

a special educational needs overview for youth offending teams by SNAP cymru



Llywodraeth Cynulliad Cymru
Welsh Assembly Government

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SNAP Cymru Training Principles

All aspects of our training have been developed to promote good outcomes for children and young people with Additional Needs and their families and are based on the following criteria:

Child and Family Centred

Incorporating and promoting children's rights and needs and ensuring that 'their voice is heard'.

Partnership with Parents/Carers

Snap Cymru's core aims are promoting partnership and recognising families' strengths and skills as educators, carers and advocates for their children.

Inclusion

All our courses value diversity and are inclusive

Multi-agency collaboration

Snap Cymru recognise and value people working collaboratively on behalf of children, young people and their families and our training encourages this.

The information included in this booklet is intended to accompany
SNAP Cymru's SEN Overview Training
and has been designed to support
Youth Offending Team's and their partners
in developing their understanding of
'Special Educational Needs'

INTRODUCTION

Each year, some 150,000 children and young people enter the youth justice system in England and Wales with almost half of these being below the statutory school leaving age. Whilst offending by children and young people is invariably a response to a range of social and familial factors, education is seen as a major element within this complex mixture. The relationship between education, crime and anti-social behaviour is well established in many reports. Consequently, in attempting to improve outcomes for these young people, it is essential to identify and address the educational needs of each young person by providing access to appropriate and coherent provision and support.

Research undertaken by HM Prison Inspectorate's research team found, from a survey of 171 young offenders aged 18, that:

49% reported having at some time been looked after by the local authority

84% had been excluded from school

86% had truanted from school

52% had left school at 14 or younger

29% had left school at 13 or younger

73% their educational achievement as nil

The following information is designed to help you through the complex maze of legislation and processes that surround Special Educational Needs (SEN's). We hope that you will use it as guidance and a library of useful, impartial and accurate information, and that it will help you in your work with children, young people and their families.

However, this information is not, and cannot be, exhaustive, and should be used in conjunction with the SEN Code of Practice, local policies and procedures, and the wealth of other excellent materials available. It should also be noted that, as explained later, some of the legislation surrounding education, children and young people in Wales is subject to future amendments. To find out more, and to keep up-to-date please visit www.wales.gov.uk

Education and training is probably the single most important identifiable protective factor in reducing offending and re-offending

Young offenders are children and young people first. The Welsh Assembly Government has a commitment to the well-being of children and young people aged between 0 and 25 years of age, as expressed in the Seven Core Aims for Children in Wales. The aims set out entitlements to pre-and post-natal care, freedom from abuse, victimisation and exploitation, access to leisure and cultural activities, the right to be listened to, treated with respect, and to have their race and cultural identity recognised. All organisations involved with providing any services to children and young people will be working together to fulfil these aims.

The Welsh Assembly Government regards young offenders as having the same rights and entitlements as all other young people in Wales, including the right to participate, to have their voices heard in decisions which affect their lives and to have a comprehensive range of education and learning opportunities

The Youth Justice Board for England and Wales works with partners to prevent offending and re-offending by children and young people, and to provide access to education, training and employment (ETE) in the community, as well as for those making the transition from custody to the community. In the case of children and young people of statutory school age who offend, it is the role of YOTs to identify those children and young people:

- Whose education and training needs are not being met by existing school provision
- Who do not have provision
- Who have provision, but it is not appropriate

Much of the work of YOT's is statutory. This means it must be underpinned by the relevant strategies and policies that affect all children and young people in Wales, including those who offend.

WAG – Seven Core Aims

The Welsh Assembly Government has adopted the UN Convention on the Rights of the Child as the basis for all its work for children and young people and will work to ensure that all children and young people can expect to:

- 1. Have a flying start in life*
- 2. Have a comprehensive range of education and learning opportunities*
- 3. Enjoy the best possible health and are free from abuse, victimisation and exploitation*
- 4. Have access to play, leisure sporting and cultural activities*
- 5. Are listened to, treated with respect and have their race and cultural identity recognised*
- 6. Have a safe home and a community which supports physical and emotional well-being*
- 7. Are not disadvantaged by poverty*

Strategies and policies which relate to the education and training of children and young people who offend are:

‘The Learning Country’ (2001) ‘Learning Pathways 14-19’ (2002) and ‘The Learning and Skills (Wales) Measures’ (2009). These policies and strategies recognise that young people learn in different ways. There is a focus on developing individual learning pathways to meet the needs of each learner and providing wider choice and flexibility of programmes and ways of learning.

‘Extending Entitlement’ (2001) is the Assembly’s policy for youth support services in Wales. The basis of the policy is 10 ‘entitlements’, which the Assembly and partners have deemed essential for young people aged between 11 and 25 to receive in order for them to achieve their full potential.

The primary legislative source for pupils with SEN’s in England, Wales and Northern Ireland is **Part IV of the Education Act 1996**. *This Act was amended by the SEN Disability Act 2001*, incorporating the **1995 Disability Discrimination Act** imposing a duty not to discriminate against a pupil or student for a reason related to disability, a duty to take reasonable steps to avoid putting disabled pupils at a substantial disadvantage and the right to challenge the discrimination at the SEN and Disability Tribunal for Wales.

The **Special Educational Needs Code of Practice for Wales 2002** provides guidance on how schools and LEAs and others can meet their duties under the 1996 Education Act and the various SEN Regulations. The Code itself does not place statutory duties on schools, rather it provides practical guidance on how they can meet those duties effectively. LEAs and schools are required to *have regard to that guidance* it cannot be ignored.

The Welsh Assembly Government’s guidance circular **‘Inclusion and Pupil Support’ (2006)** sets out a framework for all schools and Local Authorities to develop an inclusive and supportive approach for children and young people with additional learning needs. The circular identifies children and young people who offend as one of the main groups requiring special attention.

The All Wales Youth Offending Strategy (AWYOS) which was jointly agreed by the Welsh Assembly Government and the Youth Justice Board in July 2004. The strategy requires children and young people who offend to have an Individual Learning Plan (ILP) outlining their education, training and employment (ETE) requirements.

These strategies expect that those who are supervised by YOT’s are treated as children and young people first, and as offenders second

The YJB document, *Education Training and Employment 2008*, includes a wealth of information, much of which is included here and concludes that, whilst there are often multiple and interrelated factors associated with offending, low school attainment is amongst the most important childhood risk factors (*Farington et al 2000*).

A lack of training or qualifications is often cited by young people as the most important factor in their offending (*Communities that Care 2005*). Many young people disengage from education at a very early age and those who dislike school were more likely to offend. Girls between 12 and 16 who disliked school were four times more likely to offend than their peers and boys were three times more likely (*Flood et al 2000*).

What is apparent from the evidence is that a high percentage of these young people will have identified Special Educational Needs or have undiagnosed or unmet learning difficulties which will have contributed towards them being involved in the youth justice system. 25% of young people on the Assest data base had special needs identified and just over 60% of those had a statement of Special Educational Needs (*YJB, 2003a*). This is to be compared to 2 or 3% of the general school population who will have a Statement of their Special Educational Needs.

Several studies have shown that reading ability has a significant effect on children. Poor reading skills often prevent children from accessing the whole curriculum and poor readers are often perceived negatively by their peers. Very often a child's dislike and disengagement from education begins early as a result of poor literacy skills that are unmet. This can lead directly to low self-esteem and behavioural difficulties. Many young offenders in the community and custody have a high incidence of Dyslexia (56% in a study by the British Dyslexia Association with Bradford YOT 2004) and of those children excluded permanently from school, more than half were in the lowest 2% for literacy (*Gross & Mc Chrystal 2001*).

Of Young Offenders in the community and custody, 25% have IQ's less than 70 and a further 33% have IQ's of 70-80 (*Harrington et al 2005*). Of the young people attending a Youth Offending Team studied by Stallard et al (2003), 52% had special educational needs and 66% had literacy difficulties.

Young offenders have also been found to have significant speech and language difficulties which impact not only on their interactions with others, but the way in which they process, understand and interpret language. In a study by Davies et al in 2004, 35% of offenders had speaking and listening skills below level 1 of the National Curriculum (the expected level for a 5 year old). Recognising and understanding these difficulties is important:

“If a young person is **inarticulate, inhibited or lacks understanding...** it may lead to **misunderstandings** and even the passing of an **inappropriate sentence.**”

“**80%** of magistrates surveyed said that the attitude and demeanour of a young person **influences** their **sentencing decision** to **some** or a **great extent**”

Youth Justice Audit Commission (2004)

Despite the substantial impact many of these difficulties have on outcomes for young people, they are often unidentified and unmet. An audit of secure establishments in 2001 found that of 525 Asset forms collected and analysed, one quarter of the assessments recorded that they did not know whether SEN had been identified, let alone what level (*Ecotec Research and Consulting, 2001* in YJB, ETE 2008). Whilst improvements have been made over the last decade, many YOT staff still feel they lack confidence in recognising and understanding Special Educational Needs.

Being familiar with the following information will hopefully be useful for YOT's who are working with or have a particular responsibility for young people with Special Educational Needs or a disability. The information is intended to be a quick reference guide to accompany SNAPS Cymru's training. Further information can be found by following some of the links and useful addresses included in the appendices.

Members of YOT's and young people and their families are welcome to contact the SNAP Cymru Parent Partnership Service for general advice and information or direct casework support for individual children and young people.

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CHAPTER 1

What are Special Educational Needs?

Many children and young people, at some time during their education, will have special educational needs of some kind.

A child has special educational needs if he or she has a learning difficulty which calls for special educational provision to be made for him or her. The term has a legal definition.

A child has a learning difficulty if he or she:

- a) has a significantly greater difficulty in learning than the majority of children of the same age**
- b) has a disability which either prevents or hinders him or her from making use of educational facilities of a kind generally provided for children of the same age in schools within the area of the local education authority**
- c) is under five and falls within the definition of (a) or (b) above, or would do so if special educational provision was not made for the child.**

A child must not be regarded as having a learning difficulty solely because the language or form of language of the home is different from the language in which he or she will be taught.

Special Educational Provision means:

- For a child over two: educational provision which is additional to, or otherwise different from, the educational provision made generally for children of the child's age in maintained mainstream schools in the area**
- For a child under two: educational provision of any kind**

Section 312, Education Act 1996

Most children and young people with special educational needs will have their needs met by their mainstream school, sometimes with the help of outside specialists. In some cases, the local education authority (LEA) will make a statutory assessment based on specialist advice. The LEA may then draw up a statement of special educational needs. This describes the young person's needs and all the help that he or she needs. The mainstream school can often provide this help, but in some cases inputs may be needed from specialist staff or at a specialist site.

The Special Educational Needs Code of Practice Wales 2002

The SEN Code of Practice for Wales provides practical guidance to Local Education Authorities, maintained schools, early year's settings and others on carrying out their statutory duties under the 1996 Education Act to identify, assess and make provision for children's special educational needs. The Code itself does not place any statutory duties on schools; however the provisions in the Education Act and the Regulations do place statutory duties on schools and LEAs which they must adhere to. The legislation allows room to exercise judgement about how they carry out those duties.

LEAs and schools are required to *have regard to the guidance* - It cannot be ignored.

The Code recommends a graduated response to helping children and young people with SEN and working in partnership with parents. Schools which follow the guidance in the Code can have confidence that they are doing their best to identify and to help assess and provide for children with SEN.

Section 317, Education Act 1996

The governing body of a school must:

- Ensure that the necessary provision is made for any pupil who has Special Education Needs.
- Ensure that teachers in their school are informed about pupils Special Education Needs and of the importance of identifying and providing for those pupils who have SEN's
- Ensure that pupils with SEN's are, as far as is reasonably practical, included in all school activities together other pupils

Preventing and resolving disagreements

In order to avoid or resolve disagreements between parents and schools regarding the special educational provision made for their child, The Education Act and the COP also requires LEA's to provide disagreement resolution services, that should demonstrate independence and credibility and early and informal resolution of disagreements. Arrangements for these services, including how to access them should be made known to parents, head teachers, schools and appropriate others. Parents must be informed that their right of Appeal to the SEN Tribunal are not affected by participating in disagreement resolution.

SEN COP WALES & Section 332B Education Act 1996

The Focus of the SENCOP for Wales 2002

Partnership with Parents

Parents and carers have a key role to play in young people's education with unique knowledge and information to share. A wealth of research confirms children do better when there is a close partnership between schools and families and assessment and provision is more effective when we see the whole child

Pupil Participation

Those responsible for special educational provision should take into account the views of the child concerned in light of their age and understanding.

Early Identification

One of the central themes of the Code is to promote the early identification and assessment of children with Special Educational Needs, and try to prevent those difficulties escalating.

Identification, Assessment and Provision

'The Graduated Response' is a step by step approach to identifying and meeting Special Educational Needs.

Parent Partnership Services

SNAP Cymru delivers the parent partnership Service in Wales and offers accurate information, impartial advice and support for families to enable them to make informed decisions and choices in relation to their child's Special Educational Needs or Disabilities

SNAP Cymru ensures that parents have access to an independent parental supporter if required. SNAP Cymru also provides a formal disagreement resolution service and an independent issue based advocacy service for children and young people

SNAP Cymru work with professionals and parents to support their dialogue and act as a bridge to other agencies and services

SNAP Cymru works to ensure the voice of the child is heard and the parents' perspective is considered in local planning and in community development

The COP says that all LEA's must make arrangements for Parent Partnership Services. It is essential that Parents are aware of the service so they know where they can obtain the information and advice they may need. LEA's must inform parents, schools and others about the arrangements for the service and how they can access it.

2:16 SENCOP Wales

A Spectrum of Special Education Needs

The Code of Practice does not assume that there are hard and fast categories of special educational need, rather it recognises that each child or young person is unique and has their own circumstances. There is a wide spectrum of Special Education Needs, which can be inter-related or affect a person differently at different times, although specific features of these difficulties may fall into four areas of need:

- Communication and interaction
- Cognition and learning
- Behaviour, emotional and social development
- Sensory and / or physical
- and possibly medical

Children and young people may often have two or more difficulties that occur at the same time, which impact on their ability to function successfully, often compounding the initial difficulty. A range of difficulties can lead to young people having poor social and communication skills, poor understanding of consequences, increased risk-taking, substance abuse, and 'offending behaviour'.

Specific learning difficulties for example may not only affect a young person's ability to learn to read, write, and spell, it can also affect their ability to communicate in more subtle ways and experience difficulties with processing, perception, and attention/ concentration.

Many difficulties are hidden and often people's tolerance of these difficulties is low. Frustration and disengagement are often bi-products of unrecognised or unmet needs.

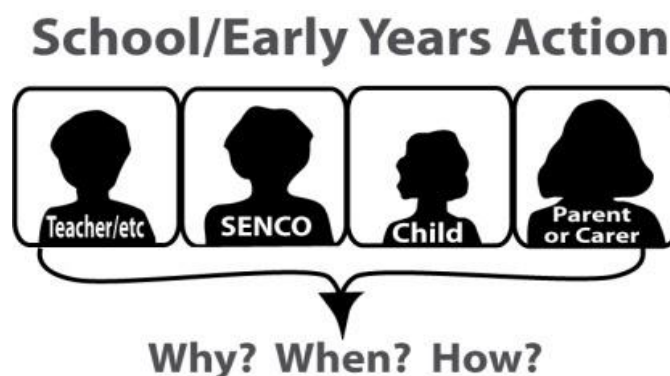
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CHAPTER 2

Providing for children and young people with Special Educational Needs within school

The **Graduated Response** ensures a *step-by-step* approach to identifying and meeting the needs of children with Special Educational Needs. There are 4 key phases:

- School/Early Years Action
- School/Early Years Action Plus
- Requests for Statutory Assessments
- Statements of Special Educational Needs



School Action... *Why?*

When an education practitioner, who works day-to-day with the child or young person, or the SENCO, identifies a child with Special Education Needs, they should devise interventions that are **additional to** or **different from** those provided as part of the setting's usual curriculum and strategies.

School Action... *When?*

The basis for intervention through School Action could be the practitioner's or parent's concern about a child who, despite receiving appropriate education experiences:

- little or no progress, even when teaching approaches are particularly targeted to improve the child's identified area of difficulty
- working at levels significantly below those expected for children of a similar age in certain areas
- persistent emotional and/or behavioural difficulties, which are not ameliorated by the behaviour management techniques usually employed in the setting.
- sensory or physical problems, and continues to make little or no progress despite the provision of personal aids and equipment.
- communication and/or interaction difficulties, and requires specific individual interventions in order to access learning

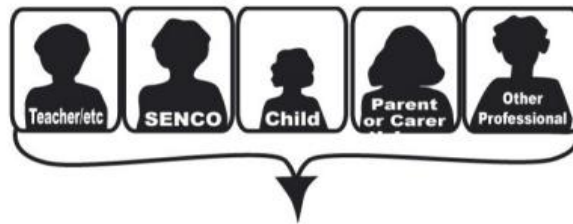
School Action... *How?*

- Extra adult time or some individual or group support
- Different learning materials or equipment
- Training i.e. staff development or Speedy Access for one off advice
- Recording concerns and strategies (Individual Education Plan), planning and reviewing

The Role of the Special Educational Needs Coordinator

Each school will have a Special Educational Needs Coordinator (**SENCO**) with responsibility for the day to day operation of the schools SEN policy and co-ordination of the provision made for individual children with SEN. The SENCO should have responsibility for ensuring liaison with parents and other professionals in respect of children with SEN's, and advising and supporting other practitioners in the setting. The SENCO also ensures that Individual Education Plans (IEP's) are in place, that relevant information is collected, recorded and reviewed and that parents are made aware of the local Parent Partnership Service.

School/Early Years Action Plus



Why? When? How?

School Action Plus... *When?*

- Despite receiving IEP the child continues to make little or no progress in specific areas over a long period
- Continues working at an education setting curriculum level substantially below that expected of children of a similar age
- Has emotional or behavioural difficulties which substantially and regularly interfere with the child's own learning or that of the group, despite having an individualised behaviour management programme
- Has sensory or physical needs, and requires additional equipment or regular visits for direct intervention or advice by practitioners from a specialist service
- Has ongoing communication or interaction difficulties that impede the development of social relationships and cause substantial barriers to learning.

What is *adequate* progress?

Adequate Progress' might be defined as progress that...

- closes the attainment gap between child and child's peers
- prevents the attainment gap growing wider
- is similar to that of peers starting from same attainment base-line, but less than that of the majority of peers
- matches or betters the child's previous rate of progress
- ensures access to the full curriculum
- demonstrates an improvement in self-help, social or personal skills
- demonstrates improvements in the pupil's behaviour

School Action Plus... *How?*

School Action Plus is characterised by involvement of external services/ agencies/ partners. The kinds of advice and support available to schools may depend on local policies; however the external specialist will act in an advisory capacity, provide specialist assessments such as speech and language or psychology and occasionally provide direct classroom interventions.

The Individual Education Plan

Each child or young person recognised as having SEN's should have an Individual Education Plan (IEP) which records their identified strengths and difficulties and the short term teaching and learning strategies to be put in place. An IEP should be used as a planning, teaching and review tool and, although there is no prescriptive style or format, they should be clear and current and strategies should be:

Specific - To address child's difficulties and achieve/maintain progress

Measurable - To see clear progression or non-progression

Achievable - Within reach of child's ability within time-scale

Realistic - Giving consideration to individual strengths and difficulties

Time measurable - To enable critical assessment

The IEP should record the following:

- *What is different or additional*
- *3 or 4 short- term targets*
- *Teaching strategies and the provision to be put in place*
- *Date of review*
- *Success/exit criteria*
- *Outcomes*

Reviewing IEP's

The Code of Practice suggests that IEP's should be reviewed *at least* twice year, ideally termly in consultation with parents and child/young person. If a child or young person continues to make little or no progress or continues to have behavioural or emotional difficulties which substantially and regularly interfere with their learning, additional information can be sought, new strategies set and different approaches can be put in place. Additionally, if a parent is unhappy or unconvinced about their child's progress, additional review meetings can be held and the parent can be supported before and during these reviews by an Independent Parental Supporter from the local Parent Partnership Service.

Additional Learning Need's

The WAG has begun using the term learners with Additional Learning Needs (ALN). Learners will have Additional Learning Needs when the support they require is greater than the majority of their peers. Certain groups of pupils are more likely to have ALN which may lead to disengagement and disaffection if timely appropriate support is not provided.

Additional Learning Needs include:

- Children of families in difficult circumstances
- Pupils with Special Educational Needs
- Pupils with a disability
- Certain Minority Ethnic pupils including those learning English as an additional language
- Asylum seeking/refugee children or Gypsies and Travellers
- Children of migrant workers
- More able and talented pupils
- Those who are 'looked-after' by the local authority
- Pupils with medical needs
- Young parents and pregnant young women
- Young Carers
- Lesbian, gay, bisexual and transgender pupils
- School refusers and school phobics
- Pupils who perform or who have employment
- Young Offenders

The W A G's Guidance Circular (2006), '*Inclusion and Pupil Support*' sets out a framework for all schools and Local Authorities to use to develop an inclusive and supportive approach for children and young people with Additional Learning Needs.

The circular identifies children and young people who offend as one of the main groups requiring special attention. For some children and young people in the YJS, existing provision in mainstream education will meet their needs and the school will retain responsibility for their education. YOTs will help identify those pupils whose education needs are not being met by existing provision and LEAs assume responsibility for making provision for these pupils. The guidance covers the inclusion and support of learners of compulsory school age (although some elements will apply to all learners) and the need to support pupils with additional needs to ensure they receive suitable education and avoid becoming disengaged from education. It also covers education provided outside the school setting.

Provision of education outside the school setting

LEAs have a duty to provide education for pupils outside the school setting for learners of compulsory school age who might not otherwise receive any education.

The majority of pupils educated outside school have behavioural problems and are likely to have been excluded. The aim should be to provide full-time education to all excluded pupils after 15 school days of their exclusion.

In the case of pupils with SEN's, the LEA is empowered to arrange for some or all of their education provision to be made otherwise than at school.

The school's role:

- The school's main role in supporting young people in danger of exclusion is to ensure that pupils are retained in mainstream school as far as possible.
- In the case of fixed-term exclusions, schools should ensure that the exclusion is for the minimum possible time and plans are in place for reintegration.
- Schools must not ask parents to withdraw their children voluntarily from school as this often leads to young people being lost to education and training.
- Schools continue to have an obligation to provide education for excluded pupils as long as they are still on the roll.
- Schools should continue to monitor the education and progress of pupils who are dual-registered.

- Schools are required to provide certain key elements of education on all excluded pupils to LEAs.
- Establishing links with FE colleges for part-time provision can be successful in motivating young people to learn.
- Alternatives to school-based education should be discussed with parents and pupils as soon as it becomes clear that it is the most appropriate action.

The LEA's role:

- The LEA's Single Education Plan must set out their strategies for raising the standards of education for children and young people not educated in school.
- LEAs must work with schools and should offer advice and send clear messages on policy.
- Some LEAs have established authority-wide protocols with all schools to avoid the majority of exclusions by moving pupils to other schools - 'managed moves'.
- When an LEA contracts out education, it remains accountable for the quality of education and should therefore ensure it monitors the quality of provision.

Types of LEA provision

There is an increasing range of out-of-school education which includes:

- Pupil referral units
- Further education colleges
- Individual tuition at pupils' homes or at hospital
- Youth Gateway
- Work related education
- Training providers
- Voluntary organisations
- Tailor-made packages

Planning individual provision

The type of provision for an individual pupil needs to be based on their needs and should be decided on in full consultation between all parties. All pupils being educated outside school should have regular reviews (at least every six weeks) of their progress and the suitability of their provision. It is vital that LEAs keep records of all pupils being educated outside school

The National Assembly for Wales Circular 001/2004 emphasises that the aim should be to provide full-time education to all excluded pupils after 5 days of their being excluded, on a permanent or fixed-term basis. This will be 5 days after the head teacher has taken the decision to exclude a pupil. Full-time means offering supervised education or other activity equivalent to that offered by mainstream schools in the area i.e.:

Key Stage 1: 2 hours

Key Stage 2: 2.5 hours

Key Stage 3/4: 24 hours

Key Stage 4 (yrs 10 & 11): 25 hours

Provision of full-time education within the above timescale is not always possible for pupils who may have become deeply disengaged from education. Alternatively, their current circumstances may be such that a rapid reintroduction into full-time education is likely to be unsuccessful. For these pupils the plans for their future education should cover specifically how the move to full-time education is to be achieved.

Provision for pupils with Special Educational Needs

The SEN Code of Practice states that parents may express a preference for the maintained school (but not a pupil referral unit (PRU) or hospital special school) they wish their child to attend. It also states that children with statements of SEN may be educated otherwise than at school because:

- (a) the local authority has made other arrangements, or
- (b) parents have made suitable arrangements of their own

The local authority is empowered to arrange for some or all of a child's special educational provision to be made otherwise than at school. Such arrangements could include education in a PRU, home tuition or education that reflects key stage 4 flexibilities. However, if a pupil's long-term needs cannot be met in a mainstream school, a special school rather than a PRU should be named on a statement of SEN.

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CHAPTER 3

Statutory Assessments of Special Educational Needs

The SEN's of the majority of children and young people can be met effectively at School or Early Years Action and Plus, without the LEA needing to make a Statutory Assessment. However, in a small number of cases, despite the interventions and strategies in place, the child or young person may not be making adequate progress and the LEA will need to make an assessment of SEN and consider whether or not to issue a Statement.

The process involves consideration by the LEA, working co-operatively with parents, the school and other agencies, as to whether there is a need to formally assess a child's Special Educational Needs.

An assessment should be only be undertaken if the LEA believes that the child is likely to have Special Educational Needs and that the LEA will need, or probably will need, to determine the child's special educational provision by issuing a statement.

LEA's must identify and make a statutory assessment for those young people for whom they are responsible, who have Special Educational Needs and who probably need a Statement.

Education Act 1996, section 321 & 323

What is a Statement?

A statement is a legal document that describes in detail a child's Special Educational Needs and the range of provision that should be made available to meet those needs.

Requesting a Statutory Assessment / Referral routes?

Parents, all schools and Government-funded early education providers can ask the LEA at any time if:

- they believe the child has needs which are not being met through school based intervention
- the child's needs are so substantial that a mainstream school could not meet them effectively from within their own resources
- a child is educated at home
- there can also be occasions where parents may request an assessment.

If no assessment has been made in the last six months before the request to the LEA is made, it is necessary for the LEA to make such an assessment (or further assessment). Parents may appeal to the SEN and Disability Tribunal (SENDIST) if their request is refused.

Other agencies e.g. the Health Authority or the Social Services, may bring the child to the attention of the LEA. This is particularly likely with children under five with complex difficulties who are not as yet attending school.

Conducting the Statutory Assessment

- **Parental advice**
Most LEAs use a form to assist parents. Parents should be actively encouraged to express their views and schools LEAs should signpost them to their PPS for help with this. The format usually involves details of child's early years; current situation, general views, additional information and the child's views (can be separate).
- **Educational advice**
- **Medical advice**
- **Psychological advice**
- **Social Services advice**
- **Any other advice** e.g. the views of the child, other agencies, the LEA, Specialist Support Teachers and other professionals.

- The advice **must** relate to the child's education, medical, psychological or other features that appear relevant to the child's current and future educational needs
- The advice **must** also set out how those features that could affect the child's educational needs and the provision that is considered appropriate
- The advice **should not** be influenced by consideration of the name of the school where the child might eventually be placed. Placement will be determined by the LEA at a later stage



Wherever possible, children and young people should be given the opportunity and encouragement to contribute to their statutory assessment.

Timescale for making an Assessment?

It is in the interest of all concerned that statutory assessments are carried out in a timely manner. It's important that each part of the process is conducted with reasonable speed. Regulations set out time limits in which the various parts of the process of making a statutory assessment and writing a statement must be conducted. The whole process from request to issuing the copy of the final statement should take **no longer than 26 weeks**.

6 weeks	from receiving a request the LEA have six weeks to make a decision to assess or not
10 weeks	if the LEA decides to assess they then have 10 weeks to gather advice and make a decision to write a statement or not
2 weeks	parents are notified of the decision and a proposed statement is written and issued, or parents are notified of the decision <i>not</i> to issue a statement and possibly issue a Note in Lieu
8 weeks	parents have 15 days to request a meeting with the LEA to discuss the proposed statement and make any representations or request amendments. The Final Statement must be issued in 8 weeks

What if the LEA conducts a Statutory Assessment and decides not to issue a Statement or the parents disagree with the Proposed Statement?

The LEA must inform the parents of the following:

- their decision and the LEA's reasons for it
- of the parents right of Appeal to the SEN and Disability Tribunal;
- the 2 month time limit for submitting a notice of Appeal
- Parent Partnership Services in their area
- the arrangements for Disagreement Resolution's within their area.

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CHAPTER 4

Statements of Special Educational Needs

Once a decision has been made to issue a Statement, LEA's should draft clear, unambiguous Statements which describes all a child or young person's learning difficulties identified during the statutory assessment. The statement should also include a description of the individual's current functioning i.e. what they can and can't do. LEA's must then specify and quantify all the Special Education Needs provision required to meet the identified needs.

What comprises a Statement?

- **Part 1 – Introduction** Specifies the child's full name, date of birth, home address, home language and religion and the names and addresses of the child's parents/carers.
- **Part 2 – Special Educational Needs** Details each of the child's Special Educational Needs as identified during the statutory assessment and based upon advice received - attached as appendices to the statement.
- **Part 3 – Special Educational Provision** Describes the special educational provision that the LEA considers necessary to meet the child's needs.
- **Part 4 – Placement** States the type and name of the school or setting where the special educational arrangements set out in Part 3 are to be made.
- **Part 5 – Non Educational Needs** Relates to all relevant non-educational needs as agreed between health services, social services or other agencies and the LEA.
- **Part 6 – Non Educational Provision** Details of relevant non-educational provision required to meet the non-educational needs of the child as agreed between health services, social services and the LEA.
- **Signature and date**

Paragraph 8.36 of the SEN COP for Wales says that a Statement should specify clearly the provision necessary to meet the needs of the child and that it should detail appropriate provision to meet each identified need

Paragraph 8.37 makes clear that the LEAs:

'... must make decisions about which actions and provision are appropriate for which pupils on an individual basis' and that this... can only be done by a careful assessment of the pupil's difficulties and consideration of the educational setting in which they may be educated'. It also makes clear that the provision should normally be quantified, for example in terms of hours of provision and/or staffing arrangements.

The key objective is for provision in a statement to be described in such a way as to leave no room for doubt about what is to be provided, who will provide it, how it will be delivered and what it is designed to achieve

If parents are unhappy about the provision described in their child's statement, they can appeal to the SEN and Disability Tribunal and make use of the LA's parent partnership or disagreement resolution services, or both.

The Statutory Annual Review

Statements are not 'set in stone', they may be reviewed or amended to meet the changing needs of the child/young person at any time of the year, but must be reviewed yearly at an Annual Review meeting. Most statements will be reviewed within the young person's school. However, where a young person is educated in a setting other than a school, the LEA is responsible for carrying out the review. (This may include young people who are excluded and those who are educated at home).

This is an opportunity to discuss and plan:

- The young person's progress in the last year
- Whether adequate progress been made?
- Has there been any significant change in areas of need.
- Does the statement remain relevant, need amending or ceasing

In advance of an Annual Review, the LEA writes to schools at least a term in before all review due dates, they may also inform social services and the health authority. The Head of school/provision requests information needed for the review and this should be collated and distributed to all those involved with the child or young person **2 weeks before the attending** the Annual Review meeting.

