



Llywodraeth Cymru
Welsh Government

Organic Conversion Application

How to apply guidance

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Organic Conversion - Application

Using RPW Online to Apply

Important Notice:

These instructions will give you step-by-step guidance on how to complete your Organic Conversion Application.

The Welsh Government produces this guidance in Welsh and English as required under the Welsh Government Welsh Language Scheme. Should you require a copy of this guide in the alternative language, you can access it from gov.wales by selecting the language switcher at the top of the page and re-opening the document

If you are encountering problems or are unable to access our website, please contact the RPW Online Helpdesk on 0300 062 5004.

SECTION 1 – GETTING STARTED

RPW Online

Log into your RPW Online Account

If you are encountering any problems or are unable to access your online account, please contact the RPW Online Helpdesk on 0300 062 5004.

Once logged in to your online account the RPW Online 'Homepage' will appear. This page will show information and messages you have received or sent, as well as being able to start and submit any available Applications.

Organic Conversion Application

To start your Organic Conversion Application, click the appropriate link under the **Start a Form** area as shown:

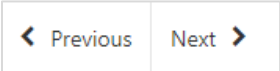
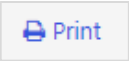
The screenshot shows the RPW Ar-Lein Online portal. At the top, there's a green header with the RPW logo and 'Ar-Lein Online' text. Below the header, a navigation bar includes links like Home, CRN Details, Land, Correspondence, Forms, Contracts and Small Grants, and Woodland Plans. A yellow warning box states: 'Please remember to sign out of your account when you have finished by clicking "Sign out" at the top right of the page. If you use a shared device, failing to sign out correctly could put your account and information at risk.' Below this, a blue box says: 'When completing applications ensure you do not use your browser's back button.' The main content area is titled 'Messages between You and RPW' and lists several messages, including 'Dogfennau wedi dod i law Taliadau Gwledig Cymru / Documents received by RPW' and 'Llythyr Hysbysu / Notification Letter'. To the right, a 'Useful Links' section lists various resources like BCMS, Farming and scheme information, and Farm animal movements and identification.

Start a Form

- Single Application Form 2026 Available until . 184 days left.
- Agricultural Diversification and Horticulture Application Available until . 26847 days left.
- Appeal Available anytime
- Capital Production and Efficiency Application
- Capital Works Claim Available anytime
- FCERM – Capital Pipeline
- Grant Claim Form Available anytime
- Growing for the Environment EOI
- Integrated Natural Resources Scheme - Project Development Grant Application Available until . 26847 days left.
- Nutrient Management Investment Scheme Application Available until . 26847 days left.
- Nutrient Management Investment Scheme Expression of Interest Available until . 26847 days left.
- Organic Conversion Application** Available until . 26847 days left.
- Project Change Re-evaluation
- Project Change Request Available anytime

SECTION 2 – OVERVIEW OF NAVIGATION CONTROLS

This is an overview of the Navigation controls on each page that you will need to use to complete your Application:

	Located on the bottom left side of the page where applicable. This will allow you to choose the language your Application is displayed in.
	Located at the top left of each page where applicable. This button will take you to the <i>Using RPW Online to Apply</i> document for the scheme.
	Located at the top right and bottom right of each page where applicable, these buttons will allow you to move forwards and backwards between pages of your Application.
	Located at the bottom left of each page where applicable, this button will allow you to Print a snapshot of your Application in its current state. Important note: Printed copies of your Application will not be accepted for submission.
	Located at the top right and bottom right of each page where applicable, click this button to save any changes made. Clicking this button will also check to see if changes made to the current page are acceptable.
	Located at the bottom left of each page where applicable, click to exit your Application. Changes are saved automatically.
     	These indicators appear next to each section of your Application, on the left side of the page. The green tick appears when entries made in a section are acceptable. The red cross appears where a required section/page hasn't been viewed yet, or if there are errors that need to be corrected. The blue Information icon appears where an Information message has been triggered due to a change made on the form.

SECTION 3 – THE APPLICATION

Start Application Page

Once you have selected the appropriate link to start your application, you will see the following page.

You have asked to complete the following application online: **Organic Conversion Application**.

RPW Online will prompt you for the information required by the form. By starting this application online you are not committing to submitting it online; you may Exit the process at any time. If you Exit the application, you can come back later to complete the remainder, RPW Online will have saved the information you entered in your previous session.

