Management (IPM)

Draft

The aim of this Universal Action is to consider Integrated Pest Management (IPM) as a whole farm approach that uses all available methods to prevent, monitor, and control pests, weeds and diseases.

**Deadline:** 31 December 2026

#### Complete a Declaration

Complete your declaration to confirm you have met the requirements of this Universal Action by collecting and recording data of all Plant Protection Products (PPP) used on your holding, completing an assessment of the use of PPP and recording this in your IPM plan.

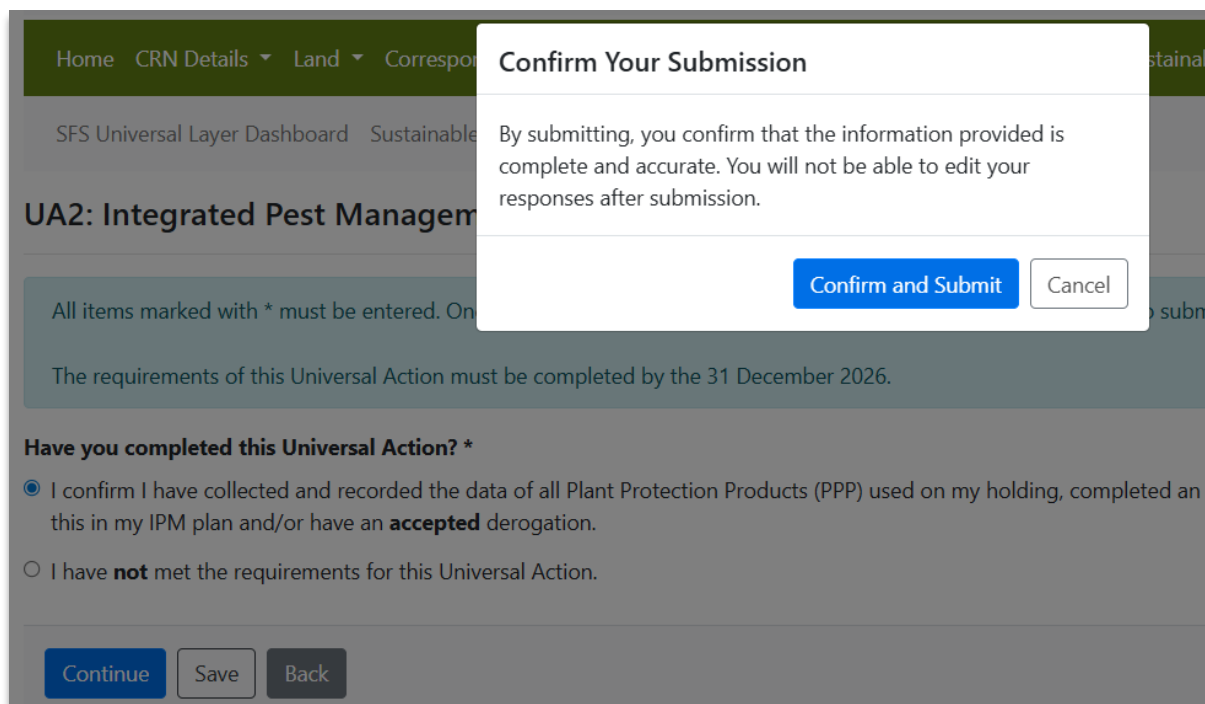
Where you are unable to meet one or more of the requirements of this Universal Action, a derogation must be requested by completing the 'SFS - Derogation or Enquiry Form' on your RPW Online account.

Continue

Select the 'Continue' button to go back into the declaration Page, and after you have selected the relevant option select the 'Continue' button and a '**Confirm Your Submission**' box will appear.

The **Confirm Your Submission** will state:

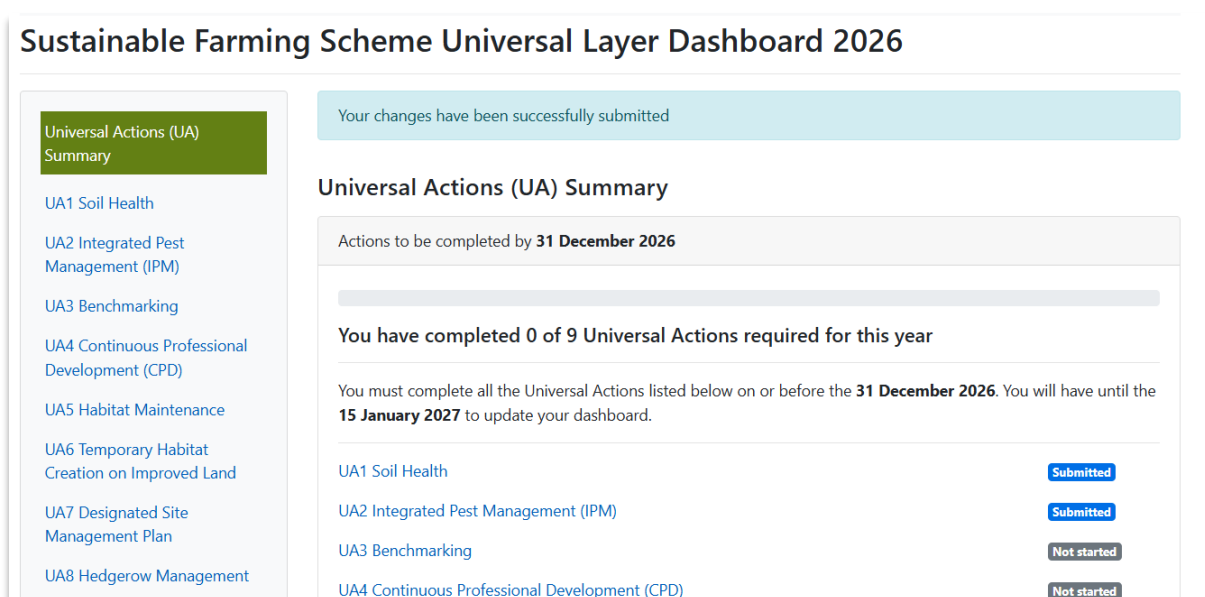
*"By submitting, you confirm that the information provided is complete and accurate. You will not be able to edit your responses after submission."*



The screenshot shows a web application interface with a modal dialog box titled "Confirm Your Submission". The dialog contains the text: "By submitting, you confirm that the information provided is complete and accurate. You will not be able to edit your responses after submission." At the bottom of the dialog are two buttons: "Confirm and Submit" (in blue) and "Cancel" (in white). The background page is partially visible, showing a navigation bar with "Home", "CRN Details", "Land", and "Correspondence". Below the navigation bar is a header "SFS Universal Layer Dashboard Sustainable Farming Scheme". The main content area is titled "UA2: Integrated Pest Management". Below this is a note: "All items marked with \* must be entered. On". Another note states: "The requirements of this Universal Action must be completed by the 31 December 2026." Below these notes is a section titled "Have you completed this Universal Action? \*". It contains two radio button options: "I confirm I have collected and recorded the data of all Plant Protection Products (PPP) used on my holding, completed an audit of this in my IPM plan and/or have an **accepted** derogation." (selected) and "I have **not** met the requirements for this Universal Action." At the bottom of the page are three buttons: "Continue" (in blue), "Save" (in white), and "Back" (in white).

If you select 'Cancel', you will remain on the declaration page so you can amend your declaration details.

If you select '**Confirm and Submit**' the information will be submitted to RPW online. You will be returned to the Dashboard Summary page following submission.



The screenshot shows the "Sustainable Farming Scheme Universal Layer Dashboard 2026". At the top, a light blue banner states: "Your changes have been successfully submitted". Below this is the "Universal Actions (UA) Summary" section. It features a progress bar and the text: "You have completed 0 of 9 Universal Actions required for this year". Below this, a note states: "You must complete all the Universal Actions listed below on or before the **31 December 2026**. You will have until the **15 January 2027** to update your dashboard." The dashboard lists four Universal Actions with their completion status: "UA1 Soil Health" (Submitted), "UA2 Integrated Pest Management (IPM)" (Submitted), "UA3 Benchmarking" (Not started), and "UA4 Continuous Professional Development (CPD)" (Not started). On the left side of the dashboard is a sidebar with a list of Universal Actions: "UA1 Soil Health", "UA2 Integrated Pest Management (IPM)", "UA3 Benchmarking", "UA4 Continuous Professional Development (CPD)", "UA5 Habitat Maintenance", "UA6 Temporary Habitat Creation on Improved Land", "UA7 Designated Site Management Plan", and "UA8 Hedgerow Management". The "UA2 Integrated Pest Management (IPM)" option is highlighted in green.

When you select the UA again, the UA information page will now display the status of the UA as **Submitted** along with the details of your declaration.

## UA2 : Integrated Pest Management (IPM) Submitted

The aim of this Universal Action is to consider Integrated Pest Management (IPM) as a whole farm approach that uses all available methods to prevent, monitor, and control pests, weeds and diseases.

**Deadline:** 31 December 2026

The information shown below is your submitted declaration. Changes cannot be made via the Dashboard. If changes are required, you should contact the Customer Contact Centre using your RPW Online account.

### Your declaration

#### Have you completed this Universal Action?

I confirm I have collected and recorded the data of all Plant Protection Products (PPP) used on my holding, completed an assessment of the use of PPP, recorded this in my IPM plan and/or have an **accepted** derogation.

[Back to Contents](#)

## UA3: Benchmarking

The aim of this action is to support your business to benefit from basic benchmarking using Key Performance Indicators (KPIs).

Measuring and monitoring key aspects of your farming business through the process of benchmarking will help you identify opportunities for improvement and efficiency.

KPIs show which areas are performing well and those areas that could be improved when compared to the wider industry and sector standard.

These KPIs can be used to monitor and improve farm performance, increase the farms' ability to adapt to change, enhancing profitability whilst providing benefits for the environment.

This action can link to other UAs, particularly the requirements of UA12: Animal health and welfare.

If you select UA3 from the Dashboard Summary page, the UA information page will display. The header will define the main aim of the actions and the deadline date.

Select the 'Continue' button to make a declaration.

### UA3 : Benchmarking

Not started

The aim of this Universal Action is to support your business to benefit from basic benchmarking using Key Performance Indicators (KPIs) by completing annual measuring and monitoring assessments to help you identify savings or improvements.

**Deadline:** 31 December 2026

#### If you're using the FARMDATA+ benchmarking tool through Farming Connect

If you use the FARMDATA+ benchmarking tool for this Universal Action you will be required to complete the following:

- If you only have a single sector farm you must complete a minimum of two sector specific KPI, and one "Whole Farm" KPI.
- If you have multiple sectors, you must complete a minimum of two sector specific KPIs per sector, and one "Whole Farm" KPI.
- If you do not own or keep appropriate livestock or grow crops, you must complete three "Whole Farm" KPIs.

You will not need to complete a declaration, confirmation will be shared automatically with us and your SFS Universal Dashboard will be updated.

#### If you're using a different approved industry or supplier benchmarking tool

Complete your declaration to confirm you have completed benchmarking with an industry approved or supplier benchmarking tool. You do not need to submit your KPIs.

If you are using an approved industry or supplier benchmarking tool you must provide the following details:

- The benchmarking tool used.
- The date benchmarking was completed.

Continue

You will be asked if you have completed this UA, you should select the option that applies to you.

### UA3: Benchmarking Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☐ I have completed benchmarking and/or have an **accepted** derogation.

☐ I have **not** completed any benchmarking.

ContinueSaveBack

If you press the 'Save' button, without entering all the required information, a warning message will be shown to highlight what information you are required to enter.

### UA3: Benchmarking Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

Some data has not been entered or is invalid in the fields highlighted below. Please correct this data before continuing.

**Have you completed this Universal Action? \***

☐ I have completed benchmarking and/or have an **accepted** derogation.

☐ I have **not** completed any benchmarking.

ContinueSaveBack

If you confirm 'I have completed benchmarking and/or have an **accepted** derogation', you will be asked to select which benchmarking tool you used.

### UA3: Benchmarking Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☒ I have completed benchmarking and/or have an **accepted** derogation.

☐ I have **not** completed any benchmarking.

**Which benchmarking tool did you use? \***

☐ FARMDATA+ through Farming Connect.

☐ Another industry approved or supplier tool.

ContinueSaveBack

If you select 'FARMDATA+ through Farming Connect' you will get a warning message that states:

**'You don't need to continue this declaration. If you used FARMDATA+, we'll automatically confirm completion for you.'**

Use **Back** to return to the SFS Universal Action Dashboard.'

### UA3: Benchmarking Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☒ I have completed benchmarking and/or have an **accepted** derogation.

☐ I have **not** completed any benchmarking.

**Which benchmarking tool did you use? \***

☒ FARMDATA+ through Farming Connect.

☐ Another industry approved or supplier tool.

**You don't need to continue this declaration.** If you used FARMDATA+, we'll automatically confirm completion for you.

Use **Back** to return to the SFS Universal Action Dashboard.

[Continue](#) [Save](#) [Back](#)

If you select 'Another industry approved or supplier tool.' you will be asked:

**'Which industry approved or supplier tool did you use?' and 'On which date did you complete benchmarking?'**

### UA3: Benchmarking Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☒ I have completed benchmarking and/or have an **accepted** derogation.

☐ I have **not** completed any benchmarking.

**Which benchmarking tool did you use? \***

☐ FARMDATA+ through Farming Connect.

☒ Another industry approved or supplier tool.

**Which industry approved or supplier tool did you use?**

**On which date did you complete benchmarking?**

[Continue](#) [Save](#) [Back](#)

Type in the name of the ‘*Industry approved or supplier tool*’, and select the date from the calendar, or you can type the date in the box.

### UA3: Benchmarking Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☒ I have completed benchmarking and/or have an **accepted** derogation.

☐ I have **not** completed any benchmarking.

**Which benchmarking tool did you use? \***

☐ « July 2026

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 28 | 29 | 30 | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |

**Which industry approved or supplier tool did you use?**

**On which date did you complete benchmarking?**

If you enter information and then select the back button without saving, you will get a warning message. This confirms that:

‘Changes made to data will not be saved – are you sure you wish to continue?’

Select ‘Continue’ to return to the Information screen or select ‘Cancel’ to carry on with your declaration.

