Welsh Government

Animal & Plant Health Agency

Application Requesting Licence to hold a gathering of poultry or other captive birds

Important notes (read also the guidance notes for applicants)

Licence applications should be submitted to the APHA Licensing team via email APHAWalesAGO@apha.gov.uk.
This form must be submitted in PDF format

- Licences may be reviewed and revoked if area or premises restrictions change.
- The activity for which you require a licence must not take place until a licence is issued.
- Please complete Parts 1 and 2. Incomplete forms will not be accepted.
- Hatching eggs will be treated as poultry for the purposes of this licence.
- If the licence is granted, the licencing team will apply some or all of the conditions detailed in the template licence conditions

You can read guidance on GOV.Wales about how to complete this application.

For office use only

Date of receipt	
Application number	
Mark forward date	
Licence Number	

PART 1 Application

Name of person requesting licence (gathering organiser)

Address of person requesting licence

Postcode

Tel No.

Mobile No.

E-mail address

Address of where the gathering will occur (if not above)

Postcode

CPH No (if applicable).

OS Map ref.

Local Authority

Type of premises

Date (or range of dates) of event

Type of birds present at the gathering (please tick all that apply)

Ratites ☐ Galliformes ☐ Anseriformes ☐ Hatching eggs ☐ Passeriformes ☐

Columbiformes (racing pigeons) ☐ Columbiformes (fancy or other) ☐ Psittaciformes ☐ Birds of Prey ☐

Any other captive birds ☐

Please specify the species and how many of each bird to attend

Maximum number of birds to attend for each group of birds

Maximum number of origin premises

Maximum number of exhibitors

Anticipated locations of above origin premises or exhibitors. Please be as specific as possible.

The purpose(s) of the gathering (please tick all that apply)

Fair ☐ Market ☐ Show ☐ Exhibition ☐ Sale or auction ☐

Exchange ☐ Other ☐

If other, please specify

Name of nominated veterinary surgeon

Address of veterinary surgeon

Postcode

Tel No.

Email

Mobile No.

Named bird expert

Address of named bird expert

Tel No.

Postcode		Mobile No.	

Which Defra approved disinfectant will be used and at what concentration?

PART 2 Declaration

This declaration must be signed by the person making the application

- I hereby declare the information supplied in this application form is true to the best of my knowledge and belief.
- I have read and understand the guidance on GOV.Wales for how to complete the licence application form to apply for a specific licence to hold a bird gathering.
- I have attached a copy of the written contingency plan as detailed in the guidance notes.
- I have discussed the contingency plan with a veterinarian and it has been approved. I will abide by the conditions of any licence granted to me.
- I understand that any grant of a specific licence will be an agreement in principle, and a licence will not be issued until 7 days before the gathering.

Signature		Date	
Name in BLOCK LETTERS		Position	

Using and sharing your information

How we use your personal data is set out in Welsh Government privacy notice and APHA's privacy notices.

WARNING
A person who knowingly makes a false statement or declaration in any material particular for the purpose of obtaining a licence under the Animal Health Act 1981 or any legislation made under it, is guilty of a criminal offence and is liable to be prosecuted and on conviction may face a maximum six months imprisonment or a fine not exceeding Level 5 on the standard scale or both

Parts 3, 4 and 5 are for Official Use only

PART 3 To be completed by Licensing Team Application Number

a.	Are there restrictions on premises where the event will take place?	Yes ☐	No ☐
b.	Is the premises in a disease control zone?	Yes ☐	No ☐
c.	Does the premises have a CPH?	Yes ☐	No ☐
d.	Check the licencing matrix if the event is permitted under licence	Yes ☐	No ☐
e.	Has an individual VRA that considers factors including location, scale and type of gathering, and background risk been completed?	Yes ☐	No ☐
f.	Has the full contact details of the veterinary surgeon been provided?	Yes ☐	No ☐

g. Have the contact details of the named bird expert been provided? Yes ☐ No ☐

h. Has the applicant attached a copy their signed written contingency plan with the appropriate information required? Yes ☐ No ☐

i. What approved disinfectant will be used at the gathering and at what concentration?

Can this event be permitted under licence? Yes ☐ No ☐

If no, give date/time applicant notified Date Time

This licence must* be signed by a Veterinary Inspector

Comments:

A licence (EXD number) can be issued *(attached).*

Name Signature

Date

PART 4 To be completed by vet inspector licencing

In my opinion this application should be *approved/refused *(*delete as appropriate)*

Comments *(including additional conditions and reasons for rejection)*:

Signature of veterinary inspector

Official address

Name in BLOCK LETTERS

Date Time

Tel. No Ext

PART 5 To be completed by Licensing Team

Has the applicant been notified of the outcome of their application? Yes ☐ No ☐

Entered on to licencing spreadsheet Date

APHA is an Executive Agency of the Department for Environment, Food and Rural Affairs and also works on behalf of the Scottish Government, Welsh Government and Food Standards Agency to safeguard animal and plant health for the benefit of people, the environment and the economy.