The application will not be submitted to the Welsh Government until you click the 'Submit' option at the end of the process. Once you have submitted the application you will not be able to make changes to it using RPW Online.

The application must be submitted to Welsh Government by . You will not be able to submit the form after this date even if you started filling in the form on or before .

If you have any problems completing your **Organic Conversion Application** then you can also contact '[Customer Contact Centre](#)' for further guidance.

Please check that the Customer Details and Online Preferences shown below are correct before submitting your application. If incorrect, you can change them now by clicking the Customer Details or Online Preferences links below.

Customer Details	Online Preferences
Trading Title	RPW Email or SMS (Text) Preference Both
Address	Email Address
	Mobile Number
Postcode	
Telephone Number	
Email Address	
Number of Partners	5

[Start](#) [Cancel](#)

Before commencing, please check that the details shown are correct. If needed, you can make changes by clicking the **Customer Details** link or the **Online Preferences** link.

If the details shown are correct, select the **Start** button. This will take you to the Introduction screen.

Note: If you exit an in-progress Application, the changes will be saved to continue later. This page will change to **Continue Application** when revisited. There will be an additional option to restart your application if necessary – click **Start Again** to delete your current Application. You may then begin the submission process again.

Continue Application continue an application or claim

You have asked to complete the following application online: **Organic Conversion Application**. You already have an application in progress. Please click 'Continue' to continue with your **Organic Conversion Application**.

You may choose to remove your existing **Organic Conversion Application** and start again. This will undo all of the changes that you have made since starting your **Organic Conversion Application** and the new **Organic Conversion Application** will be populated with the latest available data. If you wish to do so, click [Start Again](#).

RPW Online will prompt you for the information required by the form. By starting this application online you are not committing to submitting it online; you may Exit the process at any time. If you Exit the application, you can come back later to complete the remainder, RPW Online will have saved the information you entered in your previous session.

The application will not be submitted to the Welsh Government until you click the 'Submit' option at the end of the process. Once you have submitted the application you will not be able to make changes to it using RPW Online.

The application must be submitted to Welsh Government by . You will not be able to submit the form after this date even if you started filling in the form on or before .

If you have any problems completing your **Organic Conversion Application** then you can also contact [Customer Contact Centre](#) for further guidance.

Please check that the Customer Details and Online Preferences shown below are correct before submitting your application. If incorrect, you can change them now by clicking the Customer Details or Online Preferences links below.

[Customer Details](#)
Trading Title
Address

Postcode
Telephone Number
Email Address
Number of Partners 4

[Online Preferences](#)
RPW Email or SMS (Text) Preference Email
Email Address
Mobile Number

Continue working on the **Organic Conversion Application** which was last updated on 21/04/2026 at 15:59 by

Continue

Back

Introduction

This page provides key messages about the Application. Please ensure you read them thoroughly before you begin.

It also provides links to the relevant [Organic Conversion general guidance](#) and [Organic Conversion How to Apply](#) instructions on the Welsh Government website.

The screenshot shows the 'Organic Conversion Application' interface. On the left is a sidebar with a menu: 'Introduction' (selected), 'Privacy Notice', 'Eligibility', 'Selected Parcels', and 'Submission'. The main content area is titled 'Introduction' and contains the following text:

Organic Conversion
The Organic Conversion is an area-based support scheme available to existing agriculture producers across Wales who wish to convert from conventional to organic production. The support is a 5-year contract funded for the first 2 years.

Please read the [Organic Conversion: rules booklet](#) before submitting an Expression of Interest. For help in filling in your application, please see the [Organic Conversion: how to apply guidance](#) instructions.

If you have any problems completing your application, you should contact the Customer Contact Centre using your RPW Online account or by telephone on 0300 062 5004.

On the right is the Welsh Government logo and the text 'Llywodraeth Cymru Welsh Government'. At the top right are navigation buttons: '< Previous', 'Save', and 'Next'. At the bottom right, the 'Next' button is highlighted with a red box. Two red arrows point from text boxes below to the links in the main content area.

Before completing this Application, please ensure you have read the associated Rules Booklet accessible by clicking this Link.

Link to the How to Apply Guidance (this document)

Once you have read and understood the Rules Booklet, click **Next** to advance to the next screen of the Application.