The Annual review is in four parts:

- The collection and collation of information
- The Annual Review meeting
- The Head Teacher's report of the Annual Review meeting;
- The LEA's response to the report

The Head Teacher of school/provision should:

- Circulate all written reports to parents and all those invited to attend the meeting 2 weeks before the date of the meeting
- Encourage the pupil to attend
- Seek views of the pupil, whenever possible.
- Ensure parents are assisted, where necessary. This might involve Parent Partnership Service or a LEA named officer. Parents should also be informed that they could take a friend or family member

The Head or representative holds the meeting at the school. Reports and information from those not attending may be included. Attendees will consider all written and verbal evidence and make recommendations which will be collated and sent to the LEA with recommendations **within 2 weeks**. If amendments are made a new draft Statement is issued and the parent should have a copy. If the parent has requested amendments which have not been accepted, they can ask for a Statutory Re-Assessment of their child's needs if the child or young person has not been assessed in the last 6 months. If the LEA change a statement and issue an amended statement parents have the same rights as when the Statement was first issued.

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CHAPTER 5

Transition planning and post 16 provision

Transition is a time of change. Between the ages of 14 and 25 young people usually have to make important decisions about their education, leaving home, getting a job and starting relationships. These decisions and changes can be both exciting and challenging. It can be an anxious time for some families; young people may be concerned about what opportunities and services they can expect as an adult, and whether their needs will be fully met.

The Transition Plan

Any young person with a Statement of Special Educational Needs must have a Transition Plan following their Annual Review in Year 9. The plan should be updated on an annual basis.

The Transition Plan should gather information from a range of individuals who are currently involved with the young person or who can provide advice and information on future options and possibilities for the young person's transition to adult life.

Usually, the transition planning takes place in school and everyone can help the young person put their plan together. The plan is a working document, which means it can and should be updated regularly taking into account the young person's changing circumstances, needs and wishes for their future. The transition plan should be formally reviewed at each subsequent annual review until they leave school. Transition planning includes post-school planning and ongoing school provision, from Year 9 onwards.

Year 9 Review (13-14 year olds)

The Year 9 Review is chaired by the Head Teacher or SENCO with the purpose of reviewing the young person's Statement and drawing up a Transition Plan.

Who will be invited?

The child and their parent/carer, Head/Senior Teacher, Careers Wales, Social Services i.e. Child Care Disability Team / Community Support Team, LAC Team. Others invited may be from Health, Education Welfare, Educational Psychology, Occupational Therapy, Physiotherapy, Youth Offending Teams, Parent Partnership Services and Voluntary Sector Representatives.

Year 10 Review (14-15 year olds)

Aims to review Statement & Transition Plan, review Action Plan for Year 9, identify any gaps and plan for Year 11. Adult Social Services are notified at this stage.

The Transition Plan should include:

Post 16 education choices including Further and Higher education and specialist colleges

Workplace and training opportunities

Transferring from children's services to adult services, in Health and Social Services

Getting help to develop independent living skills

Information on leisure activities, money and health

Transition planning for young people educated 'other than in school'

Where a young person with a statement of SEN is being educated other than in school, either through home tuition, in a pupil referral unit, because of major health difficulties or disability, or where parents have made suitable arrangements to educate the young person at home, the LEA is responsible for ensuring the plan is written and should make appropriate arrangements to make this happen.

Where a young person is outside of formal education, Careers Wales has a particular responsibility to identify and to work with them to re-engage them in learning and to ensure their needs are assessed and appropriate provision is offered.

Post 16 Assessment of Learning Difficulties

*The Welsh Assembly Government is legally responsible for carrying out assessments of young people with learning difficulties from their last year of compulsory schooling to the age of 25 (section 140 The Learning and Skills Act). The assessment relates to the education and training needs and the provision required to meet them. That obligation is discharged through an arrangement with **Careers Wales**.*

When a young person becomes 16 years old, their Statement will only be valid if they stay on at school. If they move into further education, an Assessment of needs replaces the Statement. **The Learning and Skills Act 2000** (which covers England and Wales) says that in the last year of compulsory education, a transition review (known as the Section 140 assessment) must be carried out for all learners under 19 who have a Statement of Special Educational Needs and who are likely to undertake a Further Education course. This review sets out the student's learning needs and how those needs will be met. It is good practice for students without a Statement to also have a transition review but this is not compulsory.

Students between the ages of 19 and 25 may also have an assessment whilst they are undertaking an FE course or if they are likely to start one, regardless of whether or not they have had a Statement in the past. According to the Learning and Skills Act 2000, the Learning and Skills Council must 'have regard' to what these assessments say and to the needs of disabled student.

A learning difficulty is described in the 2000 Act as being:

- ***where an individual has significantly greater difficulty in learning than the majority of people of the same age***
- ***a disability exists when a learner is hindered or prevented from making use of facilities of a kind generally provided by institutions providing post-16 education and training***

It should be noted that the above definition does not encompass learners who have a learning difficulty solely because the language or form of language, used in tuition is different from that used at any time at home.

In addition to the LSA Act 2000, other legislation places responsibilities on a range of statutory agencies. For example, each further education institution (FEI) is required by the Assembly Government's Conditions of Funding to comply with the requirements of the Disability Discrimination Act 1995 (as amended) and the Special Educational Needs and Disability Act 2001. In order to secure and provide appropriate facilities for young people with learning difficulties and/or disabilities, the Assembly Government works with these other agencies in order to ensure the best possible response to learners' needs.

Post-16 Provision

To help young people develop the skills and qualifications they need for work and life, the Welsh Assembly Government is working with schools, colleges and training providers to develop opportunities to increase the options available to allow young people to have the chance to follow a wider range of courses than previously offered.

Over the coming years all 14 –19 year olds will be able to plan their own individually tailored Learning Pathway as they progress through school, college and training.

Depending on local availability, Learning Pathways could allow them to mix and match different courses in school, college or the workplace.

At 16 there are various choices open to young people. They can go out into the world of work, undertake work related training, go on to Further Education or stay on at school. Young people need advice and support at this time and this especially so for those with Special Educational Needs. If a young person with a statement stays on in school the Local Education Authority (LEA) has an obligation to maintain their statement until the end of the academic year following their 19th birthday.

Unfortunately schools tend to offer more academic courses post 16 although this is changing with 14-19 learning pathways increased choices and schools are now offering vocational courses. If the young person leaves school and goes into Higher/Further education their statement is replaced with a section 140 Assessment of Need, sometimes called a Learning Skills Plan, which is resourced by the Department for Education and Lifelong Learning (DELLS).

Staying at school post 16 can provide opportunities for taking a wider range and level of courses and is a positive choice. For some young people over the age of 16, schools may offer alternative programmes covering independent living skills, work experience, college and day service links and basic skills. These will usually lead to a recognised qualification.

Further Education and Sixth Form Colleges can offer a very wide range and level of courses, both academic and work-related. Sixth form colleges usually provide courses for 16 to 19 year olds. FE colleges provide courses from 16 onwards. Courses offered include GCSEs, AS and A levels and a wide range of work related courses. Some higher level courses will have entry requirements. Others will be available from entry level onwards. Occasionally a young person under 16 may be offered alternative education at an FE College.

For some young people, there are a number of **Specialist Residential Colleges** which offer courses for young people who may have learning difficulties, physical or sensory difficulties, autistic spectrum disorders or emotional and behavioural difficulties. Some of these colleges can offer placements up to the age of 25, but it is important to understand that young people can only be funded to attend these colleges if their needs cannot be met by a local college or other training provider.

(Acceptance onto these courses is subject to agreed funding from the Department of Education, Children, Lifelong Learning and Skills (DCELLS), and possibly from Social Services and/or the Health Service. A Special Educational Needs Career Advisor can provide further information about courses at residential colleges and will make the application for funding.

A list of residential colleges in Wales and England can be obtained from:
www.natspec.org.uk

A young person can enter the world of work through supported employment or a training programme, there are a number of organisations that can help them find supported employment and training opportunities in real work situations and your Careers Wales advisor will be able to advise about this option.

A proportion of young people go straight into employment from school. If this is the most appropriate option the Careers Wales adviser can help with job-seeking skills. Most young people, however, will need further training at school or college before they are ready for employment.

For much more information contact:
www.careerswales.com

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CHAPTER 6

Sharing Information

Sharing information is key to providing effective support and interventions for young people with Special Education Needs. It can be difficult to access all the information you need about a child or young person's education and learning and you may feel you have to 'start from scratch' with your work with young people. Accessing background information from the young person and their families, from other services and from schools can be very difficult, but nevertheless is essential since:

- Effective assessment of need, planning and review can be compromised by the lack of educational information.
- Information is vital for any individual learning plan or intervention plan written for a young person; to be effective, methods of delivery, pace, level of support, content and expectations all need to be appropriate for the level of the young person's understanding and ability and based on accurate information.
- Information is essential to inform pre-sentence reports and recommendations; they should be accurate and current if the recommendations are to be proportionate, realistic and achievable.
- Information can be crucial in risk management plans and vulnerability management plans where the impact of a young person's learning difficulties (particularly hidden difficulties) can have a significant impact.
- Co-operation between YOTs and Social Services is particularly important when a child or young person is 'looked after' i.e. making sure that case files are kept up to date and are properly documented, sharing basic or more detailed information which will help partner agencies match interventions and opportunities to particular needs. Where a young person is placed out of county it's particularly important that information is shared.
- Those working within secure establishments are often reportedly frustrated in their attempts to provide positive and coherent learning experiences for young people without the most basic of information, particularly that relating to SEN 'following the child'.

Whilst all YOT's have clear guidelines on information sharing, the following information may also be useful:

Seven **golden rules** for information sharing

1. **Remember that the Data Protection Act is not a barrier to sharing information**, but provides a framework to ensure that personal information about living persons is shared appropriately.
2. **Be open and honest** with the person (and/or their family where appropriate) from the outset about why, what, how and with whom information will, or could be shared, and seek their agreement, unless it is unsafe or inappropriate to do so.
3. **Seek advice** if you are in any doubt, without disclosing the identity of the person where possible.
4. **Share with consent where appropriate** and, where possible, respect the wishes of those who do not consent to share confidential information. You may still share information without consent if, in your judgement, that lack of consent can be overridden in the public interest. You will need to base your judgement on the facts of the case.
5. **Consider safety and well-being:** Base your information sharing decisions on considerations of the safety and well-being of the person and others who may be affected by their actions.
6. **Necessary, proportionate, relevant, accurate, timely and secure:** Ensure that the information you share is necessary for the purpose for which you are sharing it, is shared only with those people who need to have it, is accurate and up-to-date, is shared in a timely fashion, and is shared securely.
7. **Keep a record** of your decision and the reasons for it – whether it is to share information or not. If you decide to share, then record what you have shared, with whom and for what purpose.

*Extract taken from **Information Sharing: Pocket Guide**
the Department for Children, Schools, Families, Communities & Local Government
www.ecm.gov.uk/informationsharing*

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CHAPTER 7

New developments and upcoming changes

Advocacy

Advocacy can mean different things to different people, depending on experiences and understanding. Many think it is only to do with complaints. This is not always the case. Others think it is advice, but while advocacy may sometimes include some advice, it is more about listening and ensuring the views of children and young people are heard regardless if the advocate agrees or not. Advocacy is a process which helps someone to speak up for themselves, to access information and their rights and entitlements. Children and young people should be given access to support to be involved and be heard in decisions that affect them.

The term 'vulnerable children and young people' as defined within a '*Legislative Competence Order Relating to Vulnerable Children and Child Poverty*' is:

**Any child in need (including disabled or very sick children).
Children on the periphery of care, in care, or who have left care.**

The following shows groups of children and young people who have a statutory entitlement to an advocacy service (usually for specified reasons) under current legislation:

- Children and young people up to the age of 18yrs in the care of the NHS i.e. in Hospital or primary care (family doctor, dentist, etc)
- Children and young people leaving care
- Looked After children and young people
- Children and young people in need which includes children and young people
 - with mental health problems
 - with a disability (within definition of Children Act 1989)
 - excluded from school
 - who are asylum seekers or refugees
 - unaccompanied minors in refuge due to homeless status
 - who are homeless or in unsatisfactory accommodation
 - away from home, in residential accommodation, schools, Secure Units and custodial settings or independent Hospitals
 - who are in the Youth Justice System
 - who are young carers
 - who have been or who are at risk of being abused or neglect
 - school aged mothers

The Welsh Assembly Government's vision is that access to advocacy becomes universal for all children and young people and the National Service Framework for Children, Young People and Maternity Services states that independent advocacy should be freely available to all children and young people.

The WAG is committed to developing a National Advocacy and Advice Service to provide a single point of contact via telephone or text, 7 days a week for children and young people in Wales – to be in place in 2010. The Advocacy Development and Performance Unit is currently consulting with children and young people and compiling specific options for various aspects of this service. Children and Young People's (C&YP) Partnerships will further develop local/ regional advocacy open to all children and young people. This should be developed locally and should be based on what children and young people say they need and prefer.

For further information on the development of advocacy in Wales contact:

Telin.Gwynedd@wales.gsi.gov.uk

Advocacy Development and Performance Unit
Children and Young People's Strategy Division
DCELLS, Welsh Assembly Government
01745 538766

Voices and Choices

The Welsh Assembly Government and the Children's Commissioner for Wales supports the principle of giving children with Special Education Needs the right of appeal to the Special Education Needs Tribunal for Wales. Children should have this right when their parents decide not to make an appeal themselves. Similarly, the right to make a claim of disability discrimination should be extended to children. The voices and choices paper was introduced for consultation in October 2008 and the summary of responses received is published on the WAG website at:

wales.gov.uk/consultations/education/voicesandchoiceschildrenpeople

A pilot design and implementation group has been established prior to full roll-out of the new appeal and claim rights across Wales. Tribunal regulations will be drafted for consultation in the spring of 2010.

Apprenticeships, Skills, Children and Learning Act 2009

The main purpose of this bill is to reform education, training and apprenticeships for young people in England; however, the bill includes a small number of provisions for Wales that apply equally in England. The most important provision involving young offenders is section 2, which includes provisions to place new duties on local authorities to secure and ensure continuity of education and training for young offenders and better cooperation between relevant parties.

Children and young people in juvenile custody are no longer excluded from the provisions of the Education Acts.

The bill imposes duties on LEA's with custodial establishments for young offenders in their areas to ensure that suitable education is provided to meet their reasonable needs. LEA's will be required to have regard to the desirability of young people continuing courses they have started and to the national and local criteria.

New Section 562b EA 1996 imposes a duty on a home authority to take steps to promote the fulfilment of a person's learning potential during detention and on release. The home authority will have to take steps to arrange the provision of education and training on release.

Section 562c require the LEA to use its best endeavours to secure appropriate Special Education Needs provision for a child in custody who has a Statement of SEN before detention, and that goods and services are provided for making the appropriate Special Education Needs provision.

The Act also requires that anyone who has provided education or training to a detained person **must provide information to the LEA** for the purpose of providing education and training. This would include information in relation to a child or young person's Statement.

YOT's are required to notify the home LEA when a child or young person is detained and the new bill requires that the host LEA is notified where the child is transferred on release.

Learning and Skills (Wales) Measure 2009

On 13th May 2009, Wales' Learning and Skills Measure received Royal Assent.

The Measure goes a long way in securing the future of 14-19 Learning Pathways which aims to improve educational choices, vocational and academic, for young people in Wales. The Learning and Skills Wales Measure gives the Assembly Government powers to issue regulations and guidance to ensure all areas of Wales provide sufficient course options to cater for the needs and preferences of young people.

The Measure also places a duty on local education authorities, governing bodies, head teachers and principals to provide a full menu of learning choices available for learners including both vocational and general courses. Young people will have equal opportunity to have a minimum number of options irrespective of where in Wales they happen to live.

Learning Pathway Plan Update

The Learning and Skills (Wales) Measure 2009 sets out the entitlement of 14-19 learners to secure learner support services and to a **learning pathway document** which indicates:

- the courses of study that the learner is entitled to follow
- confirmation of choice
- support for learners.

Learning settings must:

- provide a learner support service
- secure the provision of support services
- participate in the provision of learner support services

The first stages of an online Learning Pathway Plan for Key Stage 4 have been developed by the Welsh Assembly Government and Careers Wales Online and are being piloted with a number of schools from a sample of networks.

www.learningpathways14-19update.org.uk/issue4/index.html

Youth Support and Learning Support Services Update

The Welsh Assembly Government has developed joint statutory guidance for Youth Support Services and Learner Support Services which has been issued for public consultation. The guidance updates the existing guidance for Youth Support Services contained within Extending Entitlement: Supporting Young People In Wales (2000), and provides statutory guidance for the Learning and Skills (Wales) Measure 2009, relating to the Individual Learning Pathway Document, wider learning as part of the Learning Core and Learner Support Services, comprising learning coaching, personal support and careers information advice and guidance.

The rationale for issuing joint guidance is that both youth and learner support services have the same objectives, namely assisting young people to participate effectively in education or training; to take advantages of opportunities for employment; or to participate effectively and responsibly in the life of their communities.

In relation to Youth Support Services, the Learning and Skills Act 2000 places a duty upon local authorities to provide, secure or participate in the provision of such services, while the Learning and Skills (Wales) Measure 2009 places the same duty to provide learning support services on the governing bodies of schools and further education institutions.

The consultation period runs between 9 December 2009 and 31 March 2010. The Assembly Government is keen to encourage all involved with or who have an interest in youth and/or learner support services to engage in the consultation process. This is an opportunity to influence the final guidance, which will be issued early in the new financial year.

The Partnership Support Unit of the Welsh Local Government Unit is assisting the Assembly Government with the running of three regional consultation events, primarily intended for the Coordinators and members of the Children and Young People's Partnerships and 14-19 Networks.

For more information visit the Welsh Assembly Government website wales.gov.uk/consultations/education/cyss/?lang=en

‘Statements or something better’

The Welsh Assembly Government now has the legal powers to make legislative changes to the statutory framework for Additional Learning Needs. It intends to use these powers to ensure that, in Wales, there is effective protection of the entitlements and rights of children and young people with ALN and their families. The preliminary consultation followed recommendations by the former National Assembly for Wales Education, Lifelong Learning and Skills (ELLS) committee policy review of the statutory assessment framework for Special Education Needs (2005). The committee's recommendations were based upon reports from The Wales Audit Office (2002), Estyn (2004), and the Welsh Assembly Government's own task group (2005).

The consultation, which was run in collaboration with SNAP Cymru, was conducted in two phases, first with parents and carers and subsequently with professionals, the Voluntary Sector and all other relevant agencies. It was based upon a document produced by the Task Group, *‘Statements or Something Better?’* and reports on both phases of the consultation have been produced and disseminated.

Since the initial consultation, there have been discussions with LEA Inclusion officers, the Ministerial Advisory Group ALN Panel, the Welsh Assembly Government Inclusion Steering Group and the Statutory Assessment Task Group to plan the way forward. These are summarised in *‘Statements or Something Better: Summary of Progress and the Next Steps’*.

The Minister for Children, Education, Lifelong and Skills has recently agreed to provide funding of £2m over the next three financial years (2009 – 2012) to establish the pilot projects to further develop a statutory system for ensuring all pupils with ALN have their needs met appropriately and in a timely manner.

Timetable for Change

Further development work, which will include a review of the *SEN Code of Practice for Wales* and the establishment of a comprehensive *Inclusion Quality Mark for Wales*, will continue alongside the pilot schemes. Following a review of the pilot schemes, formal consultations on draft proposals for new legislation will then be conducted before the National Assembly considers measures in 2013. In the meantime, the Support for Learning Division of the Welsh Assembly Government will continue to maintain a formative dialogue with all key stakeholders to seek views and to disseminate progress during this developmental phase.

If you would like further information, or you wish to express views on the future direction of change, please contact:

Cliff Warwick, Inclusion Development Officer by e mail at

cliff.warwick@wales.gsi.gov.uk

or Carys Richards at

carys.richards@wales.gsi.gov.uk

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APPENDIX 1

Frequently Occurring Issues – Some Information & Advice

1. Appeals and Tribunals
 - 1.1 SEN Appeals (including DDA Appeals)
 - 1.2 Admissions Appeals
 - 1.3 Exclusions Appeals
2. Bullying
3. Communication
4. Disagreement Resolution
5. Discrimination
6. Early Years Provision
7. Education Provision
8. Exclusions
9. Health Provision
10. Refusal to Attend
11. Respite, Leisure and Holidays
12. Review
13. School Provision
14. Social Services Provision
15. Statutory Assessment
16. Transition
17. Transport
18. 16 + Provision
19. Advocacy / the Voice of the Child

1. Appeals and Tribunals

1.1 SEN Appeals (including DDA appeals)

A parent can appeal:

- If the Local Education Authority (LEA) refuses to formally assess or reassess a child's needs (the LEA will not consider a further request until a period of 6 months has passed following a previous request)
- If the LEA refuses to issue or fails to maintain a statement of educational need
- Against the contents of Part 2 and/or Part 3 of the final or amended statement
- Against the school named in Part 4 of the final statement
- If the school is not named in Part 4 of the final statement

Where a parent disagrees with and wishes to challenge a decision made by the LEA relating to any of the above, they have a right to appeal to the Special Education Needs Tribunal for Wales (SENTW). SENTW is an independent body set up to hear disputes between parents and LEAs.

Where a parent considers their child has been discriminated against or treated unfairly in any way due to their disability they have a right to make an appeal to the Special Educational Needs and Disability Tribunal (SENDIST). A Parent can make a claim to the tribunal about disability discrimination in Welsh schools including nursery schools and nursery classes in schools. The Disability Discrimination Act defines disability as 'a physical or mental impairment, which has a substantial and long-term adverse effect on a person's ability to perform normal day-to-day activities'

Less favourable treatment - A school may be discriminating if it treats a child "less favourably" for a reason related to his/her disability, and it cannot justify that treatment.

Failure to take reasonable steps - The school can also be accused of discrimination if it does not take 'reasonable steps' to ensure your child is not at a substantial disadvantage compared to the other pupils at the school.

There is a **6 month time-limit** for making a claim which starts from when the alleged disability discrimination took place. If they do not receive the claim within the 6 months time-limit they may not be able to deal with it.

Key questions:

- Has confirmation of the decision been received in writing from the LEA? An appeal cannot be lodged until formal notification of the decision has been received or the final statement has been received
- Has a copy of the booklet for parents entitled 'How to appeal' for SEN appeals or 'How to make a claim' for Disability Discrimination Appeals been received?
- Has the LEA been contacted to discuss concerns?
- Has the local Disagreement Resolution Service been brought to attention or accessed? Participating in Disagreement Resolution does not affect a parents right of appeal to SENTW

Next steps

If, after discussion with the LEA a parent wishes to lodge an appeal with SENTW or SENDiST, they have 2 months from the date they received the letter informing them of the decision or the final or amended statement in which to do so.

The whole SEN appeals process, from registration to hearing and the issuing of a decision, usually takes between three and four months.

Useful sources of information and advice:

- SNAP Cymru IPS service
- The Law Society or local Citizens' Advice Bureau's will be aware of solicitors that could assist with the appeal where required; also, those solicitors who offer public funding.
- **SENTW and SENDiST are available at:**
www.sentw.gov.uk or telephone 01597 829 800

1.2 School Admissions Appeals

Occasionally a family may apply to a school that is not their catchment school on grounds of preference and that school will refuse admission for that pupil. The most common reasons for this refusal are that the school is full or the school feels it cannot meet the needs of the child concerned. If a child is refused a place at the school then the parents have the right to appeal against that decision by following the appeals procedure set out by the school.

Key questions:

- Has a formal notification of the decision with reasons been received?
- Is the school named on your child's statement?
- Does the parent have other children at the school?
- Would the school go more than 10% over its quota of pupils if the child was to be accepted? Schools cannot accept a pupil if they would go more than 10% over their agreed number of set places
- Does the child live within the catchment area of the school concerned?

Next steps

Contact the school/or LEA and request information on how the appeal process. It would also be advisable to arrange a meeting at the school to ensure all relevant factors have been taken into account when the school have made their decision.

1.3 Exclusions Appeals

Pupil Discipline Committee (PDC)

Under the Education (School Government) (Wales) Regulations 1999, the Governing Bodies of schools are required to set up a PDC. PDCs comprise; 3 – 5 governors (not including the head teacher) and a Clerk to the PDC providing administrative support and advice on the exclusion process. Part of their role is to review exclusions within schools.

Head teachers have a duty to inform the PDC and the Local Education Authority (LEA) of all exclusions which meet the following criteria:

- Where a public examination will **not** be missed but the fixed period exclusion totals 5 or less school days, or, 20 or less lunchtime exclusions. (PDCs informed once a term).
- Exclusions which result in a pupil missing a public examination.
- Exclusions totalling more than 5 school days or, more than 20 lunchtimes in any one term.
- All permanent exclusions.

Options for stating a case to the PDC are:

Where all fixed period exclusions in any one term total 5 or less school days, the parents and pupils can make representation to the PDC and its considerations may be entered on the pupils school record, but, the PDC may not direct reinstatement.

Where all fixed period exclusions in any one term total more than 5 but not more than 15 school days, if requested, parents and pupils can make representation to the PDC. This meeting must be held between the 6th and 50th school day after receiving notification of the exclusion. The PDC may direct reinstatement.

Where a pupil will miss a public examination as a result of exclusion, the PDC must make all reasonable attempts to meet and review the exclusion before the date of the examination. In this case the chair of the PDC may conduct a meeting alone.

Where a pupil is permanently excluded or, all fixed period exclusions in any one term total more than 15 school days a meeting must be held between the 6th and 15th school day after receiving notification of the exclusion. The PDC may direct reinstatement.

Where a pupil receives further exclusions within one term, the PDC must meet for each exclusion and review the effectiveness of the support plans in place.

Pupils attending a Pupil Referral Unit (PRU)

Local Education Authorities (LEAs) have a responsibility to review all fixed period exclusions from Pupil Referral Units (PRUs) and consider representations made by parents and pupils where fixed period exclusions total 15 days or more in any one term - the LEA may direct reinstatement. In the case of permanent exclusions, parents and pupils have the right to an independent appeal.

What must a PDC consider when reviewing a case?

When reviewing a fixed term or permanent exclusion a PDC must consider:

- Representations made by the parents, pupils and other previously requested representatives.
- Whether exclusion procedures and Welsh Assembly Guidance were complied with before the decision to exclude was taken.
- That school policies regarding; behaviour, anti-bullying, Special Education Needs, equal opportunity and race equality are current and appropriately applied.
- Whether the school has taken all reasonable steps to implement strategies of support aimed at helping the pupil to improve their behaviour, particularly the effectiveness of the pastoral support plan.

Stating a case to a PDC

When preparing to state a case to a PDC, parents, pupils and other representatives should consider:

- Whether the letter informing them of the exclusion from the head teacher met with the 'key responsibilities' as detailed in the exclusions section.
- Whether the head teacher has published the schools behaviour policy.
- What the pupil has to say about the event:
 - What lead up to the event?
 - Where the event took place?
 - Who was involved?
 - What others said and did?
 - Exactly what the pupil said and did?
- What other people have to say about the event:
 - What the head teacher and other members of staff have said?
 - What any witnesses have said (witness statements should be forwarded to you as part of the process).
- Whether witness statements vary - highlight these variations, this could provide evidence of a misunderstanding.
- Whether all witness statements have been gathered - highlighting those which support the pupil's version of events.
- The pupil:
 - Was this behaviour out of character?
 - Are there any extenuating circumstances – has the pupil been under any additional pressure lately?
 - Could the behaviour be a result of peer pressure?
 - Do they have a disability which affects their behaviour and understanding?
 - Is exclusion appropriate for their age and ability?
 - Is the punishment in line with the punishment received by others?
 - Remember the pupils' good points!
 - Where a pupil has a package of support e.g. a Pastoral Support Plan, have the procedures for review and amendment been carried out appropriately?
- Is the pupil considered to be 'at greater risk of disengagement from school'?
 - The Welsh Assembly Government Circular 47/06 states that children with additional learning needs are 'at greater risk of disengagement from school'.
 - Additional Learning Needs include:
 - families in difficult circumstances

- pupils who are gifted and talented
- travellers
- young carers
- refugees
- those changing schools
- those from minority ethnic backgrounds
- those looked after by the local authority
- those with a disability, SEN or emotional and behavioural difficulties.
- Where the pupil is on School Action, School Action Plus or has a Statement of Special Educational Need the school is obliged to make every effort to avoid permanent exclusion. This may involve; seeking specialist advice, strengthening existing measures of support and/or changing schools. In this case the head teacher should withdraw the exclusion.

The outcome

The PDC must confirm its decision in writing within one school day of the meeting.

Where the PDC decides to reinstate a pupil the return date should be within 5 school days. The PDC may discuss short term measures of support for reintegration with the LEA.

Where the PDC upholds an exclusion of more than 15 days they should ensure the pupils continued education is appropriate. This could involve home tuition and/or specialist services.

Where the PDC upholds a permanent exclusion the letter must give details of the right to appeal to an independent panel.

Independent Appeal Panel comprises; a chair person and a number of education practitioners and school governors.

When a permanent exclusion is upheld by a PDC or a pupil is permanently excluded from a PRU parents and pupils have a right to appeal to an independent panel. Appeals must be lodged to the clerk of the panel in writing, stating the grounds for the appeal, within 15 school days of the date of the PDCs decision. Panels must meet within 15 school days of the appeal being lodged, although they may adjourn the hearing if they consider it necessary.

Who may attend the appeal?

Parents, pupils, head teacher, witnesses, a nominated governor and an LEA officer. With prior agreement by all parties representatives in the form of; a legal advisor, an advocate (an advocate must be provided for pupil when required) and other professionals may also attend.

What appeal panels must consider

In addition to all written statements and oral representations the panel must consider the views of the local education authority and whether all legal aspects and guidance have been met.

Preparing for an appeal

Preparing for an appeal should incorporate the same considerations as those for stating a case to a PDC with the addition of any new evidence.

The outcome

All parties must be informed of the panel's decision by the end of the 2nd working day. The panel may decide to; direct reinstatement, uphold the exclusion or the panel may decide that reinstatement will not be directed due to exceptional circumstances.

Where the panel decides to reinstate a pupil the return date must be within 5 school days.

Where a permanent exclusion is upheld the Local Education Authority must make the necessary arrangements for the continued education of the pupil. As with fixed period exclusions of more than 15 days this could involve home tuition and/or specialist services.

Useful sources of information and advice:

- Local Education Authority – see contact list provided.
- Advisory Centre for Education (ACE) Limited available at:
www.ace-ed.org.uk
ACE Exclusions advice line: 0808 8000327.
- Welsh Assembly Government publication: Guidance on Exclusion from Schools and Pupil Referral Units. Circular No. 001/2004 revised in 2006. Available at:
www.new.wales.gov.uk/topics/educationandskills

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2. Bullying

Bullying is defined as deliberately hurtful behavior that is repeated over a period of time. Bullying can include teasing remarks and name calling, threats and physical violence, damage to personal property, leaving a child out of social activities, spreading rumours and cyber bullying. By law head teachers and governing bodies must produce a policy to prevent all forms of bullying among pupils. This policy must be made available to parent/carers on request. Welsh Assembly Government circular 23/2003 'Respecting Others: Anti Bullying Guidance' details strategies aimed at preventing and reacting to bullying incidents.

