



Llywodraeth Cymru
Welsh Government

SFS Optional: Organic Conversion

How to apply guidance

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SFS Optional: Organic Conversion - Application

Using RPW Online to Apply

Important Notice:

These instructions will give you step-by-step guidance on how to complete your SFS Optional: Organic Conversion Application.

The Welsh Government produces this guidance in Welsh and English as required under the Welsh Government Welsh Language Scheme. Should you require a copy of this guide in the alternative language, you can access it from gov.wales by selecting the language switcher at the top of the page and re-opening the document

If you are encountering problems or are unable to access our website, please contact the RPW Online Helpdesk on 0300 062 5004.

SECTION 1 – GETTING STARTED

RPW Online

Log into your RPW Online Account

If you are encountering any problems or are unable to access your online account, please contact the RPW Online Helpdesk on 0300 062 5004.

Once logged in to your online account the RPW Online 'Homepage' will appear. This page will show information and messages you have received or sent, as well as being able to start and submit any available Applications.

SFS Optional: Organic Conversion Application

To start your SFS Optional: Organic Conversion Application, click the appropriate link under **Sustainable Farming Scheme** Dashboard area as shown:

The screenshot shows the RPW Ar-Lein Online dashboard. The top navigation bar includes the Welsh Government logo, the RPW logo, and the text 'Taliadau Gwledig Cymru / Rural Payments Wales'. Below this, a secondary navigation bar contains links like 'Home', 'CRN Details', 'Land', 'Correspondence', 'Forms', 'Contracts and Small Grants', 'Plans', and 'Sustainable Farming Scheme', which is highlighted with a red box. A message banner at the top reminds users to sign out of their account. Below the banner, a section titled 'Messages between You and RPW' lists several unread messages, including 'Haen Gyffredinol y CFC: UA10 Cynllun Cyfle i Blannu Coed a Chreu Perthi/Gwrychoedd / SFS Universal Layer: UA10 Tree and Hedgerow Planting Opportunity Plan' and 'Llythyr Hysbysu / Notification Letter'. To the right, a sidebar contains a 'Continue my SAF 2026' button and a 'Useful Links' section with links to BCMS, Farming and scheme information, Bovine TB, Farm animal movements and identification, Farming Connect, Welsh Government Offices, Marine and Fisheries Grants, and EID Cymru.

Select the SFS Optional Layer Dashboard

This screenshot shows the same RPW Ar-Lein Online dashboard, but with the 'Sustainable Farming Scheme' menu item expanded. A dropdown menu is visible, showing options for 'SFS Universal Layer Dashboard', 'Sustainable Farming Scheme Map', and 'SFS Optional Layer Dashboard', which is highlighted with a red box. The rest of the dashboard content, including the message list and sidebar, remains the same.

Select Organic

SFS Optional Layer Dashboard

Categories	Browse by Theme
This dashboard shows all available Categories for Optional actions / items. Please select the category you wish to apply for from the list below. You can also select an Optional Theme by clicking on the links at the right-hand side of this dashboard. Here you can browse the actions / items that are available under each Theme. Capital Environment Support is offered for actions designed to benefit wildlife, lock up carbon and help control water quality and flow, at the same time as benefitting your farm by providing secure boundaries or shelter. Capital Production and Efficiency Support is offered for equipment designed to enable precision management of soils and manures, and to monitor performance of crops or livestock. Designated sites Support available following creation of Designated Sites Management Plan Schedule of Works under UA7. These will be targeted specifically for the habitats within the designated area of your farm, recognising the condition they are currently in, and opportunities for enhancing them. Habitat Review and Habitat Actions Request a farm visit to review existing management and develop a Habitat Management Plan for the farm, actions will be available through the Habitat Review Schedule of Works, which will contain a set of habitat actions, and potentially some supporting capital works applicable to the habitats on your farm, and the opportunities for improving them. Infrastructure and Equipment Support is offered for large scale farmyard infrastructure investments and other equipment selected to improve nutrient management, reduce on-farm pollution and improve biosecurity. Organic Support is offered to farmers supplying the organic market and for the range of environmental benefits provided by holistic organic management.	Improved Soil Health and Multispecies Crop Cover Sustainable Production Enhanced Habitat Management View all themes

Select Continue on the **SFS Optional: Organic Conversion Application** section



- Viewing CRN: AI (Change Customer) Your profile Cymraeg | Sign out

Home CRN Details Land Correspondence 93 Forms Contracts and Small Grants Plans Sustainable Farming Scheme

<View All Categories

Organic

Financial support for converting from conventional farming to organic production.

This is an area-based support available to existing agriculture producers across Wales who wish to convert from conventional to organic production. By supporting farmers during the two-year conversion period, the aim is to provide support to deliver positive environmental land management benefits. The Organic Conversion is a 5-year grant award funded for the first 2 years.