Privacy Notice

This screen details how the Welsh Government will handle information submitted as part of your application.

Please ensure you read and understand how your data will be used.

The screenshot shows a web application interface for the 'Organic Conversion Application'. On the left is a sidebar menu with the following items: 'Introduction', 'Privacy Notice' (which is highlighted in blue), 'Eligibility' (with a red 'x' icon), 'Selected Parcels' (with a red 'x' icon), and 'Submission' (with a right-pointing arrow icon). Below the menu are 'Print' and 'Cymraeg' links. The main content area is titled 'Privacy Notice' and contains the following text:

Privacy notice: Welsh Government grants

How we will handle any personal data you provide in relation to your grant application or request for grant funding.

The Welsh Government provides a wide range of grant schemes to help deliver our policies and create a fairer, more prosperous Wales.

The Welsh Government will be data controller for any personal data you provide in relation to your grant application or request for grant funding. The information will be processed as part of our public task (i.e. exercising our official authority to undertake the core role and functions of the Welsh Government) and will help us assess your eligibility for funding.

Before we provide grant funding to you, we undertake checks for the purposes of preventing fraud and money laundering, and to verify your identity. These checks require us to process personal data about you to third party fraud prevention agencies.

If we, or a fraud prevention agency, determine that you pose a fraud or money laundering risk, we may refuse to provide the grant funding you applied for, or we may stop providing existing grant funding to you.

A record of any fraud or money laundering risk will be retained by the fraud prevention agencies, and may result in others refusing to provide services, financing or employment to you.

In order to assess eligibility we may also need to share personal information relating to your application with Regulatory authorities, such as HM Revenue and Customs, Local Authorities, Health and Safety Executive and the Police.

Your information, including your personal information, may be the subject of a request by another member of the public. When responding to such requests the Welsh Government may be required to release information, including your personal information, to fulfil its obligations under the Freedom of Information Act 2000, the Environmental Information Act 2004 or the Data Protection Act 2018.

The Welsh Government will publish details of the amounts paid to Rural Support beneficiaries. Data will be published for all beneficiaries and will include the name and locality of the farmer/land manager and details of the amounts and schemes for which subsidy has been paid. However, for those receiving less than the equivalent of £1,250 in subsidies the name will be withheld. The data will be published annually on 31 May and remain available for two years from the date it is published.

We will keep personal information contained in files in line with our retention policy. If successful in your application then your personal data will be kept for 7 years after the date when you, as grant recipient, are free from all conditions relating to the grant awarded and all payment have been made. However, if the funding is awarded under General Block Exemption or De Minimis, your personal data will be kept for 10 years from the conclusion of any aid award. If you are unsuccessful your details will be kept for one year after the date you provided them.

Under the data protection legislation, you have the right:

- to access the personal data the Welsh Government holds on you
- to require us to rectify inaccuracies in that data
- to (in certain circumstances) object to or restrict processing
- for (in certain circumstances) your data to be 'erased'
- to lodge a complaint with the Information Commissioner's Office (ICO) who is the independent regulator for data protection.

For further details about the information the Welsh Government holds and its use, or if you want to exercise your rights under the GDPR, please see contact details below:

Data Protection Officer:

Welsh Government

At the bottom right of the main content area are navigation buttons: '< Previous', 'Save' (with a floppy disk icon), and 'Next'.

Once you have read the information click on the **Next Button**.

Eligibility Questions

You must answer all questions on this page.

You are eligible to apply if you are registered with the Welsh Government and have been issued with a Customer Reference Number (CRN). Please refer to the Welsh Government website for the how to register guidance or call the RPW Customer Contact Centre on 0300 062 5004.

You must:

- Have at least 3 hectares of eligible agricultural land in Wales (including common land apportionment) registered with RPW.

Or

Be able to demonstrate you undertake over 550 standard labour hours on agricultural or ancillary activities.

- Undertake agricultural or ancillary activities on agricultural land. Agricultural or ancillary activities are defined in the Agriculture (Wales) Act.

Agricultural activities includes;

- Keeping and breeding livestock. Using land for horticulture, farming arable crops and dairy farming.
- Using land as grazing land and as farm woodland or for agroforestry. Includes controlled environment agriculture, growing plants for sale or for sale of part of the plant such as producing seeds.
- Maintaining land in a state that makes it suitable for the activities above.