Key Questions:

- Ask the child to explain what is happening?
- Have you approached the school to discuss your concerns?
- Has the child's feelings been explained?
- Has the school explained their position and understanding of the situation?
- Is the school willing to support and work with parent/carer and child?
- Has the Local Education Authority been contacted about the situation?
- Has the parent, child or school been keeping a record of any incidents as they occur?

Next Steps

Request a copy of the schools anti-bullying policy and arrange to speak to an appropriate member of the schools staff. The school and Governing Body have a duty of care for their pupils. The school should make every attempt to implement strategies to overcome the situation. If after a period of time you or your child feel this is failing inform the school and the governors and if necessary consider contacting the Governing Body and the Local Education Authority.

Useful contact for advice and information:

www.kidscape.org.uk

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3. Communication

A breakdown in communication between parents, schools and the Local Education Authority (LEA) can have a major impact on issues and their solutions. The SEN Code of Practice for Wales places an emphasis on the need for parents, schools, LEAs and others to work in partnership so that children and young people with SEN reach their potential. The Code of Practice recognises that parents have 'key information' about their children and play a 'vital role' in establishing what will be in their best interests. It also recognises that 'partnerships can be challenging' and that at times 'additional support' may be required.

The LEA must ensure that advice and information is available to parents through Parent Partnership Services. Where parents are experiencing difficulties with communication Parent Partnership Services can support them in discussions with the LEA and assist the process of developing partnership working.

Key questions:

- Has the child's feelings been established?
- Has the school been approached to discuss any concerns?
- Has the child's feeling been explained to the school?
- Has the school been asked for their point of view and perspective on the situation?
- Is the school willing to support and work with both parent and child?
- Has LEA been contacted about the situation?
- Has the parent been made aware of Parent Partnership Services in their area?

Next steps

If there is an issue with the child's education the initial approach is the school. They may be unaware of the issue or may already be taking steps to address it. If the school has been approached and have been unsuccessful in resolving the issue your next step could be to contact the LEA to discuss these concerns. The parent may involve their local Parent Partnership Services at any point. Details about Parent Partnership Services are available from the LEA.

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4. Disagreement Resolution

Disagreement Resolutions is occasionally necessary when discussions between parents/carers, schools and the Local Education Authority become difficult. In these cases an independent facilitator with experience in the matters under discussion can be made available. Both sides will be invited to express their points of view, with the facilitator identifying any areas of agreement and helping to identify any options to resolve the differences. The facilitator will ensure that undue pressure is not placed upon either side in the attempts to come to an agreement.

In order to avoid or resolve disagreements between parents and schools regarding the special educational provision made for their child, The Education Act and the COP requires LEA's to provide disagreement resolution services, that should demonstrate independence and credibility and early and informal resolution of disagreements.

Arrangements for these services, including how to access them should be made known to parents, head teachers, schools and appropriate others.

Parents must be informed that their right of Appeal to the SEN Tribunal are not affected by participating in disagreement resolution

Key considerations:

- How has the disagreement come about?
- Have these issues been discussed with the school?
- Does the school agree?
- Is it felt the disagreement could be resolved?
- What is hoped to happen?
- Have all attempts been made to resolve the disagreement?
- Is undertaking disagreement resolution an option?

Next steps

If you feel disagreement resolution is an option for you, contact your Local Education Authority to establish who provides this service in your area.

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5. Discrimination

Discrimination is the less favourable treatment of an individual. It is unlawful to discriminate against those with a disability. Disability discrimination is a failure to make 'reasonable adjustments' for an individual, putting the individual at a disadvantage due to their disability. The Disability Discrimination Act 1995 placed duties on schools with regard to children with Special Education Needs and disabilities which includes accessibility of the environment and admissions of pupils with disabilities into schools.

Key questions:

- What is causing concern that the child is being treated unfairly?
- Has the child been asked to explain how they feel about things?
- Have these concerns been raised with the school and have these concerns been taken seriously?
- Has the school been asked for their perspective on the situation?

Next steps

Initially concerns regarding unfair treatment should be addressed with the school. The school may be unaware of the issue or that any particular treatment is being perceived as unfair. If, after expressing concerns to the school, it is felt the situation has not been adequately addressed, writing to the schools governors so they are informed is an option. If the response remains inadequate the Local Education Authority and or the Disability Rights Commission will be able to offer advice.

Should the situation remain unresolved the Special Educational Needs and Disability Tribunal (SENDisT) could be contacted.

Useful sources of information and advice:

- SENTW and SENDisT are available at:
www.sentw.gov.uk or telephone 01597 829 800

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6. Early Years Provision

Early Years Provision relates to the years prior to formal education or statutory school age. Provision could include; nursery, playgroup, mother and toddler groups, an early years assessment unit, a childminder etc. The Early Years Development and Childcare Partnership in each county can provide a list of settings in each area. An Early Years Setting in receipt of funding from the Local Education Authority must have regard for the Special Educational Needs Code of Practice for Wales 2002 and follow the guidance set out for identifying and meeting the needs of children with SEN. It is considered good practice for private settings to also have regard for the Code of Practice.

It is important that a child's Special Educational Needs are identified as early as possible in order to provide the earliest possible interventions.

Key questions:

- Are there any concerns about the child's development and what are those concerns?
- Has anyone, including Health Professionals, raised any concerns about the child's development?
- Has the early years setting been contacted about these concerns?
- Has the early years setting been asked for their perspective?

Next steps

If the child attends an early years setting it is important to discuss the concerns with them and ask for their perspective.

If the child does not attend an early years setting, concerns should be raised with a GP or Health Visitor who may carry out some developmental tests.

It may be necessary to refer the child to a paediatrician for further assessment.

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7. Education Provision

The Local Education Authority (LEA) is responsible for coordinating education services within their county. Their main responsibilities are:

- Improving educational standards through an educational development plan
- Working in partnership with Social Services, Health, Police and the voluntary sector to improve opportunities for those at risk of social exclusion and educate those who are excluded
- Providing effectively for those with Special Education Needs through identification, provision, funding and services such as education psychology and specialist support teaching services
- Making school transport accessible to those that need it
- Ensuring adequate pre-school places are available
- Monitoring the quality of teaching and learning within the county
- Monitoring schools, their policies such as admissions policies and school attendance

All LEAs have a department responsible for services for children and young people with Special Education Needs. All LEA policies are available to the public and can be obtained by contacting the County Council directly or by downloading them from the County's website. Specialist facilities can be found in the County Provision booklet.

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8. Exclusions

Types of exclusion:

- Fixed Period Exclusions – where a pupil is excluded for a set period of time.
Fixed period exclusions must not total more than 45 school days in any school year.
- Lunch Time Exclusions – a form of fixed period exclusion.
Each lunch time exclusion counts as a quarter of a day.
Where a child is entitled to free school meals alternative provision must be made.
- Permanent Exclusion

- Removal From or Internal Exclusion – where a pupil is temporarily removed from a class.
Not considered exclusion. A pupil may be moved with appropriate support to another room or to an alternative class.
- Voluntary withdrawal/or informal exclusions – where, upon request, a pupil is withdrawn voluntarily for any period of time.

An illegal exclusion is one which denies the right to question the exclusion through the appropriate channels.

Key Responsibilities

The head teacher must inform parents, pupils (if over age 11 years) and, in the case of those attending a Pupil Referral Unit, the relevant person in the Local Education Authority, or, for those pupils looked after by the local authority their 'home' social services department, immediately the decision to exclude has been made and in writing within 1 school day of the exclusion. This letter must indicate; the period of exclusion, reason for exclusion and rights around exclusion. The individuals' right to a copy of the pupils school record, the time and date set for returning to school, contact details for advice and information regarding the right to state a case to a Pupil Discipline Committee (PDC), contact details for the clerk to the PDC and the latest date the PDC would meet.

Where a pupil is excluded for more than 1 school day, head teachers must provide the opportunity to continue their education by setting and marking work.

Useful sources of information and advice:

- Local Education Authority – see contact list provided.
- Advisory Centre for Education (ACE) Limited
www.ace-ed.org.uk
ACE Exclusions advice line: 0808 8000327.
- Welsh Assembly Government publication: Guidance on Exclusion from Schools and Pupil Referral Units. Circular No. 001/2004 revised in 2006
www.new.wales.gov.uk/topics/educationandskills

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9. Health Provision

Each Unitary Authority/County in Wales has a Local Health Board (LHB) which coordinates the local health and social care services for the area such as; GP Practices, Pharmacies, Dentists and Opticians. There are also 9 National Health Service (NHS) Trusts which commission the more specialist services such as; Hospitals and Child and Adult Mental Health Services (CAHMS). Full details of the services of both the LHB and NHS Trust in an area can be found on www.wales.nhs.uk

Key questions:

- Are there any concerns about any aspect of the child's health? If so, what are those concerns?
- Have any health/education professionals indicated they have concerns about any aspect of the child's health?
- Has the child been asked about any worries they may have?
- Have any issues been discussed with a Doctor?
- Have these concerns been discussed with the school?

Next steps

It is important to raise any health related concerns with a doctor who will be the best person to explain which specialist services are available and make any referrals should they consider it necessary. Any health concerns should also be raised with the family's health visitor/social worker. If the child is at school, discuss any concerns with them and ask for their perspective. They may be aware of the issue and be able to offer advice and support.

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10. Refusal to Attend

School refusal is when a child does not want to go to school or refuses to attend. The cause needs to be identified and the issues resolved by working with the child and the school. School refusal can be more common at times of transition. Quote re: the need to reintegrate a.s.a.p. in exclusion booklet.

Key Questions:

- Has the child been spoken to and encouraged to express how they feel and what their worries are?
- Does the child have a specific fear or anxiety?
- Is the child concerned about their progress in a particular area?
- Is the child suffering from a lack of confidence and/or low self-esteem?
- Have there been any significant life changes which could be affecting the child?
- Is the child socialising with others and forming friendships?
- Is the child a victim of bullying?
- Does the child have a disability – obvious or hidden?
- Could the child have physical illness?
- Has the school been approached to discuss the situation? It is important to make sure the school is fully informed, as it is the responsibility of parents to make sure the child attends.
- Can the school suggest and implement some strategies to help the child back into school?
- Has the Education Welfare Officer (EWO) been informed of the situation?
- Does the school feel that a referral to the Educational Psychologist (EP) is appropriate?
- Could there be a need for specialist help? If so the school or GP can make a referral to the Child and Adolescent Mental Health Services (CAMHS) in their area.
- If the child has a social worker, has the issue been raised with them?

Parents are legally required to make sure their child receives full-time education until the end of Year 11, so if you haven't done so already, you may be contacted by the Education Welfare Service. They should be able to help and support you, but sometimes they are rather more focused on the penalties and consequences to you if a child continues to refuse to go to school. However, if they haven't been contacted, they should be contact to explain the situation - this gives the parent some protection.

If a child is school refusing and has special needs, the school should be doing all they can to help. One of the things the school can do is to offer what's called "alternative provision". So, instead of having to go back to school and continue with what obviously wasn't appropriate, the school can put together a different package of learning, for example, some areas can now offer e-learning - where children can learn via the computer at home. Or a young person could do some extended work placements or go to college part of the week. There are quite a lot of children and young people who reach their teens and for whom school is just not working, and that's why alternative provision has been introduced. Ask the school about it, and if they are not helpful, you can ring the local education authority and ask for the person who co-ordinates alternative provision - or it may be called something like Flexi-learning - the name changes a bit depending on the local authority.

A referral to Camhs - the child and adolescent mental health services can also be made from your GP so see if the child or y/p would benefit from some counseling or support from them.

School and the LEA should be supportive of, however if a parent does decide to home educate their child, Education Otherwise and the Home Education Advisory Service give information on home schooling to parents.

www.education-otherwise.org

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11. Respite, Leisure and Holidays

Families who have children with disabilities can access respite or shared care through their local Social Services Department (SSD), through specialist Health Visitors or through the voluntary sector. If requested, Social Services will carry out a 'core assessment' or 'children in need' assessment to determine whether the child's needs meet the criteria for accessing respite/shared care services. Respite and shared care are valuable experiences for families of children with disabilities as they allow the child the opportunity to experience new relationships and mainstream activities. Respite can be for as little as a few hours away from home to as much as a few days or a week depending on the need and what is available. Each County/Authority has its own arrangements and criteria for respite and shared care.

Under the Children Act 1989, children with disabilities should be offered the same access to good quality play and leisure activities as everyone else. It is unlawful under the Disability Discrimination Act 1995 for service providers to discriminate against disabled children and all efforts must be made to accommodate any child with a disability.

Key questions:

- What service would they like to access?
- Does the child have a disability or a special educational need?

- Is there support being received from any professionals that may be able to help access the service required?
- Have there been any dealings with Social Services or a Specialist Health Visitor in the past?
- Is the family aware of what their entitlements to such services are?

Next steps

Families may need to contact their Social Worker or Specialist Health Visitor in order to access respite and shared care. If the family do not have Social Services or Specialist Health Visitor involvement they should contact the Duty Officer at their local Social Services Department and request that a core assessment is carried out in order to identify what services the child is eligible to access. The Child Disabilities Team (SSD) should be able to provide information regarding leisure activities available within the County for children with difficulties of any kind.

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12. Review

Teachers regularly monitor and review pupil progress. In addition to these informal reviews there are specific occasions when formal reviews are undertaken. These formal reviews, of which there are 3 types, ensure provision for a child is adequate and appropriate;

Individual Education Plan (IEP) Review

These reviews are used to monitor the content of the IEP, to see if progress is being made and set targets for the next IEP. Parents should be involved along with the child. An IEP should be reviewed at least twice a year as without regular review it ceases to be a working document.

Annual Review

A statement must be reviewed every year, though the timing can be flexible, to ensure it remains appropriate. The school must coordinate the meeting though parents have the right to request a review at anytime if they have serious concerns about the level and type of provision their child is receiving. The Head Teacher will invite parents and relevant professionals and all those invited are generally asked to prepare written reports to be considered. The purpose of the meeting is to discuss progress, provision, targets and needs of the child. It is also an opportunity for the child and parents to voice any concerns. A summary will be available to all those present, with a copy sent to the Local Education Authority (LEA) in order to make recommendations regarding amendments to the statement. If parent are unhappy with any amendments they can appeal to SENTW (for more information on appeals refer to Appeal and Tribunals).

Transition Review

Transition refers to a change of educational stage or setting. A Transition Review replaces an Annual Review prior to transition. Schools are encouraged to hold the transition review in the Autumn Term before transition is due to occur in order to allow adequate time for planning. If the child is moving schools then a representative, usually the Special Educational Needs Coordinator (SENCo) of the receiving school should be invited. For the transition review prior to 14+ and 16+ transition there needs to be involvement by Careers Wales, a social worker if appropriate and the young person themselves.

Key questions:

- Have copies of the IEPs in preparation for the review been requested?
- Is it clear who will be attending the review?
- Have any written reports in preparation for the review been received?
- Has there been notification of any issues likely to be raised by the school?
- Have notes been made of any issues/concerns that would like to be discussed?
- Have the views of the child been ascertained?

Next steps

Contact the school to ensure they have invited the appropriate people. If they have not, request this is done or ask the professionals. If it is important they are present but they cannot make the meeting, ask for the meeting to be rescheduled. Information on Annual Review and Transition are available from SNAP Cymru at: www.snapcymru.org

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13. School Provision

Parents may be unsure of the extra help their child is receiving at school or feel as if their child is not getting enough support. There are different stages and levels of support schools can provide. To cater for the range of abilities in a class a teacher may provide simpler (or more challenging) work for some children – called differentiated work. Children who have a greater level of need than differentiation can be placed on the Graduated Response as set out in the Code of Practice for Wales 2002.

The individual Education/Action/Behaviour Plan (IEP/IAP/IBP)

The first stage is the drawing up of an IEP. This identifies the child's difficulties, the action needed, who will carry out the action, how much input will be required, any special equipment, targets, how progress will be checked and when it will be reviewed. A child may have more than one IEP.

School Action

If a child has an IEP in place and is being supported by staff within the school i.e. class teacher, Special Education Needs Coordinator (SENCo), learning support assistant (LSA) they are said to be a School Action. If, through monitoring, the child demonstrates that they are making little or no progress then they may move to School Action Plus.

School Action Plus

This is where a child has an IEP, is being supported by the school and is also being supported by professionals from outside the school such as an Education Psychologist (EP), Speech and Language Therapist (SaLT) depending on the needs of the child. Progress is monitored and if adequate progress still is not made a Statutory Assessment may be requested.

Statutory Assessment

This is a full and comprehensive assessment of the child's needs which is coordinated by the Local Education Authority (LEA). The request is generally made by the school but parents have the right to make a request directly to the LEA if they wish. Refer to section 17 for more information on Statutory Assessment.

Key questions:

- Has the child got an IEP and if so has it been shared with the parent?
- Have concerns been discussed with the school?
- Have the school raised any concerns/issues with the parent?
- Is the family aware of what, if any, extra support the child receives?
- Has the child been asked to explain how they feel about school?
- Have any professionals from outside the school had any input into the child's education?
- Do both the parent and the school agree about what the child's difficulties are?

Next steps

Once it is clear what stage a child has reached within the graduated response it is easier to see what the next step should be. Parents can then ask informed question which can help to move the process along. It is very important for families to work in partnership with the school.

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14. Social Services Provision

Many children with disabilities need the support of a Social Worker. Each Local Authority has a Social Services Department (SSD) which is responsible for coordinating support and services for children and their carers. Social Services duties include providing a social worker service, maintaining a register of disabled children, providing information about the services they offer and assessments of need for children and their families.

Each Authority's Social Services Department will have a Child Disability Team, a Child Protection Team, a Children in Need Team, a Looked After children's Team and an Adoption Team. Social Services have a duty under section 17 (10) of the Children Act 1989 to safeguard and promote the interests of children in need. Children in need are identified as under the age of 18 years and 'unlikely to achieve or maintain, or have the opportunity of achieving or maintaining, a reasonable standard of health or development without the provision of the Local Authority'. The law recognises disabled children as being in need. Every child is therefore entitled to an assessment to determine if it is a child in need and this will identify the services considered appropriate and necessary. It is important as it can lead to shared care/respite opportunities and practical help at home.

Key questions:

- Why do parents feel they need support from Social Services?
- Are they aware of the types of support Social Services can provide in their area?
- Has the child had any assessments by Social Services?

Next steps

To inquire about eligibility and/or what services are available in your area contact your local SSD. Alternatively a family can access help from their GP, Health Visitor, Community Nurse, Paediatrician or through voluntary organisations that provide services in your area. Just as a child is entitled to have a core/children in need assessment, a parent/carer is also entitled to their own assessment to ensure their needs are being met. Social Services will also be able to provide help and support relating to benefits and payments they may be entitled to for their child.

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15. Statutory Assessment

A Statutory Assessment is a comprehensive formal multiagency assessment of a child's needs and it is coordinated by the Local Education Authority (LEA). Assessment is generally requested by the school or other professional but parents have the right to make a direct request in writing to the LEA if they wish. If a child is 'looked after' by the local authority the request must be made by whoever has parental responsibility.

The process takes approximately 26 weeks from start to finish. During the first stage the LEA will gather preliminary information from parent and professionals before deciding whether to proceed to full assessment. Should the process stop at this stage parents and the school are informed in writing and parents can appeal to SENTW if they disagree with decision. (for more information on appeals and SENTW see Section 1 Appeals and Tribunals).

If the assessment goes ahead the LEA will request more detailed information from everyone involved. This detailed information is considered by a Panel of professionals, they will either decide to issue a Note in Lieu or a proposed/draft Statement of Special Educational Needs. A Note in Lieu sets out the child's needs in a very similar way to a statement but is not a legal document. Parents can appeal at this point against the decision to produce a Note in Lieu.

A statement is a legal document and it is the responsibility of the LEA to deliver the provision outlined. Once parents are happy with the content of the proposed statement a final statement is produced. If parents are unhappy with the final statement they can appeal to SENTW.

Key questions:

- Why do the parents/school feel a Statutory Assessment is necessary?
- Has the school been asked to explain the process and what stage has been reached?
- Have the parents been asked for their views?
- Have the parent/school asked the child for their views?
- Have all appointments, especially medical ones been kept?
- Has the LEA been approached about any disagreements there may be?
- Has appealing against the decision been considered?

Next steps

Talk to the school about the situation as working in partnership means the request is more likely to be successful. All LEAs have a Special Educational Needs (SEN) Department though the title will vary from County to County. Some LEAs have parent liaison officers who can help but even if they have not there will be someone who can discuss your concerns. SNAP Cymru has information leaflets about Assessment Timetable, Statements and 'The Note in Lieu' available at www.snapcymru.org

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16. Transition

Transition means change. Within education it is a change in the pupil's key stage or a change of educational setting. Pupils with Special Educational Needs (SEN) may find periods of transition particularly difficult, therefore, sensitivity may be required. Sharing of appropriate information when a pupil changes school is a necessary part of any transition, for those with a statement of educational need it is good practice for the receiving schools SENCO to attend the pupil's annual review to familiarise themselves with the pupil's needs. From Year 9 the drawing up and annual review of a transition plan is compulsory for those pupils with a statement of educational need.

Transitions plans should include:

- Post 16 education choices including FE and HE education and specialist colleges.
- Work place and training opportunities.
- Transferring from children's services to adult services in health and social services.
- Getting help to develop independent living skills.
- Information on leisure activities money and health.
- Planning for independent living accommodation, housing etc.

Who should attend the transition plan meeting?

- Parent/Carer and Child
- Head/Senior Teach
- Careers Wales
- Social Services i.e. Child Care Disability Team/Community Support Team, LAC Team
- Others could represent:
 - Health
 - Education Welfare
 - Educational Psychology
 - Occupational Therapy
 - Physiotherapy
 - Youth Offending Teams
 - Parent Partnership Services
 - Voluntary Sector Representative.

The Local Education Authority is responsible for the drawing up of a transition plan for all children and young people who have a statement of educational need. This includes those who are not educated in school i.e. those with health difficulties or disability, those attending a Pupil Referral Unit and those educated at home.

Career Wales have a responsibility to identify and re-engage those who are not receiving a formal education.

Key considerations for the young person before attending a transition meeting:

- What would they like to see happen?
- Do they feel they are being included in the transition process?
- Has the SENCO passed all relevant information to the appropriate people?
- Have they been to visit any possible next placements?
- Have they had the opportunity to discuss their needs with the next placement?
- Do they feel happy with the way the planning is progressing and do they feel they are being listened to?

Next Steps

Once the child's views have been established we would recommend the following:

- Speak to the school to establish options and their recommendations
- Contact the Local Education Authority to establish which schools would be suitable for the child and arrange to visit them
- Speak to the careers advisors to establish what options are available to the child and what the child will need to do to access those options.

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17. Transport

The Local Education Authority (LEA) is responsible for providing children who live within that Authority with a full time educational placement in an Authority school. Each mainstream school has a catchment area and, as a rule, a child will be educated in their catchment school. If a family chooses to send their child to an alternative school to the one on offer they are themselves responsible for transport arrangement and costs. If, however, it can be shown that the catchment school is not the most suitable placement for the child then the LEA will provide transport to the nearest placement within the Authority that is suitable. Reasons for a school being unsuitable could be that the school does not have the facilities or expertise to meet a child's educational needs or that the school is English speaking and the family requires a Welsh medium education. Copies of the transport policy for each area are available from the LEA.

For children who have statements guidelines have been put in place. When naming a school in Part 4 of the statement the main points of the guidance state:

- The LEA will meet transport costs to the nearest school/specialist placement that can meet the child's educational needs. They will be willing to name an alternative school if the parents agree to meet the transport costs.
- The LEA must not compromise what a child needs in order to save resources.
- Transport must only be recorded in the statement in exceptional cases where the child has particular transport needs.
- Where a residential school is named the LEA must meet transport costs there and back which ever arrangement they choose to undertake.

Next steps

The LEA should be contacted to request a copy of their transport policy to clarify what is expected from them. Once the local policy and procedure is understood, parents will be in a much better position to construct an argument or raise any issues that is felt relevant. By speaking to the school and other parents, it is often found that they are not alone in their opinion and it always helps if they are not challenging a decision on their own.

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18. 16 + Provision

At 16 there are various choices open to young people. They can go out into the world of work, undertake work related training, go on to Further education or stay on at school. Young people need advice and support at this time and this especially so for those with Special Educational Needs (SEN). If a young person with a statement stays on in school the Local Education Authority (LEA) has an obligation to maintain their statement until the end of the academic year following their 19th birthday. If the young person leaves school and goes into Further education their statement is replaced with a section 140 Assessment of Need, sometimes call a Learning Skills Plan, which is resourced by the Department for Education and Lifelong Learning (DELLS). Children with statements get support from Careers Wales automatically via Year 9 and Year 11 Transition Reviews and a transition Plan will be produced; each school has an SEN careers advisor.

Key questions:

- Has the child had any careers support?
- Has the parent and child discussed what they would like to do when they leave school?
- Have enquiries been made about what training opportunities are available?
- Has the school been asked about options they feel are available to the child? Can they make any suggestions based on experience?
- Have Careers Wales been contacted to discuss options?

Next steps

Whatever the situation Careers Wales is an excellent contact for all issues relating to 16+ provision. They can draw attention to the choices available and help with issues such as funding and benefits. They have a wealth of knowledge and may signpost to other agencies that may be able to help.

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19. Advocacy

Advocacy can mean different things to different people, depending on experiences and understanding. Many think it is only to do with complaints. This is not always the case. Others think it is advice, but while advocacy may sometimes include some advice, it is more about listening and ensuring the views of children and young people are heard regardless if the advocate agrees or not. Advocacy is a process which helps someone to speak up for themselves, to access information and their rights and entitlements. Children and young people should be given access to support to be involved and be heard in decisions that affect them for example in writing and reviewing IEP's and PSP's, their views should also be sought during assessment including statutory assessment and in evidence for PDC and exclusion appeals.

For some children and young people the provision of advocacy is statutory. i.e. 'vulnerable children and young people' as defined within a Legislative Competence Order:

- Any child in need (including disabled or very sick children).
- Children on the periphery of care, in care, or who have left care.

The following shows groups of children and young people who have a statutory entitlement to an advocacy service under current legislation:

- Children and Young People up to the age of 18yrs in care of NHS i.e. in Hospital or primary care (family doctor, dentist, etc)
- Children and Young People Leaving Care
- Children and Young People Looked After
- Children and Young People in need which includes those who are:
 - with mental health problems
 - with a disability (within the definition of the Children's Act 1989)
 - excluded from school,
 - asylum seekers or refugees
 - unaccompanied minors in refuge due to homeless status
 - who are homeless or in unsatisfactory accommodation away from home
 - in residential accommodation, schools, Secure Units and custodial setting
 - in independent Hospitals,
 - in the Youth Justice System
 - young carers
 - or have been at risk of being abused or neglected
 - school aged mothers

The Welsh Assembly Government's vision is that access to advocacy becomes universal for all children and young people. The WAG is committed to provide a National Advocacy and Advice Service to provide a single point of contact via telephone or text, 7 days a week for children and young people in Wales – to be in place in 2009/10. The Advocacy Development and Performance Unit is currently consulting with children and young people and compiling specific options for various aspects of this service.

