



Ein Cyf/Our ref: ATISN 26831
Eich Cyf/Your ref:
Dyddiad/Date: 28 May 2026

Dear ,

Complaint in respect of ATISN 26831 – Review of TAN18 and its effectiveness

You requested an internal review as you were concerned that the response and information you had received may not represent all the information held within the scope of your request.

I can confirm that the review has been undertaken, and I respond to your specific points as follows:

Meeting records

In respect of the disclosure of minutes, notes, summaries or action logs our response did identify in Annex 1 that we were withholding:

- All notes from the Technical Advisory Group meetings.
- Any correspondence discussing the review of TAN 18.
- Any research or draft versions of documents relating to TAN 18.

As it is information exempt from disclosure under regulation 12(4)(d) 'Information in the course of completion' of the Environmental Information Regulations and has been created as part of the process of formulating and developing policy, where the process is not complete.

I consider that this exemption should still apply.

I can confirm that at the time of your request the last meeting of the TAN18 stakeholder group was the 18th February. The Group has since met on the 30th April.

Correspondence

I can confirm that the mailboxes of the Stakeholder Group Senior Responsible Officer, Project Manager, and Secretariat had been searched including to identify if there was any relevant external correspondence within the scope of your request “discussing the need for, or approach to, reviewing TAN 18”. The search terms used were, Stakeholder Group, Transport, Transport Policy, Technical Advice Note 18, TAN18, Transport Planner, and Transport for Wales. I can confirm that we do not hold any external correspondence that falls within the scope of your original request.

Assessment and analytical material

We identified in our response to your request that we are withholding any research or draft versions of documents relating to TAN18. This would include any working papers, analysis or evidence gathering that is currently being undertaken. The reason given for applying an exemption to this information was provided as it is information in the course of completion as part of the process of formulating and developing policy.

Under the Public Interest Test we have identified the reasons for withholding information and have identified that there will be an opportunity for the public to consider the evidence and draft policy document as part of the public consultation exercise that will be undertaken when that information is complete and it is appropriate to do so.

I still consider that this exemption should apply.

Redactions

Where information caught by your request has been redacted the grounds for excepting this information from disclosure was set out in the response letter.

As part of my review, I am satisfied that all information captured by your request was identified and either provided or excepted, with our consideration of the exception set out. Exceptions under Reg 13 have not been employed as the only personal data captured by your request was released.

Status of the review

I would like to apologise for a typographical error in our response, which indicated that we “do hold this information” in relation to *Any reasons recorded for delay, re-prioritisation, or cessation of the proposed review, if applicable*. This should have stated “We do **not** hold this information”.

As identified in the Active Travel Delivery Plan 2024 – 2027, to which you refer in your original request, the timeline identified within which to review and update TAN18 is between 2025 and 2027.

I have considered your complaint in accordance with the procedure outlined in the [Welsh Government's Practical Guide for Making Requests for Information](#) which is available by post on request or via the internet.

If you remain dissatisfied with this response you have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office,
Wycliffe House,
Water Lane,
Wilmslow,
Cheshire,
SK9 5AF.

Yours sincerely

Reg Kilpatrick
(Job-share) Director, Local Government & Planning

Rydym yn croesawu derbyn gohebiaeth yn Gymraeg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.