Support for producers who maintain full organic certification.

Organic Support provides a payment per hectare for eligible land and is available to existing organic agriculture producers across Wales who maintain full organic certification throughout the calendar year.

Applications in this category

SFS Optional: Organic Conversion Application

This application allows you to apply for funding for Organic conversion.

If you believe your plans may qualify for this support, you can select whole field parcels from a prepopulated Selected Parcels list and if you are a Dairy producer wanting to apply for the Dairy Enterprise payment rate, you can apply for this as part of the application.

For guidance on how to use the form please refer to the SFS Optional Organic: How to Apply Guidance.

[Continue](#)

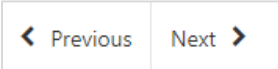
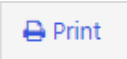
Guidance

[SFS Optional Organic Conversion: How to Apply Guidance](#)

[SFS Optional Organic Conversion: Rules Booklet](#)

SECTION 2 – OVERVIEW OF NAVIGATION CONTROLS

This is an overview of the Navigation controls on each page that you will need to use to complete your Application:

	Located on the bottom left side of the page where applicable. This will allow you to choose the language your Application is displayed in.
	Located at the top left of each page where applicable. This button will take you to the <i>Using RPW Online to Apply</i> document for the scheme.
	Located at the top right and bottom right of each page where applicable, these buttons will allow you to move forwards and backwards between pages of your Application.
	Located at the bottom left of each page where applicable, this button will allow you to Print a snapshot of your Application in its current state. Important note: Printed copies of your Application will not be accepted for submission.
	Located at the top right and bottom right of each page where applicable, click this button to save any changes made. Clicking this button will also check to see if changes made to the current page are acceptable.
	Located at the bottom left of each page where applicable, click to exit your Application. Changes are saved automatically.
     	These indicators appear next to each section of your Application, on the left side of the page. The green tick appears when entries made in a section are acceptable. The red cross appears where a required section/page hasn't been viewed yet, or if there are errors that need to be corrected. The blue Information icon appears where an Information message has been triggered due to a change made on the form.

SECTION 3 – THE APPLICATION

Start Application Page

Once you have selected the appropriate link to start your application, you will see the following page.

The screenshot shows the RPW Ar-Lein Online application page. At the top, there is a header with the Welsh Government logo and the text 'Taliadau Gwledig Cymru Ar-Lein Online Rural Payments Wales'. Below the header, there is a navigation bar with links: Home, CRN Details, Land, Correspondence, Forms, Contracts and Small Grants, Plans, and Sustainable Farming Scheme. The main content area is titled 'Start Application start an application or claim'. It contains the following text:

You have asked to complete the following application online: **SFS Optional: Organic Conversion Application**.

RPW Online will prompt you for the information required by the form. By starting this application online you are not committing to submitting it online; you may Exit the process at any time. If you Exit the application, you can come back later to complete the remainder, RPW Online will have saved the information you entered in your previous session.

The application will not be submitted to the Welsh Government until you click the 'Submit' option at the end of the process. Once you have submitted the application you will not be able to make changes to it using RPW Online.

The application must be submitted to Welsh Government by . You will not be able to submit the form after this date even if you started filling in the form on or before .

If you have any problems completing your **SFS Optional: Organic Conversion Application** then you can also contact '[Customer Contact Centre](#)' for further guidance.

Please check that the Customer Details and Online Preferences shown below are correct before submitting your application. If incorrect, you can change them now by clicking the Customer Details or Online Preferences links below.

[Customer Details](#)

Trading Title

Address

Postcode

Telephone Number

Email Address

Number of Partners

[Online Preferences](#)

RPW Email or SMS (Text) Preference

Email Address

Mobile Number

At the bottom, there are two buttons: 'Start' and 'Cancel'. The 'Start' button is highlighted with a red box.

Before commencing, please check that the details shown are correct. If needed, you can make changes by clicking the **Customer Details** link or the **Online Preferences** link.

If the details shown are correct, select the **Start** button. This will take you to the Introduction screen.

Note: If you exit an in-progress Application, the changes will be saved to continue later. This page will change to **Continue** application when revisited. There will be an additional option to restart your application if necessary – click **Start Again** to delete your current Application. You may then begin the submission process again.

Continue Application continue an application or claim

You have asked to complete the following application online: **SFS Optional: Organic Conversion Application**. You already have an application in progress. Please click 'Continue' to continue with your **SFS Optional: Organic Conversion Application**.

You may choose to remove your existing **SFS Optional: Organic Conversion Application** and start again. This will undo all of the changes that you have made since starting your **SFS Optional: Organic Conversion Application** and the new **SFS Optional: Organic Conversion Application** will be populated with the latest available data. If you wish to do so, click **Start Again**.