Ancillary activities includes;

- Taking action, on land used for agriculture to create and manage habitat, or for other purposes related to nature conservation, to mitigate and adapt to climate change, or to maintain and enhance the resilience of ecosystems.
- Selling, marketing, preparing, packaging, processing or distributing products deriving from agriculture.

We will check if you have an eligible Basic Payment Scheme (BPS) claim in the current or most recent previous scheme year to verify if you have 3 hectares of eligible agricultural land in Wales and that you are carrying out agricultural or ancillary activities.

If you have not submitted an eligible BPS claim in the current or most recent previous year, you must submit documentary evidence with your application to verify the following;

- you are carrying out agricultural or ancillary activities when you submit the application.
- that you meet either the 3 hectares of eligible agricultural land registered with RPW or evidence to support the 550 standard labour hours eligibility criteria in the last 12 months.

Acceptable documentary evidence for 550 standard labour hours is:

- An accredited accountant's letter to confirm the business has completed more than 550 hours.

Or

- Supporting evidence other than a letter from an accountant will only be accepted as evidence if it provides an equivalent level of assurance. This means that it should be verified by an independent, accredited source, such as a solicitor, with sufficient understanding of the business to confirm the claim of 550 hours work being undertaken.

If documentary evidence is not submitted before the application closing date your application will be rejected.

Land entered into an Organic Conversion Scheme grant award must be continuously certified with an Organic Control Body (OCB) for the 5-year duration of the contract, commencing 1 January 2027.

Existing organic producers can apply on land not currently certified as organic or not currently in conversion.

There are basic data integrity checks built into this page and any errors or information messages will appear once you either 'Save' or click 'Next'.

Organic Conversion Application	Eligibility	< Previous	Save	Next >
AI Help Introduction Privacy Notice Eligibility Help Selected Parcels x > Submission	Questions marked with * are mandatory. Does your business have at least 3ha of eligible registered agricultural land in Wales? * Are you registered with an Organic Control Body? * Are you a milk producer? *	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No

Once you have answered all the questions click on the **Next Button**.

Selected Parcels

You can only apply for whole field parcels, that have not started organic conversion. Land parcels must start organic conversion on 1 January 2027.

You do not have to include all land on your holding in your application for Organic Conversion

You must be able to guarantee continuous management control for the five-year grant award period, starting 1 January 2027.

You will have management control if you are;

- the owner occupier of the land
- a tenant who has 'exclusive occupation' under either the Agricultural Tenancies Act 1995 with a Farm Business Tenancy, or a full Agricultural Holdings Act 1986 tenancy
- a tenant with an unwritten tenancy arrangement with the same level of control as the above.
- you have allowed a licensee on to your land under a license arrangement that is specifically for grazing, cropping or taking hay/silage over a specified and limited period of time within the year, but you have retained management control.

Common Land used for grazing and where you are the sole registered grazier can be considered. These parcels must be registered in your name on RPW's Land Parcel Identification System (LPIS).

Listed in the table are all your registered field parcels, please select the field parcels that meet the eligibility criteria you wish to enter for Organic Conversion. You may use this screen to add field parcels not currently registered with RPW, but you must submit a Manage My Land alongside this application. Please read the [Organic Conversion general guidance](#) to ensure the field parcels meet the eligibility criteria.

You do not have to include all land on your holding for Organic conversion.

To select a parcel click on **Modify**

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Selected Parcels

Parcels List

Listed in the table below are all of your registered field parcels, please select the field parcels that meet the eligibility criteria you wish to enter for Organic Conversion. You may use this screen to add field parcels not currently registered with RPW, but you must submit a Manage My Land alongside this application. Please read the **Organic Conversion rules booklet** to ensure the field parcels meet the eligibility criteria.

