# A brief guide to Annual Socially Responsible Procurement Reports (ASRPRs)

Llywodraeth Cymru
Welsh Government



## Wales has always been a nation of stories

**Stories have long played an important role in Welsh culture. They help us share experiences, celebrate success, pass on learning and connect people to place and community.**

ASRPRs offer an opportunity to reflect this tradition by sharing the stories behind procurement activity: the people, partnerships and projects that have contributed to economic, social, environmental and cultural well-being across Wales.

Alongside statutory reporting requirements, authorities may wish to consider how their report captures the wider contribution procurement has made during the year and how this supports the shared ambitions of Wales.



## Framing procurement through outcomes

**Legislation and Policy have been deliberately designed to allow for flexibility and creativity, providing a platform to showcase your unique priorities. In ASRPRs, you can reflect on:**

- Strengthened communities
- Partnerships developed
- Skills and opportunities created
- Promotion of Welsh language
- Environmental improvements
- Benefits delivered for future generations.



## Celebrating achievements across Wales

**ASRPRs provide a platform to highlight and evidence achievements that might otherwise go unnoticed. This might include examples of:**

- local businesses securing opportunities
- collaborative approaches between organisations
- benefits realised through community wealth building
- fair work outcomes
- support for Welsh language and culture
- environmental improvements
- innovative approaches to procurement challenges.

Sharing these stories can help demonstrate the contribution procurement makes towards the things that matter to your community, and the wider nation.

# Quick reference checklist

**These are the minimum requirements set out in the 'Social Partnership and Public Procurement (Wales) Act 2023' (the Act) and 'The Social Partnership and Public Procurement (Wales) Regulations 2026 (the Regulations).**

This is a quick reference guide and should not be used as a substitute for what is within legislation and statutory guidance.

For more details, please visit:
**Social Partnership and Public Procurement (Wales) Act | GOV.WALES**

Whilst the Act does not define the format you should take, it may be worth considering. making these three sections clear and distinguishable in the structure.

## Section 1

- Summary of procurement exercises that led to (or were intended to lead to) the award of a prescribed contract. ☐
- The extent to which all reasonable steps were taken to achieve its published SRP objectives. ☐
- A statement of further steps that could reasonably be taken in future procurements (where applicable). ☐

## Section 2

- Summary of expected public procurement in the following 2 financial years. ☐

## Section 3

- Information that Welsh Ministers need to assess the extent to which Contracting Authorities are achieving the well-being goals through meeting their objectives.* ☐
- Percentage of estimated value awarded to contractors that satisfy certain conditions. For more information, please refer to Regulation 6 (3). ☐

## Achievement of Well-being Goals

To comply with **Regulation 6**, record the following characteristics that apply to every contracted supplier:

- Welsh language opportunities provided ☐
- Wales based supplier ☐
- SME ☐
- Value driven NGO / social enterprise ☐
- Carbon reduction plan published ☐
- Has an environmental policy statement ☐
- Living wage foundation certified ☐
- Trade union recognised ☐
- Zero-hours contract condition met ☐
- EDI policy and training provided ☐
- Ethical Employment Code signatory ☐

# Looking through a Welsh lens

**The Well-being Goals help tell the story of how procurement is making a difference. Use this checklist to identify the outcomes your contracts are helping to achieve:**

- a prosperous Wales ☐
- a resilient Wales ☐
- a healthier Wales ☐
- a more equal Wales ☐
- cohesive Welsh communities ☐
- vibrant Welsh culture and thriving Welsh language ☐
- a globally responsible Wales. ☐

*This is in relation to all 'reportable' contracts, not just prescribed ones. You can find a definition of reportable contracts in **Regulation 6 (4)**.

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