RPW Online will prompt you for the information required by the form. By starting this application online you are not committing to submitting it online; you may Exit the process at any time. If you Exit the application, you can come back later to complete the remainder, RPW Online will have saved the information you entered in your previous session.

The application will not be submitted to the Welsh Government until you click the 'Submit' option at the end of the process. Once you have submitted the application you will not be able to make changes to it using RPW Online.

The application must be submitted to Welsh Government by . i. You will not be able to submit the form after this date even if you started filling in the form on or before .

If you have any problems completing your **SFS Optional: Organic Conversion Application** then you can also contact '[Customer Contact Centre](#)' for further guidance.

Please check that the Customer Details and Online Preferences shown below are correct before submitting your application. If incorrect, you can change them now by clicking the Customer Details or Online Preferences links below.

[Customer Details](#)

[Online Preferences](#)

Trading Title

RPW Email or SMS (Text) Preference

Address

Email Address

Mobile Number

Postcode

Telephone Number

Email Address

Number of Partners

3

Continue working on the **SFS Optional: Organic Conversion Application** which was last updated on 16/07/2026 at 11:53 by .

[Continue](#)

[Back](#)

Introduction

This page provides key messages about the application. Please ensure you read them thoroughly before you begin.

It also provides links to the relevant [SFS Optional: Organic Conversion general guidance](#) and [SFS Optional: Organic Conversion How to apply](#) instructions on the Welsh Government website.

The screenshot shows the 'Introduction' page of the 'SFS Optional: Organic Conversion Application'. The page title is 'Introduction'. The main content area is titled 'SFS Optional: Organic Conversion' and contains the following text: 'The SFS Optional: Organic Conversion is an area-based support scheme available to existing agriculture producers across Wales who wish to convert from conventional to organic production. The support is a 5-year contract funded for the first 2 years. Please read the [SFS Optional Organic Conversion: rules booklet](#) before submitting an Expression of Interest. For help in filling in your application, please see the [SFS Optional Organic Conversion: how to apply guidance instructions](#). If you have any problem completing your application, you should contact the Customer Contact Centre using your RPW Online account or by telephone on 0300 062 5004.' The page also features the Welsh Government logo and the text 'Llywodraeth Cymru Welsh Government'. Two callout boxes are present: one pointing to the 'SFS Optional Organic Conversion: how to apply guidance instructions' link with the text 'Link to the How to Apply Instructions (this document)', and another pointing to the 'SFS Optional Organic Conversion: rules booklet' link with the text 'Before completing this Application, please ensure you have read the associated Rules Booklet accessible by clicking this Link.' The page has a sidebar with navigation links: 'Introduction', 'Privacy Notice', 'Eligibility', 'Selected Parcels', and 'Submission'. The bottom of the page has a footer with 'Print', 'Cymraeg', 'Exit', and navigation buttons: 'Previous', 'Save', and 'Next'.

Once you have read and understood the Rules Booklet and Key Messages click **Next** to advance to the next screen of the Application.

Privacy Notice

This screen details how the Welsh Government will handle information submitted as part of your application.

Please ensure you read and understand how your data will be used.

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Privacy Notice

Privacy notice: Welsh Government grants

How we will handle any personal data you provide in relation to your grant application or request for grant funding.

The Welsh Government provides a wide range of grant schemes to help deliver our policies and create a fairer, more prosperous Wales.

The Welsh Government will be data controller for any personal data you provide in relation to your grant application or request for grant funding. The information will be processed as part of our public task (i.e. exercising our official authority to undertake the core role and functions of the Welsh Government) and will help us assess your eligibility for funding.

Before we provide grant funding to you, we undertake checks for the purposes of preventing fraud and money laundering, and to verify your identity. These checks require us to process personal data about you to third party fraud prevention agencies.

If we, or a fraud prevention agency, determine that you pose a fraud or money laundering risk, we may refuse to provide the grant funding you applied for, or we may stop providing existing grant funding to you.

A record of any fraud or money laundering risk will be retained by the fraud prevention agencies, and may result in others refusing to provide services, financing or employment to you.

In order to assess eligibility we may also need to share personal information relating to your application with Regulatory authorities, such as HM Revenue and Customs, Local Authorities, Health and Safety Executive and the Police.

Your information, including your personal information, may be the subject of a request by another member of the public. When responding to such requests the Welsh Government may be required to release information, including your personal information, to fulfil its obligations under the Freedom of Information Act 2000, the Environmental Information Act 2004 or the Data Protection Act 2018.

The Welsh Government will publish details of the amounts paid to Rural Support beneficiaries. Data will be published for all beneficiaries and will include the name and locality of the farmer/land manager and details of the amounts and schemes for which subsidy has been paid. However, for those receiving less than the equivalent of £1,250 in subsidies the name will be withheld. The data will be published annually on 31 May and remain available for two years from the date it is published.