### UA3: Benchmarking Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☒ I have completed benchmarking and/or have an **accepted** derogation.

☐ I have **not** completed any benchmarking.

**Which benchmarking tool did you use? \***

☐ FARMDATA+ through Farming Connect.

☒ Another industry approved or supplier tool.

**Which industry approved or supplier tool did you use?**

**On which date did you complete benchmarking?**

#### Warning

Changes made to data will not be saved - are you sure you wish to continue?

If you do not want to submit the information at the current time you can use the ‘Save’ button. A message will appear on the top of the screen saying: ‘*Your changes have been successfully saved.*’

### UA3: Benchmarking Declaration

Your changes have been successfully saved

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☒ I have completed benchmarking and/or have an **accepted** derogation.

☐ I have **not** completed any benchmarking.

**Which benchmarking tool did you use? \***

☐ FARMDATA+ through Farming Connect.

☒ Another industry approved or supplier tool.

**Which industry approved or supplier tool did you use?**

The Farm Consultancy Group (FCG)

**On which date did you complete benchmarking?**

07/07/2026

Continue

Save

Back

If you then use the 'Back' button this will take you back to the main UA information page and the status will be updated to **Draft**.

## UA3 : Benchmarking Draft

The aim of this Universal Action is to support your business to benefit from basic benchmarking using Key Performance Indicators (KPIs) by completing annual measuring and monitoring assessments to help you identify savings or improvements.

**Deadline:** 31 December 2026

### If you're using the FARMDATA+ benchmarking tool through Farming Connect

If you use the FARMDATA+ benchmarking tool for this Universal Action you will be required to complete the following:

- If you only have a single sector farm you must complete a minimum of two sector specific KPI, and one "Whole Farm" KPI.
- If you have multiple sectors, you must complete a minimum of two sector specific KPIs per sector, and one "Whole Farm" KPI.
- If you do not own or keep appropriate livestock or grow crops, you must complete three "Whole Farm" KPIs.

You will not need to complete a declaration, confirmation will be shared automatically with us and your SFS Universal Dashboard will be updated.

### If you're using a different approved industry or supplier benchmarking tool

Complete your declaration to confirm you have completed benchmarking with an industry approved or supplier benchmarking tool. You do not need to submit your KPIs.

If you are using an approved industry or supplier benchmarking tool you must provide the following details:

- The benchmarking tool used.
- The date benchmarking was completed.

[Continue](#)

Select the 'Continue' button to go back into the declaration page, and after you have selected the relevant option, select the 'Continue' button and a '**Confirm Your Submission**' box will appear.

The '**Confirm Your Submission**' will state:

*"By submitting, you confirm that the information provided is complete and accurate. You will not be able to edit your responses after submission."*

The screenshot shows the 'UA3: Benchmarking Declaration' form. A modal box titled 'Confirm Your Submission' is overlaid on the form. The modal contains the text: 'By submitting, you confirm that the information provided is complete and accurate. You will not be able to edit your responses after submission.' Below the text are two buttons: 'Confirm and Submit' (blue) and 'Cancel' (white with a grey border). The background form is partially visible, showing sections for 'Have you completed this Universal Action?' and 'Which benchmarking tool did you use?'.

If you select 'Cancel', you will remain on the declaration page so you can amend your declaration details.

If you select '**Confirm and Submit**' the information will be submitted to RPW Online for review. You will be returned to the Dashboard Summary page.

## Sustainable Farming Scheme Universal Layer Dashboard 2026

The screenshot shows the 'Universal Actions (UA) Summary' dashboard. On the left is a sidebar with a list of Universal Actions: UA1 Soil Health, UA2 Integrated Pest Management (IPM), UA3 Benchmarking, UA4 Continuous Professional Development (CPD), UA5 Habitat Maintenance, UA6 Temporary Habitat Creation on Improved Land, UA7 Designated Site Management Plan, UA8 Hedgerow Management, UA9 Woodland Maintenance, and UA10 Tree and Hedgerow Planting Opportunity Plan. The main content area is titled 'Universal Actions (UA) Summary' and includes a sub-header 'Actions to be completed by 31 December 2026'. Below this is a progress bar and a message: 'You have completed 0 of 7 Universal Actions required for this year'. A note states: 'You must complete all the Universal Actions listed below on or before the 31 December 2026. You will have until the 15 January 2027 to update your dashboard.' A table lists the actions and their status:

| Universal Action                                 | Status      |
|--------------------------------------------------|-------------|
| UA1 Soil Health                                  | Submitted   |
| UA3 Benchmarking                                 | Submitted   |
| UA4 Continuous Professional Development (CPD)    | Not started |
| UA5 Habitat Maintenance                          | Submitted   |
| UA9 Woodland Maintenance                         | Not started |
| UA10 Tree and Hedgerow Planting Opportunity Plan | Draft       |
| UA11 Historic Environment                        | Submitted   |

When you select the UA again, the UA information page will now display the status of the UA as **Submitted** along with the details of your declaration.

### UA3 : Benchmarking Submitted

The aim of this Universal Action is to support your business to benefit from basic benchmarking using Key Performance Indicators (KPIs) by completing annual measuring and monitoring assessments to help you identify savings or improvements.

**Deadline:** 31 December 2026

The information shown below is your submitted declaration. Changes cannot be made via the Dashboard. If changes are required, you should contact the Customer Contact Centre using your RPW Online account.

#### Your declaration

##### Have you completed this Universal Action?

I have completed benchmarking and/or have an **accepted** derogation.

##### Which industry approved or supplier tool did you use?

The Farm Consultancy Group (FCG)

##### On which date did you complete benchmarking?

07/07/2026

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## UA4: Continuous Professional Development (CPD)

The aim of this UA is to invest in your professional development and your farm's future success.

You and/or an individual within your farm business, as registered with RPW, must complete this action by 31 December 2026. The learning can be provided through Farming Connect (FC) or delivered by a different and independent provider. The requirement is to complete:

- a minimum of six hours of learning, and
- a mandatory Health and Safety training module

If you select UA4 from the Dashboard Summary page, the UA information page will display. The header will define the main aim of the actions and the deadline date.

In the first phase release of the SFS Universal Layer Dashboard, this UA is not available for completion and the page will display as follows:

### UA4 : Continuous Professional Development (CPD) Not started

The aim of this Universal Action is to invest in your professional development and your farm's future success.

**Deadline:** 31 December 2026

**This Universal Action is currently unavailable for completion on the SFS Universal Layer Dashboard. You will be notified through your RPW Online account when it can be completed.**

If you are completing this Universal Action through Farming Connect, you will not be required to update the dashboard.

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## UA5: Habitat Maintenance

The aim of this action is to retain and maintain important semi-natural, or newly created, permanent habitats on your farm to benefit grazing livestock and the natural environment.

Semi-natural habitats can range from the coast to the uplands and include heathlands, wetlands and the range of species-rich grasslands of all types managed as pasture or hay fields across Welsh farms. These habitats provide forage for livestock and depend on sustainable levels of grazing to provide a home for wildlife and an attractive and diverse landscape.

You must complete this UA if you confirmed permanent Habitat on your Single Application Form (SAF).

The location and extent of each habitat classification will be updated and shown on the SFS Map once your Habitat Baseline Review has been processed.

If you select UA5 from the Dashboard Summary page, the UA information page will display. The header will define the main aim of the actions and the deadline date.

Select the 'Continue' button to make a declaration.

### UA5 : Habitat Maintenance Not started

The aim of this Universal Action is to retain and maintain important semi-natural, or newly created, permanent habitats on your farm to benefit grazing livestock and the natural environment.

**Deadline:** 31 December 2026

#### Complete a Declaration

Complete your declaration to confirm you have met and will continue to meet the management requirements for the permanent habitat(s) present on your holding.

Where you are unable to meet one or more of the requirements of this Universal Action, a derogation must be requested by completing the 'SFS - Derogation or Enquiry Form' on your RPW Online account.

[Continue](#)

You will be asked if you have completed this UA, you should select the option that applies to you.

#### UA5: Habitat Maintenance Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

##### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the management requirements for the permanent habitat(s) present on my holding and/or have an **accepted** derogation.
- ☐ I have **not** met the requirements for this Universal Action.

Continue

Save

Back

If you select the '*I have **not** met the requirement of this Universal Action*' option. You will be asked how much Habitat have you managed in line with the requirements.

If you select '*I have **not** met the management requirements for **any** of my permanent habitat.*' you will be asked to provide comments. You should provide full details of why the Habitat maintenance requirements have not been met.

#### UA5: Habitat Maintenance Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

##### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the management requirements for the permanent habitat(s) present on my holding and/or have an **accepted** derogation.
- ☒ I have **not** met the requirements for this Universal Action.

##### Select one of the following: \*

- ☒ I have **not** met the management requirements for **any** of my permanent habitat.
- ☐ I have **not** met the permanent habitat management requirements on the field parcel(s) listed below.

Provide details of why you have not met the permanent habitat management requirements. \*

0/2000

Continue

Save

Back

If you have managed most of your habitat in line with the requirements, but there are some parcels where you have not, you should select the ‘I have **not** met the permanent habitat management requirements on the field parcel(s) listed below.’

You will be asked to provide the details of the field parcels where you have not met the requirements, along with the habitat area affected and any comments. You should provide full details of why the Habitat maintenance requirements have not been met for each field parcel.

### UA5: Habitat Maintenance Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

#### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the management requirements for the permanent habitat(s) present on my holding and/or have an **accepted** derogation.
- ☒ I have **not** met the requirements for this Universal Action.

#### Select one of the following: \*

- ☐ I have **not** met the management requirements for **any** of my permanent habitat.
- ☒ I have **not** met the permanent habitat management requirements on the field parcel(s) listed below.

| Sheet Reference *    | Field Number *       | Habitat Area Affected (ha) * | Provide details of why you have not met the permanent habitat management requirements. * |
|----------------------|----------------------|------------------------------|------------------------------------------------------------------------------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/>         | <input type="text"/>                                                                     |

0/2000

Remove

+ Add Another Parcel

Continue Save Back

If you press the ‘Save’ button, without entering all the required information, a warning message will be shown to highlight what information you are required to enter.

### UA5: Habitat Maintenance Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

Some data has not been entered or is invalid in the fields highlighted below. Please correct this data before continuing.

#### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the management requirements for the permanent habitat(s) present on my holding and/or have an **accepted** derogation.
- ☒ I have **not** met the requirements for this Universal Action.

#### Select one of the following: \*

- ☐ I have **not** met the management requirements for **any** of my permanent habitat.
- ☒ I have **not** met the permanent habitat management requirements on the field parcel(s) listed below.

| Sheet Reference *    | Field Number *       | Habitat Area Affected (ha) * | Provide details of why you have not met the permanent habitat management requirements. * |
|----------------------|----------------------|------------------------------|------------------------------------------------------------------------------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/>         | <input type="text"/>                                                                     |

0/2000

Remove

- Enter a valid Sheet Reference for Welsh land using the correct format. For example: SN1234.
- Enter a valid Field Number using the correct format. For example: 0123.
- Enter an area affected.
- Enter a comment.

If you enter field parcel details that do not match the information you submitted on your SAF, an information message will be displayed asking for you to check the information is correct. You will still be able to submit the declaration but it may take RPW longer to process the information.

#### UA5: Habitat Maintenance Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

##### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the management requirements for the permanent habitat(s) present on my holding and/or have an **accepted** derogation.
- ☒ I have **not** met the requirements for this Universal Action.

##### Select one of the following: \*

- ☐ I have **not** met the management requirements for **any** of my permanent habitat.
- ☒ I have **not** met the permanent habitat management requirements on the field parcel(s) listed below.

| Sheet Reference * | Field Number * | Habitat Area Affected (ha) * | Provide details of why you have not met the permanent habitat management requirements. * |        |
|-------------------|----------------|------------------------------|------------------------------------------------------------------------------------------|--------|
| SO0349            | 0664           | 0.48                         | Habitat requirements not met                                                             | Remove |
|                   |                |                              | 28/2000                                                                                  |        |

The field parcel you have selected was not submitted on your Single Application Form (SAF). Check the parcel reference and ensure the information is correct before continuing.

If you need to enter information against more than one parcel, use the '+Add another parcel' button.

#### UA5: Habitat Maintenance Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

##### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the management requirements for the permanent habitat(s) present on my holding and/or have an **accepted** derogation.
- ☒ I have **not** met the requirements for this Universal Action.

##### Select one of the following: \*

- ☐ I have **not** met the management requirements for **any** of my permanent habitat.
- ☒ I have **not** met the permanent habitat management requirements on the field parcel(s) listed below.

| Sheet Reference * | Field Number * | Habitat Area Affected (ha) * | Provide details of why you have not met the permanent habitat management requirements. * |        |
|-------------------|----------------|------------------------------|------------------------------------------------------------------------------------------|--------|
| SO0349            | 0664           | 0.48                         | Habitat requirements not met                                                             | Remove |
|                   |                |                              | 28/2000                                                                                  |        |
|                   |                |                              |                                                                                          | Remove |
|                   |                |                              | 0/2000                                                                                   |        |

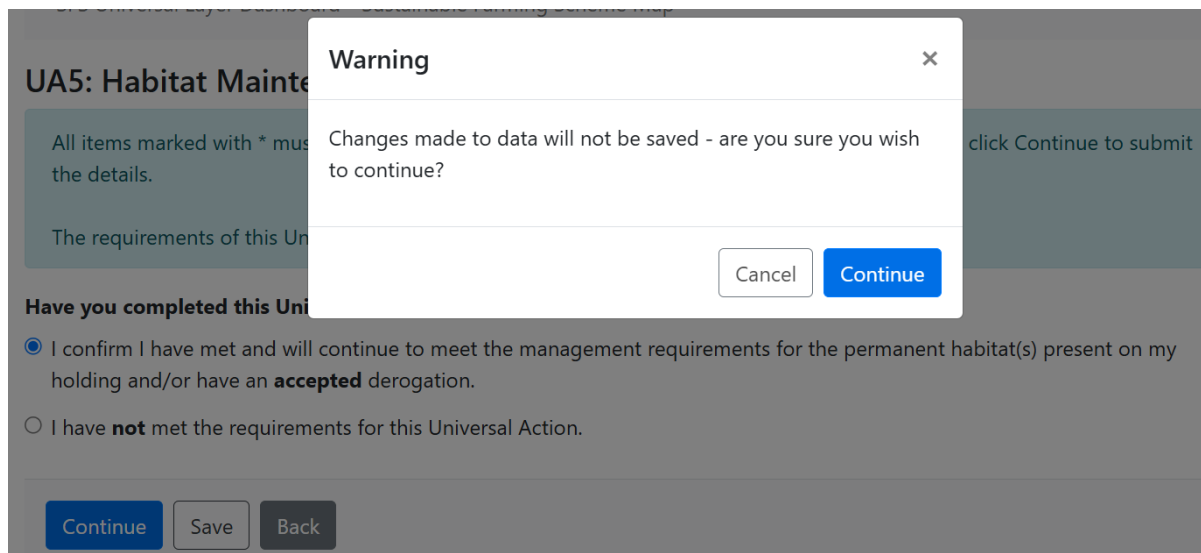
+ Add Another Parcel

If you have added a field parcel in error, select the 'Remove' button.