For further information on the development of advocacy in Wales contact either SNAP Cymru or the following:

NSPCC Wales

Division
Capitol Towers
Greyfriars Rd
Cardiff CF10 3AG
Tel: 029 2026 7000

NYAS

99-105 Argyle St
Birkenhead
Wirral CH41 6AD
Tel: 0151 649 8700

Tros Gynnal

12 North Rd
Cardiff CF10 3DY
Tel: 02920396974

NCH Cymru

St David's Court
68a Cowbridge Rd East
Cardiff CF11 9DN
Tel: 029 2022 2127

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Appendix 2

Regional Contact List

1. Appeals and Tribunals Contacts
2. Bullying Contacts
3. Communication Contacts
4. Disagreement Resolution Contacts
5. Discrimination Contacts
6. Early Years Provision Contacts
7. Education Provision Contacts
8. Exclusions Contacts
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11. Out of School Activities Contacts
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13. Respite, Leisure & Holidays Contacts
14. Review Contacts
15. School Provision Contacts
16. Social Services Provision Contacts
17. Statutory Assessment Contacts
18. Transition Contacts
19. Transport Contacts
20. 16+ Provision Contacts
21. Careers Wales Contacts

1. Appeals and Tribunals

All Counties

Special Educational Needs Tribunal for Wales (SENTW) - 01597 829800 Unit 32, Ddole Road Enterprise Park, Powys, LD1 6PF
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Blaenau Gwent County Borough Council

Development Officer Emma Summerille – 01495 353100 emma.summerill@nyas.net NYAS	SEN & Statementing Manager Jayne Wilson – 01495 355329 Jayne.Wilson@blaenau-gwent.gov.uk LEA Gwent
Education Welfare Officer Ursella Hopkins - 01495 211685 LEA Abertillery	Educational Psychologist Diane Ellis – 01495 217 981 Diane.ellis@blaenau-gwent.gov.uk LEA Gwent

Bridgend County Borough Council

Head of Service (Special Educational Needs Administration Team) Steve Shepherd – 01656 725987 Ty Morfa, Hafan Deg Aberkenfig	Senior SEN Case Officer (SEN Administration Team) Jeffrey Davies – 01656 725987 Ty Morfa, Hafan Deg Aberkenfig
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Caerphilly County Borough Council

Educational Psychologists – 01443 866624 Local Educational Authority	Inclusion/Additional Support – 01443 866632 Local Educational Authority
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Cardiff Council

SEN Officer Glynnis Withrington – 02920 629800 Mynachdy Centre	Head of Education Welfare Officers Bob Cooke – 01446 709180 Vale Civic Offices	Vales Statementing Officer Bob Grover – 01446 709180 Vale Civic Offices
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Principal Educational Psychologist Jenny Reakes – 02920 629832 j.reakes@cardiff.gov.uk A&I	Inclusion Officer Dave Acreman – 02920 629882 DAcreman@cardiff.gov.uk	Caseworker Achievement and Inclusion Deborah Davies – 02920 629800 deborahmaydavies@cardiff.gov.uk Mynachdy Centre
Pupil Support Huw Maguire – 02920 826077 National Assembly SENTW	Principal Educational Psychologist Jenny Reakes – 02920 629832 j.reakes@cardiff.gov.uk A&I	

Carmarthenshire County Council

Inclusion Manager Gareth Morgans – 01267 224511 Lifelong Learning and Leisure Department Pibwrlwyd Carmarthen SA31 2NH	Governor Support Manager Richard Jones – 01267 224516 School and Governor Support Pibwrlwyd Carmarthen SA31 2NH
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Ceredigion County Council

SEN Administration Assistant Rhian Jones – 01970 633648 County Offices Marine Terrace Aberystwyth SY23 2DE	Principal Educational Psychologist and SEN Officer Lynwen Roberts – 01970 633629 Marine Terrace Aberystwyth SY23 2DE
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Conwy County Borough Council

Head of Schools Geraint James – 01492 575001 education@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Head of Educational Psychology And Sensory Service Mr Richard Ellis Owen – 01492 575019 education@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Statemnting Officer (Learning Support Gogarth School) Clive Noble – 01492 575079 chris.wilde@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL
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<p>Stateminting Officer Mary Oliver – 01492 575079 mary.oliver@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL</p>	<p>Senior Special Needs Officer Mr Andrew I Wilson – 01492 575018 education@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL</p>	<p>Stateminting Officer Clive Noble – 01492 575025 clive.noble@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL</p>
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Denbighshire County Council

<p>Corporate Director of Lifelong Learning Mr Huw W.Griffiths – 01824 706016 Lifelong Learning County Hall Winnstay Road Ruthin Denbighshire LL15 1AT</p>	<p>Head of Educational Services Hywyn Williams – 01824 708009 leuan.roberts@denbighshire.gov.uk Trem Clwyd Canol y Dre Ruthin Denbighshire LL15 1QA</p>
<p>Inclusive Learning Officer – Primary Gwen Brockley: 01824 712023 Gwen.brockley@denbighshire.gov.uk Education Centre Middle Lane Denbighshire LL16 3UW</p>	<p>Partnership and Inclusion – 01824 712027 Eirwen.volgar@denbighshire.gov.uk Education Department Education Centre Middle Lane Denbighshire LL16 3UW</p>

Gwynedd County Council

<p>Head of Schools Dewi R. Jones – 01286 679552 DewiRJones@gwynedd.gov.uk Gwynedd County Council Arfon Area Education Office Council Offices Caernarfon Gwynedd L55 1SH</p>	<p>Head of Educational Psychologists Angharad Benhan & Gareth Payne – Tel: 01341 424310 Mob: 07748 321929 Email: GarethPayne@gwynedd.gov.uk Plas Llanwnda Stryd y Castell Caernarfon Gwynedd L55 1SH</p>	<p>Arfon Education Officer Mr Keith Parry - 01286 679552 KeithParry@gwynedd.gov.uk Gwynedd County Council Arfon Area Education Office Council Offices Caernarfon Gwynedd LL55 1SH</p>
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Dwyfor Education Officer Dewi Bowen – 01758 704114 DewiBowen@gwynedd.gov.uk Gwynedd County Council Dwyfor Area Education Office Council Offices Pwllheli Gwynedd LL53 5AA	Meirionnydd Education Officer John Blake – 01341 424506 JohnBlake@gwynedd.gov.uk Gwynedd County Council Meirionnydd Education Office Cae Penariag Dolgellau Gwynedd	SEN Tribunal for Wales 01597 829800 tribunalenquiries@wales.gs.gov.uk unit 32 Ddole Road Enterprise Park Llandrindod Wells Powys LD1 6PF
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Isle of Anglesey County Council

Head of schools Geraint Elis – 01248 752900 mxwed@anglesy.gov.uk Education Service Department of Education and Leisure Park Mount Glanhwfa Road Llangefni Anglesey LL77 7EY	Head of Educational Psychologists Angharad Benhan – 01268 6706969 RichardCoupe@gwynedd.gov.uk Plas Llanwnda Stryd y Castell Caernarfon Gwynedd LL55 1SH
SEN Officer Mair Read – 01248 752900 Department of Educational and Leisure Park Mount Glanhwfa Road Llangefni Anglesey LL77 7EY	Education Officer Gwyn Parry – 01248 752900 Department of Educational and Leisure Park Mount Glanhwfa Road Llangefni Anglesey LL77 7EY

Merthyr Tydfil County Borough Council

Access and Inclusion Manager Ian Jones – 01685 724617	Education Welfare Officer Graham Rees - Tel: 01685 724618/724620 Mob: 07800 708642 Greenfields
Inclusion Officer Sharon Salthouse – 07800 708640	Principal Educational Child Psychologist Virginia Board – Virginia.E.Board@rhondda-cynon-taff.gov.uk

Neath Port Talbot County Borough Council

Coordinator Support for Inclusion Heather Reid – 01639 763350 Civic Centre Port Talbot SA13 1PJ	Special Education Needs Manager Jeff Thomas – 01639 763768 Civic Centre Port Talbot SA13 1PJ
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Pembrokeshire County Council

SEN Resources and Provision Dee Polcarz – 01437 775012 Pembrokeshire County Council County Hall Haverfordwest Pembrokeshire SA61 1TP	Pupil Support Service Cheryl Loughlin – 01437 776549 Pembrokeshire County Council County Hall Haverfordwest Pembrokeshire SA61 1TP
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Powys County Council

Manager of ALN/SEN Services Ann Thomas – 01597 826724 Powys County Hall Llandridnod wells Powys LD1 5LG	ALN Coordinator Liz Jones – 01597 826724 Powys County Hall Llandridnod wells Powys LD1 5LG
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Rhondda Cynon Taff County Borough Council

Principal Psychologist Virginia Board – 01443 744000	SEN Statementing Officer Richard Azzopardi – 01443 744313
Education and Lifelong Directorate 01433 744000 Rhondda Cynon Taff	SEN Administrator June Carpenter – 01443 744345

Swansea City and Borough Council

SEN Support and Statutory Assessment Manager Chris Seacombe – 01792 636162 Access to Learning Swansea Education Directorate County Hall Oystermouth Road Swansea SA1 3SN	Senior Professional Officer Jain Watkins – 01792 636537 School and Governor Unit County Hall Oystermouth Road Swansea SA1 3SN
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Torfaen County Borough Council

Senior Educational Psychologist Hilary Haywood – 01633 647381 hilary.haywood@torfaen.gov.uk LEA Torfaen	Education Welfare Officer Hannah Kethro - 01495 773068 LEA Torfaen	Inclusion Officer Greer Hill – 01633 647369 Greer.hill@torfaen.gov.uk LEA Torfaen
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Inclusion Officer Suzanne Hathaway – 01633 647375 suzanne.hathaway@torfaen.gov.uk LEA Torfaen	Inclusion Officer Sahdia Afzal – 01633 647374 sahdia.afzal@torfaen.gov.uk LEA Torfaen	Inclusion Officer Tracy Tucker – 01633 647372 Tracy.tucker@torfaen.gov.uk LEA Torfaen
Inclusion Officer Caroline Hyde – 01633 647371 Caroline.hyde@torfaen.gov.uk LEA Torfaen	Inclusion Officer Kath Harrison – 01633 647376 kath.harrison@torfaen.gov.uk LEA Torfaen	

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2. Bullying

All Counties

Kidscape 2 Grosvenor Gardens London SW1W 0DH 020 7730 3300 Helpline: 08451 205 204 www.kidscape.org.uk	Childline/Childline Cymru - Regional: 0800 1111/ Wales: 01745 345111 www.childline.org.uk Royal Alexandra Hospital Marine drive Rhyl Denbighshire LL18 3AS
CURB (Children under risk of bullying) Cardiff based support and advice on bullying 02920 611 300	Bullying Online – Help and Advice www.bullying.co.uk
The Anti-bullying Campaign – 020 7378 1446 (9.30-5.00) www.antibullying.net 185 Tower Bridge Road London SE1 2UF	National Society for the prevention of cruelty to children Welsh Helpline – 08088 005000

Blaenau Gwent County Borough Council

SEN & Statementing Manager Jayne Wilson – 01495 355329 Jayne.Wilson@blaenau-gwent.gov.uk LEA Gwent	Education Welfare Officer Ursella Hopkins - 01495 211685 LEA Abertillery
Governor support Julie Parry – 01495 355 658 Julie.parry@blaenau-gwent.gov.uk LEA Gwent	Development Officer Emma Summerille – 01495 353100 emma.summerill@nyas.net NYAS

Bridgend County Borough Council

Head of Pupil Support Manager Mark Beauchamp – 01656 642656 Ty Morfa Hafan Deg Aberkenfig	Bridgend Association of Volunteer Organisations (BRAVO) for support groups – 01656 647255 Commercial Street Maesteg
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Caerphilly County Borough Council

Inclusion/Additional Support – 01443 866632 Local Educational Authority	Educational Psychologists – 01443 866624 Local Educational Authority
Learning Support/Advisory Teachers – 01443 866632 Local Educational Authority	Behavioural Support – 01443 866640 Local Educational Authority

Cardiff Council

SEN Officer Glynis Withrington – 02920 629800 Mynachdy Centre	Head of Education Welfare Officers Bob Cooke 01446 709180 Vale Civic Offices	Vales Statementing Officer Bob Grover – 01446 709180 Vale Civic Offices
Inclusion Officer Dave Acreman – 02920 629882 DAcreman@cardiff.gov.uk	Inclusion Manager Norman Cooke – 02920 872000/872710 NCooke@cardiff.gov.uk A&I County Hall	Educational Psychologist Janice Ford – 02920 629800 A&I County Hall

Carmarthenshire County Council

Governor Support manager Richard Jones – 01267 224516 School And Governor Support Pibwrlwyd Carmarthen SA31 2NH	Senior Pupil Progress Officer Margaret Denholm – 01267 224591 Lifelong Learning and Leisure Department Pibwrlwyd Carmarthen SA31 2NH
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Ceredigion County Council

SEN Administration Assistant Rhian Jones – 01970 633638 County Offices Marine Terrace Aberystwyth SY23 2DE	Ceredigion Disabled Children's Team (Tim Plant Anabl) – 01970 627016 Pant-y-fedwen 9 Market Street Aberystwyth SY23 1DL
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Conwy County Borough Council

<p>Senior Special Needs Officer Mr Andrew I Wilson – 01492 575018 education@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL</p>	<p>Stateminting Officer Clive Noble – 01492 575025 clive.noble@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL</p>
<p>Stateminting Officer Mary Oliver – 01492 575079 mary.oliver@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL</p>	<p>Social Inclusion Co-ordinator David Messum – 01492 575094 david.messum@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL</p>

Denbighshire County Council

<p>Head of Educational Services Hywyn Williams – 01824 708009 leuan.roberts@denbighshire.gov.uk Trem Clwyd Canol y Dre Ruthin Denbighshire LL15 1QA</p>	<p>Inclusive Learning Officer - Primary Diane Evans – 01824 712030 Diane.evans@denbighshire.gov.uk Education Centre Middle Lane Denbighshire LL16 3UW</p>
<p>Inclusive Learning Officer – Secondary Gill Timothy: 01824 712027 Eirwen.volger@denbighshire.gov.uk Education Centre Middle Lane Denbighshire LL16 3UW</p>	<p>Inclusive Learning Officer – Early Years Gwen Brockley: 01824 712023 Gwen.brockley@denbighshire.gov.uk Education Centre Middle Lane Denbigh LL16 3UW</p>

Gwynedd County Council

<p>Arfon Education Officer Mr Keith Parry - 01286 679552 KeithParry@gwynedd.gov.uk Gwynedd County Council Arfon Area Education Office Council Offices Caernarfon LL55 1SH</p>	<p>Dwyfor Education Officer Dewi Bowen – 01758 704114 DewiBowen@gwynedd.gov.uk Gwynedd County Council Dwyfor Area Education Office Council Offices Pwllheli Gwynedd LL53 5AA</p>	<p>Meirionnydd Education Officer John Blake – 01341 424506 JohnBlake@gwynedd.gov.uk Gwynedd County Council Meirionnydd Education Office Cae Penariag Dolgellau Gwynedd</p>
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<p>Special Educational Needs Officer Orina Prichard – 01286 679007 education@gwynedd.gov.uk Gwynedd County Council Schools Service Development Directorate Council Offices Caernarfon LL55 1SH</p>	<p>Education for Inclusion Gwern ar Rhisart – 01286 679607 GwernRhisart@gwynedd.gov.uk Gwynedd County Council Gwynedd Council Pencadlys Shirehall Street Caernarfon LL55 1SH</p>	<p>Friars a Tryfan Education Welfare Officer Nia Brown – 01286 679451 NiaBrown@gwynedd.gov.uk Gwynedd County Council Arfon Area Education Office Council Offices Caernarfon Gwynedd LL55 1SH</p>
<p>Brynrefail, Dyffryn Ogwen a Dyffryn Nantlle Education Welfare Officer Carys Hughes – 01286 679451 CarysHughes@gwynedd.gov.uk Gwynedd County Council Arfon Area Education Office Council Offices Caernarfon Gwynedd LL55 1SH</p>	<p>Syr Hugh Owen Education Welfare Officer Angela Ball – 01286 679451 AngelaBall@gwynedd.gov.uk Gwynedd County Council Arfon Area Education Office Council Offices Caernarfon Gwynedd LL55 1SH</p>	<p>Botwnnog Glan, y Mor ac Eifonydd Education Welfare Officer Carys M Roberts – 01758 704114 CarysMRoberts@gwynedd.gov.uk Gwynedd County Council Dwyfor Area Education Office Council Offices Pwllheli Gwynedd LL53 5AA</p>
<p>Y Berwyn, Uwchradd Tywyn, Y Gader ac Ardudwr Education Welfare Officer Elgri Wyn Jones – 01341 424506 ElgriWynJones@gwynedd.gov.uk Gwynedd County Council Meirionydd Area Education Office Cae Penariag Dolgellau Gwynedd</p>	<p>Learning Board/Ysgol Coedmenai Education Welfare Officer Angela Ball – 01248 353527 pennaeth@coedmenai.gwynedd.sch.uk Gwynedd County Council Treborrh Bangor Gwynedd LL57 2RX</p>	<p>Ysgol y Moelwyn Education Welfare Officer Dewi Tudur Lewis – 01766 830435 pennaeth@moelwyn.gwynedd.sch.uk Wynne Road Blaenau Ffestiniog Gwynedd LL41 3DW</p>

Isle of Anglesey County Council

<p>Education Welfare Officer Jason Lewis – 01248 752900 mxwed@anglesey.gov.uk Education Service Department of Educational and Leisure Park Mount Glanhwfa Road Llangefeni Anglesey LL77 7EY</p>	<p>Education Officer Gwyn Parry – 01248 752900 mxwed@anglesey.gov.uk Education Service Department of Educational and Leisure Park Mount Glanhwfa Road Llangefeni Anglesey LL77 7EY</p>	<p>Special Educational Needs Officer Mair Reed – 01248 752900 mxwed@anglesey.gov.uk Education Service Department of Educational and Leisure Park Mount Glanhwfa Road Llangefeni Anglesey LL77 7EY</p>
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<p>Education Welfare Officer Angela Bennet – 01248 752900 mxwed@anglesey.gov.uk Education Service Department of Educational and Leisure Park Mount Glanhwfa Road Llangefeni Anglesey LL77 7EY</p>	<p>Education Welfare Officer- Amlwch Sian Parry – 01248 752900 mxwed@anglesey.gov.uk Education Service Department of Educational and Leisure Park Mount Glanhwfa Road Llangefeni Anglesey LL77 7EY</p>	<p>Education Welfare Officer- Amlwch Wena Williams – 01248 752900 mxwed@anglesey.gov.uk Education Service Department of Educational and Leisure Park Mount Glanhwfa Road Llangefeni Anglesey LL77 7EY</p>
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Merthyr Tydfil County Borough Council

<p>Education Welfare Officer Graham Rees - Tel: 01685 724618/724620 Mob: 07800 708642 Greenfields</p>	<p>Educational Welfare Officer Mike Jones – 07800 708640</p>
<p>Pupil Services Team Leader Jeff Hadley – 01685 724607</p>	

Neath Port Talbot County Borough Council

<p>Manager Pupil Parent Support Huw Davies – 01639 763598 Neath Port Talbot Council Aberavan House Port Talbot</p>	<p>Pupil Parent Support Officer Deborah Holder – 01639 73599 Neath Port Talbot Council Aberavon House Port Talbot</p>
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Pembrokeshire County Council

<p>Pupil Support Service Cheryl Loughlin – 01437 776549 Pembrokeshire County Council County Hall Haverfordwest Pembrokeshire SA61 1TP</p>

Rhondda Cynon Taff County Borough Council

<p>SEN Statementing Officer Richard Azzopardi – 01443 744313</p>	<p>Behavioural Support Mike Evans – 01443 744049</p>
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Learning and Support Service – 01443 744000 Education and Children’s Service Groups Rhondda Cynon Taff	School Educational Psychologist Team – 01443 220150 Ty Trevithick
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Swansea City and Borough Council

Inclusion Team Leader Teacher Adviser Yvonne Carter – 01792 652600 Swansea Education Directorate County Hall Oystermouth Road Swansea SA1 3SN	Senior Professional Officer Jain Watkins – 01792 636537 School and Governor Unit County Hall Oystermouth Road Swansea SA1 3SN
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Torfaen County Borough Council

Anti Bullying Co-ordinator Sam Waldron – 01633 647385 Sam.waldron@torfaen.gov.uk LEA	Education Welfare Officer Hannah Kethro - 01495 773068 LEA Torfaen	Inclusion Officer Greer Hill – 01633 647369 Greer.hill@torfaen.gov.uk LEA Torfaen
Inclusion Officer Suzanne Hathaway – 01633 647375 suzanne.hathaway@torfaen.gov.uk LEA Torfaen	Inclusion Officer Sahdia Afzal – 01633 647374 sahdia.afzal@torfaen.gov.uk LEA Torfaen	Inclusion Officer Tracy Tucker – 01633 647372 Tracy.tucker@torfaen.gov.uk LEA Torfaen
Inclusion Officer Caroline Hyde – 01633 647371 Caroline.hyde@torfaen.gov.uk LEA Torfaen	Inclusion Officer Kath Harrison – 01633 647376 kath.harrison@torfaen.gov.uk LEA Torfaen	

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3. Communication

Blaenau Gwent County Borough Council

SEN & Statementing Manager Jayne Wilson – 01495 355329 Jayne.Wilson@blaenau-gwent.gov.uk LEA Gwent	Parenting Support Worker Helen Llewellyn – 01495 355584 helen.llewellyn@blaenau-gwent.gov.uk LEA Gwent	LEA Admin Paula Blackmore - 01495 355443 Paula.blackmore@blaenau-gwent.gov.uk LEA Gwent
Governor support Julie Parry – 01495 355 658 Julie.parry@blaenau-gwent.gov.uk LEA Gwent		

Bridgend County Borough Council

Head of Pupil Support Manager Mark Beauchamp – 01656 642656 Ty Morfa Hafan Deg Aberkenfig	Bridgend Association of Volunteer Organisations (BRAVO) for support groups – 01656 647255 Commercial Street Maesteg
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Caerphilly County Borough Council

Inclusion/Additional Support – 01443 866632 Local Educational Authority	School Admissions – 01443 864897 Local Educational Authority	Partnership, Communication and Communication Co- ordinator Bev Lane – 01443 866697 Local Education Authority
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Cardiff Council

Head of Education Welfare Officers Bob Cooke – 01446 709180 Vale Civic Offices	Named Officer – Special Schools/nurseries Carol Coz: 02920 629813 PSS	Policy Manager SEN Division Huw Maguire – Tel: 02920 823003 Mob: 07969560767
Inclusion Manager Norman Cooke – 02920 20872000/872710 NCooke@cardiff.gov.uk	Senior Education Officer Sam Jones – 02920 626852 Mychandy Centre	Development Officer Bernice Bird – 02920 351391 b.bird@cardiff.gov.uk Flying Start Communication and Training
Senior Administration Officer Clair Thomas – 02920 528088 CYPP	Family Support Development Officer Jayne Isaac – Tel: 02920 541401 Mob: 07814884293 Children's Services Llandeyrn	Child Health and Disability Team Manager Chris Horrocks – 02920 368650 chorrocks@cardiff.co.uk

Carmarthenshire County Council

Governor Support manager Richard Jones – 01267 224516 School and governor Support Pibwrlwyd Carmarthen SA31 2NH	Inclusion Manager Gareth Morgans – 01267 224591 Lifelong Learning and Leisure Department Pibwrlwyd Carmarthen SA31 2NH
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Ceredigion County Council

<p>SEN Administration Assistant Rhian Jones – 01970 633638 County Offices Marine terrace Aberystwyth SY23 2DE</p>	<p>Ceredigion Disabled Children's Team (Tim Plant Anabl) – 01970 627016 Pantfedwen 9 market street Aberystwyth SY23 1DL</p>
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Conwy County Borough Council

<p>Conwy County Council – Tel: 01492 575031/ 032 Email: education@conwy.gov.uk Web: www.conwy.gov.uk/section.asp?cat=1273 Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL</p>	<p>Ysgol John Bright Head Teacher Mr Graeme Davies – 01492 864 200 general@johnbright.conwy.sch.uk Ysgol John Bright Maesdu Road Llandudno LL30 1LF</p>	<p>Ysgol Dyffryn Conwy Head Teacher Mr Ifor Glyn Evans – 01492 642800 cyff@dyffrynconwy.sch.uk Ysgol Dyfryn Conwy Ffordd Nebo Llanwrst LL26 0SD</p>
<p>Ysgol Y Creuddyn Head Teacher Dr. Meirion Davies – 01492 544344 pennaeth@creuddyn.conwy.sch.uk Ysgol Y Creuddyn Ffordd Dderwen Bae Penrhyn Llandudno LL30 3LB</p>	<p>Ysgol Brian Elian Head Teacher Mrs. Eithne Hughes – 01492 518215 head@brynnelian.conwy.sch.uk Ysgol Brian Elian Winsor Drive Hen Golwen LL29 8HU</p>	<p>Ysgol Uwchradd Eirias Head Teacher Philip Mctague – Tel: 01492 532025 Email: general@eirias.conwy.sch.uk Web: www.eirias.conwy.sch.uk Ysgol Uwchradd Eirias Eirias Road Bae Colwyn LL29 7SP</p>
<p>Ysgol Y Gogarth Head Teacher Johnathan Morgan – 01492 860077 pennaeth@gogarth.conwy.sch.uk Ysgol Y Gogarth Ffordd Nant y Gamar Craid y Don Llandudno LL30 1YF</p>	<p>Ysgol Cedar Court (SEN School) Head Teacher Mrs Val Roberts – 01492 533199 pennaeth@cedarcourt.conwy.sch.uk Ysgol Cedar Court Cedar Court Victoria Park Bay Colwyn LL29 7AJ</p>	

Denbighshire County Council

<p>The Corporate Director of Life Long Learning – Tel: 01824 708098 Email: education@denbighshire.gov.uk Web: www.denbighshire.gov.uk Education Department County Hall Wynnstay Road Ruthin LL15 1YN</p>	<p>Denbigh High School(Secondary School) Head Teacher - Mr E A Duncan: 01745 812813 Denbigh.high@denbighshire.gov.uk uk Ruthin Road Denbigh LL16 3EX</p>	<p>Dinas Bran High School (Secondary School) Head Teacher – Mrs A Brown: 01978 860669 Dinas.bran@denbighshire.gov.uk Dinbren Road Llangollen LL20 8TG</p>
<p>Prestatyn High School (Secondary School) Head Teacher – Mr A Keep: 01745 852312 Prestatyn.high@denbighshire.gov.uk 2 Princes Avenue Prestatyn LL19 8RR</p>	<p>Rhyl High (Secondary School) Head Teacher – Mr M Williams: 01745 343533 Rhyl/high@denbighshire.gov.uk Grange Road Rhyl LL18 4BY</p>	<p>Blessed Edward Jones R.C High School (Secondary School-Roman Catholic) Head Teacher – Mr A Cheetham: 01745 343433/5 Blessed.edwards@denbighshire.gov.uk Cefndy Road Rhyl LL18 3EU</p>
<p>Brynhyfryd High School (Secondary School) Head Teacher – Ms E Ellis Jones: 01824 703933 brnhyfryd@denbighshire.gov.uk Mold Road Ruthin LL15 1EG</p>	<p>Ysgol Glan Clwyd (Secondary School) Head Teacher – Mr M L Rees: 01745 582611 Ysgolglanclwyd.high@denbighshire.gov.uk Denbigh Road St Asaph LL17 0RP</p>	<p>St Brigid's High School (Secondary School) Head Teacher – Mr R Hayward: 01745 815228 St.brigids@denbighshire.gov.uk Mold Road Denbigh LL16 4BH</p>
<p>Ysgol Plas Brondyffryn School (SEN School) Head Teacher – Isabel Bavvos-Curtis: 01745 813914 brondyffryn@denbighshire.gov.uk Park Street Denbigh LL16 3DR</p>	<p>Tir Morfa School (SEN School) Head Teacher – Mr S Murphy: 01745 350388 tirmorfa@denbighshire.gov.uk Derwen Road Rhyl LL81 2RN</p>	

Gwynedd County Council

<p>Gwynedd County Council Education Department – Tel: 01268 679162 Email: education@gwynedd.gov.uk Web: www.gwynedd.gov.uk/gwy_doc.asp?cat=244&doc=13405 Education Department County Offices Caernarfon LL55 1SH</p>	<p>Ysgol Hafod Lon Head Teacher Mrs. Donna Rees-Roberts – 01766 810626 pennaeth@hafodion.gwynedd.sch.uk SEN School – Profound/Multiple Needs Y Ffor Pwllheli Gwynedd LL53 6UP</p>
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<p>Ysgol Pendalar Head Teacher Mr. Evan Jones – 01248 678186 pennaeth@pendalar.gwynedd.sch.uk SEN School Profound/Multiple Needs Ffordd Victoria Caernarfon Gwynedd LL55 2RN</p>	<p>Ysgol Coedmenai Head Teacher Mr. Sion O. Jones – 01248 353527 pennaeth@coedmenai.gwynedd.ssch.uk SEN School – Emotional and Behaviour Difficulties Treborrh Bangor Gwynedd LL57 2RX</p>
<p>Secondary School - Head Teachers</p> <p>Ysgol Tryfan - Mr Isfryn Hughes: 01248 352633 pennaeth@tryfan.gwynedd.sch.uk</p> <p>Ysgol Friars - Mr Neil Foden : 01248 352235 pennaeth@friars.gwynedd.sch.uk</p> <p>Ysgol Dyffryn Nantlle – Mr Dewi R. Jones: 01286 880345 pennaeth@ydn.gwynedd.sch.uk</p> <p>Ysgol Brynrefail – Mr Eifion Jones: 01286 372381 pennaeth@brynrefail.gwynedd.sch.uk</p> <p>Ysgol Dyffryn Ogwyn – Mr Alun Llwyd: 01248 600291/602 144 pennaeth@dyffrynogwen.gwynedd.sch.uk</p> <p>Ysgol Glan Yr Mor - Mr. Gareth T. Jones: 01758 701244 pennaeth@glanymor.gwynedd.sch.uk</p> <p>Ysgol y Gader – Mr. Peter Maddocs: 01341 422578 Pennaeth@gader.gwynedd.sch.uk</p>	<p>Secondary School – Head Teachers</p> <p>Ysgol Eifionydd – Mr. Gwilym R. Hughes: 01766 512114 pennaeth@eifionydd.gwynedd.sch.uk</p> <p>Ysgol Botwnnog – Mr Gareth T. Morris Jones: 01758 730 220 pennaeth@botwnnog.gwynedd.sch.uk</p> <p>Ysgol Ardudwy – Mr Tudur O. Williams: 01766 780331 pennaeth@ardudwy.gwynedd.sch.uk</p> <p>Ysgol y Berwyn – Mr. Dewi Davies: 01678 520259 pennaeth@berwyn.gwynedd.sch.uk</p> <p>Ysgol Uwchradd Tywyn – Mrs. Helen Mair Jones: 01654 710256 pennaeth@tywyn.gwynedd.sch.uk</p> <p>Ysgol y Moelwyn – Mr Dewi M. Lake: 01766 830435 pennaeth@moelwyn.gwynedd.sch.uk</p>

Isle of Anglesey County Council

<p>Anglesey County Council – Education Department – 01248 752900 mxwed@anglesey.gov.uk Education Service Department of Education and Leisure Park Mount Glanhwfa Road Llangefni Anglesey LL77 7EY</p>	<p>SEN School – 3-19 years Head Teacher David Hughes – 01248 750151 YSG7011@anglesey.gov.uk Ysgol Y Bont Industrial Estate Road Llangefni Ynys Mon LL77 7JA</p>
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Merthyr Tydfil County Borough Council

Local Education Authority Main number – 016585 724642	Pupil Services Team Leader Jeff Hadley – 01685 724607
Access and Inclusion Manager Ian Jones – 01685 724617	Life Chances Co-ordinator Nikki Loukisas – 07850 918604 Merthyr County Council

Neath Port Talbot County Borough Council

SEN Manager Jeff Thomas – 01639 763768 Civic Centre Port Talbot SA13 1PJ	Manager Pupil Parent Support Huw Davies – 01639 763598 Neath Port Talbot Council Aberavon House Port Talbot	Parent Liaison Officers Additional Learning Assessment and Administration Team (ALNAAT) Glenys Fielding/Veryan Walters- 01639 763140 NPT CBC Civic Centre Port Talbot SA13 1PJ
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Pembrokeshire County Council

SEN Resources and Provision Dee Polcarz – 01437 775012 Pembrokeshire County Council County Hall Haverfordwest Pembrokeshire SA61 1TP	Pupil Support Service Cheryl Loughlin – 01437 776549 Pembrokeshire County Council County Hall Haverfordwest Pembrokeshire SA61 1TP
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Powys County Council

Manager Social Inclusion North Powys Chris Harding – 01686 626395 Area Office Schools and Inclusion Services Old College Off Station Road Newtown Powys SY16 1BE	Manager Social Inclusion Mid and South Powys Alison Peddie – 01874 624141 Area Office Schools and Inclusion Services Neuadd Brycheiniog Cambrian Way Brecon Powys LD 7BB	ALN Coordinator Liz Jones – 01597 826724 Powys County Hall Llandrindod Wells Powys LD1 5LG
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Rhondda Cynon Taff County Borough Council

Rhondda Cynon Taff School Book – www.rhondda-cynon-taf.gov.uk Lists all schools county policies and personnel roles.	Children and Family Information Officer – 01443 744048	SEN Administrator June Carpenter – 01443 744345
Parent Carers Network Caroline Wells – 01443 668839 Rhondda Cynon Taff	Learning and Support Service – 01443 744000 Education and Children’s Service Groups Rhondda Cynon Taff	SEN Statementing Officer Richard Azzopardi – 01443 744313

Swansea City and Borough Council

SEN Support and Statutory Assessment Manager Chris Seacombe – 01792 636162 Access to Learning Swansea education Directorate County Hall Oystermouth Road Swansea SA1 3SN	Senior Professional Officer Jain Watkins – 01792 363537 School and governor Unit County hall Oystermouth Road Swansea SA1 3SN
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Torfaen County Borough Council

Head of Parent Support and Partnership Dermot McChrystal – 01633 64733 dermot.mcchrystal@torfaen.gov.uk LEA Torfaen	Inclusion Officer Tracy Tucker – 01633 647372 Tracy.tucker@torfaen.gov.uk LEA Torfaen	Fairwater Comp Headteacher David Marshall - 01633 643950 Head.FairwaterComp@torfaen.gov.uk LEA Torfaen
Torfaen Local Education Authority - 01495 762200	Vulnerable Children's Officer Sarah Jones - 01633 647380 Sarah.jones@torfaen.gov.uk LEA	Pontnewynydd Primary Headteacher Debbie Woodward – 01495 763930 Head.PontnewynyddPrimary@Torfaen.gov.uk Pontnewynydd Primary LEA Torfaen
Torfaen Local Education Authority - 01495 762200		

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4. Disagreement Resolution

All Counties

SEN Disagreement Resolution Service – (all counties except Conwy)
0800 3896037
senmedication@nch.org.uk
66 Lower Dock Street
Newport
NP20 1EF

Blaenau Gwent County Borough Council

SEN & Statementing Manager Jayne Wilson – 01495 355329 Jayne.Wilson@blaenau-gwent.gov.uk LEA Gwent	Education Welfare Officer Ursella Hopkins - 01495 211685 LEA Abertillery
Senior School Improvement Officer Richard Parsons – 01495 355452 richard.parsons@blaenau-gwent.gov.uk LEAGwent	Youth Support and Development Officer Claire Madden – Claire.Madden@blaenau-gwent.gov.uk