We will keep personal information contained in files in line with our retention policy. If successful in your application then your personal data will be kept for 7 years after the date when you, as grant recipient, are free from all conditions relating to the grant awarded and all payment have been made. However, if the funding is awarded under General Block Exemption or De Minimis, your personal data will be kept for 10 years from the conclusion of any aid award. If you are unsuccessful your details will be kept for one year after the date you provided them.

Under the data protection legislation, you have the right:

- to access the personal data the Welsh Government holds on you
- to require us to rectify inaccuracies in that data
- to (in certain circumstances) object to or restrict processing
- for (in certain circumstances) your data to be 'erased'
- to lodge a complaint with the Information Commissioner's Office (ICO) who is the independent regulator for data protection.

For further details about the information the Welsh Government holds and its use, or if you want to exercise your rights under the GDPR, please see contact details below:

Data Protection Officer:

Welsh Government

Previous

Save

Next

Print

Cymraeg

Once you have read the information click on the **Next Button**.

Eligibility Questions

You will be considered eligible to apply if you have submitted a SFS Universal Layer claim on the 2026 Single Application Form (SAF).

Applications will only be considered once eligibility has been confirmed.

You must answer all questions on this page.

Land entered into an SFS Optional: Organic Conversion grant award must be continuously certified with an Organic Control Body (OCB) for the 5-year duration of the contract, commencing 1 January 2027.

Existing organic producers can apply on land not currently certified as organic or not currently in conversion.

There are basic data integrity checks built into this page and any errors or information messages will appear once you either 'Save' or click 'Next'.

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Questions marked with * are mandatory.

Are you registered with an Organic Control Body? *

Yes

No

Are you a milk producer? *

Yes

No

Print

Cymraeg

Exit

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Questions marked with * are mandatory.

Are you registered with an Organic Control Body? *

☒ Yes ☐ No

Is any of the land included in this application registered as undergoing conversion or fully organic? *

☐ Yes ☒ No

Have you previously received funding on any of the land included in this application from the Welsh Government under a previous Organic scheme? *

☒ Yes ☐ No

These field parcels are ineligible for the Organic Conversion Scheme.

Are you a milk producer? *

☒ Yes ☐ No

How many dairy cows are on the holding? (24 months or more) *

How many dairy cow replacements are on your holding? (6 – 24 months) *

How many dairy goats are on the holding? (6 months or more) *

How many dairy goat replacements are on your holding? (Less than 6 months) *

How many dairy sheep are on your holding? (6 months or more) *

How many dairy sheep replacements are on your holding? (Less than 6 months) *

Do you have any other dairy animals? Please specify. *

☒ Yes ☐ No

Enter details *

Print

Cymraeg

Previous

Save

Next

Once you have answered all the questions click on the **Next Button**.

Selected Parcels

You can only apply for whole field parcels, that have not started organic conversion. Land parcels must start organic conversion on 1 January 2027.

You do not have to include all land on your holding in your application for SFS Optional: Organic Conversion

You must be able to guarantee continuous management control for the five-year grant award period, starting 1 January 2027.

You will have management control if you are;

- the owner occupier of the land
- a tenant who has 'exclusive occupation' under either the Agricultural Tenancies Act 1995 with a Farm Business Tenancy, or a full Agricultural Holdings Act 1986 tenancy
- a tenant with an unwritten tenancy arrangement with the same level of control as the above.
- you have allowed a licensee on to your land under a license arrangement that is specifically for grazing, cropping or taking hay/silage over a specified and limited period of time within the year, but you have retained management control.

Common Land used for grazing and where you are the sole registered grazier can be considered. These parcels must be registered in your name on RPW's Land Parcel Identification System (LPIS).

Listed in the table are all your registered field parcels, please select the field parcels that meet the eligibility criteria you wish to enter for SFS Optional: Organic Conversion. You may use this screen to add field parcels not currently registered with RPW, but you must submit a Manage My Land alongside this application. Please read the [SFS Optional: Organic Conversion general guidance](#) to ensure the field parcels meet the eligibility criteria.

You do not have to include all land on your holding for SFS Optional: Organic Conversion.

To select a parcel click on **Modify**

SFS Optional: Organic Conversion Application

Selected Parcels

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Cymraeg

Parcels List

Listed in the table below are all of your registered field parcels, please select the field parcels that meet the eligibility criteria you wish to enter for Organic Conversion. You may use this screen to add field parcels not currently registered with RPW, but you must submit a Manage My Land alongside this application. Please read the SFS Optional Organic Conversion: rules booklet to ensure the field parcels meet the eligibility criteria.