Sheet Reference	Field Number	Field Name	Field Area	Eligible Organic Area	Selected	Add Field Parcel
SO0450	1963	Llanerch Yard	0.20	0.00		Modify
SO0450	2455	Next to Greenlands	1.66	1.66		Modify
SO0450	2665	next to Llanerch Building	1.61	1.61		Modify
SO0450	3742	Hill View Field	1.63	1.63		Modify
SO0450	3756	Far Field	1.82	1.62		Modify
SO0450	4566	Burns end of Newry	1.91	1.90		Modify
SO0450	4746	Top Newry thin nwt road	2.37	2.37		Modify

Total eligible area for organic conversion

10.79

Total Number of parcels selected

0

Previous

Save

Next

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Selected Parcels - Parcels List

Sheet Reference

Field Number

Field Name

Field Area

Eligible Organic Area

Selected

SO0450

6219

2.14

2.14

Cancel

Save and Return

Click Save and Return

The parcel will be shown on screen with a tick

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Parcels List

Listed in the table below are all of your registered field parcels, please select the field parcels that meet the eligibility criteria you wish to enter for Organic Conversion. You may use this screen to add field parcels not currently registered with RPW, but you must submit a Manage My Land alongside this application. Please read the [Organic Conversion: rules booklet](#) to ensure the field parcels meet the eligibility criteria.

Sheet Reference	Field Number	Field Name	Field Area	Eligible Organic Area	Selected	Add Field Parcel
SO0450	1963		0.20	0.00		Modify
SO0450	2455		1.66	1.66	✓	Modify
SO0450	2665		1.61	1.61		Modify
SO0450	3742		1.63	1.63	✓	Modify
SO0450	3756		1.82	1.62		Modify
SO0450	4566		1.91	1.90		Modify
SO0450	4746		2.37	2.37	✓	Modify

Total eligible area for organic conversion

5.66

Total Number of parcels selected

3

Previous

Save

Next

To add a field parcel click on the Add Field Parcel button.

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Parcels List

Listed in the table below are all of your registered field parcels, please select the field parcels that meet the eligibility criteria you wish to enter for Organic Conversion. You may use this screen to add field parcels not currently registered with RPW, but you must submit a Manage My Land alongside this application. Please read the [Organic Conversion: rules booklet](#) to ensure the field parcels meet the eligibility criteria.

Sheet Reference	Field Number	Field Name	Field Area	Eligible Organic Area	Selected	Add Field Parcel
SO0450	1963		0.20	0.00		Modify
SO0450	2455		1.66	1.66	✓	Modify
SO0450	2665		1.61	1.61		Modify
SO0450	3742		1.63	1.63	✓	Modify
SO0450	3756		1.82	1.62		Modify
SO0450	4566		1.91	1.90		Modify
SO0450	4746		2.37	2.37	✓	Modify

