

SCHEDULE 16 LIAISON PROCEDURES

Part 1 General Principles

1. GENERAL

The following principles shall be reflected in any Liaison Procedures under or to be developed under this Agreement:

- 1.1 there should be full consultation and co-operation between the Parties so far as possible;
- 1.2 matters should be prepared on a joint basis so far as possible;
- 1.3 each Party should be given a reasonable opportunity to consider matters, and where information is supplied it should include, or be accompanied by, sufficient explanatory or other material to enable the information to be properly considered; and
- 1.4 so far as practical, points arising should be discussed immediately between those concerned so that where in any Liaison Procedures there is reference to any material being sent for comment, this will be a reference to the final form of material the substance of which has previously been discussed between those concerned.

2. PRACTICE

While Liaison Procedures are guidelines of the best current assessment of sensible work practice, they may require amendment in the light of practical experience and, if so, they should be amended.

3. AMENDMENT

Where any Party is dissatisfied with the operations of any Liaison Procedures and/or considers that they should be amended in any way, the following provisions shall apply:

- 3.1 the matter must immediately be brought to the attention of the persons referred to in paragraph 1 of Schedule 15 (Disputes Resolution Procedure) (the "**principals**"), who shall as soon as possible discuss matters with a view to resolving the disagreement and reaching agreement on what action should be taken, including any possible amendment to the Liaison Procedures;
- 3.2 should the principals be unable to agree in accordance with paragraph 3.1 above, the matter will be referred to Counsel for the Secretary of State and Counsel for the DBFO Co who will be asked to produce joint advice and if possible joint recommendations to the Parties;
- 3.3 the advice/recommendations will be referred again to the principals; and

- 3.4 should the principals fail to agree, then the matter shall be referred to the Disputes Resolution Procedure and the provisions of Schedule 15 (except paragraph 1 thereof) shall apply.

**SCHEDULE 16
LIAISON PROCEDURES**

**Part 2
Operations, Emergencies, and Traffic Management**

1. PROCEDURES

The Liaison Procedures to be developed pursuant to Clauses 13.5.1 and 13.5.1A to 13.5.1D shall, inter alia:

- 1.1 be agreed by the DBFO Co and the Secretary of State and, as appropriate, with the police, the fire and ambulance services, the public relations department ("**PR Department**") of the Department, Holyhead Port Authority, other affected highway authorities, and any other affected Relevant Authority;
- 1.2 provide for periodic meetings between the persons referred to in paragraph 1 above to discuss issues affecting the subject matter of the relevant Liaison Procedures;
- 1.3 set out procedures for the imposition of temporary speed limits or lane restrictions to accommodate poor visibility, adverse weather conditions, incidents and accidents (but on the understanding that in the case of emergency all agreed procedures may be overridden by the police);
- 1.4 set out agreed procedures for the handling of any emergency, including without limitation access procedures and routes for the emergency services (police, fire and ambulance) and notification of any changes to such routes;
- 1.5 provide, if necessary, for the issuance of any licence or consent necessary for the DBFO Co or any person for which it is responsible to stop on the Project Road in the conduct of the Operations under this Agreement;
- 1.6 provide for the appointment by the DBFO Co of a responsible officer for each section of highway which may be affected by the carrying out of the Operations, whose duty it shall be to liaise with the Department's Agent or Department's Representative, as the case may be, and the other persons referred to in paragraph 1 above in accordance with the Liaison Procedures;
- 1.7 set out agreed access arrangements to enable the DBFO Co and any affected highway authority each to carry out its respective functions;
- 1.8 establish with the Department's Representative a procedure for the communication of the matters referred to in Clause 29.4.2 to the Secretary of State;
- 1.9 provide for the matters referred to in paragraph 1.10 of Part 1 of Schedule 22 (Security of the Site); and
- 1.10 establish with the Department's Representative a procedure for the communication of full lane availability periods to enable the DBFO Co to comply with the requirements of paragraph 2.8.2 in Section 2 of Part 2 of Schedule 6.

2. **HOLYHEAD TRAFFIC GROUP**

- 2.1 The DBFO Co shall establish a Holyhead traffic group (the "**Holyhead Traffic Group**") comprising representatives from each of the Secretary of State, the DBFO Co, the local highway authority, the police, the port authority, the ferry operators using the port, the Control Centre referred to in paragraph 11 of Section C of Part 1 to Schedule 17 and MAWR, which shall provide for periodic meetings of the Holyhead Traffic Group to:
- 2.1.1 review the operation of the Traffic Control and Communication System to be provided pursuant to paragraph 11 of Section C of Part 1 of Schedule 17;
 - 2.1.2 review the operation of the linked traffic signals referred to in paragraph 2.2.6 of Annex 1 to Part 1 of Schedule 4; and
 - 2.1.3 agree modifications to the settings of the Traffic Control and Communication Systems and linked traffic signals referred to in paragraphs 2.1.1 and 2.1.2 above.
- 2.2 Notwithstanding the provisions of paragraph 3 of Part 1 of this Schedule 16, if the Holyhead Traffic Group fails to agree modifications in accordance with paragraph 2.1.3 above, the proposed modifications shall be referred to the Department's Representative for a determination which shall be final, conclusive and binding upon all parties.