Sheet Reference	Field Number	Field Name	Field Area	Eligible Organic Area	Selected	
SO0462	3722		0.27	0.26		Add Field Parcel Modify
SO0462	2810		1.71	1.71		Modify
SO0462	2722		1.06	1.06		Modify
SO0462	2633		1.90	1.90		Modify
SO0462	1715		1.10	1.10		Modify
SO0462	1107		1.29	1.29		Modify
SO0462	0721		2.74	2.74		Modify
SO0362	9416		0.99	0.99		Modify
SO0362	8023		3.17	3.17		Modify
SO0362	7315		1.51	0.52		Modify
SO0362	5031		5.60	4.45		Modify
SN9455	4407		4.32	4.32		Modify
SN9454	6020		3.60	3.60		Modify
SN9454	5999		5.96	3.56		Modify
SN9454	5668		5.96	5.83		Modify
CN0462	5637		0.67	0.67		Modify

SFS Optional: Organic Conversion Application

Selected Parcels - Parcels List

Cancel

Save and Return

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Cymraeg

Sheet Reference

Field Number

Field Name

Field Area

Eligible Organic Area

Selected

SO0462

2810

1.71

1.71

Click **Save and Return**

The parcel will the show on screen with a tick

SFS Optional: Organic Conversion Application

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Parcels List

Listed in the table below are all of your registered field parcels, please select the field parcels that meet the eligibility criteria you wish to enter for Organic Conversion. You may use this screen to add field parcels not currently registered with RPW, but you must submit a Manage My Land alongside this application. Please read the SFS Optional Organic Conversion: rules booklet to ensure the field parcels meet the eligibility criteria.

Sheet Reference	Field Number	Field Name	Field Area	Eligible Organic Area	Selected	Add Field Parcel
SO0462	3722		0.27	0.26		Modify
SO0462	2810		1.71	1.71	✓	Modify
SO0462	2722		1.06	1.06		Modify
SO0462	2633		1.90	1.90		Modify
SO0462	1715		1.10	1.10	✓	Modify
SO0462	1107		1.29	1.29		Modify
SO0462	0721		2.74	2.74		Modify
SO0362	9416		0.99	0.99		Modify
SO0362	8023		3.17	3.17		Modify
SO0362	7315		1.51	0.52		Modify
SO0362	5031		5.60	4.45	✓	Modify
SN9455	4407		4.32	4.32		Modify
SN9454	6020		3.60	3.60		Modify
SN9454	5999		5.96	3.56		Modify
SN9454	5668		5.96	5.83		Modify

To add a field parcel click on the Add Field Parcel button.

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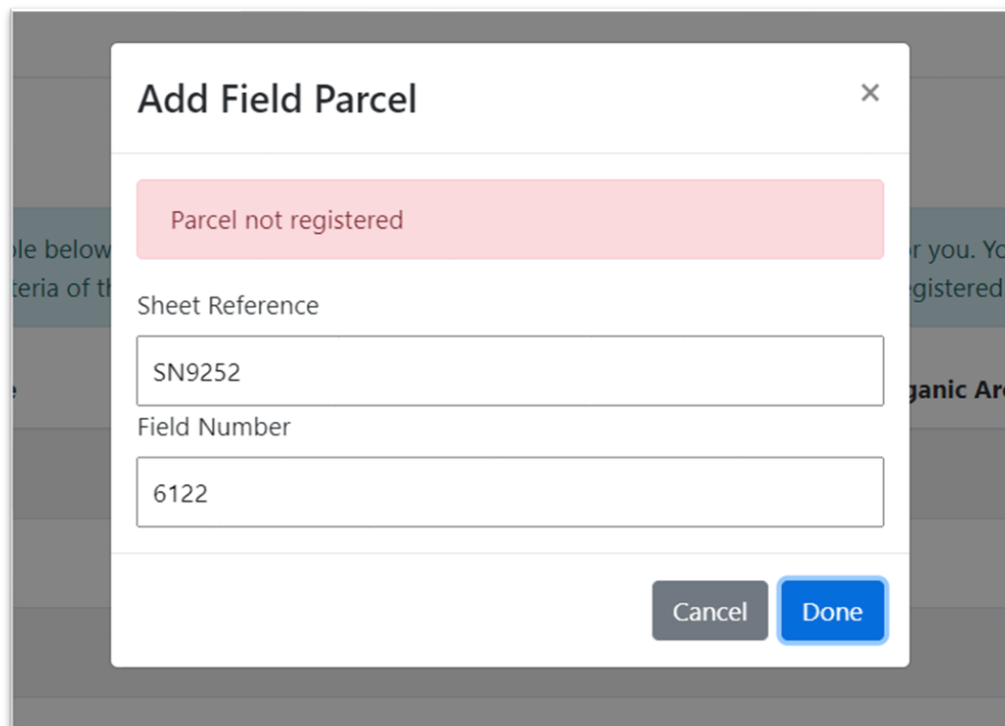
Selected Parcels

Parcels List

Listed in the table below are all of your registered field parcels, please select the field parcels that meet the eligibility criteria you wish to enter for Organic Conversion. You may use this screen to add field parcels not currently registered with RPW, but you must submit a Manage My Land alongside this application. Please read the SFS Optional Organic Conversion: rules booklet to ensure the field parcels meet the eligibility criteria.