Total eligible area for organic conversion

5.66

Total Number of parcels selected

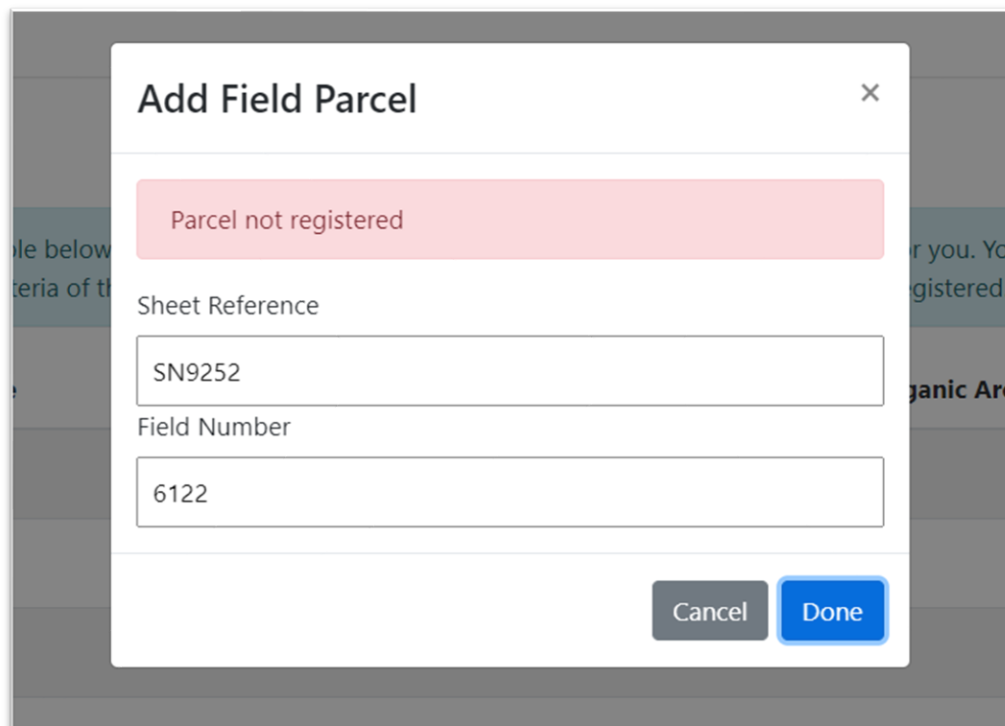
3

Previous

Save

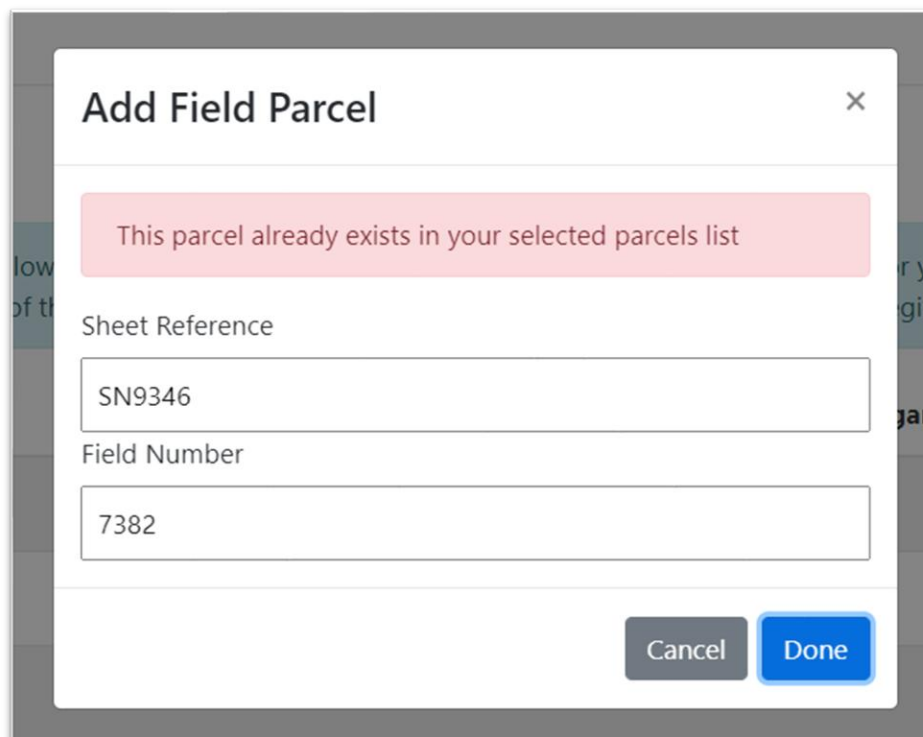
Next

If you enter incorrect parcel details the following error will appear



The screenshot shows a modal dialog titled "Add Field Parcel" with a close button (X) in the top right corner. A red error banner at the top contains the text "Parcel not registered". Below the banner, there are two input fields: "Sheet Reference" with the value "SN9252" and "Field Number" with the value "6122". At the bottom right, there are two buttons: "Cancel" (grey) and "Done" (blue).

If you enter a parcel that's already registered, then the following error message will appear



The screenshot shows a modal dialog titled "Add Field Parcel" with a close button (X) in the top right corner. A red error banner at the top contains the text "This parcel already exists in your selected parcels list". Below the banner, there are two input fields: "Sheet Reference" with the value "SN9346" and "Field Number" with the value "7382". At the bottom right, there are two buttons: "Cancel" (grey) and "Done" (blue).

As you add and select parcels the running total of eligible area will show here along with the total number of parcels selected.

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Parcels List

Listed in the table below are all of your registered field parcels, please select the field parcels that meet the eligibility criteria you wish to enter for Organic Conversion. You may use this screen to add field parcels not currently registered with RPW, but you must submit a Manage My Land alongside this application. Please read the [Organic Conversion: rules booklet](#) to ensure the field parcels meet the eligibility criteria.

Sheet Reference	Field Number	Field Name	Field Area	Eligible Organic Area	Selected	Add Field Parcel
SO0450	4746		2.37	2.37	✓	Modify
SO0450	4566		1.91	1.90		Modify
SO0450	3756		1.82	1.62		Modify
SO0450	3742		1.63	1.63	✓	Modify
SO0450	2665		1.61	1.61		Modify
SO0450	2455		1.66	1.66	✓	Modify
SO0450	1963		0.20	0.00		Modify

Total eligible area for organic conversion

5.66

Total Number of parcels selected

3

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Save

Next

If you are adding or selecting parcels click on the **Save Button** to refresh the page to ensure that it displays the correct details. Once you have completed the parcel information click on the **Next Button**.