If you enter information and then select the back button without saving, you will get a warning message. This confirms that:

*‘Changes made to data will not be saved – are you sure you wish to continue?’*

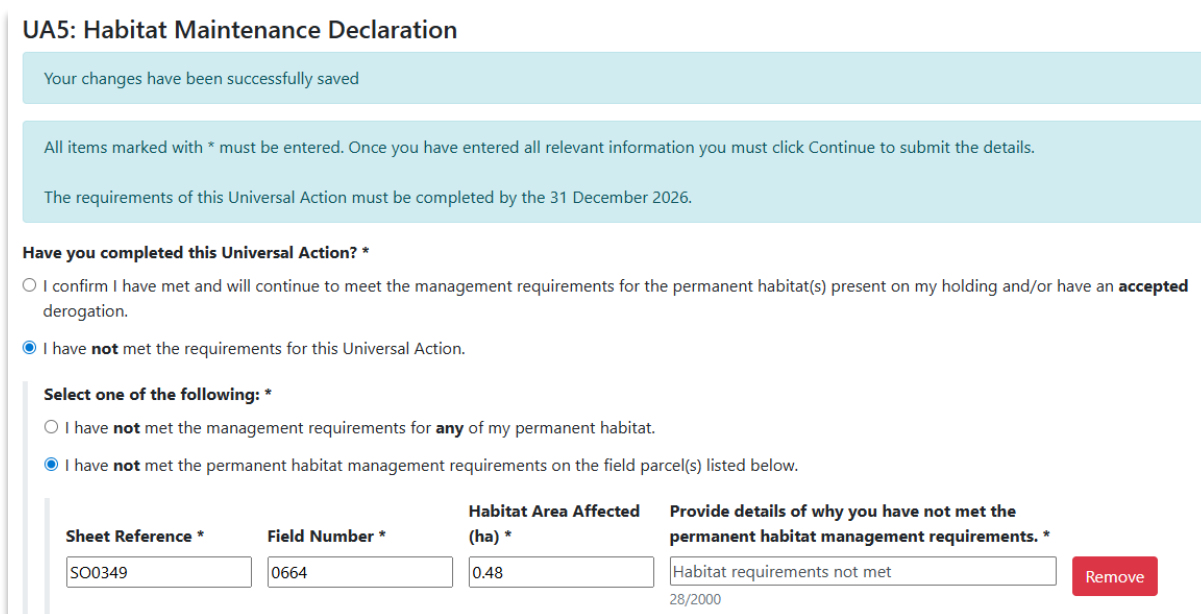
Select ‘Continue’ to return to the Information screen or select ‘Cancel’ to carry on with your declaration.



The image shows a warning dialog box overlaid on a form titled "UA5: Habitat Maintenance Declaration". The dialog box has a title bar with a close button (X) and the text "Warning". The main text of the dialog box reads: "Changes made to data will not be saved - are you sure you wish to continue?". At the bottom of the dialog box are two buttons: "Cancel" and "Continue". The background form is partially visible and includes the following elements:

- Section header: "UA5: Habitat Maintenance Declaration"
- Text: "All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details."
- Text: "The requirements of this Universal Action must be completed by the 31 December 2026."
- Section header: "Have you completed this Universal Action? \*
- Radio button options:
  - ☒ I confirm I have met and will continue to meet the management requirements for the permanent habitat(s) present on my holding and/or have an **accepted** derogation.
  - ☐ I have **not** met the requirements for this Universal Action.
- Buttons at the bottom: "Continue", "Save", and "Back".

If you do not want to submit the information at the current time you can use the ‘Save’ button. A message will appear on the top of the screen saying: *‘Your changes have been successfully saved’*.



The image shows a screenshot of the "UA5: Habitat Maintenance Declaration" form. At the top, there is a light blue banner with the text: "Your changes have been successfully saved". Below this, there are two more light blue banners with the following text:

- "All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details."
- "The requirements of this Universal Action must be completed by the 31 December 2026."

The main form content includes:

- Section header: "UA5: Habitat Maintenance Declaration"
- Section header: "Have you completed this Universal Action? \*
- Radio button options:
  - ☐ I confirm I have met and will continue to meet the management requirements for the permanent habitat(s) present on my holding and/or have an **accepted** derogation.
  - ☒ I have **not** met the requirements for this Universal Action.
- Section header: "Select one of the following: \*
- Radio button options:
  - ☐ I have **not** met the management requirements for **any** of my permanent habitat.
  - ☒ I have **not** met the permanent habitat management requirements on the field parcel(s) listed below.
- Table with 4 columns:
  - Sheet Reference \*
  - Field Number \*
  - Habitat Area Affected (ha) \*
  - Provide details of why you have not met the permanent habitat management requirements. \*
- Table content:

| Sheet Reference * | Field Number * | Habitat Area Affected (ha) * | Provide details of why you have not met the permanent habitat management requirements. * |
|-------------------|----------------|------------------------------|------------------------------------------------------------------------------------------|
| SO0349            | 0664           | 0.48                         | Habitat requirements not met                                                             |
- Buttons: "Remove" (red) and "28/2000" (small text).

If you then use the ‘Back’ button this will take you back to the main UA information page and the status will be updated to **Draft**.

## Sustainable Farming Scheme Universal Layer Dashboard 2026

[Universal Actions \(UA\)  
Summary](#)  
[UA1 Soil Health](#)  
[UA2 Integrated Pest  
Management \(IPM\)](#)  
[UA3 Benchmarking](#)  
[UA4 Continuous Professional  
Development \(CPD\)](#)  
**[UA5 Habitat Maintenance](#)**  
[UA6 Temporary Habitat  
Creation on Improved Land](#)

### UA5 : Habitat Maintenance Draft

The aim of this Universal Action is to retain and maintain important semi-natural, or newly created, permanent habitats on your farm to benefit grazing livestock and the natural environment.

**Deadline:** 31 December 2026

---

#### Complete a Declaration

Complete your declaration to confirm you have met and will continue to meet the management requirements for the permanent habitat(s) present on your holding.

Where you are unable to meet one or more of the requirements of this Universal Action, a derogation must be requested by completing the ‘SFS - Derogation or Enquiry Form’ on your RPW Online account.

[Continue](#)

Select the ‘Continue’ button to go back into the declaration page, and after you have selected the relevant option, select the ‘Continue’ button and a **‘Confirm Your Submission’** box will appear.

The **‘Confirm Your Submission’** will state:

*“By submitting, you confirm that the information provided is complete and accurate. You will not be able to edit your responses after submission.”*

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

Have you completed this Universal Action? \*

☐ I confirm I have met and will continue to meet the management requirements for the permanent habitat(s) on my holding and/or have an **accepted** derogation.

☒ I have **not** met the requirements for this Universal Action.

Select one of the following: \*

☐ I have **not** met the management requirements for the permanent habitat(s) on my holding and/or have an **accepted** derogation.

☒ I have **not** met the permanent habitat management requirements.

### Confirm Your Submission

By submitting, you confirm that the information provided is complete and accurate. You will not be able to edit your responses after submission.

[Confirm and Submit](#) [Cancel](#)

| Sheet Reference * | Field Number * | Habitat Area Affected (ha) * | Provide details of why you have not met the permanent habitat management requirements. * |
|-------------------|----------------|------------------------------|------------------------------------------------------------------------------------------|
| SO0349            | 0664           | 0.48                         | Habitat requirements not met                                                             |

28/2000

The field parcel you have selected was not submitted on your Single Application Form (SAF). Check the parcel reference and ensure the information is correct before continuing.

[+ Add Another Parcel](#)

[Remove](#)

If you select 'Cancel', you will remain on the declaration page so you can amend your declaration details.

If you select '**Confirm and Submit**' the information will be submitted to RPW Online for review. You will be returned to the Dashboard Summary page.

## Sustainable Farming Scheme Universal Layer Dashboard 2026

Universal Actions (UA)  
Summary

UA1 Soil Health

UA2 Integrated Pest  
Management (IPM)

UA3 Benchmarking

UA4 Continuous Professional  
Development (CPD)

UA5 Habitat Maintenance

UA6 Temporary Habitat  
Creation on Improved Land

UA7 Designated Site  
Management Plan

UA8 Hedgerow Management

UA9 Woodland Maintenance

UA10 Tree and Hedgerow  
Planting Opportunity Plan

Your changes have been successfully submitted

### Universal Actions (UA) Summary

Actions to be completed by **31 December 2026**

You have completed 0 of 9 Universal Actions required for this year

You must complete all the Universal Actions listed below on or before the **31 December 2026**. You will have until the **15 January 2027** to update your dashboard.

|                                                 |             |
|-------------------------------------------------|-------------|
| UA1 Soil Health                                 | Submitted   |
| UA2 Integrated Pest Management (IPM)            | Submitted   |
| UA3 Benchmarking                                | Not started |
| UA4 Continuous Professional Development (CPD)   | Not started |
| UA5 Habitat Maintenance                         | Submitted   |
| UA6 Temporary Habitat Creation on Improved Land | Not started |

When you select the UA again, the UA information page will now display. the status of the UA as **Submitted** along with the details of your declaration.

### UA5 : Habitat Maintenance Submitted

The aim of this Universal Action is to retain and maintain important semi-natural, or newly created, permanent habitats on your farm to benefit grazing livestock and the natural environment.

**Deadline:** 31 December 2026

The information shown below is your submitted declaration. Changes cannot be made via the Dashboard. If changes are required, you should contact the Customer Contact Centre using your RPW Online account.

#### Your declaration

##### Have you completed this Universal Action?

I have **not** met the requirements for this Universal Action.

##### Select one of the following:

I have **not** met the permanent habitat management requirements on the field parcel(s) listed below.

##### Specific field parcels:

| Sheet Reference | Field Number | Habitat Area Affected (ha) | Provide details of why you have not met the permanent habitat management requirements. |
|-----------------|--------------|----------------------------|----------------------------------------------------------------------------------------|
| SO0349          | 0664         | 0.48                       | Habitat requirements not met                                                           |

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## UA6: Temporary habitat creation on improved land

The aim of this action is to create temporary habitat to complement any existing habitats on your farm and help you meet the 10% habitat requirements.

Temporary habitats, such as arable margins or herbal leys, not only support farm wildlife like pollinating insects and birds but also act as natural buffers for streams and ponds, helping to filter pollutants and reduce soil erosion.

Depending on which habitat types you choose to create, these temporary habitats can improve soil quality, reduce soil loss, reduce the impact of drought and flooding on farm, and boost beneficial invertebrates such as hoverflies and other pollinators.

If you do not have sufficient semi-natural habitat, established broadleaf woodland, newly created hedgerows since 1 April 2022, or hedgerows meeting the 'good condition' criteria you must create temporary habitat on improved land to meet the 10% habitat requirement annually.

You must complete this UA if you have entered Temporary Habitat on your SAF.

The location and extent of each habitat classification will be updated and shown on the SFS Map once your declaration has been processed.

If you select UA6 from the Dashboard Summary page, the UA information page will display. The header will define the main aim of the actions and the deadline date.

Select the 'Continue' button to make a declaration.

### UA6 : Temporary Habitat Creation on Improved Land Not started

The aim of this Universal Action is to create temporary habitat to complement any existing habitats on your farm and help you meet the 10% habitat requirements, where applicable.

**Deadline:** 31 December 2026

#### Complete a Declaration

Complete your declaration to confirm you have met and will continue to meet the management requirements of the temporary habitat(s) you have created on your holding.

If you have changed your Temporary Habitat or moved its location since submitting your Single Application Form, you will need to inform us via your RPW Online Account.

Where you are unable to meet one or more of the requirements of this Universal Action, a derogation must be requested by completing the 'SFS - Derogation or Enquiry Form' on your RPW Online account.

[Continue](#)

You will be asked if you have completed this UA, you should select the option that applies to you.

#### UA6: Temporary Habitat Creation on Improved Land Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

##### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the management requirements for the temporary habitat(s) present on my holding and/or have an **accepted** derogation.
- ☐ I have **not** met the requirements for this Universal Action.

Continue

Save

Back

If you select the '*I have not met the requirement of this Universal Action*' option. You will be asked how much Temporary Habitat have you managed in line with the requirements.

If you select '*I have **not** met the management requirements for **any** of my temporary habitat.*' you will be asked to provide comments. You should provide full details of why the Temporary Habitat Management requirements have not been met.

#### UA6: Temporary Habitat Creation on Improved Land Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

##### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the management requirements for the temporary habitat(s) present on my holding and/or have an **accepted** derogation.
- ☒ I have **not** met the requirements for this Universal Action.

##### Select one of the following \*

- ☒ I have **not** met the management requirements for **any** of my temporary habitat.
- ☐ I have **not** met the temporary habitat management requirements on the field parcels listed below.

Provide details of why you have not met the temporary habitat management requirements. \*

0/2000

If you have managed most of your temporary habitat in line with the requirements, but there are some parcels where you have not, you should select the ‘I have **not** met the temporary habitat management requirements on the field parcels listed below.’

You will be asked to provide the details of the field parcels where you have not met the requirements, along with the habitat area affected and any comments. You should provide full details of why the Temporary Habitat Management requirements have not been met for each field parcel.