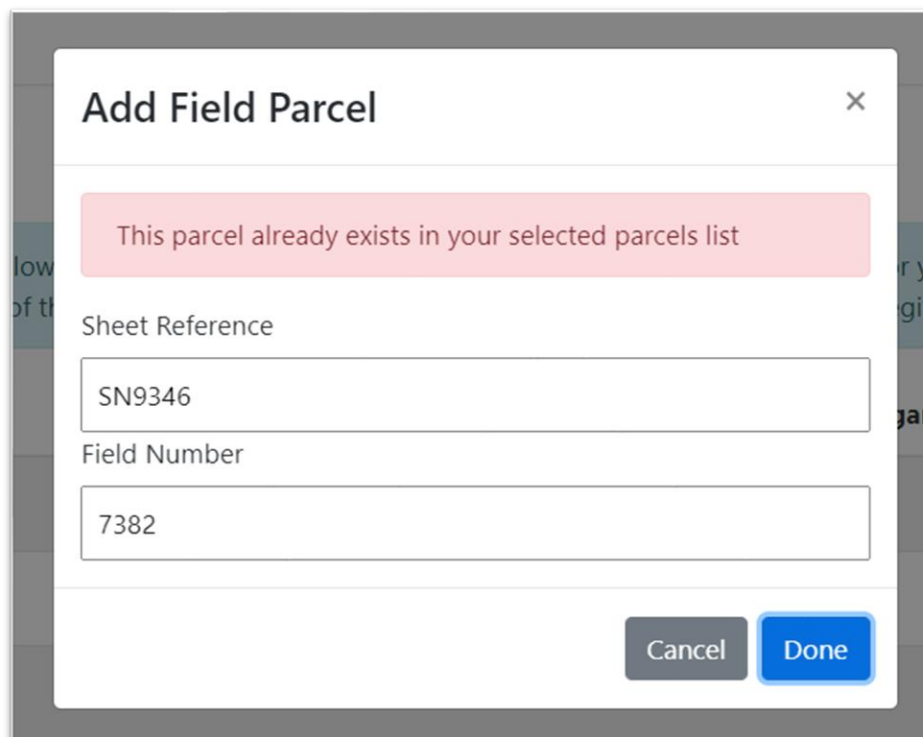
Sheet Reference	Field Number	Field Name	Field Area	Eligible Organic Area	Selected	Add Field Parcel
SO0462	3722		0.27	0.26		Modify
SO0462	2810		1.71	1.71	✓	Modify
SO0462	2722		1.06	1.06		Modify
SO0462	2633		1.90	1.90		Modify
SO0462	1715		1.10	1.10	✓	Modify
SO0462	1107		1.29	1.29		Modify
SO0462	0721		2.74	2.74		Modify
SO0362	9416		0.99	0.99		Modify
SO0362	8023		3.17	3.17		Modify
SO0362	7315		1.51	0.52		Modify
SO0362	5031		5.60	4.45	✓	Modify
SN9455	4407		4.32	4.32		Modify
SN9454	6020		3.60	3.60		Modify
SN9454	5999		5.96	3.56		Modify
SN9454	5668		5.96	5.83		Modify

If you enter incorrect parcel details the following error will appear



The screenshot shows a modal dialog titled "Add Field Parcel" with a close button (X) in the top right corner. A red error banner at the top contains the text "Parcel not registered". Below this, there are two input fields: "Sheet Reference" with the value "SN9252" and "Field Number" with the value "6122". At the bottom right, there are two buttons: "Cancel" (grey) and "Done" (blue).

If you enter a parcel that's already registered, then the following error message will appear



The screenshot shows a modal dialog titled "Add Field Parcel" with a close button (X) in the top right corner. A red error banner at the top contains the text "This parcel already exists in your selected parcels list". Below this, there are two input fields: "Sheet Reference" with the value "SN9346" and "Field Number" with the value "7382". At the bottom right, there are two buttons: "Cancel" (grey) and "Done" (blue).

As you add and select parcels the running total of eligible area will show here along with the total number of parcels selected.



The screenshot shows a web application interface. On the left is a large, empty grey rectangular area. To its right is a summary box with a red border containing two rows of data:

Total eligible area for organic conversion	7.26
Total Number of parcels selected	3

Below the summary box is a navigation bar. On the left, it contains a 'Print' button with a printer icon, the text 'Cymraeg', and an 'Exit' button with a door icon. On the right, it contains navigation buttons: '< Previous', a 'Save' button with a floppy disk icon (highlighted with a red box), and 'Next >'.