Once the application is submitted, you cannot amend the parcels you have selected.

Submission Page – Errors, Information and Summary

This gives a summary of the items you have selected and informs you of any errors or information messages on your application.

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Important - Please review this summary. Please scroll down if applicable.

There are errors present on your form. Please review and correct any errors.

Introduction

Organic Conversion

Privacy Notice

Privacy notice: Welsh Government grants

Eligibility

Does your business have at least 3ha of eligible registered agricultural land in Wales?

Yes

No

This is a mandatory question, please answer it.

Are you registered with an Organic Control Body?

Yes

No

This is a mandatory question, please answer it.

Are you a milk producer?

Yes

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Parcels List

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Sheet Reference

Field Number

Field Name

Field Area

Eligible Organic Area

Selected

2

Sheet Reference

Field Number

Field Name

Field Area

Eligible Organic Area

Selected

3

Sheet Reference

Field Number

Field Name

Field Area

Eligible Organic Area

Selected

4

Sheet Reference

Field Number

Field Name

Field Area

Eligible Organic Area

Selected

SO0549

3876

3.21

3.21

SO0549

3267

2.26

2.26

SO0549

2145

0.20

0.20

SO0451

7862

5.44

5.43

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Important - Please review this summary. Please scroll down if applicable.

No Errors or Information Messages identified.

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Privacy notice: Welsh Government grants

Eligibility

Does your business have at least 3ha of eligible registered agricultural land in Wales?

Yes

No

Are you registered with an Organic Control Body?

Yes

No

Are you a milk producer?

Yes

No

Selected Parcels

Once you have checked the summary and corrected any errors click on the **Next Button**.

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Submission Page – Declarations and Undertakings

You must read the Declarations and Undertakings and **tick** the box to confirm that you have read and agree them.

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 - Submit

I undertake to notify the Welsh Government of any other application for grant aid for this project.

I acknowledge that neither Welsh Government nor any adviser appointed by Welsh Government shall be responsible for any advice given, including without limit any advice given in relation to this application and that I am solely responsible for all business decisions undertaken.

I undertake to notify Welsh Government of any changes to the details provided in the Applicant Details part of the application.

I understand that the Welsh Government displays 'Error' and 'Information' messages in the sections of the application only as an aid for completion and submission of the application.

I will allow officers of the Welsh Government or their duly authorised agent, access to and inspect land and any relevant equipment, facilities and all records and information needed to establish my eligibility and the accuracy of the information provided for which I am making this application.

I carry out Agricultural or Ancillary activities.

I undertake to meet any obligations in relation to obtaining planning permission, where necessary.

I confirm that none of the items covered by the application are replacements under an insurance claim.

I acknowledge that payment of grant will be subject to the terms and conditions of the category and undertake with the Welsh Government to comply with these conditions.

I agree not to undertake work prior to applying for Organic Conversion that damages the environment and understand that such action could result in rejection of my application.

I agree to maintain adequate insurances to cover against the risks which may arise in connection with any property or any activity undertaken in delivery of the Purposes. We reserve the right to require you to provide proof of your insurance.

I understand that:

The Welsh Government may need to share some information about my application with other organisations, and I agree to any necessary disclosures or exchanges of information.

The Welsh Government may also obtain information about me from certain other organisations or provide information about me to them in order to verify the accuracy of the information, prevent or detect crime and protect public funds. These other organisations include government departments, local authorities and other bodies as appropriate.

I understand that the publication and disclosure of information by the Welsh Government will be in accordance with its obligations and duties under the Freedom of Information Act 2000, the Data Protection Act 2018, the Environmental Information Regulations 2004, The Agriculture Act 2023, Council Regulation 1306/2013, Commission Regulation 908/2014 and the General Data Regulations 679/2016. I understand other information provided may also be disclosed where permitted by law.

All details I have provided on this application and in any supporting documentation are true, accurate and complete to the best of my knowledge and belief.

WARNING – Any person who makes a false declaration or fails to notify the Welsh Government of a material change to the information given in this application may be liable to prosecution. A false, inaccurate or incomplete statement or failure to notify the Welsh Government of any material changes to the information given in this application may result in termination of contract and/or recovery of any Payments.