#### UA6: Temporary Habitat Creation on Improved Land Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

##### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the management requirements for the temporary habitat(s) present on my holding and/or have an **accepted** derogation.
- ☒ I have **not** met the requirements for this Universal Action.

##### Select one of the following \*

- ☐ I have **not** met the management requirements for **any** of my temporary habitat.
- ☒ I have **not** met the temporary habitat management requirements on the field parcels listed below.

| Sheet Reference *    | Field Number *       | Habitat Area Affected (ha) * | Provide details of why you have not met the temporary habitat management requirements. * |
|----------------------|----------------------|------------------------------|------------------------------------------------------------------------------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/>         | <input type="text"/>                                                                     |

0/2000

Remove

+ Add Another Parcel

If you press the ‘Save’ button, without entering all the required information, a warning message will be shown to highlight what information you are required to enter.

#### UA6: Temporary Habitat Creation on Improved Land Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

Some data has not been entered or is invalid in the fields highlighted below. Please correct this data before continuing.

##### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the management requirements for the temporary habitat(s) present on my holding and/or have an **accepted** derogation.
- ☒ I have **not** met the requirements for this Universal Action.

##### Select one of the following \*

- ☐ I have **not** met the management requirements for **any** of my temporary habitat.
- ☒ I have **not** met the temporary habitat management requirements on the field parcels listed below.

| Sheet Reference *    | Field Number *       | Habitat Area Affected (ha) * | Provide details of why you have not met the temporary habitat management requirements. * |
|----------------------|----------------------|------------------------------|------------------------------------------------------------------------------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/>         | <input type="text"/>                                                                     |

0/2000

Remove

- Enter a valid Sheet Reference for Welsh land using the correct format. For example: SN1234.
- Enter a valid Field Number using the correct format. For example: 0123.
- Enter an area affected.
- Enter a comment.

If you enter field parcel details that do not match the information you submitted on your SAF, an information message will be displayed asking for you to check the information is correct.

You will be still be able to submit the declaration but it may take RPW longer to process the information.

### UA6: Temporary Habitat Creation on Improved Land Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☐ I confirm I have met and will continue to meet the management requirements for the temporary habitat(s) present on my holding and/or have an **accepted** derogation.

☒ I have **not** met the requirements for this Universal Action.

**Select one of the following \***

☐ I have **not** met the management requirements for **any** of my temporary habitat.

☒ I have **not** met the temporary habitat management requirements on the field parcels listed below.

| Sheet Reference * | Field Number * | Habitat Area Affected (ha) * | Provide details of why you have not met the temporary habitat management requirements. * |        |
|-------------------|----------------|------------------------------|------------------------------------------------------------------------------------------|--------|
| SO0349            | 0664           | 0.48                         | Temporary habitat requirements not met.                                                  | Remove |
| 39/2000           |                |                              |                                                                                          |        |

The field parcel you have selected was not submitted on your Single Application Form (SAF). Check the parcel reference and ensure the information is correct before continuing.

+ Add Another Parcel

If you need to enter information against more than one parcel, use the ‘+Add another parcel’ button.

### UA6: Temporary Habitat Creation on Improved Land Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☐ I confirm I have met and will continue to meet the management requirements for the temporary habitat(s) present on my holding and/or have an **accepted** derogation.

☒ I have **not** met the requirements for this Universal Action.

**Select one of the following \***

☐ I have **not** met the management requirements for **any** of my temporary habitat.

☒ I have **not** met the temporary habitat management requirements on the field parcels listed below.

| Sheet Reference * | Field Number * | Habitat Area Affected (ha) * | Provide details of why you have not met the temporary habitat management requirements. * |        |
|-------------------|----------------|------------------------------|------------------------------------------------------------------------------------------|--------|
| SO0349            | 0664           | 0.48                         | Temporary habitat requirements not met.                                                  | Remove |
| 39/2000           |                |                              |                                                                                          |        |
|                   |                |                              |                                                                                          | Remove |
| 0/2000            |                |                              |                                                                                          |        |

+ Add Another Parcel

If you have added a field parcel in error, select the ‘Remove’ button.

If you enter information and then select the back button without saving, you will get a warning message. This confirms that:

*‘Changes made to data will not be saved – are you sure you wish to continue?’*

Select ‘Continue’ to return to the Information screen or select ‘Cancel’ to carry on with your declaration.

The screenshot shows a web form titled "UA6: Temporary Habitat Creation on Improved Land Declaration". A modal dialog box titled "Warning" is displayed in the center. The dialog contains the text: "Changes made to data will not be saved - are you sure you wish to continue?". At the bottom of the dialog are two buttons: "Cancel" and "Continue". The background form is partially visible, showing instructions like "All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details." and a section titled "Have you completed this Universal Action?". There are two radio buttons: one selected for "I confirm I have met and will continue to meet the management requirements for the temporary habitat(s) present on my holding and/or have an **accepted** derogation." and another for "I have **not** met the requirements for this Universal Action.". At the bottom of the form are three buttons: "Continue", "Save", and "Back".

If you do not want to submit the information at the current time you can use the ‘Save’ button. A message will appear on the top of the screen saying: *‘Your changes have been successfully saved’*.

The screenshot shows the "UA6: Temporary Habitat Creation on Improved Land Declaration" form. At the top, a light blue banner displays the message: "Your changes have been successfully saved". Below this, instructions state: "All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details." and "The requirements of this Universal Action must be completed by the 31 December 2026." The form asks "Have you completed this Universal Action? \*" with two radio buttons. The second option, "I have **not** met the requirements for this Universal Action.", is selected. Below this, a section titled "Select one of the following \*" has two radio buttons. The second option, "I have **not** met the temporary habitat management requirements on the field parcels listed below.", is selected. A table follows with four columns: "Sheet Reference \*", "Field Number \*", "Habitat Area Affected (ha) \*", and "Provide details of why you have not met the temporary habitat management requirements. \*". The first row contains the values: "SO0349", "0664", "0.48", and "Temporary habitat requirements not met.". A "Remove" button is to the right of the last cell. Below the table is a green button labeled "+ Add Another Parcel". At the bottom right, the text "39/2000" is visible.

| Sheet Reference * | Field Number * | Habitat Area Affected (ha) * | Provide details of why you have not met the temporary habitat management requirements. * |
|-------------------|----------------|------------------------------|------------------------------------------------------------------------------------------|
| SO0349            | 0664           | 0.48                         | Temporary habitat requirements not met.                                                  |

If you then use the 'Back' button, this will take you back to the UA information page and the status will be updated to **Draft**.

## Sustainable Farming Scheme Universal Layer Dashboard 2026

[Universal Actions \(UA\)  
Summary](#)  
[UA1 Soil Health](#)  
[UA2 Integrated Pest  
Management \(IPM\)](#)  
[UA3 Benchmarking](#)  
[UA4 Continuous Professional  
Development \(CPD\)](#)  
[UA5 Habitat Maintenance](#)  
**[UA6 Temporary Habitat  
Creation on Improved Land](#)**  
[UA7 Designated Site  
Management Plan](#)

### UA6 : Temporary Habitat Creation on Improved Land Draft

The aim of this Universal Action is to create temporary habitat to complement any existing habitats on your farm and help you meet the 10% habitat requirements, where applicable.

**Deadline:** 31 December 2026

#### Complete a Declaration

Complete your declaration to confirm you have met and will continue to meet the management requirements of the temporary habitat(s) you have created on your holding.

If you have changed your Temporary Habitat or moved its location since submitting your Single Application Form, you will need to inform us via your RPW Online Account.

Where you are unable to meet one or more of the requirements of this Universal Action, a derogation must be requested by completing the 'SFS - Derogation or Enquiry Form' on your RPW Online account.

[Continue](#)

Select the 'Continue' button to go back into the declaration Page, and after you have selected the relevant option select the 'Continue' button and a '**Confirm Your Submission**' box will appear.

The '**Confirm Your Submission**' will state:

*"By submitting, you confirm that the information provided is complete and accurate. You will not be able to edit your responses after submission."*

### UA6: Temporary Habitat Creation on Improved Land Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be met for the following:

**Have you completed this Universal Action? \***

☐ I confirm I have met and will continue to meet the requirements of this Universal Action on my holding and/or have an **accepted** derogation.

☒ I have **not** met the requirements for this Universal Action.

**Select one of the following \***

☐ I have **not** met the management requirements for **any** of my temporary habitat.

☒ I have **not** met the temporary habitat management requirements on the field parcels listed below.

| Sheet Reference * | Field Number * | Habitat Area Affected (ha) * | Provide details of why you have not met the temporary habitat management requirements. * |                        |
|-------------------|----------------|------------------------------|------------------------------------------------------------------------------------------|------------------------|
| SO0349            | 0664           | 0.48                         | Temporary habitat requirements not met.                                                  | <a href="#">Remove</a> |

39/2000

The field parcel you have selected was not submitted on your Single Application Form (SAF). Check the parcel reference and ensure the information is correct before continuing.

[+ Add Another Parcel](#)

If you select 'Cancel', you will remain on the declaration page so you can amend your declaration details.

If you select '**Confirm and Submit**' the information will be submitted to RPW Online for review. You will be returned to the Dashboard Summary page.

## Sustainable Farming Scheme Universal Layer Dashboard 2026

Universal Actions (UA)  
Summary

UA1 Soil Health

UA2 Integrated Pest Management (IPM)

UA3 Benchmarking

UA4 Continuous Professional Development (CPD)

UA5 Habitat Maintenance

UA6 Temporary Habitat Creation on Improved Land

UA7 Designated Site Management Plan

UA8 Hedgerow Management

UA9 Woodland Maintenance

UA10 Tree and Hedgerow Planting Opportunity Plan

UA11 Historic Environment

Your changes have been successfully submitted

### Universal Actions (UA) Summary

Actions to be completed by **31 December 2026**

You have completed 0 of 9 Universal Actions required for this year

You must complete all the Universal Actions listed below on or before the **31 December 2026**. You will have until the **15 January 2027** to update your dashboard.

|                                                 |             |
|-------------------------------------------------|-------------|
| UA1 Soil Health                                 | Submitted   |
| UA2 Integrated Pest Management (IPM)            | Submitted   |
| UA3 Benchmarking                                | Not started |
| UA4 Continuous Professional Development (CPD)   | Not started |
| UA5 Habitat Maintenance                         | Submitted   |
| UA6 Temporary Habitat Creation on Improved Land | Submitted   |
| UA8 Hedgerow Management                         | Not started |

If you select the UA again, the information page will now display with a the status of **Submitted** along with the details of your declaration.

### UA6 : Temporary Habitat Creation on Improved Land **Submitted**

The aim of this Universal Action is to create temporary habitat to complement any existing habitats on your farm and help you meet the 10% habitat requirements, where applicable.

**Deadline:** 31 December 2026

The information shown below is your submitted declaration. Changes cannot be made via the Dashboard. If changes are required, you should contact the Customer Contact Centre using your RPW Online account.

#### Your declaration

##### Have you completed this Universal Action?

I have **not** met the requirements for this Universal Action.

##### Select one of the following:

I have **not** met the temporary habitat management requirements on the field parcels listed below.

##### Specific field parcels:

| Sheet Reference | Field Number | Habitat Area Affected (ha) | Provide details of why you have not met the temporary habitat management requirements. |
|-----------------|--------------|----------------------------|----------------------------------------------------------------------------------------|
| SO0349          | 0664         | 0.48                       | Temporary habitat requirements not met.                                                |

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## UA7: Designated Site Management Plan

The aim of this UA is for all designated sites including Sites of Special Scientific Interest (SSSI), Special Protection Areas (SPA), Special Areas of Conservation (SAC), Ramsar Sites and National Nature Reserves (NNRs) in SFS Universal Layer, to be under effective management by the end of 2030.

You must complete this UA if your holding includes part, or all, of a Designated Site (e.g. SSSI, SPA, SAC, Ramsar Site and NNR). This would also include any Common land where you are the sole owner/grazier.

If you select UA7 from the Dashboard Summary page, the UA information page will display. The header will define the main aim of the actions and the deadline date.

To meet this UA, Natural Resources Wales (NRW) will work with you to develop a Management Plan and agree a Schedule of Works by 31 December 2030 - this will enable you to access further Optional actions to support and improve the designated site(s).

If you would like to register your interest in receiving your Designated Sites Management Plan at the earliest opportunity, you can request via the 'Request Plan' button (Note - this does not guarantee a plan will be created this year).

### UA7 : Designated Site Management Plan Not started

The aim of this Universal Action is for all designated sites including Sites of Special Scientific Interest (SSSI), Special Protection Areas (SPA), Special Areas of Conservation (SAC), Ramsar Sites and National Nature Reserves (NNRs) in SFS Universal Layer, to be under effective management by the end of 2030.

**Deadline:** 31 December 2030

#### Develop a Management Plan

To meet this Universal Action, NRW will work with you to develop a Management Plan and agree a Schedule of Works by 31 December 2030 - this will enable you to undertake further actions to support and improve the designated site(s).

If you would like to register your interest in receiving your Designated Sites Management Plan at the earliest opportunity, you can request via the button below (Note - this does not guarantee a plan will be created this year).

**Status:** Not requested

[Request Plan](#)

When you select the 'Request Plan' you will be asked if you want to confirm your submission to request a designated sites plan.

You can use the '**Confirm and Submit**' to proceed or choose to 'Cancel'.

The screenshot shows a web page titled "UA7 : Designated Site Management Plan" with a "Not started" status badge. The page content includes a description of the Universal Action, a "Request Plan" button, and a "Status: Not requested" indicator. A modal dialog titled "Confirm Your Submission" is overlaid on the page, containing the text: "Confirm that you wish to request a Designated Sites plan. Click 'Confirm and Submit' to proceed or 'Cancel'". The dialog has two buttons: "Confirm and Submit" (blue) and "Cancel" (white with a grey border).

If you select 'Cancel' this will take you back to the information page.

If you select '**Confirm and Submit**' the request will be submitted to RPW online. You will be returned to the Dashboard Summary.