If you are adding or selecting parcels click on the **Save Button** to refresh the page to ensure that it displays the correct details. Once you have completed the parcel information click on the **Next Button**.

Once the application is submitted, you cannot amend the parcels you have selected.

Submission Page – Errors, Information and Summary

This gives a summary of the items you have selected and informs you of any errors or information messages on your application.

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Important - Please review this summary. Please scroll down if applicable.

There are errors present on your form. Please review and correct any errors.

Introduction

SFS Optional: Organic Conversion

Privacy Notice

Privacy notice: Welsh Government grants

Eligibility

Are you registered with an Organic Control Body?

Yes

✓ No

Are you a milk producer?

✓ Yes

No

How many dairy cows are on the holding? (24 months or more)

This is a mandatory question, please answer it.

How many dairy cow replacements are on your holding? (6 – 24 months)

This is a mandatory question, please answer it.

Selected Parcels

Parcels List

1

Sheet Reference

Field Number

Field Name

Field Area

Eligible Organic Area

Selected

SO0462

3722

The Plot

0.27

0.26

2

Sheet Reference

Field Number

Field Name

Field Area

Eligible Organic Area

Selected

SO0462

2810

Meadow

1.71

1.71

✓

3

Sheet Reference

Field Number

Field Name

Field Area

Eligible Organic Area

Selected

SO0462

2722

Bungalow Field

1.06

1.06

4

Sheet Reference

Field Number

Field Name

Field Area

Eligible Organic Area

Selected

SO0462

2633

Council House

1.90

1.90

5

Sheet Reference

Field Number

Field Name

Field Area

Eligible Organic Area

Selected

SO0462

1746

Print

Cymraeg

Print

Cymraeg

Once you have checked the summary and corrected any errors click on the **Next Button**.

SFS Optional: Organic Conversion Application

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Eligibility

Selected Parcels

Submission

Errors, Information and Summary

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Important - Please review this summary. Please scroll down if applicable.

No Errors or Information Messages identified.

Introduction

SFS Optional: Organic Conversion

Privacy Notice

Privacy notice: Welsh Government grants

Eligibility

Are you registered with an Organic Control Body?

Yes

✓ No

Are you a milk producer?

Yes

✓ No

Selected Parcels

Parcels List

1

Sheet Reference

SO0462

Print

Cymraeg

Submission Page – Declarations and Undertakings

You must read the Declarations and Undertakings and **tick** the box to confirm that you have read and agree them.

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Declaration and Undertakings

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Please tick the box to accept the declarations and undertakings.

I confirm that I have read and understood the relevant Scheme Rules and Guidance Notes.

I agree to comply with all applicable domestic, or international laws or regulations or official directives.

I undertake to notify the Welsh Government of any other application for grant aid for this project.

I acknowledge that neither Welsh Government nor any adviser appointed by Welsh Government shall be responsible for any advice given, including without limit any advice given in relation to this application and that I am solely responsible for all business decisions undertaken.

I undertake to notify Welsh Government of any changes to the details provided in the Applicant Details part of the application.

I understand that the Welsh Government displays 'Error' and 'Information' messages in the sections of the application only as an aid for completion and submission of the application.

I will allow officers of the Welsh Government or their duly authorised agent, access to and inspect land and any relevant equipment, facilities and all records and information needed to establish my eligibility and the accuracy of the information provided for which I am making this application.

I carry out Agricultural or Ancillary activities.

I undertake to meet any obligations in relation to obtaining planning permission, where necessary.

I confirm that none of the items covered by the application are replacements under an insurance claim.

I acknowledge that payment of grant will be subject to the terms and conditions of the category and undertake with the Welsh Government to comply with these conditions.

I agree not to undertake work prior to applying for Organic Conversion that damages the environment and understand that such action could result in rejection of my application.

I agree to maintain adequate insurances to cover against the risks which may arise in connection with any property or any activity undertaken in delivery of the Purposes. We reserve the right to require you to provide proof of your insurance.

I understand that:

The Welsh Government may need to share some information about my application with other organisations, and I agree to any necessary disclosures or exchanges of information.

The Welsh Government may also obtain information about me from certain other organisations or provide information about me to them in order to verify the accuracy of the information, prevent or detect crime and protect public funds. These other organisations include government departments, local authorities and other bodies as appropriate.

I understand that the publication and disclosure of information by the Welsh Government will be in accordance with its obligations and duties under the Freedom of Information Act 2000, the Data Protection Act 2018, the Environmental Information Regulations 2004, The Agriculture Act 2023, Council Regulation 1306/2013, Commission Regulation 908/2014 and the General Data Regulations 679/2016. I understand other information provided may also be disclosed where permitted by law.

All details I have provided on this application and in any supporting documentation are true, accurate and complete to the best of my knowledge and belief.

Once you have read and agreed the Declarations and Undertakings click on the **Next Button**.