I agree to the above declarations and undertakings *

Print Cymraeg Exit

Previous Save Next

Once you have read and agreed the Declarations and Undertakings click on the **Next Button**.

I agree to the above declarations and undertakings *

Previous Save Next

Submission Page – Submit

To submit your Organic Conversion Application click on the **Submit Button**.

The screenshot shows the 'Submit' page of the Organic Conversion Application. On the left is a sidebar menu with options: Introduction, Privacy Notice, Eligibility (checked), Selected Parcels (checked), Submission (expanded), Errors, Information and Summary, Declaration and Undertakings, and Submit (highlighted). The main content area is titled 'Submit' and contains instructions: 'You must submit appropriate documentation to support this application. You can do this by clicking the 'Submit Documentation' button on the next screen after you have clicked 'Submit' below.' It also says 'Click the button below to submit your Organic Conversion Application.' and features a blue 'Submit' button. A message at the bottom states: 'A Message containing a copy of your submitted Organic Conversion Application will be available in your online Messages page within one working day.' Navigation links at the top right include '< Previous', 'Save', and 'Next'.

Once submitted, you will receive a confirmation which you can print for your own records.

The screenshot shows the 'Submission Confirmation' page. The sidebar menu is the same as the previous page, but 'Submission Confirmation' is now highlighted. The main content area is titled 'Submission Confirmation' and displays the 'Organic Conversion Application : Reference Number: 7969716'. It provides a confirmation message: 'Your Organic Conversion Application was submitted for CRN: A0000004, DO & AI MORGAN on 10/07/2026 at 12:32 by Joanne Gibson. A message confirming receipt of your Organic Conversion Application and a copy of what has been submitted should be available in your online Messages page within one working day. Please check the contents of your Organic Conversion Application and notify us of any changes required. Changes may be notified in writing or through the RPW Online Messages system. Click the 'Print this Screen' Button to print a copy of this receipt.' There is a blue 'Print this Screen' button. Below this, it says 'If you are required to attach files to your submission click 'Submit Documentation' otherwise click 'Exit'.' and provides two buttons: 'Submit Documentation' and 'Exit'.

Once the Application is submitted, you cannot amend the items you have selected.

Following Successful Submission

A summary of your completed Organic Conversion application will be added to the 'Messages' page on your RPW Online account under the title "Documents received by RPW". Ensure you check the information submitted thoroughly. If any of the information shown is incorrect, please reply to the Message detailing your concerns. You should do this as soon as you discover any incorrect information.

If you are encountering problems or are unable to access our website, please contact the RPW Online Helpdesk on 0300 062 5004

What happens next?

All eligible Applications received by the Welsh Government will be considered for selection.

The selection process will analyse the potential for each Applications' ability to contribute towards delivering the aims of the Organic Conversion.

Those applications that deliver the most towards supplying the organic market and the range of environmental benefits provided by holistic organic management are scored highest.

Please read the [Organic Conversion general guidance](#) for further information on the selection and scoring process.

If you are offered a grant award, you must accept or decline the offer within 21 calendar days of the date of the offer.

Once a grant award has been offered, you cannot make any changes.

If you do not accept the grant award within 21 calendar days, the grant award offer will be withdrawn.

We will issue a reminder via your RPW Online account prior to the deadline date in your letter.

Contacts

RPW Online

Access the RPW Online service via the Government Gateway at www.gateway.gov.uk, or once you have enrolled for the RPW Online service, access it via www.wales.gov.uk/RPWOnline. If you are not yet registered with RPW Online, please refer to the Welsh Government website for the how to register guidance or call the Customer Contact Centre on 0300 062 5004.

Enquiries – Customer Contact Centre

For all enquiries, please contact the [RPW Customer Contact Centre](#)
Enquiries can be submitted via RPW Online at any time.

Access to Welsh Government offices for people with disabilities or special needs

If you have any special needs which you feel are not met by our facilities contact the Customer Contact Centre on 0300 062 5004. Welsh Government officials will then endeavour to make arrangements to accommodate your requirements.

Welsh Government Website

For all of the latest Agricultural and Rural Affairs information, visit the Welsh Government website. By visiting the website, you can also sign up to receive the Gwlad e-news letter.