The screenshot shows a dashboard summary page. On the left, there is a sidebar with links for "UA11 Historic Environment", "UA12 Animal Health and Welfare", "Guidance", and "View the guidance for the SFS Universal Layer on GOV.WALES". The main content area displays a list of Universal Actions with their status: "UA10 Tree and Hedgerow Planting Opportunity Plan" (Not started), "UA11 Historic Environment" (Submitted), "UA7 Designated Site Management Plan" (Submitted), and "Not applicable" (The following Universal Actions are not applicable to you in 2026). There is also a section titled "Extended Completion Window" with a deadline of "31 December 2030".

If you select the UA again, the information page will now display the status as **Submitted** along with the details of your declaration.

### UA7 : Designated Site Management Plan Submitted

The aim of this Universal Action is for all designated sites including Sites of Special Scientific Interest (SSSI), Special Protection Areas (SPA), Special Areas of Conservation (SAC), Ramsar Sites and National Nature Reserves (NNRs) in SFS Universal Layer, to be under effective management by the end of 2030.

**Deadline:** 31 December 2030

#### Your declaration

The information you have provided cannot be changed. Submitted information to be displayed below.

**Status:** Requested

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## UA8: Hedgerow Management

The aim of this action is to create thick, dense hedgerows which provide shelter and are allowed to store more carbon, produce flowers, fruit and seeds as a food source for a variety of species including birds and pollinating insects.

Hedgerows exist in a continuous cycle from newly planted through to wider, taller, less uniform boundaries. Active management is key to this process, allowing hedgerows to grow and mature while maintaining structure and health for future generations.

Our landscapes and our wildlife thrive on a patchwork of hedgerows, each made up of different plant species and at various stages of growth. This diversity strengthens landscape character and creates essential habitats for wildlife to thrive.

Dense hedgerows act as windbreaks for crops and shelter and security for your livestock. Wider and taller hedgerows at farm boundaries can provide valuable biosecurity boundaries between neighbouring livestock.

If you select UA8 from the Dashboard Summary page, the information page will display. The header will define the main aim of the actions and the deadline date.

Select the 'Continue' button to make a declaration.

### UA8 : Hedgerow Management Not started

The aim of this Universal Action is to create thick, dense hedgerows which provide shelter and are allowed to store more carbon, produce flowers, fruit and seeds as a food source for a variety of species including birds and pollinating insects.

**Deadline:** 31 December 2026

#### Complete a Declaration

Complete your declaration to confirm you have met and will continue to meet the Hedgerow Management requirements of this Universal Action through:

- Not trimming or cutting the same hedgerow in successive years
- Not trimming or cutting the hedgerow during the bird nesting season
- Trimming the hedgerow slightly taller and wider each cut
- Maintaining or establishing at least one hedgerow tree on average for every 50m of hedgerow

Where you are unable to meet one or more of the requirements of this Universal Action, a derogation must be requested by completing the 'SFS - Derogation or Enquiry Form' on your RPW Online account.

[Continue](#)

You will be asked if you have completed this UA, you should select the option that applies to you.

### UA8: Hedgerow Management Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

#### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the Hedgerow Management requirements, and/or have an **accepted** derogation.
- ☐ I have **not** met the requirements for this Universal Action.

Continue

Save

Back

If you select the '*I have **not** met the requirement of this UA*' option. You will be asked how much have your hedgerows have you managed in line with the requirements.

If you have not managed any of your hedgerow, select '*I have **not** met the Hedgerow Management requirements on **any** of my hedgerows.*'

### UA8: Hedgerow Management Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

#### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the Hedgerow Management requirements, and/or have an **accepted** derogation.
- ☒ I have **not** met the requirements for this Universal Action.

#### Select one of the following \*

- ☒ I have **not** met the Hedgerow Management requirements on **any** of my hedgerows.
- ☐ I have **not** met the Hedgerow Management requirements on the field parcel(s) listed below.

Continue

Save

Back

If you have managed most of your hedgerows in line with the requirements, but there are some parcels where you have not, you should select the ‘*I have **not** met the Hedgerow Management requirements on the field parcel(s) listed below.*’

You will be asked to provide the details of the field parcels where you have not met the requirements.

### UA8: Hedgerow Management Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

#### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the Hedgerow Management requirements, and/or have an **accepted** derogation.
- ☒ I have **not** met the requirements for this Universal Action.

#### Select one of the following \*

- ☐ I have **not** met the Hedgerow Management requirements on **any** of my hedgerows.
- ☒ I have **not** met the Hedgerow Management requirements on the field parcel(s) listed below.

Sheet Reference \*

Field Number \*

Remove

+ Add Another Parcel

If you press the ‘Save’ button, without entering all the required information, a warning message will be shown to highlight what information you are required to enter.

### UA8: Hedgerow Management Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

Some data has not been entered or is invalid in the fields highlighted below. Please correct this data before continuing.

#### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the Hedgerow Management requirements, and/or have an **accepted** derogation.
- ☒ I have **not** met the requirements for this Universal Action.

#### Select one of the following \*

- ☐ I have **not** met the Hedgerow Management requirements on **any** of my hedgerows.
- ☒ I have **not** met the Hedgerow Management requirements on the field parcel(s) listed below.

Sheet Reference \*

Field Number \*

Remove

- Enter a valid Sheet Reference for Welsh land using the correct format. For example: SN1234.
- Enter a valid Field Number using the correct format. For example: 0123.

+ Add Another Parcel

If you enter field parcel details that do not match the information you submitted on your SAF, an information message will be displayed asking for you to check the information is correct.

You will be still be able to submit the declaration but it may take RPW longer to process the information.

**UA8: Hedgerow Management Declaration**

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☐ I confirm I have met and will continue to meet the Hedgerow Management requirements, and/or have an **accepted** derogation.

☒ I have **not** met the requirements for this Universal Action.

**Select one of the following \***

☐ I have **not** met the Hedgerow Management requirements on **any** of my hedgerows.

☒ I have **not** met the Hedgerow Management requirements on the field parcel(s) listed below.

| Sheet Reference *                   | Field Number *                    |                                       |
|-------------------------------------|-----------------------------------|---------------------------------------|
| <input type="text" value="SD8788"/> | <input type="text" value="0099"/> | <input type="button" value="Remove"/> |

The field parcel you have selected was not submitted on your Single Application Form (SAF). Check the parcel reference and ensure the information is correct before continuing.

If you need to enter more than one parcel, use the ‘+Add another parcel’ button.

**UA8: Hedgerow Management Declaration**

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☐ I confirm I have met and will continue to meet the Hedgerow Management requirements, and/or have an **accepted** derogation.

☒ I have **not** met the requirements for this Universal Action.

**Select one of the following \***

☐ I have **not** met the Hedgerow Management requirements on **any** of my hedgerows.

☒ I have **not** met the Hedgerow Management requirements on the field parcel(s) listed below.

| Sheet Reference *                   | Field Number *                    |                                       |
|-------------------------------------|-----------------------------------|---------------------------------------|
| <input type="text" value="SD8788"/> | <input type="text" value="0099"/> | <input type="button" value="Remove"/> |
| <input type="text"/>                | <input type="text"/>              | <input type="button" value="Remove"/> |

If you have added a field parcel in error, select the ‘Remove’ button.

If you enter information and then select the back button without saving, you will get a warning message. This confirms that:

*‘Changes made to data will not be saved – are you sure you wish to continue?’*

Select ‘Continue’ to return to the Information screen or select ‘Cancel’ to carry on with your declaration.

The screenshot shows a web form titled "UA8: Hedgerow Management Declaration". A white warning dialog box is centered on the screen, with a close button (X) in the top right corner. The dialog box contains the text: "Warning", "Changes made to data will not be saved - are you sure you wish to continue?", and two buttons: "Cancel" and "Continue". The background form is partially visible, showing instructions: "All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details." and "The requirements of this Universal Action must be completed by the 31 December 2026." Below this, there is a section titled "Have you completed this Universal Action? \*" with two radio button options: "I confirm I have met and will continue to meet the Hedgerow Management requirements, and/or have an **accepted** derogation." (which is selected) and "I have **not** met the requirements for this Universal Action." At the bottom of the form, there are three buttons: "Continue" (blue), "Save" (grey), and "Back" (grey).

If you do not want to submit the information at the current time you can use the ‘Save’ button. A message will appear on the top of the screen saying: *‘Your changes have been successfully saved’*.

The screenshot shows the "UA8: Hedgerow Management Declaration" form. At the top, there is a light blue banner with the text: "Your changes have been successfully saved". Below this, there are two more light blue banners with instructions: "All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details." and "The requirements of this Universal Action must be completed by the 31 December 2026." The main form area has a section titled "Have you completed this Universal Action? \*" with two radio button options: "I confirm I have met and will continue to meet the Hedgerow Management requirements, and/or have an **accepted** derogation." (which is selected) and "I have **not** met the requirements for this Universal Action." Below this, there is a section titled "Select one of the following \*" with two radio button options: "I have **not** met the Hedgerow Management requirements on **any** of my hedgerows." and "I have **not** met the Hedgerow Management requirements on the field parcel(s) listed below." (which is selected). Below the second option, there is a table with two columns: "Sheet Reference \*" and "Field Number \*". The first row contains the values "SD8788" and "0099". To the right of the "Field Number" input is a red "Remove" button. At the bottom of the form, there is a green button labeled "+ Add Another Parcel".

If you then use the ‘Back’ button, this will take you back to the main UA information page and the status will be updated to **Draft**.

## Sustainable Farming Scheme Universal Layer Dashboard 2026

Universal Actions (UA)  
Summary

UA1 Soil Health

UA2 Integrated Pest  
Management (IPM)

UA3 Benchmarking

UA4 Continuous Professional  
Development (CPD)

UA5 Habitat Maintenance

UA6 Temporary Habitat  
Creation on Improved Land

UA7 Designated Site  
Management Plan

**UA8 Hedgerow Management**

UA9 Woodland Maintenance

**UA8 : Hedgerow Management** Draft

The aim of this Universal Action is to create thick, dense hedgerows which provide shelter and are allowed to store more carbon, produce flowers, fruit and seeds as a food source for a variety of species including birds and pollinating insects.

**Deadline:** 31 December 2026

**Complete a Declaration**

Complete your declaration to confirm you have met and will continue to meet the Hedgerow Management requirements of this Universal Action through:

- Not trimming or cutting the same hedgerow in successive years
- Not trimming or cutting the hedgerow during the bird nesting season
- Trimming the hedgerow slightly taller and wider each cut
- Maintaining or establishing at least one hedgerow tree on average for every 50m of hedgerow

Where you are unable to meet one or more of the requirements of this Universal Action, a derogation must be requested by completing the 'SFS - Derogation or Enquiry Form' on your RPW Online account.

Continue

Select the ‘Continue’ button to go back into the declaration Page, and after you have selected the relevant option select the ‘Continue’ button and a ‘**Confirm Your Submission**’ box will appear.

The ‘**Confirm Your Submission**’ will state:

*“By submitting, you confirm that the information provided is complete and accurate. You will not be able to edit your responses after submission.”*

**UA8: Hedgerow Management Declaration**

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☐ I confirm I have met and will continue to meet the requirements for this Universal Action.

☒ I have **not** met the requirements for this Universal Action.

**Select one of the following \***

☐ I have **not** met the Hedgerow Management requirements for this Universal Action.

☒ I have **not** met the Hedgerow Management requirements on the field parcel(s) listed below.

**Sheet Reference \***

SD8788

**Field Number \***

0099

Remove

The field parcel you have selected was not submitted on your Single Application Form (SAF). Check the parcel reference and ensure the information is correct before continuing.

+ Add Another Parcel

**Confirm Your Submission**

By submitting, you confirm that the information provided is complete and accurate. You will not be able to edit your responses after submission.

Confirm and Submit

Cancel

If you select 'Cancel', you will remain on the declaration page so you can amend your declaration details.

If you select '**Confirm and Submit**' the information will be submitted to RPW Online for review. You will be returned to the Dashboard Summary page.

## Sustainable Farming Scheme Universal Layer Dashboard 2026

Universal Actions (UA)  
Summary

[UA1 Soil Health](#)

[UA2 Integrated Pest Management \(IPM\)](#)

[UA3 Benchmarking](#)

[UA4 Continuous Professional Development \(CPD\)](#)

[UA5 Habitat Maintenance](#)

[UA6 Temporary Habitat Creation on Improved Land](#)

[UA7 Designated Site Management Plan](#)

[UA8 Hedgerow Management](#)

[UA9 Woodland Maintenance](#)

[UA10 Tree and Hedgerow Planting Opportunity Plan](#)

[UA11 Historic Environment](#)

Your changes have been successfully submitted

### Universal Actions (UA) Summary

Actions to be completed by **31 December 2026**

You have completed 0 of 9 Universal Actions required for this year

You must complete all the Universal Actions listed below on or before the **31 December 2026**. You will have until the **15 January 2027** to update your dashboard.

|                                                 |             |
|-------------------------------------------------|-------------|
| UA1 Soil Health                                 | Submitted   |
| UA2 Integrated Pest Management (IPM)            | Submitted   |
| UA3 Benchmarking                                | Not started |
| UA4 Continuous Professional Development (CPD)   | Not started |
| UA5 Habitat Maintenance                         | Submitted   |
| UA6 Temporary Habitat Creation on Improved Land | Submitted   |
| UA8 Hedgerow Management                         | Submitted   |

If you select the UA again, the information page will now display the status as **Submitted** along with the details of your declaration.

### UA8 : Hedgerow Management

Submitted

The aim of this Universal Action is to create thick, dense hedgerows which provide shelter and are allowed to store more carbon, produce flowers, fruit and seeds as a food source for a variety of species including birds and pollinating insects.

**Deadline:** 31 December 2026

The information shown below is your submitted declaration. Changes cannot be made via the Dashboard. If changes are required, you should contact the Customer Contact Centre using your RPW Online account.

#### Your declaration

**Have you completed this Universal Action?**

I have **not** met the requirements for this Universal Action.

**Select one of the following:**

I have **not** met the Hedgerow Management requirements on the field parcel(s) listed below.

**Specific field parcels:**

| Sheet Reference | Field Number |
|-----------------|--------------|
| SD8788          | 0099         |

[Back to Contents](#)

## UA9: Woodland Maintenance

The aim of this action is to retain and maintain the existing woodlands on your holding.

You must complete this UA where you have existing woodland on your holding for which you have management control, in individual blocks of 0.1 hectares or greater. It can be broadleaf woodlands, conifer plantation, or a mixture of both.