Bridgend County Borough Council

Head of Service Steve Shepherd – 01656 725987 SEN Administration Team Ty Morfa Hafan Deg Aberkenfig	Acting Head of Access and Inclusion Services Nichola Jones – 01656 720201 Morfa Hafan Deg Aberkenfig
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Caerphilly County Borough Council

Inclusion/Additional Support – 01443 866632 Local Educational Authority	Learning Support/Advisory Teachers – 01443 866632 Local Educational Authority
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Cardiff Council

Head of Education Welfare Officers Bob Cooke – 01446 709180 Vale Civic Offices	Vale Statementing Officer Bob Grover – 01446 709180 Vale Civic Offices	Inclusion Manager Norman Cooke – 02920 872000/872710 NCooke@cardiff.gov.uk A&I County Hall
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Senior Education Officer Sam Jones – 02920 629852 Mynachdy Centre	SEN Officer Glynnis Withrington – 02920 629800 Mynachdy Centre	Childs Health and Disability Team Manager Chris Horrocks – 02920368560 chorocks@cardiff.co.uk
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Carmarthenshire County Council

Senior Support Manager Margaret Denham – 01267 224511 Lifelong Learning and Leisure Department Pibwrlwyd Carmarthen SA31 2NH	Senior Support Manager Margaret Denham – 01267 224591 Lifelong Learning and Leisure Department Pibwrlwyd Carmarthen SA31 2NH
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Ceredigion County Council

Principal Education Psychologist and SEN Officer Lynwen Roberts – 01970 633629 County Offices Marine Terrace Aberystwyth SY23 2DE	Manager of Professional Services Suzanne Fearn – 01970 633635 County Offices Marine Terrace Aberystwyth SY23 2DE
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Conwy County Borough Council

Senior Special Needs Officer Mr Andrew I Wilson – 01492 575018 education@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Statementing Officer (Learning Support Gogarth School) Clive Noble – 01492 575025 chris.wilde@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL
Statementing Officer Mary Oliver – 01492 575079 mary.oliver@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Statementing Officer Chris Wilde – 01492575079 chris.wilde@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL

Denbighshire County Council

<p>Inclusive Learning Officer - Primary Diane Evans – 01824 712030 Diane.evans@denbighshire.gov.uk Education Centre Middle Lane Denbighshire LL16 3UW</p>	<p>Inclusive Learning Officer - Secondary Eirwen Volger : 01824 712027 Eirwen.volger@denbighshire.gov.uk Education Centre Middle Lane Denbigh LL16 3UW</p>	<p>Head of Educational Services Mohamed Mapenhet – 01824 708009 leuan.roberts@denbighshire.gov.uk Trem Clwyd Canol y Dre Ruthin Denbigh LL15 1QA</p>
<p>Inclusive Learning Officer – Early Years Gwen Brockley: 01824 712023 Gwen.brockley@denbighshire.gov.uk Education Centre Middle Lane Denbigh LL16 3UW</p>	<p>Inclusive Learning Officer – Secondary Gill Timothy: 01824 712027 Eirwen.volger@denbighshire.gov.uk Education Centre Middle Lane Denbighshire LL16 3UW</p>	

Gwynedd County Council

<p>Education Officer - Arfon <i>Post Vacant. Contact -</i> Dewi Bowen : 01758 704114 Gwynedd County Council Arfon Area Education Office Council Offices Caernarfon Gwynedd LL55 1SH</p>	<p>Education Officer - Dwyfor Dewi Bowen : 01758 704114 Gwynedd County Council Dwyfor Area Education Office Council Offices Pwllheli Gwynedd LL53 5AA</p>
<p>Education officer – Meirionydd John Bake: 01341 424506 Gwynedd County Council Meirionydd Area Education Office Cae Penariag Dolgellau Gwynedd</p>	<p>Special Educational Needs Officer Orina Pritchard: 01286 672255 education@gwynedd.gov.uk Gwynedd County Council Schools Service Development Directorate Council Offices Caernarfon Gwynedd LL55 1SH</p>

Isle of Anglesey County Council

<p>Education Officer Gwyn Parry – 01248 752900 mxwed@anglesey.gov.uk education Service</p>	<p>Special Educational Needs Officer Mair Read– 01248 752900 mxwed@anglesey.gov.uk education Service</p>
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Department of Education and Leisure Park Mount Glanhwfa Road Llagefni Anglesey LL77 7EY	Department of Education and Leisure Park Mount Glanhwfa Road Llagefni Anglesey LL77 7EY
SEN Disagreement Resolution Service – 0800 3896037 Senmediation@nch.org.uk 66 Lower Dock Street Newport NP20 1EF	

Merthyr Tydfil County Borough Council

Principal Educational Child Psychologist Virginia Board – Virginia.E.Board@rhondda-cynon-taff.gov.uk	Education Welfare Officer Graham Rees - Tel: 01685 724618/724620 Mob: 07800 708642 Greenfields
Statements Daniela Jones – 01685 724698 LEA	Children with Disabilities Team Manager Les Smith 01685 724986 Social Services
Access and Inclusion Manager Ian Jones – 01685 724617	Life Chances Co-ordinator Nikki Loukisas – 07850 918604 Merthyr County Council

Neath Port Talbot County Borough Council

SEN Manager Jeff Thomas – 01639 763350 Civic Centre Port Talbot SA13 1PJ	Coordinator Support for inclusion Heather Reid – 01639 763350 Civic Centre Port Talbot SA13 1PJ
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Pembrokeshire County Council

SEN Resources and Provision Dee Polcarz – 01437 775012 Pembrokeshire County Council County Hall Haverfordwest Pembrokeshire SA61 1TP	Pupil Support Service Cheryl Loughlin – 01437 776549 Pembrokeshire County Council County Hall Haverfordwest Pembrokeshire SA61 1TP
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Powys County Council

Manager ALN/SEN Services Ann Thomas – 01597 826724 Powys County hall Llandrindod Wells Powys LD1 5LG	Senior Manager pupil Inclusion John Mitson – 01567 826724 Powys County Hall Llandridnod Wells Powys LD1 5LG
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Rhondda Cynon Taff County Borough Council

SEN Statementing Officer Richard Azzopardi – 01443 744313	Learning and Support Service – 01443 744000 Education and Children's Service Groups Rhondda Cynon Taff
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Swansea City and Borough Council

SEN Support and Statutory Assessment Manager Chris Seacombe – 01792 636162 Access to Learning Swansea education Directorate County Hall Oystermouth Road Swansea SA1 3SN	Senior Professional Officer Jain Watkins – 01792 363537 School and governor Unit County hall Oystermouth Road Swansea SA1 3SN
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Torfaen County Borough Council

Head of Parent Support and Partnership Dermot McChrystal – 01633 64733 dermot.mcchrystal@torfaen.gov.uk LEA Torfaen	Senior Educational Psychologist Hilary Haywood – 01633 647381 hilary.haywood@torfaen.gov.uk LEA Torfaen	Education Welfare Officer Hannah Kethro - 01495 773068 LEA Torfaen
Inclusion Officer Suzanne Hathaway – 01633 647375 suzanne.hathway@torfaen.gov.uk LEA Torfaen	Inclusion Officer Sahdia Afzal – 01633 647374 sahdia.afzal@torfaen.gov.uk LEA Torfaen	Inclusion Officer Tracy Tucker – 01633 647372 Tracy.tucker@torfaen.gov.uk LEA Torfaen
Inclusion Officer Caroline Hyde – 01633 647371 Caroline.hyde@torfaen.gov.uk LEA Torfaen	Inclusion Officer Kath Harrison – 01633 647376 kath.harrison@torfaen.gov.uk LEA Torfaen	Education Welfare Officer Hannah Kethro - 01495 773068 LEA Torfaen

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5. Discrimination

All Counties

<p>Special Educational Needs and Disability Tribunal (SENDist) for Wales – 01597 829800 Unit 32 Ddole Enterprise Park Powys LD1 6PF</p>	<p>Disability Conciliation Service – Tel: 08457 662633 Text: 08457 622644 Disability Rights Commission Post DRC Helpline FREEPOST MID 02164 Stratford Upon Avon CV37 9BR</p>
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Blaenau Gwent County Borough Council

<p>SEN & Statementing Manager Jayne Wilson – 01495 355329 Jayne.Wilson@blaenau-gwent.gov.uk LEA Gwent</p>	<p>Education Welfare Officer Ursella Hopkins - 01495 211685 LEA Abertillery</p>
<p>Parenting Support Worker Helen Llewellyn – 01495 355584 helen.llewellyn@blaenau-gwent.gov.uk LEA Gwent</p>	

Bridgend County Borough Council

<p>Head of Pupil Support Manager Mark Beauchamp – 01656 642656 Ty Morfa Hafan Deg Aberkenfig</p>	<p>Acting Head of Access and Inclusion services Nichola Jones – 01656 720201 Ty Morfa Hafan Deg Aberkenfig</p>
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Caerphilly County Borough Council

<p>Inclusion/Additional Support – 01443 866632 Local Educational Authority</p>
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Cardiff Council

<p>Head of Education Welfare Officers Bob Cooke – 01446 709180 Vale Civic Offices Vale</p>	<p>Caseworker, Achievement and Inclusion Deborah Davies – 02920 629800 deborahmaydavies@cardiff.gov.uk Mynachdy Centre</p>
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Inclusion Manager Norman Cooke – 02920 872000/872710 NCooke@cardiff.gov.uk A&I County Hall	SEN Officer Glynnis Withrington – 02920 629800 Mychandy Centre
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Carmarthenshire County Council

Senior Support Manager Margaret Denham – 01267 224511 Lifelong Learning and Leisure Department Pibwrlwyd Carmarthen SA31 2NH	Governor Support manager Richard Jones – 01267 224516 School And Governor Support Pibwrlwyd Carmarthen SA31 2NH
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Ceredigion County Council

Principal Education Psychologist and SEN Officer Lynwen Roberts – 01970 633629 County Offices Marine Terrace Aberystwyth SY23 2DE	Manager of Professional Services Suzanne Fearn – 01970 633635 County Offices Marine Terrace Aberystwyth SY23 2DE
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Conwy County Borough Council

Senior Special Needs Officer Mr Andrew I Wilson – 01492 575018 education@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Statementing Officer Clive Noble – 01492 575025 clive.noble@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Statementing Officer Chris Wilde – 01492575079 chris.wilde@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL
Statementing Officer Mary Oliver – 01492 575079 mary.oliver@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Social Inclusion Officer David Messum – 01492 575094 david.messum@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	North Wales Race Equality Network (NWREN) – Tel: 01492 622233 Email: info@nwren.org Web: www.NWREN.org The Equality Centre Bangor Road Pennaenmawr Conwy LL34 6LF

Denbighshire County Council

<p>Inclusive Learning Officer - Primary Diane Evans – 01824 712030 Diane.evans@denbighshire.gov.uk Education Centre Middle Lane Denbighshire LL16 3UW</p>	<p>Inclusive Learning Officer – Secondary Gill Timothy: 01824 712027 Eirwen.volger@denbighshire.gov.uk Education Centre Middle Lane Denbighshire LL16 3UW</p>	<p>Inclusive Learning Officer – Primary Gwen Brockley: 01824 712023 Gwen.brockley@denbighshire.gov.uk Education Centre Middle Lane Denbighshire LL16 3UW</p>
<p>Partnership and Inclusion – 01824 712027 Eirwen.volgar@denbighshire.gov.uk Education Department Education Centre Middle Lane Denbighshire LL16 3UW</p>	<p>North Wales Race Equality Network (NWREN) Tel: 01492 622233 Email: info@nwren.org Web: www.NWREN.org The Equality Centre Bangor Road Penmaenmawr Conwy LL34 6LF</p>	

Gwynedd County Council

<p>Education Officer - Arfon <i>Post Vacant. Contact -</i> Dewi Bowen : 01758 704114 Gwynedd County Council Arfon Area Education Office Council Offices Caernarfon Gwynedd LL55 1SH</p>	<p>Education Officer - Dwyfor Dewi Bowen : 01758 704114 Gwynedd County Council Dwyfor Area Education Office Council Offices Pwllheli Gwynedd LL53 5AA</p>	<p>Education Officer – Meirionnydd John Blake: 01341 424506 Gwynydd County Council Meirionnydd Area Education Office Cae Peneriag Dolgellau Gwynedd</p>
<p>Special Educational Needs Officer Orina Pritchard – 01286 672255 education@gwynedd.gov.uk Schools Service Development Directorate Council Offices Caernarfon Gwynedd LL55 1SH</p>	<p>North Wales Race Equality Network (NWREN) Tel: 01492 622233 Email: info@nwren.org Web: www.NWREN.org The Equality Centre Bangor Road Penmaenmawr Conwy LL34 6LF</p>	

Isle of Anglesey County Council

<p>Education Officer Gwyn Parry – 01248 752900 mxwed@anglesey.gov.uk Education Service Department of Education and Leisure Park Mount Glanhwfa Road Llagefni Anglesey LL77 7EY</p>	<p>Special Educational Needs Officer Mair Read – 01248 752900 mxwed@anglesey.gov.uk Education Service Department of Education and Leisure Park Mount Glanhwfa Road Llagefni Anglesey LL77 7EY</p>
<p>North Wales Race equality (NWREN) - 01492 622233 Email: info@nwren.org Website: www.NWREN.org</p>	<p>Disability Conciliation Service - Tel: 08457 622 633 Text: 08457 622 644 Disability Rights Commission Freepost DRC Helpline FREEPOST MID 02164 Stratford upon Avon CV37 9BR</p>

Merthyr Tydfil County Borough Council

<p>Principal Educational Child Psychologist Virginia Board – Virginia.E.Board@rhondda-cynon-taff.gov.uk</p>	<p>Education Welfare Officer Graham Rees - Tel: 01685 724618/724620 Mob: 07800 708642 Greenfields</p>	<p>Educational Welfare Officer Mike Jones – 07800 708640</p>
<p>Access and Inclusion Manager Ian Jones – 01685 724617</p>	<p>Inclusion Officer Sharon Salthouse – 07800 708640</p>	<p>Pupil Services Team Leader Jeff Hadley – 01685 724607</p>

Neath Port Talbot County Borough Council

<p>Manager Pupil Parent Support Huw Davies – 01639 763598 Neath Port Talbot Council Aberavon House Port Talbot</p>	<p>Coordinator Support for inclusion Heather Reid – 01639 763350 Civic Centre Port Talbot SA13 1PJ</p>
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Pembrokeshire County Council

<p>SEN Resources and Provision Dee Polcarz – 01437 775012 Pembrokeshire County Council County Hall Haverfordwest Pembrokeshire SA61 1TP</p>	<p>Pupil Support Service Cheryl Loughlin – 01437 776549 Pembrokeshire County Council County Hall Haverfordwest Pembrokeshire SA61 1TP</p>
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Powys County Council

Manager ALN/SEN Services Ann Thomas – 01597 826724 Powys County hall Llandrindod Wells Powys LD1 5LG	Manager Social Inclusion North Powys Chris Harding – 01686 626395 Area Office Schools and Inclusion Services Old College Off Station Road Newtown Powys SY16 1BE	Manager Social Inclusion Mid and South Powys Alison Peddie – 01874 624141 Area Office Schools and Inclusion Services Neuadd Brycheiniog Cambrian Way Brecon Powys LD 7BB
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Rhondda Cynon Taff County Borough Council

SEN Statementing Officer Richard Azzopardi – 01443 744313	Learning and Support Service – 01443 744000 Education and Children's Service Groups Rhondda Cynon Taff
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Swansea City and Borough Council

Home Liaison Officer Andrea Hill-Jones – 01792 636162 Access to Learning County Hall Oystermouth Road Swansea SA1 3SN	Learning Support Team Leader Yvonne Carter-Ingram – 01792 405689 Education Effectiveness Danycoed House Huntingdon Close West Cross Swansea SA3 5AL	Principal Education Welfare Officer Beverley Thomas Education Welfare Service Danycoed House Huntingdon Close West Cross Swansea SA 5AL
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Torfaen County Borough Council

Education Welfare Officer Hannah Kethro - 01495 773068 LEA Torfaen	Head of Parent Support and Partnership Dermot McChrystal – 01633 64733 dermot.mcchrystal@torfaen.gov.uk LEA Torfaen	ASD Support worker Cheryl Deneen – 01633 647630 Cheryl.deneen@torfaen.gov.uk LEA Torfaen
Inclusion Officer Greer Hill – 01633 647369 Greer.hill@torfaen.gov.uk LEA Torfaen	Inclusion Officer Suzanne Hathaway – 01633 647375 suzanne.hathaway@torfaen.gov.uk LEA Torfaen	Educational Psychologist Alan Wilkins – 01633 647383 alan.wilkins@torfaen.gov.uk LEA Torfaen

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6. Early Years Provsion

Blaenau Gwent County Borough Council

Development Officer Lauren Price – 01495 353100 lauren.price@evad.org.uk Communities first	Family Worker Lorraine Willis – 01495 315318 Lorraine.Willis@actionforchildren.org.uk Action For Children	Parenting Support Worker Helen Llewellyn – 01495 355584 helen.llewellyn@blaenau-gwent.gov.uk LEA Gwent
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Bridgend County Borough Council

Acting Head of Access and Inclusion Services Nichola Jones – 01656 720201 Ty Morfa Hafan Deg Aberkenfig	Deputy Acting Head of Access and Inclusion Services Amanda Kelland – 01656 720201 Ty Morfa Hafan Deg Aberkenfig
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Caerphilly County Borough Council

Early Years – 01443 863426 Caerphilly	Children's Information Service – 01443 868282
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Cardiff Council

Early Years Advisor/Operational Manager Avril Hooper – 02920 872000 Flying Start County Hall	Named Officer – Special Schools/Nurseries Carol Cox: 02920 629813 PSS
Early Years Education Transition Worker Cathryn Giles Tel: 02920 671466 Mob: 07895175953 Cathryn.giles@cardiff.gov.uk Ely & Caerau Children's Centre	Early Years SEN Co-ordinator Rose Orchard – Tel: 02920 671479 Mob: 07891601637 ROrchet@cardiff.gov.uk Ely & Caerau Children's Centre

Carmarthenshire County Council

Primary Advisor Early Years Susan parry – 01267 234567 Lifelong Learning and Leisure Centre Pibwrlwyd Carmarthen SA31 2NH	Senior Support Manager Margaret Denholm – 01267 224511 Lifelong Learning and Leisure Centre Pibwrlwyd Carmarthen SA31 2NH
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Ceredigion County Council

Early Years Advisor
Owena Davies – 01545 572700
Felinfach Professional Education Centre
Felinfach
Lampeter
Ceredigion

Conwy County Borough Council

Conwy Children's Information Exchange – 01492 876260 plant.children@conwy.gov.uk Old School Lane Centre Church Walks Llandudno LL30 2HL	Sure Start Co-ordinator – 01492 876844 Sure-start@conwy.gov.uk Eryl Wen Eryl Place St. Andrews Ave Llandudno Conwy LL30 2TX	Sensory Support Service Team Leader Mr. Steve Boothby – 01492 575016 steve.boothby@conwy.gov.uk Conwy County Council Government Buildings Dinerth Road Rhos on Sea Colwyn Bay LL28 4UL
Sensory Support Service Specialist Teacher Mrs. Sarah Moss – 01492 575015 sarah.moss@conwy.gov.uk Conwy County Council Government Buildings Dinerth Road Rhos on Sea Colwyn Bay LL28 4UL	Sensory Support Service Specialist Teacher Mrs. Rachel Marshman – 01492 575090 rachel.@conwy.gov.uk Conwy County Council Government Buildings Dinerth Road Rhos on Sea Colwyn Bay LL28 4UL	Sensory Support Service Specialist Teacher Miss Debbie Rock – 01492 575090 deborah.rock@conwy.gov.uk Conwy County Council Government Buildings Dinerth Road Rhos on Sea Colwyn Bay LL28 4UL
Leisure Support Officer Caroline Jones – 01492 575557 caroline.jones@conwy.gov.uk Community Centres and Play Schemes Department of Lifelong Learning Government Buildings Dinerth Road Rhos on Sea Conwy LL28 4UL	Cylch Meithrin (play groups 3+) and Cylch Ti a Fi (play groups 0-3) Manager Cynthia Owen – 01248 751155 Area Office Coleg Menai Penallt Centre Llangefni Anglesey LL77 7QY	Wales Pre-school Playgroups Association Maggie Kelly – 01248 723222 maggiek@walesppa.org Wales Pre-school Playgroups Association Llys Aled Field Street Llangefni Anglesey LL77 7AH

Denbighshire County Council

<p>Inclusive Learning Officer – Early Years Gwen Brockley: 01824 712023 Gwen.brockley@denbighshire.gov.uk Education Centre Middle Lane Denbigh LL16 3UW</p>	<p>Children’s Information Service – 01824 708220 childrensinformation@denbighshire.gov.uk Yr Hen Garchar 46 Clwyd Street Ruthin Denbighshire LL15 1HP</p>	<p>Integrated Children’s Centre Manager-Rhyl Lisa Leece: 01745 360129</p>
<p>Cylch Meithrin (play groups 3+) and Cylch Ti a Fi (play groups 0-3) Manager Cynthia Owen – 01248 751155 Area Office Coleg Menai Penallt Centre Llangefni Anglesey LL77 7QY</p>	<p>Wales Pre-school Playgroups Association Maggie Kelly – 01248 723222 maggiek@walesppa.org Wales Pre-school Playgroups Association Llys Aled Field Street Llangefni Anglesey LL77 7AH</p>	<p>Home-Start (Health visitor or self referral) Meira Owen – 01745 814819 Home-start@denbighshire.gov.uk Unit 9 Square Hall Denbighshire LL16 3NU</p>

Gwynedd County Council

<p>Childcare information Service – 01286 675570 gwybodaethplant@gwynedd.gov.uk Gwynedd Childcare Information Service Ystafell 7 19 Stryd Bangor Caernarfon Gwynedd LL55 1AT</p>	<p>Portage – home visiting education service Catrin Williams: 01286 672288 Plas Pawb Integrated Children’s Centre Maesincla Caernarfon Gwynedd LL55</p>	<p>Pre-School Assessment Unit Teacher in Charge – Bangor - Margaret Williams: 01248 370198 Caernarfon – Llinos Watkins: 01286 678369 Pwllheli – Haf Roberts: 01758 701754 Blaenau Ffestiniog – Gaenor Grabowski: 01766 831371</p>
<p>Home – Start Bangor Health Visitor or self Referral: 01248 672673 info@hime-start-bangor.com Unit F9 Intec Parc Menai Bangor Gwynedd LL57 4FG</p>	<p>Referral Scheme Co-ordinator Elisabeth Jones - 01286 830407 Lleifior Rhos Isaf Caernarfon Gwynedd LL54 7NF</p>	<p>Childminding Development worker Mrs. J.A. Williams – Tel: 01248 724386 Email: jxwed@anglesey.gov.uk Web: www.ncma.org.uk National Childminders Association Cynnal Bridge Street Llangefni Anglesey LL77 7HL</p>

<p>Barnardos Sure Start Creche Rheolwr Gwasanaethau Plant Shon Devey – 01766 832456 Shon.devey@barnardos.org.uk Barnardos Cymru Canolfan Ymbarel Rhos Meirion Blaenau Ffestiniog Gwynedd</p>	<p>Language and Play Co-ordinator Leisa Williams: 01766 830415 Language and Play Scheme The Library Blaenau Ffestiniog Gwynedd LL41 3DL</p>	<p>Childminding Development worker Mrs. J. A. Williams – Tel: 01248 724386 Email: jxwed@anglesey.gov.uk Web: www.ncma.org.uk Cynnal Bridge Street Llangefni Anglesey LL77 7HL</p>
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Isle of Anglesey County Council

<p>Children's Information Service Manager Lowri Wyn Hughes - 01248 752 699 Llangefni Library Llangefni Anglesey</p>	<p>Pre-School Assessment Unit – Amlwch Carys Griffiths – 01407 765649 PSAU Ysgol Thomas Ellis Holyhead Anglesey</p>	<p>Pre-School Assessment Unit – Beaumaris Joyce Williams – 01248 811668 PSAU Ysgol Beaumaris Beaumaris Anglesey</p>
<p>Referral Scheme Referrals from WPPA and MYM Lynda Jones – 01407 741934 Tregwehelydd Bodedern Anglesey LL65 4TR</p>	<p>Barnardos Sure Start Creches Administrator – 01248 751194 Barnardos Isgrraig Clinic Lon Newydd Llangefni Anglesey LL77 7PT</p>	<p>Language and Play Co-ordinator Mrs Elisabeth Pleming – 01248 752942 Language and Play Co-ordinator Education Department Parc Mount Glanhwfa Road Llangefni Anglesey LL77 7EY</p>
<p>Young Families Support Group and Creche Leader in charge Miss Sharon Bibby – 01407 765101 Captain Jesse Hughes Youth and Community Centre Kingsland Road Holyhead Anglesey LL65 2NP</p>	<p>Clebran Day Nurseries Manager Mrs Andrea Carri – 01248 364303 Ysbyty Gwynedd Bangor Gwynedd</p>	<p>Childminding Development worker Mrs J. A. Williams – Tel: 01248 724386 Email: jwxed@anglesey.gov.uk Website: www.ncma.org.uk Cynnal Bridge Street Llangefni Anglesey LL77 7HL</p>
<p>Cylch Meithrin (play groups 3+) and Cylch (play groups 0-3) Manager – Cynthia Owen – 01248 751155 Area Office Coleg Menai Penrallt Centre Llangefni Anglesey LL77 7QY</p>	<p>Wales Pre-School Playgroups Association Maggie Kelly – 01248 723222 maggielk@walesppa.org Llys Aled Field Street Llangefni Anglesey LL77 7AH</p>	

Merthyr Tydfil County Borough Council

People in Communities P.I.C – 01685 371993 Support Gurnos families – Literacy/creche/school clubs	PORTAGE ICC Sian Harris – Tel: 01685 727398 Mob: 07970291254
Multiple Support (twins/triplets) – 07852 666556	CIS Outreach Worker Laurie Martin – 01685 727400

Neath Port Talbot County Borough Council

SEN Manager Jeff Thomas – 01639 763768 Civic Centre Port Talbot SA13 1PJ	Coordinator Support for Inclusion Heather Reid – 01639 763350 Civic Centre Port Talbot SA13 1PJ
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Pembrokeshire County Council

Early Years Advisor Sally Abadioru – 01437 776213 Education Department Advisor Section County Hall Haverfordwest Pembrokeshire SA61 1TP	Early Years Coordinator Sherill percy – 01437 779142 Early Years Development and Childcare Partnership Unit 9 Merlins court Winch Lane Haverfordwest Pembrokeshire SA61 1SB	Pre-School Liaison Teacher Janet Thomas – 01437 764551 County Hall Haverfordwest SA61 1TP
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Powys County Council

Early Years Development Officer Ann Evans – 01597 827055 The Gwalia Ishan Road Llandrindod Wells LD1 6AA	Children's Information Service – 0845 130 3637 cis@powys.gov.uk County Hall Llandrindod Wells Powys LD1 5LG
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Rhondda Cynon Taff County Borough Council

Children and Family Information – 01443 220150 Rhondda Cynon Taff	Children and Family Information Officer – 01443 744048
Learning and Support Service – 01443 744000 Education and Children's Service Groups Rhondda Cynon Taff	Children with Disabilities – 01443 43513 Rhondda Cynon Taff

Swansea City and Borough Council

Early Years Development and Childcare Partnership – 01792 612155 Unit B3 Lakeside Technology Park Phoenix way Llansamlet Swansea SA7 9FL	Home Liaison officer Andrea Hill-Jones – 01792 636162 Access to Learning County Hall Oystermouth Road Swansea SA1 3SN	Children's Information Service - 01792 517222 Unit B3 Lakeside Technology Park Phoenix way Llansamlet Swansea SA7 9FL
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Torfaen County Borough Council

Sure Start Co-ordinator Charlotte Dickens - 01633 647404 Charlotte.dickens@torfaen.gov.uk k Sure Start Torfaen	Integrated Children's Centre (ICC) Administrator Simon Rogers - 01633 647421 simon.rogers@torfaen.gov.uk k Cwmbran	Outreach Information Officer Hannah Bedford - 01633 647400 hannah.bedford@torfaen.gov.uk k LEA Cwmbran ICC
Vulnerable Children's Officer Sarah Jones - 01633 647380 Sarah.jones@torfaen.gov.uk LEA	Development Officer Lisa Baulch - 01495 742679 Lisa.Baulch@torfaen.gov.uk Communities 1 st Torfaen	Development Officer Matthew Ford - coldbarnfarm@yahoo.com Coldbarn Farm Torfaen

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7. Education Provision

Blaenau Gwent County Borough Council

SEN & Statementing Manager Jayne Wilson – 01495 355329 Jayne.Wilson@blaenau-gwent.gov.uk LEA Gwent	Education Phillip Diamond – 01495 367727 Phil.diamond@blaenau-gwent.gov.uk LEA Gwent
Education Welfare Officer Ursella Hopkins - 01495 211685 LEA Abertillery	Principle Development Officer 14-19 Steve Davies - 01633 647366 LEA Torfaen

Bridgend County Borough Council

Acting Head of Access and Inclusion Services Nichola Jones – 01656 720201 Ty Morfa Hafan Deg Aberkenfig	Deputy Acting Head of Access and Inclusion Services Amanda Kelland – 01656 720201 Ty Morfa Hafan Deg Aberkenfig
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Caerphilly County Borough Council

Inclusion/Additional Support – 01443 866632 Local Educational Authority	Learning Support/Advisory Teachers – 01443 866632 Local Educational Authority	Behavioural Support – 01443 866640 Local Educational Authority
Educational Psychologists – 01443 866624 Local Educational Authority	Partnership, Communication and Communication Co- ordinator Bev Lane – 01443 866697 Local Education Authority	Statutory Officers Irene Yendle - 01443 866635 Ruth Mitchard - 01443 866638 Local Education Authority

Cardiff Council

WAG-SEN Alan Lansdown – 02920 823368 alan.lansdown@wales.gsi.gov.uk	Development Officer - (Communication and Training) Bernice Bird: 02920 351391 b.bird@cardiff.gov.uk	Head of Education Welfare Officers Bob Cooke – 01446 709180 Vale Civic Offices
Vale Statementing Officer Bob Grover – 01446 709180 Vale Civic Offices	Inclusion Officer Dave Acreman – 02920 629882 DAcreman@cardiff.gov.uk Mynachdy Centre	SEN Officer Glynnis Withrington – 02920 629800 Mynachdy Centre
Principal Educational Psychologist Jenny Reakes – 02920 629832 j.reakes@cardiff.gov.uk A&I	Senior Education Officer Sam Jones – 02920 629852 Mynachdy Centre	

Carmarthenshire County Council

Senior Support Manager Margaret Denholm – 01267 224591 Lifelong Learning and Leisure Centre Pibwrlwyd Carmarthen SA31 2NH	Principal Education Psychologist Angela Davies – 01994 231866 Griffiths Jones Centre St Clears Carmarthenshire	Head of Pupil Support Services Bryan Stephens – 01267 225101 Education Department Pibwrlwyd Carmarthen SA31 2NH	Coordinator for Children with Special Needs Rob messenger – 01267 234567 Lifelong learning and Leisure Department Pibwrlwyd Carmarthen SA31 2NH
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Ceredigion County Council

