



Llywodraeth Cymru
Welsh Government

Dr. [REDACTED], Chair
Mr [REDACTED] Chief Executive
Planning Aid Wales
12 Cathedral Rd
Cardiff
CF11 9LJ

21 November 2025

Charity number 1000115
Company number 2526875

Dear Planning Aid Wales

**Variation to the Award letter dated 17 June 2025 -
Award of Funding in relation to Planning Aid Wales Core Activities – Financial
Year 2025/26 (the ‘Award of Funding Letter’)**

This letter follows a request submitted by James Davies detailing the rationale for that request to vary the Award of Funding Letter.

I can confirm that we are content to vary your activities on the terms set out in this letter.

Terms defined in the Award of Funding Letter shall have the same meaning when used in this letter.

With effect from 1 December 2025 (the ‘Effective Date’), unless otherwise stated, the Award of Funding Letter shall be varied as follows:

Infrastructure Planning for Communities: Foundation Project

Overview

Between December 2025 and March 2026, Planning Aid Wales (PAW) will deliver an interim project to establish the foundations for long-term community engagement around national infrastructure planning. The work will provide a baseline website

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guidance platform, preliminary guidance and training resources to be expanded as part of PAW's 2026/27 core grant programme.

Key Deliverables

1. Dedicated Infrastructure Engagement Web Resource

- Creation of a **new section of the PAW website** devoted to infrastructure engagement e.g. planningaidwales.org.uk/infrastructure.
- The section will act as the **national reference point** for accessible information on how communities can participate in infrastructure planning.
- It will host current and future guidance, training materials, case studies and news on infrastructure engagement.
- Content will be bilingual, written in **Plain English and Plain Welsh**, and designed for expansion as further guidance is developed in 2026/27.

2. Plain-Language Glossary and Introductory Content

- Preparation of an **introductory "Infrastructure Explained" glossary**, defining key terms (e.g. nationally significant infrastructure, consenting, mitigation, environmental impact assessment) in clear, non-technical language.
- Glossary entries will link to relevant guidance pages, creating a **living online resource** that can be continually updated.
- Supporting **introductory text and diagrams** will explain how infrastructure planning fits within the wider Welsh planning framework.
- Will include initial explanation and pointers for participating in Open-floor hearings.

3. Community Training Events (Jan–Mar 2026)

- Delivery of **three online training events** introducing communities, councillors and voluntary groups to the forthcoming Infrastructure (Wales) Act.
- Sessions will cover:
 - How major infrastructure is planned and consented in Wales.
 - When and how communities can engage.
 - The relationship between infrastructure projects, Local Development Plans and place planning.
 - Workshop elements to explore what guidance will be most beneficial for communities.
- Each 2.5-hour session will include interactive discussion and Q&A, supported by digital handouts and follow-up materials.

4. Integration and Launch

- The platform can be launched as a bare structure by **15th December 2025** and include newsletter signup options and initial glossary.

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- All materials (website, glossary and event outputs) will be integrated into the new web section by **March 2026**, providing a coherent baseline platform for future expansion.
- A **short evaluation report** will summarise audience reach, feedback and next-step recommendations for Welsh Government.

This work will be in addition to your previously agreed core funded activities.

In Condition 7 (Your general obligations to us) insert the following:

(h) [notify us of any funding received by you from any source which is procured or utilised in conjunction with the Funding to directly support the Purposes including but not limited to your insurance provider (cancellation/business disruption insurance), the UK Government's Coronavirus Job Retention Scheme and/or any Welsh Government fund/scheme and any other funders. The intention of this Condition is to avoid any duplication of funding in respect of the Purposes].

In Condition 8 (Declarations) insert the following:

(j) acceptance of this award of Funding will not result in duplicate funding in respect of the activities required to deliver the Purposes. This includes but is not limited to any payments received by you in relation to the effects of the spread of the Coronavirus (COVID-19) from your insurance provider (cancellation/business disruption insurance), the UK Government's Coronavirus Job Retention Scheme and/or any Welsh Government fund/scheme and any funders.

In Condition 21 delete (c) and replace with:

(c) Any amendment or variation to the Conditions must be in writing and signed by us and you in the same manner as this letter (or as otherwise agreed by us in writing from time to time).

In Schedule 3 (Notification Events) insert the following:

9. there is a duplication of funding in respect of any part of the Purposes This includes but is not limited to any payments received by you in relation to the effects of the spread of the Coronavirus (COVID-19) from your insurance provider (cancellation/business disruption insurance), the UK Government's Coronavirus Job Retention Scheme and/or any Welsh Government fund/scheme;

and re-number the subsequent Notification Events accordingly.

This brings the total amount allocated to Planning Aid Wales to £146,500 for 2025-2026.

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Except as expressly varied in this letter, the Award of Funding Letter shall continue in full force and effect and shall be read and construed as one document with this letter. Unless the context requires otherwise, references in the Award of Funding Letter to “the Conditions” or “this award of Funding” shall be to the Conditions or the award of Funding (as the case may be) as amended by this letter.

This letter and any disputes or claim (including any non-contractual disputes or claims) arising out of or in connection with it its formation or its subject matter are to be governed by and construed in accordance with the laws of Wales and England as applied in Wales and the parties hereto submit to the exclusive jurisdiction of the courts of Wales and England.

Please sign the enclosed copy of this letter to confirm that Planning Aid Wales agrees to the variations referred to above.

None of the additional funding will be paid to you until we have received your signed letter. We must receive your signed letter on or before 1 December 2025 or the additional funding will automatically be withdrawn.

Please return the signed copy of this letter to us at the above address marked for the attention of [REDACTED]

Yours faithfully

[REDACTED]

Signed by: [REDACTED]

Job title: Chief Planner for Wales

Department: Planning Directorate

Under the authority of the Cabinet Secretary for Economy, Energy and Planning one of the Welsh Ministers.

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TWO SIGNATORIES ARE REQUIRED

We hereby accept the variation to the award of Funding in relation to Planning Aid Wales Core Activities – Financial Year 2025/26 and the Conditions relating to the Funding.

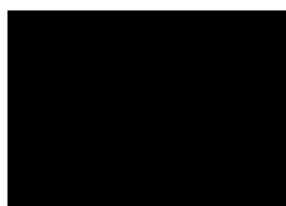
 Signature

Dr.  Name

An authorised signatory of Planning Aid Wales

Chair _____ Job Title

3rd December 2025 _____ Date

 Signature

 Name

An authorised signatory of Planning Aid Wales

Chief Executive _____ Job Title

3rd December 2025 _____ Date

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