The location and extent of each woodland classification will be updated and shown on the SFS Map once your SAF declaration has been processed and verified.

If you select UA9 from the Dashboard Summary page, the UA Information page will display. The header will define the main aim of the actions and the deadline date.

Select the 'Continue' button to make a declaration.

### UA9 : Woodland Maintenance

Not started

The aim of this Universal Action is to retain and maintain the existing woodlands on your holding.

**Deadline:** 31 December 2026

#### Complete a Declaration

Complete your declaration to confirm you have met and will continue to meet the Woodland Maintenance requirements of this Universal Action by retaining and maintaining existing woodlands.

Where you are unable to meet one or more of the requirements of this Universal Action, a derogation must be requested by completing the 'SFS - Derogation or Enquiry Form' on your RPW Online account.

Continue

You will be asked if you have completed this UA, you should select the option that applies to you.

### UA9: Woodland Maintenance Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

#### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the Woodland Management requirements, and/or have an **accepted** derogation.
- ☐ I have **not** met the requirements for this Universal Action.

Continue

Save

Back

If you select the ‘I have **not** met the requirement of this Universal Action’ option, you will be asked how much have your Woodland maintenance have you managed in line with the requirements.

If you select ‘I have **not** met the Woodland Maintenance requirements on **any** of my woodland.’ you will be asked to provide comments. You should provide full details of why the Woodland habitat maintenance requirements have not been met.

#### UA9: Woodland Maintenance Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

##### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the Woodland Management requirements, and/or have an **accepted** derogation.
- ☒ I have **not** met the requirements for this Universal Action.

##### Select one of the following \*

- ☒ I have **not** met the Woodland Maintenance requirements on **any** of my woodland.
- ☐ I have **not** met the Woodland Maintenance requirements on the field parcel(s) listed below.

##### Provide details of why you have not met the Woodland Maintenance requirements. \*

0/2000

If you have managed most of your Woodland habitat in line with the requirements, but there are some parcels where you have not, you should select the ‘I have **not** met the Woodland Maintenance requirements on the field parcel(s) listed below.’

You will be asked to provide the details of the field parcels where you have not met the requirements, along with the habitat area affected and any comments. You should provide full details of why the Woodland habitat maintenance requirements have not been met for each field parcel.

#### UA9: Woodland Maintenance Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

##### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the Woodland Management requirements, and/or have an **accepted** derogation.
- ☒ I have **not** met the requirements for this Universal Action.

##### Select one of the following \*

- ☐ I have **not** met the Woodland Maintenance requirements on **any** of my woodland.
- ☒ I have **not** met the Woodland Maintenance requirements on the field parcel(s) listed below.

| Sheet Reference *                    | Field Number *       | Woodland area affected (ha) * | Provide details of why you have not met the Woodland Maintenance requirements. * |
|--------------------------------------|----------------------|-------------------------------|----------------------------------------------------------------------------------|
| <input type="text"/>                 | <input type="text"/> | <input type="text"/>          | <input type="text"/>                                                             |
|                                      |                      |                               | 0/2000                                                                           |
|                                      |                      |                               | <a href="#">Remove</a>                                                           |
| <a href="#">+ Add Another Parcel</a> |                      |                               |                                                                                  |

If you press the ‘Save’ button, without entering all the required information, a warning message will be shown to highlight what information you are required to enter.

#### UA9: Woodland Maintenance Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

Some data has not been entered or is invalid in the fields highlighted below. Please correct this data before continuing.

##### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the Woodland Management requirements, and/or have an **accepted** derogation.
- ☒ I have **not** met the requirements for this Universal Action.

##### Select one of the following \*

- ☐ I have **not** met the Woodland Maintenance requirements on **any** of my woodland.
- ☒ I have **not** met the Woodland Maintenance requirements on the field parcel(s) listed below.

| Sheet Reference *    | Field Number *       | Woodland area affected (ha) * | Provide details of why you have not met the Woodland Maintenance requirements. * |
|----------------------|----------------------|-------------------------------|----------------------------------------------------------------------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/>          | <input type="text"/>                                                             |
|                      |                      |                               | 0/2000                                                                           |
|                      |                      |                               | <a href="#">Remove</a>                                                           |

- Enter a valid Sheet Reference for Welsh land using the correct format. For example: SN1234.
- Enter a valid Field Number using the correct format. For example: 0123.
- Enter an area affected.
- Enter a comment.

If you enter field parcel details that do not match the information you submitted on your SAF, an information message will be displayed asking for you to check the information is correct. You will be still be able to submit the information but it may take RPW longer to process the information.

### UA9: Woodland Maintenance Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☐ I confirm I have met and will continue to meet the Woodland Management requirements, and/or have an **accepted** derogation.

☒ I have **not** met the requirements for this Universal Action.

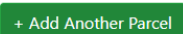
**Select one of the following \***

☐ I have **not** met the Woodland Maintenance requirements on **any** of my woodland.

☒ I have **not** met the Woodland Maintenance requirements on the field parcel(s) listed below.

| Sheet Reference *                                                                        | Field Number *                                                                         | Woodland area affected (ha) * | Provide details of why you have not met the Woodland Maintenance requirements. * |                                                                                     |
|------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|-------------------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| SO0349  | 0664  | 0.48                          | Woodland Maintenance not met.<br>29/2000                                         |  |

The field parcel you have selected was not submitted on your Single Application Form (SAF). Check the parcel reference and ensure the information is correct before continuing.



If you need to enter information against more than one parcel, use the ‘+Add another parcel’ button.

### UA9: Woodland Maintenance Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☐ I confirm I have met and will continue to meet the Woodland Management requirements, and/or have an **accepted** derogation.

☒ I have **not** met the requirements for this Universal Action.

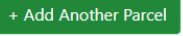
**Select one of the following \***

☐ I have **not** met the Woodland Maintenance requirements on **any** of my woodland.

☒ I have **not** met the Woodland Maintenance requirements on the field parcel(s) listed below.

| Sheet Reference *                                                                          | Field Number *                                                                           | Woodland area affected (ha) * | Provide details of why you have not met the Woodland Maintenance requirements. * |                                                                                       |
|--------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|-------------------------------|----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| SO0349  | 0664  | 0.48                          | Woodland Maintenance not met.<br>29/2000                                         |  |
| <input type="text"/>                                                                       | <input type="text"/>                                                                     | <input type="text"/>          | <input type="text"/><br>0/2000                                                   |  |

The field parcel you have selected was not submitted on your Single Application Form (SAF). Check the parcel reference and ensure the information is correct before continuing.

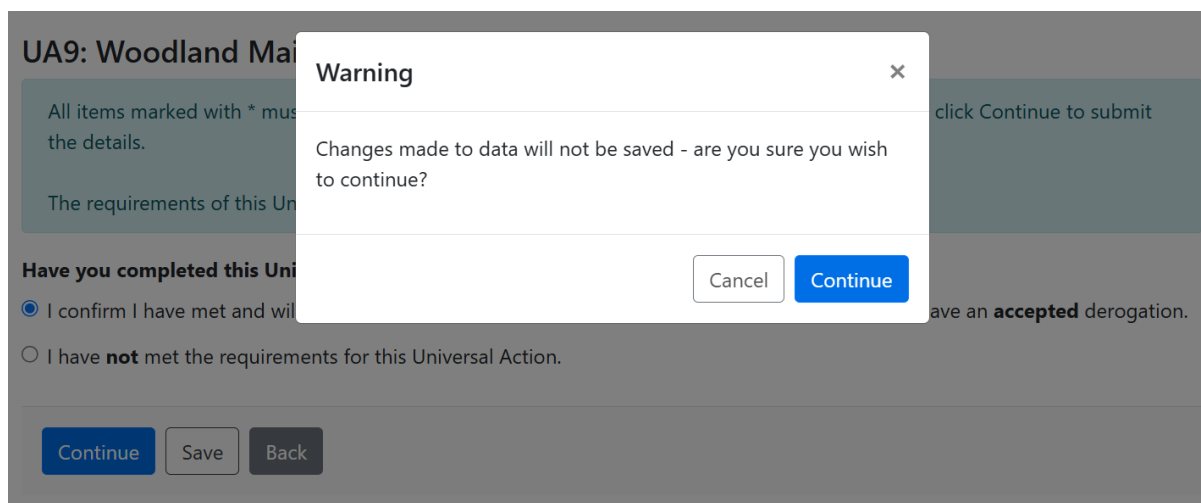


If you have added a field parcel in error, select the ‘Remove’ button.

If you enter information and then select the back button without saving, you will get a warning message. This confirms that:

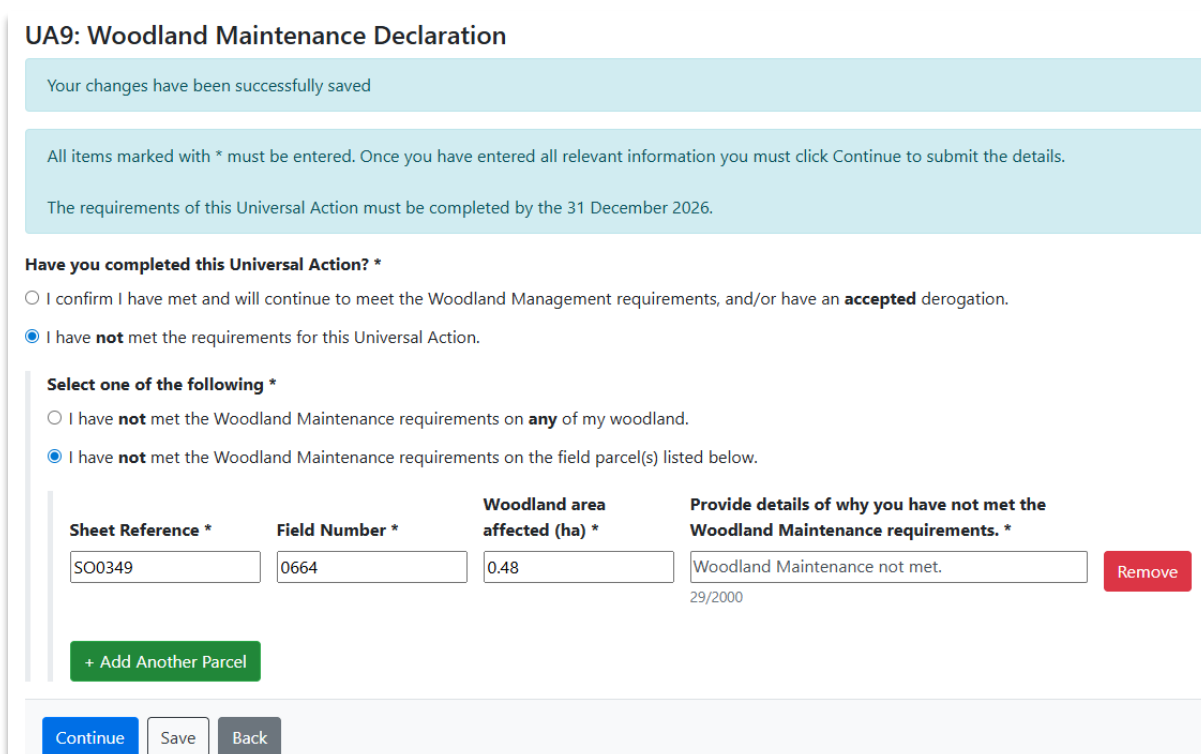
*‘Changes made to data will not be saved – are you sure you wish to continue?’*

Select ‘Continue’ to return to the Information screen or select ‘Cancel’ to carry on with your declaration.



The image shows a warning dialog box overlaid on a form titled "UA9: Woodland Maintenance Declaration". The dialog box has a title bar with a close button (X) and the text "Warning". The main text of the dialog says "Changes made to data will not be saved - are you sure you wish to continue?". At the bottom of the dialog are two buttons: "Cancel" and "Continue". The background form is partially visible, showing instructions like "All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details." and a section titled "Have you completed this Universal Action?". There are two radio buttons: one selected for "I confirm I have met and will continue to meet the Woodland Management requirements, and/or have an accepted derogation." and another for "I have not met the requirements for this Universal Action.". At the bottom of the form are three buttons: "Continue", "Save", and "Back".

If you do not want to submit the information at the current time you can use the ‘Save’ button. A message will appear on the top of the screen saying: *‘Your changes have been successfully saved’*.



The image shows the "UA9: Woodland Maintenance Declaration" form. At the top, there is a light blue banner with the text "Your changes have been successfully saved". Below this, there are two more light blue banners with instructions: "All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details." and "The requirements of this Universal Action must be completed by the 31 December 2026." The main section is titled "Have you completed this Universal Action? \*". There are two radio buttons: one selected for "I have not met the requirements for this Universal Action." and another for "I confirm I have met and will continue to meet the Woodland Management requirements, and/or have an accepted derogation.". Below this, there is a section titled "Select one of the following \*". There are two radio buttons: one selected for "I have not met the Woodland Maintenance requirements on the field parcel(s) listed below." and another for "I have not met the Woodland Maintenance requirements on any of my woodland.". Below this, there is a table with four columns: "Sheet Reference \*", "Field Number \*", "Woodland area affected (ha) \*", and "Provide details of why you have not met the Woodland Maintenance requirements. \*". The table has one row with the following data: "SO0349", "0664", "0.48", and "Woodland Maintenance not met.". There is a "Remove" button next to the last cell. Below the table, there is a green button labeled "+ Add Another Parcel". At the bottom of the form are three buttons: "Continue", "Save", and "Back".

| Sheet Reference * | Field Number * | Woodland area affected (ha) * | Provide details of why you have not met the Woodland Maintenance requirements. * |
|-------------------|----------------|-------------------------------|----------------------------------------------------------------------------------|
| SO0349            | 0664           | 0.48                          | Woodland Maintenance not met.                                                    |

If you then use the ‘Back’ button, this will take you back to the UA information page and the status will be updated to **Draft**.

### Sustainable Farming Scheme Universal Layer Dashboard 2026

[Universal Actions \(UA\) Summary](#)  
[UA1 Soil Health](#)  
[UA2 Integrated Pest Management \(IPM\)](#)  
[UA3 Benchmarking](#)  
[UA4 Continuous Professional Development \(CPD\)](#)  
[UA5 Habitat Maintenance](#)  
[UA6 Temporary Habitat Creation on Improved Land](#)

#### UA9 : Woodland Maintenance Draft

The aim of this Universal Action is to retain and maintain the existing woodlands on your holding.