Principal Education Psychologist and SEN Officer Lynwen Roberts – 01970 633629 County Offices Marine Terrace Aberystwyth SY23 2DE	Senior Advisor Catherine Woodward– 01970 633631 Advisory/Inspectorial Services County Offices Marine Terrace Aberystwyth SY23 2DE	Secondary School's Advisory Teacher for SEN Margaret Davies – 01970 633622 County Offices Marine Terrace Aberystwyth SY23 2DE	Primary School's Advisory Teacher for SEN Angharad John – angharadjo@ceredigion.gov.uk County Offices Marine Terrace Aberystwyth SY23 2DE
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Conwy County Borough Council

Head of Schools Geraint James – 01492 575001 education@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Senior Special Needs Officer Mr Andrew I Wilson – 01492 575018 education@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Statementing Officer Clive Noble – 01492 575025 clive.noble@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL
Statementing Officer Chris Wilde – 01492575079 chris.wilde@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Statementing Officer Mary Oliver – 01492 575079 mary.oliver@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Social Inclusion Co-ordinator David Messum – 01492 575094 david.messum@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL
Dyslexia Unit Manager – 01248 351151 University of Wales Bangor Bangor Gwynedd		

Denbighshire County Council

Admissions Officer – Special Education Established Elen Edwards : 01824 712095 elenedwards@denbighshire.gov.uk Education Centre Middle Lane Denbigh LL16 3UW	Head of Educational Services Mohamed Mapenhet – 01824 708009 leuan.roberts@denbighshire.gov.uk Trem Clwyd Canol y Dre Ruthin Denbigh LL15 1QA	Inclusive Learning Officer – Early Years Gwen Brockley: 01824 712023 Gwen.brockley@denbighshire.gov.uk Education Centre Middle Lane Denbigh LL16 3UW
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<p>Inclusive Learning Officer – Primary Diane Evans: 01824 712030 Diane.evans@denbighshire.gov.uk Education Centre Middle Lane Denbigh LL16 3UW</p>	<p>Inclusive Learning Officer – Secondary Gill Timothy: 01824 712027 Eirwen.volger@denbighshire.gov.uk Education Centre Middle Lane Denbighshire LL16 3UW</p>	
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Gwynedd County Council

<p>Authorities Admissions Officer Dewi Hughes – 01286 679552 DewiHughes@gwynedd.gov.uk Gwynedd County Council Arfon Area Education office Council Offices Caernarfon Gwynedd LL55 1SH</p>	<p>Head of Schools Service Dr. Gwynne Jones: 01286 679552 GwynneJones@gwynedd.gov.uk Gwynedd County Council Arfon Area Education Offices Caernarfon Gwynedd LL55 1SH</p>	<p>Special Educational Needs Officer Orina Pritchard: 01286 679552 RuthOrinaPritchard@gwynedd.gov.uk Gwynedd County Council Arfon Area Education Offices Caernarfon Gwynedd LL55 1SH</p>
<p>Education Officers Arfon – <i>Post Vacant</i> (Contact Dewi Bowen) Dwyfor - Dewi Bowen : 01758 704114 Meirionnydd - John Blake: 01341 424506</p>	<p>Head Education Welfare Officer John Hughes Jones : 01286 679451 johnhughesjones@gwynedd.gov.uk Gwynedd Offices Pencadlys Shirehall Street Caernarfon Gwynedd LL55 1SH</p>	<p>Education Welfare Officers Friars a Tryfan – Alwyn Jones: 01286 679451 Alwynjones@gwynedd.gov.uk Brynrefail – Carys Hughes: 01286 679451 CarysHughes@gwynedd.gov.uk Syr Hugh Owen – Angela Ball: 01286 679451 AngelaBall@gwynedd.gov.uk</p>
<p>Education Welfare Officers Botwnnog, Glan y Mor ac Eifionydd – Carys M Roberts: 01758 704043 CarysMRoberts@gwynedd.gov.uk Y Berwyn, Uwchradd Tywyn, Y Gader ac Ardudwy – Nia Wyn Smith: 01341 424379 NiaWynSmith@gwynedd.gov.uk</p>	<p>Education Welfare Officers Ysgol y Moelwyn – Dewi Tudur Lewis: 01766 830435 pennaeth@moelwyn.gwynedd.sch.uk Ysgol Coedmenai – John Eifion Jones: 01248 353527 pennaeth@coedmenai.gwynedd.sch.uk</p>	<p>Plas Pawb Manager Allan Evans - 01286 678824 allanevans@gwynedd.gov.uk Integrated Children's Centre Maesincla Caernarfon Gwynedd</p>

Service Development Manager Iona Griffith – 01286 674686 IonaGriffith@gwynedd.gov.uk Specialist Children's Services Bryn Seiont Lon plant Caernarfon Gwynedd LL55 2YU	Dyslexia Unit Manager – 01248 351351 University of Wales Bangor Bangor Gwynedd	
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Isle of Anglesey County Council

Authorities admissions Officer Primary and secondary Miss Valmai Jones – 01248 752900 mswed@anglesey.gov.uk Education Service Glanhwfa Road Llangefni Anglesey LL77 7EY	Education Officer - Llangefni Gwyn Parry – 01248 752900 mxwed@anglesey.gov.uk Education Service Glanhwfa Road Llangefni Anglesey LL77 7EY	Education Welfare Officer Wena Williams – 01248 752900 mswed@anglesesy.gov.uk Education Service Department of Education and Leisure Park Mount Glanhwfa Road Llangefni Anglesey LL77 7EY
Holyhead Education Welfare Officer Angela Bennet – 01248 752900 mswed@anglesesy.gov.uk Education Service Department of Education and Leisure Park Mount Glanhwfa Road Llangefni Anglesey LL77 7EY	Amlwch Education Welfare Officer Sian Parry– 01248 752900 mswed@anglesesy.gov.uk Education Service Department of Education and Leisure Park Mount Glanhwfa Road Llangefni Anglesey LL77 7EY	Education Welfare Officer – Bodedern and David Hughes Jason Lewis– 01248 752900 mswed@anglesesy.gov.uk Education Service Department of Education and Leisure Park Mount Glanhwfa Road Llangefni Anglesey LL77 7EY
Specialist Children's Services Manager Miss R. Graham – 01248 751439 Specialist Children's Services Pencraig Mansion Llangefni Anglesey LL77	Dyslexia Unit Manager - 01248 351151 University of Wales – Bangor Bangor Gwynedd	

Merthyr Tydfil County Borough Council

Education Welfare Officer Graham Rees - Tel: 01685 724618/724620 Mob: 07800 708642 Greenfields	Educational Welfare Officer Mike Jones – 07800 708640	Access and Inclusion Manager Ian Jones – 01685 724617
Pupil Services Team Leader Jeff Hadley – 01685 724607	Inclusion Officer Sharon Salthouse – 07800 708640	Children with Disabilities Team Manager Les Smith 01685 724986 Social Services
Statements Daniela Jones – 01685 724698 LEA		

Neath Port Talbot County Borough Council

SEN Manager Jeff Thomas – 01639 763768 Civic Centre Port Talbot SA13 1PJ	Coordinator Support for Inclusion Heather Reid – 01639 763350 Civic Centre Port Talbot SA13 1PJ	Parent Liaison Officers Additional Learning Assessment and Administration Team (ALNAAT) Glenys Fielding/Veryan Walters- 01639 763140 NPT CBC Civic Centre Port Talbot SA13 1PJ
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Pembrokeshire County Council

SEN Resources and Provision Dee Polcarz – 01437 775012 Pembrokeshire County Council County Hall Haverfordwest Pembrokeshire SA61 1TP	Pupil Support Service Cheryl Loughlin – 01437 776549 Pembrokeshire County Council County Hall Haverfordwest Pembrokeshire SA61 1TP
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Powys County Council

Manager ALN/SEN Services Ann Thomas – 01597 826724 County hall Llandrindod Wells Powys SA61 5LG	Manager Social Inclusion North Powys Chris Harding – 01686 626395 Area Office Off Station Road Newtown Powys SY16 1BE	Manager Social Inclusion Mid and South Powys Alison Peddie – 01874 624141 Area Office Schools and Inclusion Services Neuadd Brycheiniog Cambrian Way Brecon Powys LD 7BB
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Rhondda Cynon Taff County Borough Council

Education and Lifelong Directorate – 01433 744000 Rhondda Cynon Taff	School Educational Psychologist Team – 01443 220150 Ty Trevithick	SEN Administrator June Carpenter – 01443 744345
SEN Statementing Officer Richard Azzopardi – 01443 744313	Peripatetic Teachers – 01443 220150 (Team of teachers covering various additional Learning needs)	Physical Needs (key Stages 1, 2 and 3) Norman Mosses – 01443 220150 Rhondda Cynon Taff

Swansea City and Borough Council

SEN Support and Statutory Assessment Manager Chris Seacombe – 01792 636162 Access to Learning Swansea education Directorate County Hall Oystermouth Road Swansea SA1 3SN	Senior Professional Officer Jain Watkins – 01792 363537 School and governor Unit County hall Oystermouth Road Swansea SA1 3SN
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Torfaen County Borough Council

Education Welfare Officer Hannah Kethro - 01495 773068 LEA Torfaen	Senior Educational Psychologist Hilary Haywood – 01633 647381 hilary.haywood@torfaen.gov.uk LEA Torfaen	Head of Parent Support and Partnership Dermot McChrystal – 01633 64733 dermot.mcchrystal@torfaen.gov.uk LEA Torfaen
Inclusion Officer Suzanne Hathaway – 01633 647375 suzanne.hathway@torfaen.gov.uk LEA Torfaen	Inclusion Officer Sahdia Afzal – 01633 647374 sahdia.afzal@torfaen.gov.uk LEA Torfaen	Inclusion Officer Tracy Tucker – 01633 647372 Tracy.tucker@torfaen.gov.uk LEA Torfaen
Inclusion Officer Caroline Hyde – 01633 647371 Caroline.hyde@torfaen.gov.uk LEA Torfaen	Inclusion Officer Greer Hill – 01633 647369 Greer.hill@torfaen.gov.uk LEA Torfaen	

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8. Exclusions

All Counties

Advisory centre for Education (ACE) –
0845 130 3637
Centre for Education (ACE)
1c Aberdeen Studios
22 Highbury Grove
London
N5 2DQ

Blaenau Gwent County Borough Council

SEN & Statementing Manager Jayne Wilson – 01495 355329 Jayne.Wilson@blaenau-gwent.gov.uk LEA Gwent	Education Welfare Officer Ursella Hopkins - 01495 211685 LEA Abertillery	Educational Psychologist Diane Ellis – 01495 217 981 Diane.ellis@blaenau-gwent.gov.uk LEA Gwent
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Bridgend County Borough Council

Head of Pupil Support Services Mark Beauchamp – 01656 642656 Ty Morfa Hafan Deg Aberkenfig	Pupil Support services Sue Evans – 01656 642737 Bridgend County borough Council Sunnyside Bridgend
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Caerphilly County Borough Council

Inclusion/Additional Support – 01443 866632 Local Educational Authority	Learning Support/Advisory Teachers – 01443 866632 Local Educational Authority	Statutory Officers Irene Yendle - 01443 866635 Ruth Mitchard - 01443 866638 Local Education Authority
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Cardiff Council

Head of Education Welfare Officers Bob Cooke – 01446 709180 Vale Civic Offices	Vale Statementing Officer Bob Grover – 01446 709180 Vale Civic Offices	Principal Educational Psychologist Jenny Reakes – 02920 629832 j.reakes@cardiff.gov.uk A&I
Inclusion Officer Dave Acreman – 02920 629882 DAcreman@cardiff.gov.uk Mynachdy Centre	SEN Officer Glynnis Withrington – 02920 629800 Mynachdy Centre	Pupil Support Huw Maguire – 02920 826077 or 01597 829304 National Assembly SENTW

Carmarthenshire County Council

Senior Support Manager Margaret Denholm – 01267 224591 Lifelong Learning and Leisure Centre Pibwrlwyd Carmarthen SA31 2NH	Pupil and governor Support Ken Davies – 01267 224516 Lifelong Learning and Leisure Centre Pibwrlwyd Carmarthen SA31 2NH
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Ceredigion County Council

Inclusion and Child protection Coordinator Aled Evans – 01970 633624 County Offices Marine Terrace Aberystwyth SY23 2DE	Senior Advisor Catherine Woodward – 01970 633631 Advisory/Inspectorial Services County offices Marine Terrace Aberystwyth SY23 2DE
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Conwy County Borough Council

Senior Special Needs Officer Mr Andrew I Wilson – 01492 575018 education@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Statementing Officer Clive Noble – 01492 575025 clive.noble@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Statementing Officer Chris Wilde – 01492575079 chris.wilde@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL
Statementing Officer Mary Oliver – 01492 575079 mary.oliver@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Social Inclusion Co-ordinator David Messum – 01492 575094 david.messum@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	

Denbighshire County Council

Inclusive Learning Officer - Primary Diane Evans – 01824 712030 Diane.evans@denbighshire.gov.uk Education Centre Middle Lane Denbighshire LL16 3UW	Partnership and Inclusion – 01824 712027 Eirwen.volgar@denbighshire.gov.uk Education Department Education Centre Middle Lane Denbighshire LL16 3UW
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<p>Head of Educational Services Hywyn Williams – 01824 708009 leuan.roberts@denbighshire.gov.uk Trem Clwyd Canol y Dre Ruthin Denbighshire LL15 1QA</p>	<p>Inclusive Learning Officer – Primary Gwen Brockley: 01824 712023 Gwen.brockley@denbighshire.gov.uk Education Centre Middle Lane Denbighshire LL16 3UW</p>
<p>Inclusive Learning Officer – Secondary Gill Timothy: 01824 712027 Eirwen.volger@denbighshire.gov.uk Education Centre Middle Lane Denbighshire LL16 3UW</p>	<p>The Corporate Director of Life Long Learning – Tel: 01824 708098 Email: education@denbighshire.gov.uk Web: www.denbighshire.gov.uk Education Department County Hall Wynnstay Road Ruthin LL15 1YN</p>

Gwynedd County Council

<p>Special Educational Needs Officer Orina Pritchard: 01286 679552 RuthOrinaPritchard@gwynedd.gov.uk Gwynedd County Council Arfon Area Education Offices Caernarfon Gwynedd LL55 1SH</p>	<p>Head Education Welfare Officer John Hughes Jones : 01286 679451 johnhughesjones@gwynedd.gov.uk Gwynedd Offices Pencadlys Shirehall Street Caernarfon Gwynedd LL55 1SH</p>	<p>Education Officers Arfon – <i>Post Vacant</i> (Contact Dewi Bowen) Dwyfor - Dewi Bowen: 01758 704114 Meirionnydd - John Blake: 01341 424506</p>
<p>Education Welfare Officers Friars a Tryfan – Alwyn Jones: 01286 679451 Alwynjones@gwynedd.gov.uk Brynrefail – Carys Hughes: 01286 679451 CarysHughes@gwynedd.gov.uk Syr Hugh Owen – Angela Ball: 01286 679451 AngelaBall@gwynedd.gov.uk</p>	<p>Education Welfare Officers Botwnnog, Glan y Mor ac Eifionydd – Carys M Roberts: 01758 704043 CarysMRoberts@gwynedd.gov.uk Y Berwyn, Uwchradd Tywyn, Y Gader ac Ardudwy – Nia Wyn Smith: 01341 424379 NiaWynSmith@gwynedd.gov.uk</p>	<p>Ysgol y Moelwyn – Dewi Tudur Lewis: 01766 830435 pennaeth@moelwyn.gwynedd.sch.uk Ysgol Coedmenai – John Eifion Jones: 01248 353527 pennaeth@coedmenai.gwynedd.sch.uk</p>
<p>Head of Unit Heulwen Williams – Tel: 01248 360241 Mob: 07799582854 Caernarfon Road, Bangor</p>		

Isle of Anglesey County Council

<p>Education Officer - Llangefni Gwyn Parry – 01248 752900 mxwed@anglesey.gov.uk Education Service Department of Education and Leisure Glanhwfa Road Llangefni Anglesey LL77 7EY</p>	<p>Special Education Officer Mair Read – 01248 752900 mxwed@anglesey.gov.uk Education Service Department of Education and Leisure Glanhwfa Road Llangefni Anglesey LL77 7EY</p>	<p>Education Welfare Officer -Llangefni Wena Williams – 01248 752900 mxwed@anglesey.gov.uk Education Service Department of Education and Leisure Glanhwfa Road Llangefni Anglesey LL77 7EY</p>	<p>Education Welfare Officer -Holyhead Angela Bennet – 01248 752900 mxwed@anglesey.gov.uk Education Service Department of Education and Leisure Glanhwfa Road Llangefni Anglesey LL77 7EY</p>
<p>Education Welfare Officer -Amlwch Sian Parry– 01248 752900 mxwed@anglesey.gov.uk Education Service Department of Education and Leisure Glanhwfa Road Llangefni Anglesey LL77 7EY</p>	<p>Education Welfare Officer – Bodedern and David Hughes – 01248 752900 mxwed@anglesey.gov.uk Education Service Department of Education and Leisure Glanhwfa Road Llangefni Anglesey LL77 7EY</p>	<p>Education Welfare officer – Amlwch Sian Parry – 01248 752900 mxwed@anglesey.gov.uk Education Service Department of Education and Leisure Glanhwfa Road Llangefni Anglesey LL77 7EY</p>	<p>Education Welfare officer – Bodedern and David Hughes Jason Lewis – 01248 752900 mxwed@anglesey.gov.uk Education Service Department of Education and Leisure Glanhwfa Road Llangefni Anglesey LL77 7EY</p>

Merthyr Tydfil County Borough Council

<p>Statements Daniela Jones – 01685 724698 LEA</p>	<p>Advisory Tutor Rose Tyler – 01685 724619 LEA</p>	<p>Principal Educational Child Psychologist Virginia Board – Virginia.E.Board@rhondda-cynon-taff.gov.uk</p>
<p>Education Welfare Officer Graham Rees - Tel: 01685 724618/724620 Mob: 07800 708642 Greenfields</p>	<p>Inclusion Officer Sharon Salthouse – 07800 708640</p>	<p>Pupil Services Team Leader Jeff Hadley – 01685 724607</p>

Neath Port Talbot County Borough Council

<p>Pupil Parent Support Officer Deborah Holder – 01639 73599 Neath Port Talbot Council Aberavon house Port Talbot</p>	<p>Coordinator Support for Inclusion Heather Reid – 01639 763350 Civic Centre Port Talbot SA13 1PJ</p>
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Pembrokeshire County Council

SEN Resources and provision Dee Polcarz – 01437 775012 Pembrokeshire County council County Hall Haverfordwest Pembrokeshire SA61 1TP	Pupil Support Service Cheryl Loughlin – 01437 776549 Pembrokeshire County council County Hall Haverfordwest Pembrokeshire SA61 1TP
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Powys County Council

Manager ALN/SEN Services Ann Thomas – 01597 826724 County hall Llandrindod Wells Powys SA61 5LG	Manager Social Inclusion North Powys Chris Harding – 01686 626395 Area Office Off Station Road Newtown Powys SY16 1BE	Manager Social Inclusion Mid and South Powys Alison Peddie – 01874 624141 Area Office Schools and Inclusion Services Neuadd Brycheiniog Cambrian Way Brecon Powys LD 7BB
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Rhondda Cynon Taff County Borough Council

Learning and Support Service – 01443 744000 Education and Children’s Service Groups Rhondda Cynon Taff	CAMHS Gareth Morgan – 01443 443008 Rhondda Cynon Taff
Children and Family Information Officer – 01443 744048	SEN Statementing Officer Richard Azzopardi – 01443 744313

Swansea City and Borough Council

Team Leader Yvonne Carter – 01792 405689 Learning Support Team Education Effectiveness Danycoed House Huntington close West Cross Swansea SA3 5AL	Senior Professional Advisor Jain Watkins – 01792 636537 School and Governor Unit County Hall Oystermouth Road Swansea SA1 3SN
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Torfaen County Borough Council

Head of Parent Support and Partnership Dermot McChrystal – 01633 64733 dermot.mcchrystal@torfaen.gov.uk LEA Torfaen	Education Welfare Officer Hannah Kethro - 01495 773068 LEA Torfaen	Inclusion Officer Greer Hill – 01633 647369 Greer.hill@torfaen.gov.uk LEA Torfaen
Inclusion Officer Suzanne Hathaway – 01633 647375 suzanne.hathaway@torfaen.gov.uk LEA Torfaen	Inclusion Officer Sahdia Afzal – 01633 647374 sahdia.afzal@torfaen.gov.uk LEA Torfaen	Inclusion Officer Tracy Tucker – 01633 647372 Tracy.tucker@torfaen.gov.uk LEA Torfaen
Inclusion Officer Caroline Hyde – 01633 647371 Caroline.hyde@torfaen.gov.uk LEA Torfaen	Inclusion Officer Kath Harrison – 01633 647376 kath.harrison@torfaen.gov.uk LEA Torfaen	

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9. Grants and Benefits

All Counties

Disability Alliance – 0207 247 8776	Skills Wales – National Bureau for Students with Disabilities Tel: 01443 654317 Email: rpass@glam.ac.uk Website: www.skill.org.uk/wales/index.asp Student Services Department University of Glamorgan Pontypridd Mid Glamorgan CF37 1DL
The Student Finance Wales Contact Centre – 0845 6028845 www.studentfinancewales.co.uk	Family Fund – 0845 1304542 www.familyfund.org.uk Unit 4 Alpha Court Monks Cross Drive Huntington York YO32 9WN
Department of Work and Pensions Disability Living Allowance – 0800 882200	

Blaenau Gwent County Borough Council

Education Phillip Diamond – 01495 367727 Phil.diamond@blaenau-gwent.gov.uk

Bridgend County Borough Council

Bridgend Citizens Advice Bureau – 01656 654951 Ground Floor 26 Dunraven Place Bridgend CF31 1JD

Caerphilly County Borough Council

Citizens Advice – 02920 882105	Carers Wales – 02920 852505	National Youth Advocacy Service – 0800 616101 Emma.phippsmagill@nyas.net
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Cardiff Council

Benefits Advice – 02920 347481 Citizens Advice Cardiff	SEN Co-ordinator Emma Clewarth – 02920 203762 Careers Wales Cardiff
Education Gateway Advisor – NEET Caryl Peets: 02920 906700 caryl.peets@cardiffandvale.org.uk Bernadette Shaw: 02920 203734 bernadette.shaw@cardiffandvale.org.uk Careers Wales Cardiff	

Carmarthenshire County Council

Grants Manager Bryan Harrier – 01554 742182 Ty Elwyn Llanelli Carmarthenshire	Citizens Advice Bureau – 01267 234488 113 Lamma Street Carmarthen SA31 5AP
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Ceredigion County Council

Aberystwyth Citizens Advice Bureau – 01970 612817 12 Cambrian Place Aberystwyth Ceredigion SY23 1NT	Cardigan Citizens Advice Bureau – 01239 613707 Napier Street Cardigan Ceredigion	Grants Section – 01545 572184 Ceredigion County Council Beraeron SA46 0PA
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Conwy County Borough Council

<p>Conwy Federation CHC (community Health Council) – 01492 878840 4 Trinity Square Llandudno Conwy LL30 2PY</p>	<p>Student Finance Welsh College Applications – 01492 575029 All other College Applications – 01492 575028 Email: dewi.w.jones@conwy.gov.uk Web: www.conwy.gov.uk P.O BOX 9 Colwyn Bay LL28 4ZE</p>	<p>Senior Energy Advisor Mr Steve Woosey – Tel: 0800 512012 Email: advice@nweeal.org.uk Web: www.saveyour20pence.co.uk North Wales Energy Advice Centre Old Town Hall Earl Road Mold CH7 1AB</p>
<p>Independant Tenancy Advice & Support Projects (ITASP) Service Manager Janet Ludon – 01978 317914 janetl@sheltercymru.org.uk Shelter Cymru 23 Abbot Street Wrexham LL11 1TA</p>	<p>Macmillan Benefits Advisor Gaynor Davies – 01824 712333 gaynor.davies@denbighshire.gov.uk Denbighshire Social Service Zurich Buildings Warren Drive Prestatyn LL19 7HX</p>	

Denbighshire County Council

<p>Head of Educational Services Hywyn Williams – 01824 708009 leuan.roberts@denbighshire.gov.uk Trem Clwyd Canol y Dre Ruthin Denbighshire LL15 1QA</p>	<p>The Corporate Director of Life Long Learning Mr Huw W. Griffiths Tel: 01824 708098 Email: education@denbighshire.gov.uk Web: www.denbighshire.gov.uk Education Department County Hall Wynnstay Road Ruthin LL15 1YN</p>
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Gwynedd County Council

<p>Grants Support officer Delyth Vaughan – Tel: 01286 672626 Email: deleth@mantellgwynedd.com Web: www.mantellgwynedd.com Mantell Gwynedd 24-26 Stryd Fawr Caernarfon Gwynedd LL55 1RH</p>	<p>Gogledd Gwynedd CHC (Community Health Council) – 01286 674961 www.patienthelp.wales.nhs.uk/gogleddgwynedd 4 Lon Bopur Caernarfon Gwynedd LL55 1RG</p>	<p>Student Support – 01286 679183/679185 Gwynedd County Council P.O Box 6 Caernarfon Gwynedd LL55 1SH</p>
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<p>Student Support Officer Coleg Menai Gill Rogers-Jones or Marilyn Roberts - Tel:01248 370125 Text: 01248 3521/3255 Email: Gill.rj@menai.ac.uk or Marilyn.roberts@menai.ac.uk</p>	<p>The Students Grants Officer Coleg Harlech – 01766 780363 bursary@fc.harlech.ac.uk Coleg Harlech WEA/CAG Harlech Gwynedd LL46 2PU</p>	<p>Independent Tenancy Advice & Support Projects (ITSAP) Service Manager Janet Loudon – 01978 317914 janetl@sheltercymru.org.uk Shelter Cymru 23 Abbot Street Wrexham LL11 1TA</p>
<p>Macmillan Benefits Advisor Gaynor Davies – 01824 712333 Gaynor.davies@denbighshire.gov.uk Zurich Buildings Warren Drive Prestatyn LL19 7HX</p>	<p>Department of Work and Pensions Disability Living Allowance – 0800 882200</p>	

Isle of Anglesey County Council

<p>Holyhead and District Unemployed Workers Centre Administrator – 01407 760208 J. E. O’Toole Centre Trearddur Square Holyhead Anglesey LL65 1NB</p>	<p>Senior Energy Advisor Mr Steve Woosey – 0800 512012 North Wales Energy Efficiency Advice Centre Old Town Hall Earl Road Mold CH7 1AB</p>
<p>Independent Tenancy Advice & Support Projects (ITASP) Service Manager Janet Loudon – 01978 317917 janetl@sheltercymru.org.uk Shelter Cymru 23 Abbot Street Wrexham LL11 1TA</p>	<p>MacMillan Benefits Advisor Gaynor Davies – 01824 712333 Gaynor.davies@denbighshire.gov.uk Denbighshire Social Services Zurich Buildings Warren Drive Prestatyn LL19 7HX</p>

Merthyr Tydfil County Borough Council

<p>Mencap – 0808 80003000 DLA Benefits</p>	<p>Gelli Deg Foundation – 01685 383929 Community Project Family Support</p>
<p>VAMT Partnership Development Officer Alison Harris – 01685 353915 Voluntary Action Merthyr Tydfil</p>	

Neath Port Talbot County Borough Council

Welfare Rights – 01792 510712 Unit PO Box 529 SA8 4AY	Bridgend Citizens Advice Bureau (CAB) – 01639 635545 44 Alfred Street Neath SA11 1EU	Bridgend Citizens Advice Bureau (CAB) – 01639 895057 76-78 Station Road Port Talbot
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Pembrokeshire County Council

Haverfordwest Citizens Advice Bureau – 0845 120 2939 43 Cartlett Haverfordwest Pembrokeshire SA61 2LH

Powys County Council

Newtown Advice centre – 0845 601 8421 Frolic Street Entrance Park Street Newtown Powys SY1QB	Mcynlleth Advice Centre – 0845 601 8421 Owain Glyndwr Centre Broad Street Mcynlleth Powys SY20 8EE
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Rhondda Cynon Taff County Borough Council

Children and Family Information – 01443 220150 Rhondda Cynon Taff	Learning and Support Service – 01443 744000 Education and Children's Service Groups Rhondda Cynon Taff
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Swansea City and Borough Council

Welfare rights Unit – 01792 637755 Unit PO Box 35 Swansea SA1 3ZW	Swansea Citizens Advice Bureau- 01792 652902 208 High street Swansea SA1 1PE	Ystradgynlais Citizens Advice Bureau – 01639 849427 22 Heol Eglwys Ystradgynlais Swansea
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Torfaen County Borough Council

Torfaen Local Education Authority - 01495 762200	Womens Aid Pamela Chapman – pchapman@torfaenwomensaid.org.uk Torfaen
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10. Health

Blaenau Gwent County Borough Council

Health and Social worker Kate Thomas - 01495 306602 kate.thomas@gavowales.org.uk Gwent Association of Voluntary Organisations (GAVO)	Development Officer Lauren Price – 01495 353100 lauren.price@evad.org.uk Communities first
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Bridgend County Borough Council

Community Paediatrician Dr Obaed – 01656 754321 Children's clinic Princess of Wales Hospital Coity Road Bridgend CF31 1RQ	Health Visitors – 01656 752752 Princess of Wales Hospital Coity Road Bridgend CF31 1RQ
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Caerphilly County Borough Council

CAMHS - 02920 888904	Family Intervention Team – 02920 849230
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Cardiff Council

SEN Health Advisor Alison Greig – Tel: 02920 536814 Mob: 07966201913 St David's Children's Hospital	SEN Health Visitors Carys Davie – 02920 536813 Pippa Clarke – 02920 536814 St David's Children's Hospital	SEN Health Visitor (deals with more severe difficulties) Rita Lewis – 02920 536812 rita.lewis@cardiffandvale.nhs St David's Children's Hospital
Child Health and Disability Team Social Worker Laverene Bailey – 02920 478700	Child Health and Disability Team Manager Chris Horrocks – 02920 627153 chorrocks@cardif.co.uk	Child Health and Disability Team Leader Paul Fanning – 02920 368650

Carmarthenshire County Council

Director of Nursing Services Ruth marks – 01267 227415 West Wales General Hospital Carmarthen SA31 2AF	Child mental health Sue Lewis – 01267 221225 Child and Family Consultation Service Canolfan Gwili West Wales General Hospital Carmarthen SA31 2AF	Consultant Community paediatrician Dr Magdoon/Dr Zibander – 01267 227416 Carmarthen and District NHS West Wales General Hospital Carmarthenshire
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Ceredigion County Council

Nurse director Helen Williams – 01570 424100 Ceredigion Local health board Y Bryn North Road Lampeter Ceredigion SA48 7HA	Ceredigion Disabled Children's Team (Tim Plant Anabl) – 01970 627016 Pantylfedwen 9 Market Street Aberystwyth SY23 1DL
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Conwy County Borough Council

Sure Start – 01492 872444 Conwy Sure Start Ty Tudno 15a – 17a Ffordd Las Llandudno LL30 1ER	Conwy Sure Start – 01492 872444 Eryl Wen Eryl Place St Andrews Avenue Llandudno LL30 2TX
Conwy Local Health Board – 01492 536586 Princes Park Princes Drive Colwyn Bay LL29 8PL	Learning Disabilities Wales - Tel: 02920 068110 Email: enquiries@learningdisabilitywales.org.uk Web: www.learningdisabilitywales.org.uk 41 Lambourne Crescent Cardiff Business Park Llanishen Cardiff CF14 5GG