Print

Cymraeg

Exit

WARNING – Any person who makes a false declaration or fails to notify the Welsh Government of a material change to the information given in this application may be liable to prosecution. A false, inaccurate or incomplete statement or failure to notify the Welsh Government of any material changes to the information given in this application may result in termination of contract and/or recovery of any Payments.

I agree to the above declarations and undertakings *

< Previous

Save

Next

Submission Page – Submit

To submit your Organic Conversion Application click on the **Submit Button**.

The screenshot shows the 'Submit' page of the SFS Optional: Organic Conversion Application. The left sidebar contains a navigation menu with the following items: Introduction, Privacy Notice, Eligibility (marked with a green check), Selected Parcels (marked with a green check), Submission (expanded), Errors, Information and Summary, Declaration and Undertakings, and Submit (highlighted in blue). The main content area is titled 'Submit' and contains the following text: 'You must submit appropriate documentation to support this application. You can do this by clicking the 'Submit Documentation' button on the next screen after you have clicked 'Submit' below.' Below this is a blue button labeled 'Submit'. A message states: 'A Message containing a copy of your submitted SFS Optional: Organic Conversion Application will be available in your online Messages page within one working day.' The bottom of the page features a footer with 'Print', 'Exit', 'Previous', 'Save', and '11'.

Once submitted, you will receive a confirmation which you can print for your own records.

The screenshot shows the 'Submission Confirmation' page of the SFS Optional: Organic Conversion Application. The left sidebar contains a navigation menu with the following items: Introduction, Privacy Notice, Eligibility (marked with a green check), Selected Parcels (marked with a green check), Submission (expanded), Errors, Information and Summary, Declaration and Undertakings, and Submit (highlighted in blue). The main content area is titled 'Submission Confirmation' and contains the following text: 'SFS Optional: Organic Conversion Application : Reference Number: 7969754'. Below this is a paragraph: 'Your SFS Optional: Organic Conversion Application was submitted for CRN: A0000049, A AND M.JONES on 24/07/2026 at 16:03 by Joanne Gibson. A message confirming receipt of your SFS Optional: Organic Conversion Application and a copy of what has been submitted should be available in your online Messages page within one working day. Please check the contents of your SFS Optional: Organic Conversion Application and notify us of any changes required. Changes may be notified in writing or through the RPW Online Messages system. Click the 'Print this Screen' Button to print a copy of this receipt.' Below this is a blue button labeled 'Print this Screen'. A message states: 'If you are required to attach files to your submission click 'Submit Documentation' otherwise click 'Exit'.' Below this are two blue buttons labeled 'Submit Documentation' and 'Exit'. The bottom of the page features a footer with 'Print', 'Exit', 'Previous', 'Save', and '11'.

Once the Application is submitted, you cannot amend the items you have selected.

Following Successful Submission

A summary of your completed SFS Optional: Organic Conversion application will be added to the 'Messages' page on your RPW Online account under the title "Documents received by RPW". Ensure you check the information submitted thoroughly. If any of the information shown is incorrect, please reply to the Message detailing your concerns. You should do this as soon as you discover any incorrect information.

If you are encountering problems or are unable to access our website, please contact the RPW Online Helpdesk on 0300 062 5004

What happens next?

All eligible Applications received by the Welsh Government will be considered for selection.

The selection process will analyse the potential for each Applications' ability to contribute towards delivering the aims of the SFS Optional: Organic Conversion.

Those applications that deliver the most towards supplying the organic market and the range of environmental benefits provided by holistic organic management are scored highest.

Please read the [SFS Optional: Organic Conversion general guidance](#) for further information on the selection and scoring process.

If you are offered a contract, you must accept or decline the offer within 21 calendar days of the date of the offer.

Once a contract has been offered, you cannot make any changes.

If you do not accept the contract within 21 calendar days, the contract offer will be withdrawn.

We will issue a reminder via your RPW Online account prior to the deadline date in your letter.

Contacts

RPW Online

Access the RPW Online service via the Government Gateway at www.gateway.gov.uk, or once you have enrolled for the RPW Online service, access it via www.wales.gov.uk/RPWOnline. If you are not yet registered with RPW Online, please refer to the Welsh Government website for the how to register guidance or call the Customer Contact Centre on 0300 062 5004.

Enquiries – Customer Contact Centre

For all enquiries, please contact the [RPW Customer Contact Centre](#)
Enquiries can be submitted via RPW Online at any time.

Access to Welsh Government offices for people with disabilities or special needs

If you have any special needs which you feel are not met by our facilities contact the Customer Contact Centre on 0300 062 5004. Welsh Government officials will then endeavour to make arrangements to accommodate your requirements.

Welsh Government Website

For all of the latest Agricultural and Rural Affairs information, visit the Welsh Government website. By visiting the website, you can also sign up to receive the Gwlad e-news letter.