**Deadline:** 31 December 2026

---

#### Complete a Declaration

Complete your declaration to confirm you have met and will continue to meet the Woodland Maintenance requirements of this Universal Action by retaining and maintaining existing woodlands.

Where you are unable to meet one or more of the requirements of this Universal Action, a derogation must be requested by completing the 'SFS - Derogation or Enquiry Form' on your RPW Online account.

[Continue](#)

Select the ‘Continue’ button to go back into the declaration Page, and after you have selected the relevant option select the ‘Continue’ button and a ‘**Confirm Your Submission**’ box will appear.

The ‘**Confirm Your Submission**’ will state:

*“By submitting, you confirm that the information provided is complete and accurate. You will not be able to edit your responses after submission.”*

#### UA9: Woodland Maintenance Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☐ I confirm I have met and will continue to meet the requirements for this Universal Action.

☒ I have **not** met the requirements for this Universal Action.

**Select one of the following \***

☐ I have **not** met the Woodland Maintenance requirements.

☒ I have **not** met the Woodland Maintenance requirements.

**Confirm Your Submission**

By submitting, you confirm that the information provided is complete and accurate. You will not be able to edit your responses after submission.

[Confirm and Submit](#)[Cancel](#)

| Sheet Reference * | Field Number * | Woodland area affected (ha) * | Provide details of why you have not met the Woodland Maintenance requirements. * |                        |
|-------------------|----------------|-------------------------------|----------------------------------------------------------------------------------|------------------------|
| SO0349            | 0664           | 0.48                          | Woodland Maintenance not met.                                                    | <a href="#">Remove</a> |
| 29/2000           |                |                               |                                                                                  |                        |

The field parcel you have selected was not submitted on your Single Application Form (SAF). Check the parcel reference and ensure the information is correct before continuing.

[+ Add Another Parcel](#)

If you select 'Cancel', you will remain on the declaration page so you can amend your declaration details.

If you select '**Confirm and Submit**' the information will be submitted to RPW Online for review. You will be returned to the Dashboard Summary page following submission.

## Sustainable Farming Scheme Universal Layer Dashboard 2026

Universal Actions (UA)  
Summary

UA1 Soil Health

UA2 Integrated Pest Management (IPM)

UA3 Benchmarking

UA4 Continuous Professional Development (CPD)

UA5 Habitat Maintenance

UA6 Temporary Habitat Creation on Improved Land

UA7 Designated Site Management Plan

UA8 Hedgerow Management

UA9 Woodland Maintenance

UA10 Tree and Hedgerow Planting Opportunity Plan

UA11 Historic Environment

UA12 Animal Health and Welfare

Your changes have been successfully submitted

Universal Actions (UA) Summary

Actions to be completed by **31 December 2026**

You have completed 0 of 9 Universal Actions required for this year

You must complete all the Universal Actions listed below on or before the **31 December 2026**. You will have until the **15 January 2027** to update your dashboard.

|                                                  |             |
|--------------------------------------------------|-------------|
| UA1 Soil Health                                  | Submitted   |
| UA2 Integrated Pest Management (IPM)             | Submitted   |
| UA3 Benchmarking                                 | Not started |
| UA4 Continuous Professional Development (CPD)    | Not started |
| UA5 Habitat Maintenance                          | Submitted   |
| UA6 Temporary Habitat Creation on Improved Land  | Submitted   |
| UA8 Hedgerow Management                          | Submitted   |
| UA9 Woodland Maintenance                         | Submitted   |
| UA10 Tree and Hedgerow Planting Opportunity Plan | Not started |

When you select the UA again, the UA information page will now display. the status of the UA as **Submitted** along with the details of your declaration.

UA9 : Woodland Maintenance **Submitted**

The aim of this Universal Action is to retain and maintain the existing woodlands on your holding.

**Deadline:** 31 December 2026

The information shown below is your submitted declaration. Changes cannot be made via the Dashboard. If changes are required, you should contact the Customer Contact Centre using your RPW Online account.

Your declaration

Have you completed this Universal Action?

I have **not** met the requirements for this Universal Action.

Select one of the following:

I have **not** met the Woodland Maintenance requirements on the field parcel(s) listed below.

Specific field parcels:

| Sheet Reference | Field Number | Woodland area affected (ha) | Provide details of why you have not met the Woodland Maintenance requirements. |
|-----------------|--------------|-----------------------------|--------------------------------------------------------------------------------|
| SO0349          | 0664         | 0.48                        | Woodland Maintenance not met.                                                  |

[Back to Contents](#)

## UA10: Tree and Hedgerow Planting Opportunity Plan

The aim of this UA is to encourage you to consider where tree, woodland or hedgerow planting would benefit your farming business.

There are two distinct requirements of this UA:

- Complete a Tree and Hedgerow Planting Opportunity Plan on RPW online by 31 December 2026.
- Demonstrate progress towards implementing your plan by 31 December 2028.

You will need to complete a Tree and Hedgerow Planting Opportunity Plan on RPW Online, regardless of the current area of tree canopy cover or hedgerows on your holding or the tenure of the land.

If you select UA10 from the Dashboard Summary page, the UA information page will display. The header will define the main aim of the actions and the deadline date.

Select the 'Start Plan' button to start your plan.

### UA10 : Tree and Hedgerow Planting Opportunity Plan

Not started

The aim of this Universal Action is to encourage you to consider where tree, woodland or hedgerow planting would benefit your farming business.

**Deadline:** 31 December 2026

#### Complete a Plan (Not Started)

To complete this Universal Action in 2026 you must complete a Tree and Hedgerow Planting Opportunity Plan on RPW Online by 31 December 2026. As a minimum, your plan must include at least 0.10 ha of potential new tree planting.

Start plan

You will be taken to a separate screen where you can complete a Tree and Hedgerow Planting Opportunity Plan.

See the ‘[Universal Layer: UA10 Tree and Hedgerow Planting Opportunity Plan: how to complete](#)’ guidance for further information on completing your plan.

How to Complete Guidance

Introduction

Privacy Notice

Overview

Themes

Map

Summary

Declarations and Undertakings

Submit

Tree and Hedgerow Planting Opportunity Plan

Previous

Save

Next

## Introduction

### Tree and Hedgerow Planting Opportunity Plan Universal Action 10

#### The Plan

Universal Action 10 requires all scheme applicants to create an online Tree and Hedgerow Planting Opportunity Plan. You should consider and map the opportunities you have on your farm to plant individual trees, hedgerows, shelter woods, streamside corridors, field corners, steep gullies, and larger areas of trees.

To successfully submit a plan, you will need to identify and map at least 0.1ha of additional trees. You will have the opportunity to identify any additional hedgerow planting but this will not count towards the 0.1ha requirement. The deadline for submission is **31 December**.

**Please note:** There is no derogation for not submitting a Tree and Hedgerow Planting Opportunity Plan.

The following process will support you to complete the Tree and Hedgerow Planting Opportunity Plan by helping you explore the numerous opportunities for planting on your land.

Map

Summary

Declarations and Undertakings

Submit

You can apply for a derogation from the minimum tree planting requirement in the following circumstances:

- You are a tenant who does not have your landlord's permission to carry out new tree planting. You may be required to provide your tenancy agreement or a letter from your landlord if you have an unwritten tenancy, as evidence you are unable to plant new trees.
- You have insufficient suitable land available to plant new trees due to sensitivity, for example, priority habitat or peatland. You must have submitted a pre-application to NRW and received confirmation from NRW that no tree planting can be carried out on your land. You will need to ensure reasonable time has been given for both your pre-application and for a response to be received in advance of the 31 December 2028 deadline.
- You do not have any/enough eligible areas on your farm.

Exit

Previous

Save

Next

If you then select the ‘Exit’ button (at the bottom of the screen), this will take you back to the Dashboard Summary page.

Universal Actions (UA) Summary

UA1 Soil Health

UA2 Integrated Pest Management (IPM)

UA3 Benchmarking

UA4 Continuous Professional Development (CPD)

UA5 Habitat Maintenance

UA6 Temporary Habitat Creation on Improved Land

UA7 Designated Site Management Plan

UA8 Hedgerow Management

UA9 Woodland Maintenance

UA10 Tree and Hedgerow

Universal Actions (UA) Summary

Actions to be completed by 31 December 2026

You have completed 0 of 7 Universal Actions required for this year

You must complete all the Universal Actions listed below on or before the **31 December 2026**. You will have until the **15 January 2027** to update your dashboard.

UA1 Soil Health

UA3 Benchmarking

UA4 Continuous Professional Development (CPD)

UA5 Habitat Maintenance

UA9 Woodland Maintenance

UA10 Tree and Hedgerow Planting Opportunity Plan

UA12 Animal Health and Welfare

Submitted

Submitted

Not started

Submitted

Submitted

Draft

Not started

When you select the UA again, the UA information page will now display the status of the UA as Draft.

## UA10 : Tree and Hedgerow Planting Opportunity Plan Draft

The aim of this Universal Action is to encourage you to consider where tree, woodland or hedgerow planting would benefit your farming business.

**Deadline:** 31 December 2026

---

### Complete a Plan (In Progress)

To complete this Universal Action in 2026 you must complete a Tree and Hedgerow Planting Opportunity Plan on RPW Online by 31 December 2026. As a minimum, your plan must include at least 0.10 ha of potential new tree planting.

[Continue plan](#)

Select the 'Continue plan' button to go back into your plan. When you have completed your plan, select the 'Submit' button and the information will be submitted to RPW Online.

[How to Complete Guidance](#)

- Introduction
- Privacy Notice
- Overview
- > Themes ✓
- Map ✓
- Summary
- Declarations and Undertakings ✓
- Submit**

## Tree and Hedgerow Planting Opportunity Plan

< Previous Save Next >

# Submit

You are now ready to submit your Tree and Hedgerow Opportunity Plan. You will be able to view your plan through the SFS Universal Layer Dashboard.

[Submit](#)

Exit < Previous Save Next >

After you have submitted your plan, select the 'Return to dashboard' button and you will be returned to the Dashboard Summary page.

[How to Complete Guidance](#)

- Submission Confirmation**

## Tree and Hedgerow Planting Opportunity Plan

# Submission Confirmation

Your Tree and Hedgerow Planting Opportunity Plan has been submitted.

[Return to dashboard](#)

## Sustainable Farming Scheme Universal Layer Dashboard 2026

Universal Actions (UA)  
Summary

[UA1 Soil Health](#)

[UA2 Integrated Pest Management \(IPM\)](#)

[UA3 Benchmarking](#)

[UA4 Continuous Professional Development \(CPD\)](#)

[UA5 Habitat Maintenance](#)

[UA6 Temporary Habitat Creation on Improved Land](#)

[UA7 Designated Site Management Plan](#)

[UA8 Hedgerow Management](#)

[UA9 Woodland Maintenance](#)

[UA10 Tree and Hedgerow Planting Opportunity Plan](#)

[UA11 Historic Environment](#)

[UA12 Animal Health and Welfare](#)

### Universal Actions (UA) Summary

Actions to be completed by **31 December 2026**

You have completed 0 of 11 Universal Actions required for this year

You must complete all the Universal Actions listed below on or before the **31 December 2026**. You will have until the **15 January 2027** to update your dashboard.

|                                                  |             |
|--------------------------------------------------|-------------|
| UA1 Soil Health                                  | Not started |
| UA2 Integrated Pest Management (IPM)             | Draft       |
| UA3 Benchmarking                                 | Submitted   |
| UA4 Continuous Professional Development (CPD)    | Not started |
| UA5 Habitat Maintenance                          | Not started |
| UA6 Temporary Habitat Creation on Improved Land  | Not started |
| UA8 Hedgerow Management                          | Not started |
| UA9 Woodland Maintenance                         | Not started |
| UA10 Tree and Hedgerow Planting Opportunity Plan | Complete    |
| UA11 Historic Environment                        | Not started |

When you select the UA again, the UA information page will now display. the status of the UA as **Complete**. You can view your submitted plan by selecting the 'View plan' button.

## UA10 : Tree and Hedgerow Planting Opportunity Plan

Complete

The aim of this Universal Action is to encourage you to consider where tree, woodland or hedgerow planting would benefit your farming business.

**Deadline:** 31 December 2026

### Your Submitted Plan (Complete)

Your Plan has been submitted

To view your declaration, select View plan.

View plan

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## UA11: Historic Environment

The aim of this UA is to monitor, maintain and protect our important historic features (sometimes referred to as assets) from damage and help sustain the distinctive cultural character of Wales.

You must complete this UA if you have any of the following on your holding; Scheduled Monuments, Historic Environment Features (HEFs), Registered Historic Parks and gardens and Traditional farm buildings.

The location and extent of these features will be identified on the SFS Map.

If you select UA11 from the Dashboard Summary page, the UA information page will display. The header will define the main aim of the actions and the deadline date:

Select the 'Continue' button to make a declaration.

### UA11 : Historic Environment

Not started

The aim of this Universal Action is to monitor, maintain and protect our important historic features (sometimes referred to as assets) from damage and help sustain the distinctive cultural character of Wales.

**Deadline:** 31 December 2026

---

#### Complete a Declaration

Complete your declaration to confirm you have met and will continue to meet the Historic Environment requirements of this Universal Action by monitoring and maintaining the features present on your holding.

Where you are unable to meet one or more of the requirements of this Universal Action, a derogation must be requested by completing the 'SFS - Derogation or Enquiry Form' on your RPW Online account.

Continue

You will be asked if you have completed this UA, you should select the option that applies to you.

### UA11: Historic Environment Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☐ I confirm I have met and will continue to meet the Historic Environment requirements, and/or have an **accepted** derogation.

☐ I have **not** met the requirements for this Universal Action.

Continue

Save

Back

If you select the ‘I have **not** met the requirement of this Universal Action’ option, you will be asked how much have your Historic environmental maintenance have you managed in line with the requirements.

If you select ‘I have **not** met the management requirements for **any** of my historic features.’ you will be asked to provide comments. You should provide full details of why the Historic Environment requirements have not been met.