Denbighshire County Council

Principal Educational Psychologist Michael Duke – 01824 712039 Email 1: Ffion.e.jones@denbighshire.gov.uk Email 2: Psychology.admin@denbighshire.gov.uk Education Psychology Service Education Centre Middle Lane Denbigh Denbighshire LL16 3UW	Home-Start(Health visitor or self referral) Meira Owen – 01745 814819 Home-start@denbighshire.gov.uk Unit 9 Square Hall Denbighshire LL16 3NU
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Gwynedd County Council

<p>NHS Children with Disabilities Administrative Staff</p> <p>Louise Cottle – 01248 751439</p> <p>Louise.Cottle@nww-tr.wales.nhs.uk</p>	<p>NHS North West Wales Trust</p> <p>Child Development Community Nurses</p> <p>Arfon – Kerris Singleton : 01286 674686</p> <p>Kerris.Singleton@nww-tr.wales.nhs.uk</p> <p>Dwyfor – Helen Ffoulkes Jones: 01758 701000</p> <p>Meirionnydd – Brenda Lewis: 01341 423121</p>	<p>Disabled Children's Register Co-ordinator</p> <p>Delyth Williams – 01286 674686 (DDI: 01286 682513)</p> <p>DelythGladysWilliams@gwynedd.gov.uk</p> <p>Gwynedd County Council</p> <p>Ysbyty Vryn Seiont</p> <p>Lon Plant</p> <p>Caernarfon</p> <p>Gwynedd</p> <p>LL55 2YU</p>
<p>Head of Speech and Language Therapy Service</p> <p>Dorothi Clowes – 01286 662760</p> <p>DorothiClowes@nww-tr.wales.nhs.uk</p> <p>NHS West Wales Trust</p> <p>Bodfan</p> <p>Ysbyty Eryri</p> <p>Caernarfon</p> <p>Gwynedd</p> <p>LL55 2YE</p>	<p>Superintendent</p> <p>Community Paediatric Physiotherapist</p> <p>Elaine Owen – Tel: 01248 364700</p> <p>Mob: 07900051669</p> <p>Email: Elaine.Owen@nww-tr.wales.nhs.uk</p> <p>NHS West Wales Trust</p> <p>Child Development Centre</p> <p>Holyhead Road</p> <p>Bangor</p> <p>Gwynedd</p> <p>LL57 2EE</p>	<p>Head Paediatric Occupational Therapist</p> <p>Adam Glover – 01286 662704</p> <p>Adam.Glover@nww-tr.wales.nhs.uk</p> <p>NHS West Wales Trust</p> <p>Bodfan</p> <p>Ysbyty Eryri</p> <p>Caernarfon</p> <p>Gwynedd</p> <p>LL55 2YE</p>
<p>Consultant Community Paediatrician</p> <p>Dr. Robin Davies – Tel: 01286 68414</p> <p>Mob: 07796337416</p> <p>Email: Robin.Davies@nww-tr.wales.nhs.uk</p> <p>NHS West Wales Trust</p> <p>Bodwrdda</p> <p>St. David's Road</p> <p>Caernarfon</p> <p>Gwynedd</p> <p>LL55 1EL</p>	<p>Community and Young People Lead Community Nurse (school nurse)</p> <p>Anwen Williams – Tel: 01286 684014</p> <p>Mob: 07900061864</p> <p>Email: Anwen.Williams@nww-tr.wales.nhs.uk</p> <p>NHS West Wales Trust</p> <p>Community Children's Nursing</p> <p>Bodwrdda</p> <p>Lon Ddewi</p> <p>Caernarfon</p> <p>Gwynedd</p> <p>LL55 1EL</p>	<p>NHS West Wales Trust</p> <p>Child Development – Community Nurses</p> <p>Arfon – Kerris Singleton: 01248 364700</p> <p>Kerris.Singleton@nww-tr.wales.nhs.uk</p> <p>Dwyfor – Helen Ffoulkes Jones: 01758 701 000 Helen.FJones@nww-tr.wales.nhs.uk</p> <p>Meirionnydd – Brenda Lewis: 01341 423121 Brenda.Lewis@nww-tr.wales.nhs.uk</p>

<p>Gogledd Gwynedd - Community Health Council Chief Officer Glanville Owen: 01286 674961 gogchc@nwwaleschc.org.uk Gogledd Gwynedd Community Health Council 4 Pepper Lane Caernarfon Gwynedd LL55 1RG</p>	<p>Meirionnydd - Community Health Council Chief Officer Gareth Owen: 01341 422236 meichc@nwwaleschc.org.uk Beechwood House Dolgellau LL40 1AU</p>	<p>Child Development Centre Clerical Officer – 01248 364700 Child Development Centre Holyhead Road Bangor Gwynedd LL57 2EE</p>
<p>Service Development Manager Iona Griffith – 01286 674686 ionaGriffith@gwynedd.gov.uk Bryn Seiont Lon Plant Caernarfon Gwynedd LL55 2YU</p>		

Isle of Anglesey County Council

<p>NHS Administrative Staff - Nikki Jones 01248 751439 Nikki.Jones@nw-w-tr.wales.nhs.k NHS North West Wales Trust - Children with Disabilities Plas Pencraig Stad Pencraig Llangefni Ynys Mon LL77 7HU</p>	<p>Head of Speech and Language Therapy services Dorothi Clowes – 01286 662760 Dorothi.Clowes@nww-tr.wales.nhs.uk Bodfan Ysbyty Eryri Caernarfon LL55 2YE</p>	<p>Senior Community Paediatric Physiotherapist Eirian Rowlands – 01248 753134 (DDI: 753102) Eirian.Rowlands@nww-tr.wales.nhs.uk Ty Derwydd Ysbyty Cefni Llangefni Ynys Mon LL77 7PP</p>	<p>NHS Head Paediatric Occupational Therapist Adam Glover – 01268 662704 Adam.Glover@nww-tr.wales.nhs.uk NHS West Wales Bodfan Ysbyty Eryri Caernarfon LL55 2YE</p>
<p>NHS Consultant Community Paediatrician Janet Horn – 01248 753134 Janet.Horn@nw-w-tr.wales.nhs.uk Ty Derwydd Ysbyty Cefni Llangefni Tnys Mon LL77 7PP</p>	<p>NHS Lead Community Nurse (School Nurse) Anwen Williams – 01268 684000 (DDI: 684003) NHS North West Wales Trust Communtiy Children's Nursing Bodwrdda Lon Ddewi Caernarfon Gwynedd LL55 1EL</p>	<p>NHS Child Development Community Nurse Meinir Wyn Jones - Tel: 01248 751439 Mob: 07900 051839 NHS North West Wales Trust Plas Pencraig Stad Pencraig Llangefni Ynys MonLL77 7HU</p>	<p>Anglesey Community Health Council Chief Officer Dilys Shaw – 01248 723283 www.angleseylhp.wales.nhs.uk 8A High Street Llangefni Anglesey LL77 7LT</p>

<p>Child Development Team Secretary Nikki Jones – 01248 364700</p> <p>Child Development Centre YMCA Building Holyhead Road Bangor Gwynedd LL57 2EE</p>	<p>Disabled Children's Register Co-ordinator Delyth Williams – 01268 674686 (DDI: 682513) DelythGladysWilliams@gwynedd.gov.uk dd.gov.uk</p> <p>Ysbyty Bryn Seiont Lon Plant Caernarfon Gwynedd LL55 2YU</p>	<p>Specialist Children's Service Customer Care manager Miss R. Graham – 01248 751439</p> <p>Pencraig Mansion Llangefni Angesey LL77</p>	<p>(CANHS) Manager Mr R. Evans – 01248 355825</p> <p>Talarfon Holyhead Road Bangor Gwynedd</p>
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Merthyr Tydfil County Borough Council

<p>PRINCE CHARLES HOSPITAL - 01685 721721/3740</p>	<p>Primary Mental Health The Hollies – 01685 387884</p>
<p>Sanctuary Counselling Service – 01685 724329</p>	<p>Primary Mental Health DR Reddy - 01685 387 884 Hollies Heath Centre (Karl toy-nurse specialist)</p>

Neath Port Talbot County Borough Council

<p>Community Paediatrician Dr Samuel – 01639 862731</p> <p>Children's Centre Neath Port Talbot hospital Baglan Port Talbot</p>	<p>Consultant Psychiatrist Dr Sam Aimes – 01639 862744</p> <p>Child's and Adolescent Mental Health Services (CAMHS) Children's Centre Neath port Talbot Hospital Baglan Port Talbot</p>
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Pembrokeshire County Council

<p>Consultant Community paediatrician Dr V Vipulendran – 01437 773848</p> <p>Withybush Hospital Fishguard Road Haverfordwest Pembrokeshire SA61 2PZ</p>	<p>Child and Adolescent Mental health Service (CAMHS) – 01437 773774</p> <p>Withybush Hospital Fishguard Road Haverfordwest Pembrokeshire SA61 2PZ</p>
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Powys County Council

Consultant Community Paediatrician Dr Chris Vullianay – 01874 615671 Children's Centre Brecon Memorial Hospital Cerrigochean Road Brecon Powys LD3 0LU	Manager child and Adolescent Mental Health Service (CAMHS) – 01874 712491 Hillview House Bronllys Hospital Bronllys Brecon Powys LD3 0LU	Consultant Community paediatrician Dr Rogers – 01686 617455 Ynys Y Plant Plantation Lane Newtown Powys SY16 1LH	Child and Adolescent Health Service (CAMHS) Sian Lee – 01686 617450 Ynys Y Plant Plantation Lane Newtown SY16 1LH
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Rhondda Cynon Taff County Borough Council

CAMHS Gareth Morgan – 01443 443008 Rhondda Cynon Taff	Local Health Board (LHB) Darell Clarke – 01443 744841 Cwm Taff	Physical Needs (key Stages 1, 2 and 3) Norman Mosses – 01443 220150 Rhondda Cynon Taff
Disabled Children's Team – 01443 665455 Pontypridd	Minimal Handling (Disability) Heather Eagle – 01443 220150 Rhondda Cynon Taff	Peripatetic Teachers – 01443 220150 (Team of teachers covering various additional Learning needs)

Swansea City and Borough Council

Clinical Services manager for Health Visitors Jayne Lane – 01792 651501 Central Clinic 21 Orchard Street Swansea SA1 5AT	Teacher and Adolescent Mental Health Services (CAMHS) Amanda Reynolds – 01792 582139 Trehafod Day Unit Waunarlwydd road Sketty Swansea SA2 0GB	Coordinator Jenny Israel – 01792 896543 Looked After Children's Team Gorseinon Health Clinic Princess Street Gorseinon Swansea SA4 4UT
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Torfaen County Borough Council

CAMHS Bethan Arnold – 01633 436833 Bethan.Arnold@gwent.wales.nhs.uk NHS	CAMHS Dave Pope - Dave.Pope@gwent.wales.nhs.uk NHS Pollards well
Primary Mental Health Team Coordinator Sue Gwynnllwyw – 01633 752349 Sue.Gwynnllwyw@gwent.wales.nhs.uk Gwynnllwyw	Clerical Officer Gemma Cording – 01633 647378 Gemma.cording@torfaen.gov.uk LEA Torfaen

11. Out of School Activities

Blaenau Gwent County Borough Council

Youth Support and Development Officer Claire Madden – Claire.Madden@blaenau-gwent.gov.uk	Youth Information Officer Scott Carey – 01495 354778 scott.carey@blaenau-gwent.gov.uk LEA Gwent
Children & Young People's Voluntary Sector Network Co-ordinator Ros Williams - 01495 315626 r.williams@gavowales.org.uk Gwent Association of Voluntary Organisations (GAVO)	Communities First Youth Projects Officer Claire Gardner - 01495 325202 Claire.Gardner@co-operative.coop Blaenau Gwent

Bridgend County Borough Council

Play Development Officer Leanne Rowlands – 01656 642725 Education and Leisure Bridgend CBC Sunnyside Bridgend	Active Young People's Officer Sophie James- 01656 302645 Disability Sports Wales Pencoed College Bridgend	Bridgend Association of Volunteer Organisations (BAVO) – 01656 647255 Commercial Street Maesteg
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Caerphilly County Borough Council

Caerphilly Children's Centre – 02920 867447	Children's Information Service – 01443 868282	Youth Service – 01443 863069 Caerphilly
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Cardiff Council

Integrated Services Co-ordinator Sarah Kemp – 02920 351380	ECC Children's Centre – 02920 671420 Michaelston Road Ely CF5 4SX
Voluntary Community Service (VCS) Gemma Davidson – 02920 227625 trevettp@btconnect.com 109 St Marys Street Cardiff CF10 1DX	

Carmarthenshire County Council

<p>Carmarthenshire Youth and Children's Association Tracy Pike – 01554 757598 Dewisant Play Centre Nevill Street Llanelli</p>	<p>Carmarthenshire Association of Voluntary Services (CAVO) – 01267 236367 3 St Peters Street Carmarthen</p>
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Ceredigion County Council

<p>Childcare Information and Development Officer Carys Thomas – 01545 574187 caryst@ceredigion.gov.uk Children's Information Service Ceredigion County Offices Pen Morfa Aberaeron SA46 0PA</p>	<p>Disability Sports Officer Gemma Cutter – 01970 633659 Leisure Services County Offices Marine terrace Aberystwyth SY23 2DE</p>
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Conwy County Borough Council

<p>Senior Youth and Community Officer Jane Williams – 01492 575051 jane.williams@conwy.gov.uk Youth Clubs and Centres Conwy County Council Government Buildings Dinerth Road Colwyn Bay Conwy LL28 4UL</p>	<p>Dawns i Bawb Artistic Leader Ms K. Decorne – Tel: 01286 685220 Mob: 07736 082902 www.downsibawb.org Unit 2 Galeri Victoria Dock Caernarfon Gwynedd LL55 1SQ</p>	<p>Sycras Circus Director Mr. James Carpenter – Tel: 01248 714413 (evenings only) Mob: 07721 687905 james@sycras-circus.fsnet.co.uk Greengates Holyhead Road Llanfairpwll Anglesey LL61 5SJ</p>
<p>URDD Development Officer Mr. Eryl Williams – Tel: 01248 672 100 Email: eryl@urdd.org Website: www.urdd.org Swyddfa'r Urdd Parc Manai Bangor Gwynedd LL57 4BL</p>	<p>Cymru Kids Club Development Officer Wendy Roberts – 01492 536318 www.kidsclubwales.org 19 Princes Drive Colwyn Bay Conwy County Borough LL29 8HT</p>	<p>Wales Pre-school Playgroups Association Maggie Kelly – 01248 723222 maggiek@walesppa.org Llys Aled Field street Llangefni LL77 7AH</p>

Denbighshire County Council

<p>Arad Goch Theatre Company – 01970 617998 posr@aradgoch.org stryd y Baddon Aberystwyth Ceredigion SY23 2NN</p>	<p>Integrated Children's Centre Manager - Rhyl Lisa Leece: 01745 360129</p>
<p>Wales Pre-School Play Groups Association Maggie Kelly – 01248 723222 maggieKwalesppa.org Llys Aled Field Street Llangefni Anglesey LL77 7AH</p>	<p>Cylch Meithrin (play groups 3+) and Cylch Ti a Fi (play groups 0-3) Manager Cynthia Owen – 01248 751155 Area Office Coleg Menai Penallt Centre Llangefni, Anglesey LL77 7QY</p>

Gwynedd County Council

<p>Youth Clubs -</p> <p>Arfon : 01286 679351/673211</p> <p>Dwyfor: 01341 424304 or 01758 706064</p> <p>Meirionnydd: 01341 424304</p>	<p>Leisure Centres –</p> <p>Arfon: 01286 676451</p> <p>Bangor: 01248 351697</p> <p>Bro Ffestingiog: 01766 831953</p> <p>Bro Dysynni -Tywyn: 01654 711763 or 01654 710167</p> <p>Dwyfor: 01758 613437</p> <p>Glan Wnion-Dolgellau: 01341 423579</p>	<p>Leisure Centres –</p> <p>Glasyn-Porthmadog: 01341 423579</p> <p>Penllyn- Bala: 01678 521222</p> <p>Plas Silyn-Penygroes: 01286 882047</p> <p>Plas Ffrancon-Bethesda: 01248 601515</p> <p>Pavilion-Barmouth: 01341 280111</p>
<p>Swimming Pools –</p> <p>Bro Ffestiniog: 01766 831066</p> <p>Bangor: 01248 370600</p>	<p>Army Cadet force 6th Cadet Battalion – Royal Welsh Fusiliers Cadet Executive Officer – 01248 600363 Sixcadets.rwf@btopenworld.com Cadet BN RWF The Drill Hall Bethesda Gwynedd LL57 3LY</p>	<p>Bangor Gymnastics Club Chairman Geraint Simpson – 01248 679002 bgc@org.uk Maes Glas University Sports Hall Bangor Gwynedd</p>
<p>Dawns i Bawb Artistic Leader Ms K. Decorne – Tel: 01286 685220 Mob: 07736 082902 www.downsibawb.org Unit 2 Galeri Victoria Dock Caernarfon Gwynedd LL55 1SQ</p>	<p>Sycras Circus Director Mr. James Carpenter – Tel: 01248 714413 (evenings only) Mob: 07721 687905 james@sycras-circus.fsnet.co.uk Greengates Holyhead Road Llanfairpwll Anglesey LL61 5SJ</p>	<p>URDD Development Officer Mr. Eryl Williams – Tel: 01248 672 100 Email: eryl@urdd.org Website: www.urdd.org Swyddfa'r Urdd Parc Manai Bangor Gwynedd LL57 4BL</p>

Isle of Anglesey County Council

<p>Youth Clubs Administrators – 01248 752938 Education Office Ffordd Glanhwfa Llangefni Anglesey</p>	<p>Leisure Centres - Amlwch: 01407 830060 Holyhead: 01407 764111 Beaumaris : 01248 811200</p>	<p>Communities 1st Youth Leader Mr. N. Ault – Tel: 01407 832507 Mob: 07810 301588 www.ARP-CF.co.uk The Old School Well Street Amlwch Port, Anglesey</p>
<p>Anglesey Youth Theatre Children – 01248 752780 www.mentermon.co.uk Llys Goferydd Mentor Mon Bryncefni Industrial Estate Llangefni Anglesey LL77 7XA</p>	<p>Anglesey Federation of Young Farmers County Organiser Ms Elen Jones – Tel: 01407 720262 Email: Ynys.mon@yfc-wales.org.uk Website: www.yfc-wales.org.uk Canolfan C. Ff. I. Mona Showground Gwalchmai Anglesey LL65 4RW</p>	<p>Barton Dance & Drama Academy Principal of School Mrs. H. M. Barton – Tel: 01407 769818 Mob: 07742 682450 Boston Centre Stage Holyhead Anglesey</p>
<p>Summer Activities Programme & Saturday Clubs Project Manager Miss Chris Ewing – Tel: 01248 752700 Mob: 07747 008222 Social Services Department Anglesey County Council Llangefni Anglesey LL77 7TW</p>	<p>Army Cadet force 6th Cadet Battalion – Royal Welsh Fusiliers Cadet Executive Officer – 01248 600363 Sixcadets.rwf@btopenworld.com Cadet BN RWF The Drill Hall Bethesda Gwynedd LL57 3LY</p>	<p>Bangor Gymnastics Club Chairman Geraint Simpson – 01248 679002 bgc@org.uk Maes Glas University Sports Hall Bangor Gwynedd</p>
<p>Dawns i Bawb Artistic Leader Ms K. Decorne – Tel: 01286 685220 Mob: 07736 082902 www.downsibawb.org Unit 2 Galeri Victoria Dock Caernarfon Gwynedd LL55 1SQ</p>	<p>Sycras Circus Director Mr. James Carpenter – Tel: 01248 714413 (evenings only) Mob: 07721 687905 james@sycras-circus.fsnet.co.uk Greengates Holyhead Road Llanfairpwll, Anglesey LL61 5SJ</p>	<p>URDD Development Officer Mr. Eryl Williams – Tel: 01248 672 100 Email: eryl@urdd.org Website: www.urdd.org Swyddfa'r Urdd Parc Manai Bangor Gwynedd LL57 4BL</p>

Merthyr Tydfil County Borough Council

<p>Gelli Deg Foundation – 01685 383929 Community Project Family Support</p>	<p>Play Scheme Holiday Clubs Paula Wood – 01685 353963</p>	<p>People in Communities P.I.C – 01685 371993 Support Gurnos families – Literacy/crèche/school clubs</p>
<p>PORTAGE ICC Sian Harris – Tel: 01685 727398 Mob: 07970291254</p>	<p>T.A.S.K – 07891 209450 After School Children with Disabilities 11+</p>	<p>Children with Disability Team Helen Lang – 01685 724959 ICSchildrensservices@merthyr.gov.uk Social Services Department</p>

Neath Port Talbot County Borough Council

Neath port Talbot County Borough Council – 01639 631246 Civic Centre Port Talbot SA13 1PJ	Neath Port Talbot Council for Voluntary services (CVS) – 01639 631246 17-19 Alfred Street Neath
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Pembrokeshire County Council

Pembrokeshire Association of Voluntary Services (PAVS) – 01437 769422 36-40 High Street Haverfordwest
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Powys County Council

Powys Association of Voluntary organisations (PAVO) – 01597 822191 Marlow South Crescent Llandrindod wells Powys LD1 5DH

Rhondda Cynon Taff County Borough Council

Children and Family Information – 01443 220150 Rhondda Cynon Taff	Parent Carers Network Caroline Wells – 01443 668839 Rhondda Cynon Taff
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Swansea City and Borough Council

Swansea Council for Voluntary Services (SCVS) – 01792 544000 Voluntary Action Centre 7 walter Road Swansea SA1 5NF	Disability Sport – Swansea Development Officer Nicola Rogers – 01792 635460 Nicola.rogers@swansea.gov.uk Sports Development Department Swansea SA1 4PE
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Torfaen County Borough Council

Community Network Manager TCBC Christine Philips - 07930 443882 Christine.Phillips@torfaen.gov.uk Communities 1 st	Communities 1 st Administrator Samantha Price - Samantha.Price@torfaen.gov.uk Torfaen	Development Officer Matthew Ford - coldbarnfarm@yahoo.com Coldbarn Farm Torfaen
Development Officer Lisa Baulch - 01495 742679 Lisa.Baulch@torfaen.gov.uk Communities 1 st Torfaen	Integrated Children's Centre (ICC) Administrator Simon Rogers - 01633 647421 simon.rogers@torfaen.gov.uk Cwmbran	Rathbone Development Officer Emilie Wright – 01495 325205 emilie.wright@rathboneuk.org Rathbone

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12. Refusal to Attend

Blaenau Gwent County Borough Council

SEN & Statementing Manager Jayne Wilson – 01495 355329 Jayne.Wilson@blaenau-gwent.gov.uk LEA Gwent	Development Officer Emma Summerill – 01495 353100 emma.summerill@nyas.net NYAS	Education Welfare Officer Ursella Hopkins - 01495 211685 LEA Abertillery
Parenting Support Worker Helen Llewellyn – 01495 355584 helen.llewellyn@blaenau-gwent.gov.uk LEA Gwent	Family Worker Lorraine Willis – 01495 315318 Lorraine.Willis@actionforchildren.org.uk Action For Children	

Bridgend County Borough Council

Head of Education Welfare Services Ann Lerway – 01656 642615 Bridgend Education Authority	Acting Head of Access and Inclusion Services Nichola Jones – 01656 720201 Ty Morfa Hafan Deg, Aberkenfig
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Caerphilly County Borough Council

Learning Support/Advisory Teachers – 01443 866632 Local Educational Authority	Inclusion/Additional Support – 01443 866632 Local Educational Authority
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Cardiff Council

Head of Education Welfare Officers Bob Cooke – 01446 709180 Vale Civic Offices	Inclusion Manager Norman Cooke – 02920 872000/872710 NCooke@cardiff.gov.uk A&I County Hall
Vale Statementing Officer Bob Grover – 01446 709180 Vale Civic Offices	Pupil Support Huw Maguire – 02920 826077 or 01597 829304 National Assembly SENTW

Carmarthenshire County Council

Governor Support Manager Richard Jones – 01267 224516 School and Governor Support Pibwrlwyd Carmarthen	Senior Support Manager Margaret Denholm – 01267 224516 Lifelong Learning and Leisure Department Pibwrlwyd, Carmarthen	Education and Children's Services Marilyn Parry George – 01554 774845 Llys Caradog Children's Centre Llys Caradog, Llanelli
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Ceredigion County Council

Education Inclusion officers, Team Leader
Stuart Bradley – 01970 633619
Education and Community Services Department
County Offices
Marine Terrace
Aberystwyth, SY23 2DE

Conwy County Borough Council

<p>Social Inclusion Co-ordinator David Messum – 01492 575094 david.messum@conwy.gov.uk Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL</p>	<p>Senior Special Needs Officer Mr Andrew I Wilson – 01492 575018 education@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL</p>	<p>Statementing Officer Clive Noble – 01492 575025 clive.noble@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL</p>
<p>Statementing Officer Chris Wilde – 01492575079 chris.wilde@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL</p>	<p>Statementing Officer Mary Oliver – 01492 575079 mary.oliver@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL</p>	

Denbighshire County Council

<p>The Corporate Director of Life Long Learning Mr Huw W. Griffiths - Tel: 01824 708098 Email: education@denbighshire.gov.uk Web: www.denbighshire.gov.uk Education Department County Hall Wynnstay Road Ruthin LL15 1YN</p>	<p>Partnership and Inclusion – 01824 712027 Eirwen.volgar@denbighshire.gov.uk Education Department Education Centre Middle Lane Denbighshire LL16 3UW</p>	<p>Inclusive Learning Officer - Primary Diane Evans – 01824 712030 Diane.evans@denbighshire.gov.uk Education Centre Middle Lane Denbighshire LL16 3UW</p>
<p>Inclusive Learning Officer - Secondary Eirwen Volger : 01824 712027 Eirwen.volger@denbighshire.gov.uk Education Centre Middle Lane Denbigh LL16 3UW</p>	<p>Inclusive Learning Officer – Secondary Gill Timothy: 01824 712027 Eirwen.volger@denbighshire.gov.uk Education Centre Middle Lane Denbighshire LL16 3UW</p>	<p>Special Education Admissions Officer Elen Edwards – 01824 712095 elenedwards@denbighshire.gov.uk Education Centre Middle Lane Dendigh LL16 3UW</p>

Gwynedd County Council

<p>Special Educational Needs Officer Orina Pritchard – 01286 679552 RuthOrinaPritchard@gwynedd.gov.uk</p> <p>Gwynedd County Council Arfon Area Education Offices Caernarfon Gwynedd LL55 1SH</p>	<p>Education Officers</p> <p>Arfon – <i>Post Vacant</i> (Contact Dewi Bowen)</p> <p>Dwyfor - Dewi Bowen : 01758 704114</p> <p>Meirionnydd - John Blake: 01341 424506</p>	<p>Head Education Welfare Officer John Hughes Jones : 01286 679451 johnhughesjones@gwynedd.gov.uk</p> <p>Gwynedd Offices Pencadlys Shirehall Street Caernarfon Gwynedd LL55 1SH</p>
<p>Education Welfare Officers</p> <p>Friars a Tryfan – Alwyn Jones: 01286 679451 Alwynjones@gwynedd.gov.uk</p> <p>Brynrefail – Carys Hughes: 01286 679451 CarysHughes@gwynedd.gov.uk</p> <p>Syr Hugh Owen – Angela Ball: 01286 679451 AngelaBall@gwynedd.gov.uk</p>	<p>Education Welfare Officers</p> <p>Botwnnog, Glan y Mor ac Eifionydd – Carys M Roberts: 01758 704043 CarysMRoberts@gwynedd.gov.uk</p> <p>Y Berwyn, Uwchradd Tywyn, Y Gader ac Ardudwy – Nia Wyn Smith: 01341 424379 NiaWynSmith@gwynedd.gov.uk</p>	<p>Education Welfare Officers</p> <p>Ysgol y Moelwyn – Dewi Tudur Lewis: 01766 830435 pennaeth@moelwyn.gwynedd.sch.uk</p> <p>Ysgol Coedmenai – John Eifion Jones: 01248 353527 pennaeth@coedmenai.gwynedd.sch.uk</p>

Isle of Anglesey County Council

<p>Education officer Gwyn Parry – 01248 752900 mxwed@anglesey.gov.uk</p> <p>Education Service Department of Education and Leisure Park Mount Glanhwfa Road Llangefni Anglesey LL77 7EY</p>	<p>Special Educational Needs Officer Mair Read - 01248 752900 mxwed@anglesey.gov.uk</p> <p>Education Service Department of Education and Leisure Park Mount Glanhwfa Road Llangefni Anglesey LL77 7EY</p>	<p>Education Welfare Officers –</p> <p>Llangefni – Wena Williams Holyhead – Angela Bennet Amlwch – Sian Parry</p> <p>01248 752900 mxwed@anglesey.gov.uk</p> <p>Education Service Department of Education and Leisure Park Mount Glanhwfa Road Llangefni Anglesey LL77 7EY</p>
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Education Welfare Officer – Bodedern and David Hughes Jason Lewis – 01248 752900 mswed@anglesey.gov.uk Education Service Department of Education and Leisure Park Mount Glanhwfa Road Llangefni Anglesey LL77 7EY		
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Merthyr Tydfil County Borough Council

Education Welfare Officer Graham Rees - Tel: 01685 724618/724620 Mob: 07800 708642 Greenfields	Inclusion Officer Sharon Salthouse – 07800 708640
Educational Welfare Officer Mike Jones – 07800 708640	Pupil Services Team Leader Jeff Hadley – 01685 724607

Neath Port Talbot County Borough Council

Manager of Pupil Parent Support Huw Davies – 01639 763598 Neath Port Talbot Council Aberavon House Port Talbot	Principal Education Officer John Gould – 01639 861936 Neath Port Talbot CBC Aberavon House Port Talbot
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Newport City Council

Access and Inclusion Manager Ian Jones – 01685 724617	Inclusion Officer Sharon Salthouse – 07800 708640	Education Welfare Officer Graham Rees - Tel: 01685 724618/724620 Mob: 07800 708642 Greenfields
Educational Welfare Officer Mike Jones – 07800 708640	Statements Daniela Jones – 01685 724698 LEA	Pupil Services Team Leader Jeff Hadley – 01685 724607

Pembrokeshire County Council

Pupil Support Service Cheryl Loughlin – 01437 776549 Pembrokeshire County Council County hall Haverfordwest Pembrokeshire SA61 1TP
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Powys County Council

Manager Social Inclusion North Powys Chris Harding – 01686 626395 Schools and Inclusion Services Old College Off Station Road Newtown Powys SY16 1BE	Manager Social Inclusion Mid South Powys Alison Peddie – 01874 624141 Area Office Schools and inclusion Services Neuadd Bryncheiniog Cambrian Way Brecon, Powys LD 7BB
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Rhondda Cynon Taff County Borough Council

Education and Lifelong Directorate – 01433 744000 Rhondda Cynon Taff	SEN Statementing Officer Richard Azzopardi – 01443 744313
SEN Administrator June Carpenter – 01443 744345	Behavioural Support Mike Evans – 01443 744049

Swansea City and Borough Council

Principal Education Welfare Officer Beverly Thomas – 01792 405689 Education Welfare Services Danycoed House Huntington Close West Cross Swansea SA3 5AL	Access to Learning Administrator Catherine Phillips – 01792 636162 Swansea Education Authority County Hall Oystermouth Road Swansea SA3 3SN
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Torfaen County Borough Council