3. **ANGLESEY ENVIRONMENTAL GROUP**

- 3.1 The DBFO Co shall establish an Anglesey Environmental Group comprising the DBFO Co's nominee for controlling ecological interfaces and representatives from each of the Secretary of State, the DBFO Co, the Ecologist, the Landscape Manager, the EA, the CCW and local wildlife trusts.
- 3.2 The DBFO Co shall arrange periodic meetings of the Anglesey Environmental Group to make recommendations to the DBFO Co of additions and amendments to the L&E Management Strategy in relation to the DBFO Co's management of the following sites within the Project Road:
- 3.2.1 Inland Sea (including Clefiog Uchaf);
 - 3.2.2 Malltraeth Marsh;
 - 3.2.3 Parc y Coed;
 - 3.2.4 wetlands provided pursuant to paragraph 1.1.13 of Annex 1 to Part 1 of Schedule 4; and
 - 3.2.5 Habitat Creation Areas.
- 3.3 The Anglesey Environmental Group's recommendations should enable the DBFO Co to develop procedures in relation to the sites referred to in sub-paragraph 3.2 above to:
- 3.3.1 avoid damaging the wildlife interests;
 - 3.3.2 enhance the special interest of the sites;

- 3.3.3 conserve and manage habitats, wildlife and the landscape;
- 3.3.4 create opportunities for public enjoyment;
- 3.3.5 create conditions for colonisation;
- 3.3.6 create conditions for diversification to meet the objectives in the biodiversity action plan produced by CCW; and
- 3.3.7 to prevent operations which are likely to damage the special interests of the site.

4. MEMBER LIAISON GROUP

- 4.1 The DBFO Co shall establish a Member Liaison Group comprising of elected members and officers of Local Authorities and representatives from each of the Secretary of State and the DBFO Co.
- 4.2 The DBFO Co shall, at the Secretary of State's request, arrange periodic meetings of the Member Liaison Group to discuss issues arising from or in connection with the construction of the New Road and Major Maintenance Works.
- 4.3 Meetings of the Member Liaison Group may be arranged by other members of the Group.
- 4.4 The Secretary of State's representative shall chair the meetings of the Member Liaison Group.

5. PUBLIC FORUM

- 5.1 The DBFO Co shall establish a Public Forum open to members of the public each meeting of which shall be attended by representatives from each of the Secretary of State and the DBFO Co.
- 5.2 The DBFO Co shall arrange periodic meetings of the Public Forum to discuss issues arising from or in connection with the construction of the New Road and Major Maintenance Works.

6. LOCAL AUTHORITY

The DBFO Co shall establish outline Liaison Procedures with Isle of Anglesey County Council ("IACC") to enable the DBFO Co to take into account as soon as reasonably practicable the requirements of IACC that could affect the design and construction of the Works.

7. HOLYHEAD TRAFFIC DESIGN GROUP

The DBFO Co shall establish a Holyhead traffic design group comprising representatives from each of the Secretary of State, the DBFO Co, the local highway authority, the police, the port authority, the ferry operators using the port, the Control Centre referred to in paragraph 11 of Section C of Part 1 to Schedule 17 and MAWR at appropriate times to enable the DBFO Co to have regard to the comments of the group in the design of the Holyhead traffic control and communication systems.

SCHEDULE 16 LIAISON PROCEDURES

Part 3 Publicity

1. COMPLIANCE

Without prejudice to the provisions of Part 1 and Part 2 of this Schedule 16, the Liaison Procedures to be agreed between the DBFO Co and the PR Department referred to in paragraph 1 of Part 2 of this Schedule 16 shall take account of the principles in paragraph 2 below and shall comply with the provisions of paragraph 3 below.

2. PRINCIPLES

The principles referred to in paragraph 1 above are as follows:

- 2.1 recognition of the national and local importance of the Project Road;
- 2.2 development of procedures and strategies for dealing with any publicity relating to the Operations, the Project, the Project Road and any matters affecting the same;
- 2.3 without prejudice to paragraph 2.2 above, development of procedures and strategies dealing with key media issues, which shall include (without limitation) the following in relation to the Operations, the Project, the Project Road and any matters affecting the same:
 - 2.3.1 issues which are likely to be controversial;
 - 2.3.2 issues which are likely to attract national or regional interest; and
 - 2.3.3 issues which are likely to affect any local community;
- 2.4 co-operation between the Parties, the relevant Members of Parliament and the relevant local authorities in relation to the organisation or holding of any event, exhibition or public meeting by either Party in relation to the Operations, the Project, the Project Road or any matters affecting the same and the contents of and participants in such event, exhibition or public meeting; and
- 2.5 mutual respect for the respective roles of each of the Parties.

3. PROVISIONS

The provisions referred to in paragraph 1 above are as follows:

- 3.1 the Parties shall each from time to time nominate a representative (the "**Press Representative**") who shall be responsible for any publicity relating to the Operations, the Project, the Project Road and any matters affecting the same. The Press Representative of the Parties for the time being shall be as set out below until such time as either Party notifies the other otherwise:
 - 3.1.1 The DBFO Co

The General Manager of UK Highways A55 Limited

Telephone: 01923 250181

Telefax: 01923 239536

3.1.2 The Secretary of State
Ray Hooper

Telephone: 01222 826565

Telefax: 01222 826306

- 3.2 without prejudice to Clause 49.5 (Publicity), neither Party shall make any public statement or public announcement in relation to the Operations, the Project, the Project Road or any matters affecting the same without prior written approval (such approval not to be unreasonably withheld or delayed) by the Press Representative of the other Party of the content of such statement or announcement unless, in the case of the Secretary of State, such statement or announcement is for parliamentary, governmental, statutory or judicial purposes.

BF300062.05