### UA11: Historic Environment Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☐ I confirm I have met and will continue to meet the Historic Environment requirements, and/or have an **accepted** derogation.

☒ I have **not** met the requirements for this Universal Action.

**Select one of the following \***

☒ I have **not** met the management requirements for **any** of my historic features.

☐ I have **not** met the Historic Environment requirements on the field parcel(s) listed below.

**Provide details of why you have not met the Historic Environment requirements \***

0/2000

If you have managed most of your Historic Environment features in line with the requirements, but there are some parcels where you have not, you should select the ‘I have **not** met the Historic Environment requirements on the field parcel(s) listed below.’

You will be asked to provide the details of the field parcels where you have not met the requirements, along with any comments. You should provide full details of why the Historic Environment requirements have not been met for each field parcel.

### UA11: Historic Environment Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☐ I confirm I have met and will continue to meet the Historic Environment requirements, and/or have an **accepted** derogation.

☒ I have **not** met the requirements for this Universal Action.

**Select one of the following \***

☐ I have **not** met the management requirements for **any** of my historic features.

☒ I have **not** met the Historic Environment requirements on the field parcel(s) listed below.

| Sheet Reference *    | Field Number *       | Provide details of why you have not met the Historic Environment requirements * |
|----------------------|----------------------|---------------------------------------------------------------------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/>                                                            |

0/2000

[+ Add Another Parcel](#)

[Remove](#)

If you press the 'Save' button, without entering all the required information, a warning message will be shown to highlight what information you are required to enter.

### UA11: Historic Environment Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

Some data has not been entered or is invalid in the fields highlighted below. Please correct this data before continuing.

#### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the Historic Environment requirements, and/or have an **accepted** derogation.
- ☒ I have **not** met the requirements for this Universal Action.

#### Select one of the following \*

- ☐ I have **not** met the management requirements for **any** of my historic features.
- ☒ I have **not** met the Historic Environment requirements on the field parcel(s) listed below.

| Sheet Reference *    | Field Number *       | Provide details of why you have not met the Historic Environment requirements * |                                       |
|----------------------|----------------------|---------------------------------------------------------------------------------|---------------------------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/>                                                            | <input type="button" value="Remove"/> |
| 0/2000               |                      |                                                                                 |                                       |

- Enter a valid Sheet Reference for Welsh land using the correct format. For example: SN1234.
- Enter a valid Field Number using the correct format. For example: 0123.
- Enter a comment.

If you enter field parcel details that do not match the information you submitted on your SAF, an information message will be displayed asking for you to check the information is correct. You will be still be able to submit the information but it may take RPW longer to process the information.

### UA11: Historic Environment Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

#### Have you completed this Universal Action? \*

- ☐ I confirm I have met and will continue to meet the Historic Environment requirements, and/or have an **accepted** derogation.
- ☒ I have **not** met the requirements for this Universal Action.

#### Select one of the following \*

- ☐ I have **not** met the management requirements for **any** of my historic features.
- ☒ I have **not** met the Historic Environment requirements on the field parcel(s) listed below.

| Sheet Reference *                   | Field Number *                    | Provide details of why you have not met the Historic Environment requirements * |                                       |
|-------------------------------------|-----------------------------------|---------------------------------------------------------------------------------|---------------------------------------|
| <input type="text" value="SH1258"/> | <input type="text" value="5678"/> | <input type="text" value="Historic Environment requirements not met"/>          | <input type="button" value="Remove"/> |
| 41/2000                             |                                   |                                                                                 |                                       |

The field parcel you have selected was not submitted on your Single Application Form (SAF). Check the parcel reference and ensure the information is correct before continuing.

+ Add Another Parcel

If you need to enter information against more than one parcel, use the ‘+Add another parcel’ button.

### UA11: Historic Environment Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☐ I confirm I have met and will continue to meet the Historic Environment requirements, and/or have an **accepted** derogation.

☒ I have **not** met the requirements for this Universal Action.

**Select one of the following \***

☐ I have **not** met the management requirements for **any** of my historic features.

☒ I have **not** met the Historic Environment requirements on the field parcel(s) listed below.

| Sheet Reference *                   | Field Number *                    | Provide details of why you have not met the Historic Environment requirements * |                                       |
|-------------------------------------|-----------------------------------|---------------------------------------------------------------------------------|---------------------------------------|
| <input type="text" value="SN1234"/> | <input type="text" value="5678"/> | <input type="text" value="Historic Environment requirements not met."/>         | <input type="button" value="Remove"/> |
|                                     |                                   | <small>42/2000</small>                                                          |                                       |
| <input type="text"/>                | <input type="text"/>              | <input type="text"/>                                                            | <input type="button" value="Remove"/> |
|                                     |                                   | <small>0/2000</small>                                                           |                                       |

If you have added a field parcel in error, select the ‘Remove’ button.

If you enter information and then select the back button without saving, you will get a warning message. This confirms that:

*‘Changes made to data will not be saved – are you sure you wish to continue?’*

Select ‘Continue’ to return to the Information screen or select ‘Cancel’ to carry on with your declaration.

### UA11: Historic Environment Declaration

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.

The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☒ I confirm I have met and will continue to meet the Historic Environment requirements, and/or have an **accepted** derogation.

☐ I have **not** met the requirements for this Universal Action.

Warning

Changes made to data will not be saved - are you sure you wish to continue?

If you do not want to submit the information at the current time you can use the ‘Save’ button. A message will appear on the top of the screen saying: ‘Your changes have been successfully saved’.

### UA11: Historic Environment Declaration

Your changes have been successfully saved

All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details.  
The requirements of this Universal Action must be completed by the 31 December 2026.

**Have you completed this Universal Action? \***

☐ I confirm I have met and will continue to meet the Historic Environment requirements, and/or have an **accepted** derogation.

☒ I have **not** met the requirements for this Universal Action.

**Select one of the following \***

☐ I have **not** met the management requirements for **any** of my historic features.

☒ I have **not** met the Historic Environment requirements on the field parcel(s) listed below.

| Sheet Reference *                   | Field Number *                    | Provide details of why you have not met the Historic Environment requirements * |                                       |
|-------------------------------------|-----------------------------------|---------------------------------------------------------------------------------|---------------------------------------|
| <input type="text" value="SN1234"/> | <input type="text" value="5678"/> | <input type="text" value="Historic Environment requirements not met."/>         | <input type="button" value="Remove"/> |
|                                     |                                   | 42/2000                                                                         |                                       |

+ Add Another Parcel

If you then use the ‘Back’ button, this will take you back to the main UA information page and the status will be updated to Draft.

## Sustainable Farming Scheme Universal Layer Dashboard 2026

Universal Actions (UA)  
Summary

UA1 Soil Health

UA2 Integrated Pest  
Management (IPM)

UA3 Benchmarking

UA4 Continuous Professional  
Development (CPD)

UA5 Habitat Maintenance

UA6 Temporary Habitat  
Creation on Improved Land

### UA11 : Historic Environment Draft

The aim of this Universal Action is to monitor, maintain and protect our important historic features (sometimes referred to as assets) from damage and help sustain the distinctive cultural character of Wales.

**Deadline:** 31 December 2026

---

#### Complete a Declaration

Complete your declaration to confirm you have met and will continue to meet the Historic Environment requirements of this Universal Action by monitoring and maintaining the features present on your holding.

Where you are unable to meet one or more of the requirements of this Universal Action, a derogation must be requested by completing the ‘SFS - Derogation or Enquiry Form’ on your RPW Online account.

Continue

Select the ‘Continue’ button to go back into the declaration Page, and after you have selected the relevant option select the ‘Continue’ button and a ‘**Confirm Your Submission**’ box will appear.

The ‘**Confirm Your Submission**’ will state:

*“By submitting, you confirm that the information provided is complete and accurate. You will not be able to edit your responses after submission.”*

The screenshot shows a web form titled "UA11: Historic Environment Declaration". At the top, there are two informational messages: "All items marked with \* must be entered. Once you have entered all relevant information you must click Continue to submit the details." and "The requirements of this Universal Action must be completed by the 31 December 2026." Below these, a section titled "Have you completed this Universal Action? \*" contains two radio button options. The second option, "I have **not** met the requirements for this Universal Action", is selected. Below this, a section titled "Select one of the following \*" contains two radio button options. The second option, "I have **not** met the Historic Environment requirements", is selected. A modal box titled "Confirm Your Submission" is overlaid on the form. It contains the text: "By submitting, you confirm that the information provided is complete and accurate. You will not be able to edit your responses after submission." At the bottom of the modal are two buttons: "Confirm and Submit" (in blue) and "Cancel" (in white). Below the modal, the form has a table with two columns: "Sheet Reference \*" and "Field Number \*". The first row contains "SN1234" and "5678", both with yellow information icons. To the right of the table is a section titled "Provide details of why you have not met the Historic Environment requirements \*" with a text input field containing "Historic Environment requirements not met." and a "Remove" button. Below the table, there is a message: "The field parcel you have selected was not submitted on your Single Application Form (SAF). Check the parcel reference and ensure the information is correct before continuing." At the bottom left, there is a green button labeled "+ Add Another Parcel".

If you select ‘Cancel’, you will remain on the declaration page so you can amend your declaration details.

If you select '**Confirm and Submit**' the information will be submitted to RPW Online for review. You will be returned to the Dashboard Summary page following submission.

## Sustainable Farming Scheme Universal Layer Dashboard 2026

Universal Actions (UA)  
Summary

[UA1 Soil Health](#)

[UA2 Integrated Pest Management \(IPM\)](#)

[UA3 Benchmarking](#)

[UA4 Continuous Professional Development \(CPD\)](#)

[UA5 Habitat Maintenance](#)

[UA6 Temporary Habitat Creation on Improved Land](#)

[UA7 Designated Site Management Plan](#)

[UA8 Hedgerow Management](#)

[UA9 Woodland Maintenance](#)

[UA10 Tree and Hedgerow Planting Opportunity Plan](#)

[UA11 Historic Environment](#)

[UA12 Animal Health and](#)

Your changes have been successfully submitted

### Universal Actions (UA) Summary

Actions to be completed by **31 December 2026**

You have completed 0 of 8 Universal Actions required for this year

You must complete all the Universal Actions listed below on or before the **31 December 2026**. You will have until the **15 January 2027** to update your dashboard.

|                                                  |             |
|--------------------------------------------------|-------------|
| UA1 Soil Health                                  | Draft       |
| UA2 Integrated Pest Management (IPM)             | Draft       |
| UA3 Benchmarking                                 | Not started |
| UA4 Continuous Professional Development (CPD)    | Not started |
| UA5 Habitat Maintenance                          | Draft       |
| UA9 Woodland Maintenance                         | Draft       |
| UA10 Tree and Hedgerow Planting Opportunity Plan | Not started |
| UA11 Historic Environment                        | Submitted   |

When you select the UA again, the UA Information page will now display. the status of the UA as **Submitted** along with the details of your declaration.

### UA11 : Historic Environment Submitted

The aim of this Universal Action is to monitor, maintain and protect our important historic features (sometimes referred to as assets) from damage and help sustain the distinctive cultural character of Wales.

**Deadline:** 31 December 2026

The information shown below is your submitted declaration. Changes cannot be made via the Dashboard. If changes are required, you should contact the Customer Contact Centre using your RPW Online account.

#### Your declaration

##### Have you completed this Universal Action?

I have **not** met the requirements for this Universal Action.

##### Select one of the following:

I have **not** met the Historic Environment requirements on the field parcel(s) listed below.

##### Specific field parcels:

| Sheet Reference | Field Number | Provide details of why you have not met the permanent habitat management requirements. |
|-----------------|--------------|----------------------------------------------------------------------------------------|
| SN1234          | 5678         | Historic Environment requirements not met.                                             |

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## UA12: Animal Health and Welfare

The aim of this UA is to support collaborative working with your vet to optimise animal health and productivity on your farm.

You will need to complete this UA if you are the owner or registered keeper of livestock, where they are reared or farmed to produce food or goods.

You are not required to complete this UA if:

- you own or keep animals only as pets or as part of petting zoo type activities.
- you only have animals on your land that are not your responsibility (i.e. on tack).

If you select UA12 from the Dashboard Summary page, the UA Information page will display. The header will define the main aim of the actions and the deadline date.

In the first release of the SFS Universal Layer Dashboard, this UA is not available for completion. The UA informations screen will display:

***This UA is currently unavailable for completion on the SFS Universal Layer Dashboard. You will be notified through your RPW Online account when it can be completed.***

### UA12 : Animal Health and Welfare Not started

The aim of this Universal Action is to support collaborative working with your vet to optimise animal health and productivity on your farm.

**Deadline:** 31 December 2026

**This Universal Action is currently unavailable for completion on the SFS Universal Layer Dashboard. You will be notified through your RPW Online account when it can be completed.**

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## Your Progress:

As you submit declarations via the SFS Universal Layer Dashboard, the UA Summary page will show the updated statuses for each of the UAs.

### Sustainable Farming Scheme Universal Layer Dashboard 2026

#### Universal Actions (UA) Summary

Actions to be completed by **31 December 2026**

You have completed 0 of 8 Universal Actions required for this year

You must complete all the Universal Actions listed below on or before the **31 December 2026**. You will have until the **15 January 2027** to update your dashboard.

|                                                  |             |
|--------------------------------------------------|-------------|
| UA1 Soil Health                                  | Submitted   |
| UA3 Benchmarking                                 | Not started |
| UA4 Continuous Professional Development (CPD)    | Not started |
| UA5 Habitat Maintenance                          | Draft       |
| UA9 Woodland Maintenance                         | Submitted   |
| UA10 Tree and Hedgerow Planting Opportunity Plan | Not started |
| UA11 Historic Environment                        | Submitted   |
| UA12 Animal Health and Welfare                   | Not started |

#### Extended Completion Window

You must complete this Universal Action on or before **31 December 2030**

|                                     |           |
|-------------------------------------|-----------|
| UA7 Designated Site Management Plan | Submitted |
|-------------------------------------|-----------|

#### Not applicable

The following Universal Actions are not applicable to you in 2026

- UA2 Integrated Pest Management (IPM)
- UA6 Temporary Habitat Creation on Improved Land
- UA8 Hedgerow Management

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