Head of Parent Support and Partnership Dermot McChrystal – 01633 64733 dermot.mcchrystal@torfaen.gov.uk LEA Torfaen	Inclusion Officer Greer Hill – 01633 647369 Greer.hill@torfaen.gov.uk LEA Torfaen	Inclusion Officer Suzanne Hathaway – 01633 647375 suzanne.hathaway@torfaen.gov.uk LEA Torfaen
Inclusion Officer Sahdia Afzal – 01633 647374 sahdia.afzal@torfaen.gov.uk LEA Torfaen	Inclusion Officer Tracy Tucker – 01633 647372 Tracy.tucker@torfaen.gov.uk LEA Torfaen	Inclusion Officer Caroline Hyde – 01633 647371 Caroline.hyde@torfaen.gov.uk LEA Torfaen
Inclusion Officer Kath Harrison – 01633 647376 kath.harrison@torfaen.gov.uk LEA Torfaen	Education Welfare Officer Hannah Kethro - 01495 773068 LEA Torfaen	

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13. Respite, Leisure & Holidays

All Counties

<p>Ty Hafan – The Children’s Hospice in Wales Tel: 01446 739993 Email: info@tyhafan.org Web: www.tyhafan.org Appeal Office Hamard House Cardiff Road Barry Vale of Glamorgan CF63 2BE</p>	<p>The Assistance Travel Service Ltd Managing Director – Tony Marketing Director – Josie Tel: 01708 863198 Email: aatstravel@aol.com Web: www.assistedholidays.com</p>
<p>The Disabled Holiday Directory Sian Hughes – Tel: 01348 875592 Email: sian@disabledholidaydirectory.co.uk Web: www.disabledholidaydirectory.co.uk Disabled Holiday Services Ltd 6 Seaview Crescent Goodwick Pembrokeshire SA64 0AZ</p>	<p>The National Autistic Society – www.nas.org.uk/nas/jsp/polopoly.jsp?d=1064&a=3338</p>

Blaenau Gwent County Borough Council

<p>Information Officer Lee McDonald – 01495 354630 Lee.mcdonald@blaenau-gwent.gov.uk Social Services</p>	<p>Youth Support and Development Officer Claire Madden – Claire.Madden@blaenau-gwent.gov.uk</p>	<p>Catapult Admin Hannah Williams – 01495 711499 Hannah@catapult.org.uk LEA Gwent</p>
<p>Children & Young People's Voluntary Sector Network Co-ordinator Ros Williams - 01495 315626 r.williams@gavowales.org.uk Gwent Association of Voluntary Organisations (GAVO)</p>	<p>Communities First Youth Projects Officer Claire Gardner - 01495 325202 Claire.Gardner@co-operative.coop Blaenau Gwent</p>	<p>Outreach Officer Lynne Robinson – 07980682438 lynne.robinson@torfaen.gov.uk LEA Torfaen</p>

Bridgend County Borough Council

<p>Bridgend Association of Volunteer Organisations (BAVO) – 01656 647255 Commercial Street Maesteg</p>	<p>Children with Disabilities Team, Manager Wendy Wilcox – 01656 727152 Social Services Department Trem Y Mor Bettws Bridgend CF32 0LP</p>
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Caerphilly County Borough Council

Children's Information Service – 01443 868282	Youth Offending Service (YOS) - 01495 235623 Blaenau Gwent and Caerphilly	Youth Offending ISSP Team – 01495 231351
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Cardiff Council

Social Services Andrea Dare - 02920 343474 Cardiff University	Child Health and Disability Team Manager – Chris Horrocks: 02920 368650 chorrocks@cardiff.go.uk
NCH Cardiff Parent Network Assistant Louise Chadwick – 02920 360556 louise.chadwick@actionforchildren.org.uk	ABCD Nazia – 02920 250055

Carmarthenshire County Council

Carmarthenshire Inclusion Scheme Karen Pereira – 01558 685112 Arddlas Llansawel Carmarthenshire SA19 7PE	Education and Children's Services Marilyn Parry George – 01554 774845 Llys Caradog Children's Centre Llys Caradog 1-3 Llys Caradog Llanelli
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Ceredigion County Council

LINCS Ceredigion Bill Norman – 01545 572649 1 st Floor London House Aberaeron SA46 0AJ	Ceredigion Disabled Children's Team (Tim Plant Anabl) – 01970 627016 Pantyfedwen 9 Market Street Aberystwyth SY23 1DL
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Conwy County Borough Council

Hope House/Ti'r Gobiath – 01691 671999 Nant Lane Morda Nr. Oswestry Shropshire SW10 9BX	Happy Hours Childcare Services Proprietor Mrs J A Williams – Tel: 01492 513650 Mob: 07967216201 6 Sefton Road Old Colwyn Conwy County Borough LL29 9BP
Ty Hafan – The Children's Hospice in Wales Tel: 01446 739993 Email: info@tyhafan.org Web: www.tyhafan.org Appeal Office Hamard House Cardiff Road Barry Vale of Glamorgan CF63 2BE	The Disabled Holiday Directory Sian Hughes – Tel: 01348 875592 Email: sian@disabledholidaydirectory.co.uk Web: www.disabledholidaydirectory.co.uk Disabled Holiday Services Ltd 6 Seaview Crescent Goodwick Pembrokeshire SA64 0AZ

Denbighshire County Council

<p>Inclusive Learning Officer - Secondary Eirwen Volger : 01824 712027 Eirwen.volger@denbighshire.gov.uk v.uk Education Centre Middle Lane Denbigh LL16 3UW</p>	<p>Inclusive Learning Officer - Primary Diane Evans – 01824 712030 Diane.evans@denbighshire.gov.uk v.uk Education Centre Middle Lane Denbighshire LL16 3UW</p>	<p>Inclusive Learning Officer – Secondary Gill Timothy: 01824 712027 Eirwen.volger@denbighshire.gov.uk v.uk Education Centre Middle Lane Denbighshire LL16 3UW</p>
<p>Special Education Admissions Officer Elen Edwards – 01824 712095 elenedwards@denbighshire.gov.uk Education Centre Middle Lane Dendigh LL16 3UW</p>	<p>The Corporate Director of Life Long Learning Mr Huw W. Griffiths - Tel: 01824 708098 Email: education@denbighshire.gov.uk www.denbighshire.gov.uk Education Department County Hall Wynnstay Road Ruthin LL15 1YN</p>	<p>Partnership and Inclusion – 01824 712027 Eirwen.volger@denbighshire.gov.uk v.uk Education Department Education Centre Middle Lane Denbighshire LL16 3UW</p>

Gwynedd County Council

<p>NCH Cymru – Prosiect Gofalwyr Ifanc Gwynedd: 01286 674953 www.nch.org.uk</p>	<p>Barnardo's Gwynedd – New Families Project: 01286 675847 14 High Street Caernarfon Gwynedd LL55 1RN</p>	<p>Catref Bontnewydd Trust Val Owen - Tel: 01286 672922 Email: val@catrefbontnewydd.org</p>
<p>The ranch Outdoor Discovery Centre Head - Andy Whittaker Tel: 01341 241358 Email: the ranch@actioncentres.co.uk www.actioncentres.co.uk</p>	<p>Specialist Children's Support Service co-ordinator Bethan Williams – 01286 674686</p>	<p>Hope House/Ti'r Gobiath – 01691 671999 Nant Lane Morda Nr. Oswestry Shropshire SW10 9BX</p>

Isle of Anglesey County Council

<p>Barnardos Sure Start Creshes Administrator – 01248 751194 www.barnardos.org.uk Barnardos Isgrraig clinic Lon Newydd Llangefni Anglesey LL77 7PT</p>	<p>Beaumaris Kids Club Playcare Leader Mrs. D. Hughes – 01248 811668 Ysgol Beaumaris Beaumaris Anglesey LL58 8HL</p>	<p>Clyb Hwyl ar ol ysgol – 07884 321713 Ysgol Parc Y Bont Llanddaniel Anglesey LL60 6HB</p>	<p>NCH Cymru Prosiect Gofalwyr Ifanc Ynys Mon Mrs. Rhyan Griffiths – 01248 750933 ynysmonyongcarers@nch.org.uk Web: www.nch.org.uk Isgrraig Clinic Lon Newydd Llangefni Anglesey LL58 8HL</p>
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Support Service Coordinator Bethan Williams – 01268 674686 Support Service- Specialist Children's Service Ysbyty Bryn Seiont Lon Plant Caernarfon Gwynedd LL55 2YU	Summer Activities Programme & Saturday Clubs Project Manager Miss Chris Ewing – Tel: 01248 752700 Mob: 07747008222 Social Services department Anglesey County Council Llangefni Anglesey LL77 7TW	Hope House/Ti'r Gobiath – 01691 671999 Nant Lane Morda Nr. Oswestry Shropshire SW10 9BX	Happy Hours Childcare Services Ltd. Proprietor Mrs. J A Williams – Tel: 01492 513650 Mob: 07967 216201 6 Sefton Road Old Colwyn Conwy County Borough LL29 9BP
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Merthyr Tydfil County Borough Council

Gelli Deg Foundation – 01685 383929 Community Project Family Support	Play Scheme Holiday Clubs Paula Wood – 01685 353963	People in Communities P.I.C – 01685 371993 Support Gurnos families – Literacy/crèche/school clubs
Children with Disability Team Helen Lang – 01685 724959 ICSchildrensservices@merthyr.gov.uk Social Services Department	T.A.S.K – 07891 209450 After School Children with Disabilities 11+	SSD Workers Helen Lang or Karen Singer – 01685 724959

Neath Port Talbot County Borough Council

Children's Services, Principal officer Julie Reznicek – 01639 763333 Social Services and Housing Civic Centre Port Talbot SA13 1PJ	Senior Practitioner/Team Leader Sue Bradshaw – 01639 765400
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Pembrokeshire County Council

Pembrokeshire Association of Voluntary Services (PAVS) – 01437 769422 36-40 High Street Haverfordwest	Disability Team, Team Manager Sue Young – 01437 764551 Social Care and housing Pembrokeshire Social Services Department North Wing County Hall Haverfordwest Pembrokeshire SA61 1TP
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Powys County Council

Powys Association of Voluntary Services (PAVS) – 01597 822191 Marlow South Crescent Llandrindod Wells Powys LD1 5DH	Children with Disabilities (North) Team – 01686 617520 The Park Newtown Powys SY16 2PL	Children with Disabilities (South) Team – 01874 624298 Watton Mount Annexe Brecon Powys LD3 7DF
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Rhondda Cynon Taff County Borough Council

Parent Carers Network Caroline Wells – 01443 668839 Rhondda Cynon Taff	VALREC– Director Mr Ron Davies – Tel: 01443 742704 Email: info@valrec.org Web: www.valrec.org Valleys Race Equality Council
Children and Family Information Officer – 01443 744048	Disabled Children’s Team – 01443 665455 Pontypridd

Swansea City and Borough Council

Access and Information Team – 01792 635700 Swansea Social Services Department	Child Disability Team – 01792 515050 Social Services Unit B3 Lakeside Technology Park Pheonix Way Llansamlet Swansea SA7 9FL	Childcare Development & Children’s Information Manger – 01792 517222 Swansea Children’s Information Services Unit B3 Lakeside Technology Park Pheonix Way Llansamlet Swansea SA7 9FL
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Torfaen County Borough Council

Integrated Children’s Centre (ICC) Administrator Simon Rogers - 01633 647421 simon.rogers@torfaen.gov.uk Cwmbran	MIST Worker Richard Dinning - richard.dinning@actionforchildren.org.uk Action for children
Co Stars Administrator Susan Baugh - 01633 869227 Sue.Baugh@torfaen.gov.uk Torfaen	Vulnerable Children's Officer Sarah Jones - 01633 647380 Sarah.jones@torfaen.gov.uk LEA

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14. Review

Blaenau Gwent County Borough Council

SEN & Statementing Manager Jayne Wilson – 01495 355329 Jayne.Wilson@blaenau-gwent.gov.uk LEA Gwent	Education Welfare Officer Ursella Hopkins - 01495 211685 LEA Abertillery	Educational Psychologist Diane Ellis – 01495 217 981 Diane.ellis@blaenau-gwent.gov.uk LEA Gwent
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Bridgend County Borough Council

Head of Service (Special Educational Needs Administration Team) Steve Shepherd – 01656 725987 Ty Morfa, Hafan Deg Aberkenfig	Case Officer – Statutory Assessment Jeffrey Davies – 01656 725987 SEN Administration Team Ty Morfa, Hafan Deg Aberkenfig
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Caerphilly County Borough Council

Inclusion/Additional Support – 01443 866632 Local Educational Authority	Educational Psychologists – 01443 866624 Local Educational Authority
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Cardiff Council

Vale Statementing Officer Bob Grover – 01446 709180 Vale Civic Offices	Equality Manager Heather Duncan – 02920 872710 HDuncan@cardiff.gov.uk A&I County Hall
Policy Manager SEN Division Huw Maguire – Tel: 02920 823003 Mob: 07969560767	Principal Educational Psychologist Jenny Reakes – 02920 629832 j.reakes@cardiff.gov.uk A&I

Carmarthenshire County Council

Inclusion Manager Gareth Morgans – 01267 224511 Lifelong Learning and Leisure Department Pibwrlwyd Carmarthen SA31 2NH	Head of Pupil Support Services Bryan Stephens – 01267 225101 Education Department Pibwrlwyd Carmarthen SA31 2NH	Coordinator for Children with Additional Needs Rob Messenger –01267 234567 Lifelong Learning and Leisure Department Pibwrlwyd Carmarthen SA31 2NH
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Ceredigion County Council

Principal Educational Psychologist and SEN Officer Lynwen Roberts – 01970 633629 Marine Terrace Aberystwyth SY23 2DE	Senior Advisor Catherine Woodward – 01970 633631 Advisory/Inspectorial Services County Offices Marine Terrace Aberystwyth SY23 2DE	Secondary School's Advisory teacher for SEN Margaret Davies – 01970 633622 County Offices Marine Terrace Aberystwyth SY23 2DE	Primary School's Advisory Teacher for SEN Angharad John – angharadjo@ceredigion.gov.uk County Offices Marine Terrace Aberystwyth SY23 2DE
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Conwy County Borough Council

Head of Educational Psychology and Sensory Service Mr Richard Ellis Owen – 01492 575019 education@conwy.gov.uk Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Senior Special Education Needs Officer Mr Andrew I Wilson – 01492 575018 education@conwy.gov.uk Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Stateminting Officer Clive Noble – 01492 575 025 clive.noble@conwy.gov.uk Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL
Stateminting Officer Chris Wilde – 01492 575079 chris.wilde@conwy.gov.uk Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Stateminting Officer Mary Oliver – 01492 575079 mary.oliver@conwy.gov.uk Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	

Denbighshire County Council

Head of Educational Services Hywyn Williams – 01824 708009 leuan.roberts@denbighshire.gov.uk Trem Clwyd Canol y Dre Ruthin Denbighshire LL15 1QA	Partnership and Inclusion – 01824 712027 Eirwen.volgar@denbighshire.gov.uk Education Department Education Centre Middle Lane Denbighshire LL16 3UW	Principal Educational Psychologist Michael Duke – 01824 712039 Email 1: Ffion.e.jones@denbighshire.gov.uk Email 2: Psychology.admin@denbighshire.gov.uk Education Psychology Service Education Centre Middle Lane Denbigh Denbighshire LL16 3UW
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Special Education Admissions Officer Elen Edwards – 01824 712095 elenedwards@denbighshire.gov.uk Education Centre Middle Lane Dendigh LL16 3UW	Head of Educational Services Mohamed Mapenhet – 01824 708009 leuan.roberts@denbighshire.gov.uk Trem Clwyd Canol y Dre Ruthin Denbigh	
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Gwynedd County Council

Head of Educational Psychologists Angharad Benhan – Tel: 01286 6706969 Mob: 07748321928 Email: RichardCoupe@gwynedd.gov.uk Gwynedd County Council Plas Llawnda Stryd Castell Caernarfon Gwynedd LL55 1SH	Special Educational Needs Officer Orina Pritchard: 01286 679552 RuthOrinaPritchard@gwynedd.gov.uk Gwynedd County Council Arfon Area Education Offices Caernarfon Gwynedd LL55 1SH	Statementing Co-ordinator Gwen Lloyd Evans – 01248 679180 GwenLloydEvans@gwynedd.gov.uk Gwynedd County Council Plas Llawnda Stryd Castell Caernarfon Gwynedd LL55 1SH
Assistant Statements Co-ordinator Bethan Thomas – 01248 679180 BethanThomas@gwynedd.gov.uk Gwynedd County Council Plas Llawnda Stryd Castell Caernarfon Gwynedd LL55 1SH		

Isle of Anglesey County Council

Head of Educational Psychologists Angharad Benhan – Tel: 01268 679696 Mob: 0748321928 RichardCoupe@gwynedd.gov.uk Plas Llanwnda Stryd y Castell Caernarfon Gwynedd LL55 1SH	Special Educational Needs Officer Mair Reed – 01248 752900 mxwed@anglesey.gov.uk Education Service Department of Education and Leisure Park Mount Glanhwfa Road Llangefni Anglesey LL77 7EY
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<p>Statementing Co-ordinator Gwen Lloyd evans – 01248 679180 GwenLloyd@gwynedd.gov.uk Gwynedd County Council Plas Llanwnda Stryd y Castell Caernarfon Gwynedd LL55 1SH</p>	<p>Assistant Statements Co-ordinator Bethan Thomas – 01248 679180 BethanThomas@gwynedd.gov.uk Plas Llanwnda Stryd y Castell Caernarfon Gwynedd LL55 1SH</p>
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Merthyr Tydfil County Borough Council

<p>Principal Educational Child Psychologist Virginia Board – Virginia.E.Board@rhondda-cynon-taff.gov.uk</p>	<p>Statements Daniela Jones – 01685 724698 LEA</p>
<p>Access and Inclusion Manager Ian Jones – 01685 724617</p>	<p>Children with Disabilities Team Manager Les Smith 01685 724986 Social Services</p>

Neath Port Talbot County Borough Council

<p>SEN Manager Jeff Thomas – 01639 763768 Civic Centre Port Talbot SA13 1PJ</p>	<p>SEN Deputy Manager Assessment Administration – 01639 763738 SEN Assessment and Administration Team Neath Port Talbot Education Authority Civic Centre Port Talbot SA13 1PJ</p>
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Pembrokeshire County Council

<p>SEN Resources and Provision Dee Polcarz – 01437 775012 Pembrokeshire County Council County Hall Haverfordwest Pembrokeshire SA61 1TP</p>	<p>Pupil Support Service Cheryl Loughlin – 01437 776549 Pembrokeshire County Council County Hall Haverfordwest Pembrokeshire SA61 1TP</p>
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Powys County Council

<p>Manager of ALN/SEN Services Ann Thomas – 01597 826724 Powys County Hall Llandridnod wells Powys LD1 5LG</p>	<p>Senior Manager Pupil Inclusion John Mitson – 01597 826724 Powys County Hall Llandridnod wells Powys LD1 5LG</p>
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Rhondda Cynon Taff County Borough Council

SEN Statementing Officer Richard Azzopardi – 01443 744313	School Educational Psychologist Team – 01443 220150 Ty Trevithick
Principal Psychologist Virginia Board – 01443 744000	

Swansea City and Borough Council

SEN Support and Statutory Assessment Manager Chris Seacombe – 01792 636162 Access to Learning Swansea Education Directorate County Hall Oystermouth Road Swansea SA1 3SN	Senior Education Psychologist Mark Sheridan – 01792 636162 Access to Learning County Hall Oystermouth Road Swansea SA1 3SN
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Torfaen County Borough Council

Education Welfare Officer Hannah Kethro - 01495 773068 LEA Torfaen	Senior Educational Psychologist Hilary Haywood – 01633 647381 hilary.haywood@torfaen.gov.uk LEA Torfaen
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15 School Provision

Blaenau Gwent County Borough Council

Educational Psychologist Diane Ellis – 01495 217 981 Diane.ellis@blaenau-gwent.gov.uk LEA Gwent	Participation Officer Dave Rees – Dave.rees@blaenau-gwent.gov.uk LEA Gwent	Admissions Officer Peter Butcher – 01495 355435 peter.butcher@blaenau-gwent.gov.uk LEA Gwent
Senior School Improvement Officer Richard Parsons – 01495 355452 richard.parsons@blaenau-gwent.gov.uk LEAGwent	Primary School Improvements Officer Jan Beats – 01495 355430 LEA Gwent	

Bridgend County Borough Council

Acting Head of Access and Inclusion Services Nichola Jones – 01656 720201 Ty Morfa Hafan Deg Aberkenfig	Assistant Head of Service Amanda Kelland – 01656 720201 Ty Morfa Hafan Deg Aberkenfig
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Caerphilly County Borough Council

Educational Psychologists – 01443 866624 Local Educational Authority	Inclusion/Additional Support – 01443 866632 Local Educational Authority
Learning Support/Advisory Teachers – 01443 866632 Local Educational Authority	School Admissions – 01443 864897 Local Educational Authority

Cardiff Council

Head of Education Welfare Officers Bob Cooke – 01446 709180 Vale Civic Offices	Senior Education Officer Sam Jones – 02920 629852 Mynachdy Centre	Principal Educational Psychologist Jenny Reakes – 02920 629832 j.reakes@cardiff.gov.uk A&I
Named Officer – Special Schools/nurseries Carol Cox: 02920 629813 PSS	Pupil Referral Unit Diane Denman – 02920 529398 Mynachdy	First Opportunities Co- ordinator Bethan Jones – Tel: 02920 739200 Mob: 07970462139 bethan.jones@mym.co.uk Ty Cymru Cardiff Business Park

Carmarthenshire County Council

Senior Support Manager Margaret Denholm – 01267 224511 Lifelong Learning and Leisure Department Pibwrlwyd Carmarthen SA31 2NH	Head of Pupil Services Bryan Stephens – 01267 225101 Education Department Pibwrlwyd Carmarthen SA31 2NH	Co-ordinator for Children with Special Needs Rob Messenger – 01267 234567 Lifelong Learning and Leisure Department Pibwrlwyd Carmarthen SA31 2NH
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Ceredigion County Council

Principal Educational Psychologist and SEN Officer Lynwen Roberts – 01970 633629 Marine Terrace Aberystwyth SY23 2DE	Senior Advisor Catherine Woodward – 01970 633631 Advisory/Inspectorial Services County Offices Marine Terrace Aberystwyth SY23 2DE	Secondary School's Advisory teacher for SEN Margaret Davies – 01970 633622 County Offices Marine Terrace Aberystwyth SY23 2DE	Primary School's Advisory Teacher for SEN Angharad John – angharadjo@ceredigion.gov.uk County Offices Marine Terrace Aberystwyth SY23 2DE
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Conwy County Borough Council

Head of Educational Psychology And Sensory Service Mr Richard Ellis Owen – 01492 575019 education@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Senior Special Needs Officer Mr Andrew I Wilson – 01492 575018 education@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL
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Denbighshire County Council

The Corporate Director of Life Long Learning – Tel: 01824 708098 Email: education@denbighshire.gov.uk Web: www.denbighshire.gov.uk Education Department County Hall Wynnstay Road Ruthin LL15 1YN	Denbigh High School(Secondary School) Head Teacher - Mr E A Duncan: 01745 812813 Denbigh.high@denbighshire.gov.uk Ruthin Road Denbigh LL16 3EX	Dinas Bran High School (Secondary School) Head Teacher – Mrs A Brown: 01978 860669 Dinas.bran@denbighshire.gov.uk Dinbren Road Llangollen LL20 8TG
Prestatyn High School (Secondary School) Head Teacher – Mr A Keep: 01745 852312 Prestatyn.high@denbighshire.gov.uk 2 Princes Avenue Prestatyn LL19 8RR	Rhyl High (Secondary School) Head Teacher – Mr M Williams: 01745 343533 Rhyl/high@denbighshire.gov.uk Grange Road Rhyl LL18 4BY	Blessed Edward Jones R.C High School (Secondary School-Roman Catholic) Head Teacher – Mr A Cheetham: 01745 343433/5 Blessed.edwards@denbighshire.gov.uk Cefndy Road Rhyl LL18 3EU

<p>Brynhyfryd High School (Secondary School) Head Teacher – Ms E Ellis Jones: 01824 703933 brnhyfryd@denbighshire.gov.uk Mold Road Ruthin L115 1EG</p>	<p>Ysgol Glan Clwyd (Secondary School) Head Teacher – Mr M L Rees: 01745 582611 Ysgolglanclwyd.high@denbighshire.gov.uk Denbigh Road St Asaph LL17 0RP</p>	<p>St Brigid's High School (Secondary School) Head Teacher – Mr R Hayward: 01745 815228 St.brigids@denbighshire.gov.uk Mold Road Denbigh LL16 4BH</p>
<p>Ysgol Plas Brondyffryn School (SEN School) Head Teacher – Isabel Bavvos-Curtis: 01745 813914 brondyffryn@denbighshire.gov.uk Park Street Denbigh LL16 3DR</p>	<p>Tir Morfa School (SEN School) Head Teacher – Mr S Murphy: 01745 350388 tirmorfa@denbighshire.gov.uk Derwen Road Rhyl LL81 2RN</p>	

Gwynedd County Council

<p>Head of Educational Psychologists Angharad Benhan – Tel: 01286 6706969 Mob: 07748321928 Email: RichardCoupe@gwynedd.gov.uk</p>	<p>Special Educational Needs Officer Orina Pritchard: 01286 679552 RuthOrinaPritchard@gwynedd.gov.uk Gwynedd County Council Arfon Area Education Offices Caernarfon Gwynedd LL55 1SH</p>
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Isle of Anglesey County Council

<p>Head of Educational Psychologists Angharad Benhan – Tel: 01286 679696 Mob: 07748 321928 RichardCoupe@gwynedd.gov.uk Anglesey County Council Plas Llanwnda Stryd y Castell Caernarfon Gwynedd LL55 1SH</p>	<p>Special Educational Needs Officer Mair Read – 01248 752900 mxwed@anglesey.gov.uk Education Service Department of Education and Leisure Park Mount Glanhwfa Road Llangefni Anglesey LL77 7EY</p>
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Merthyr Tydfil County Borough Council

Access and Inclusion Manager Ian Jones – 01685 724617	Advisory Tutor Rose Tyler – 01685 724619 LEA
School Governor Wendy Simms – 01443 690664	Principal Educational Child Psychologist Virginia Board – Virginia.E.Board@rhondda-cynon-taff.gov.uk
Pupil Services Team Leader Jeff Hadley – 01685 724607	

Neath Port Talbot County Borough Council

Special Education Needs Manager Jeff Thomas – 01639 763768 Civic Centre Port Talbot SA13 1PJ	SEN Deputy Manager Assessment Administration – 01639 763738 SEN Assessment and Administration Team Neath Port Talbot Education Authority Civic Centre Port Talbot SA13 1PJ	Parent Liaison officers Glenys Fielding/Veryan Walters - 01639 763140 Additional Learning Needs Assessment and Administration Team (ALNAAT) NPT BCB Civic Centre Port Talbot SA13 1PJ
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Pembrokeshire County Council

SEN Resources and Provision Dee Polcarz – 01437 775012 Pembrokeshire County Council County Hall Haverfordwest Pembrokeshire SA61 1TP	Pupil Support Service Cheryl Loughlin – 01437 776549 Pembrokeshire County Council County Hall Haverfordwest Pembrokeshire SA61 1TP
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Powys County Council

Manager of ALN/SEN Services Ann Thomas – 01597 826724 Powys County Hall Llandridnod wells Powys LD1 5LG	Manager Social Inclusion North Powys Chris Harding – 01686 626395 Schools and Inclusion Services Old College Off Station Road Newtown Powys SY16 1BE	Manager Social Inclusion Mid South Powys Alison Peddie – 01874 624141 Area Office Schools and inclusion Services Neuadd Bryncheiniog Cambrian Way Brecon Powys LD 7BB
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Rhondda Cynon Taff County Borough Council

Rhondda Cynon Taff School Book – www.rhondda-cynon-taf.gov.uk Lists all schools county policies and personnel roles.	School Educational Psychologist Team – 01443 220150 Ty Trevithick	SEN Administrator June Carpenter – 01443 744345
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Swansea City and Borough Council

Access to Learning Manager Sharon Davies – 01792 636746 Access to Learning County Hall Oystermouth Road Swansea SA1 3SN	Senior Professional Officer Jain Watkins – 01792 636551 School and Governor Unit County Hall Oystermouth Road Swansea SA1 3SN
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Torfaen County Borough Council

Senior Educational Psychologist Hilary Haywood – 01633 647381 hilary.haywood@torfaen.gov.uk LEA Torfaen	Educational Psychologist Alan Wilkins – 01633 647383 alan.wilkins@torfaen.gov.uk LEA Torfaen
Educational Psychologist Meinir Evans – 01633 647382 meinir.evans@torfaen.gov.uk LEA Torfaen	Head of Parent Support and Partnership Dermot McChrystal – 01633 64733 dermot.mcchrystal@torfaen.gov.uk LEA Torfaen

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16. Social Services Provision

Blaenau Gwent County Borough Council

Information Officer Lee McDonald – 01495 354630 Lee.mcdonald@blaenau-gwent.gov.uk Social Services	Family Worker Lorraine Willis – 01495 315318 Lorraine.Willis@actionforchildren.org.uk Action For Children
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Bridgend County Borough Council

Bridgend Social Services Department Main Desk – 01656 642211 Bridgend County Borough Council Sunnyside Bridgend	Manager, Children's Disability Team Wendy Wilcox – 01656 727152 Social Services Department Trem Y Mor Bettws Bridgend CF32 0LP
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Caerphilly County Borough Council

Action for Children – 01685 843050 Pontlloftyn	Action for Children – 01685 840635 Ffochriw
Home Start – 01495 220500 Pontllanfraith	Children's and Young People Partnership – 01443 832644

Cardiff Council

Social Services Andrea Dare – 02920 343474 Cardiff University	Team Manager Chris Horrocks – 02920 368650 chorrocks@cardiff.co.uk Child Health and Disability Team	Family Support and Development Officer Jayne Isaac – Tel: 02920 541401 Mob: 07814884293 Children's Services Llanderyn
Social Worker Laverene Bailey – 02920478700 Child Health and Disability Team	Family Information Service (FIS) Suxie Westmacott – 02920 351700 SWestmacott@cardiff.gov.uk The Harlech Suite The Conference Centre Eastmoors Road Cardiff CF24 5RR	

Carmarthenshire County Council

Family and Community team Nicola Davies – 01554 745150 24 Station Road Llanelli Carmarthenshire SA15 1AN	Head of Children and Family Services Jake Morgan – 01267 234567/228903 Carmarthenshire Social Services Department 3 Spielman Street Carmarthenshire
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Ceredigion County Council

Head of Children's Services Annette Jones – 01545 574027 Min-Aeron Rhiw Goch Aberaeron SA46 0DY	Special Educational Needs (SEN) Lynwen Roberts – 01545 574000 lynwenr@ceredigion.gov.uk Education and Community Services County Offices Marine Terrace Aberystwyth Ceredigion SY23 ZDE
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Conwy County Borough Council

Social Services - 01492 574000
Department of Social Services
Town Hall
Lloyd Street
Llandudno
LL30 2UP

Denbighshire County Council

First Contact Team – 01824 712900
firstcontactteam@denbighshire.gov.uk
Social Services
64 Brighton Road
Rhyl
LL18 3HN

Gwynedd County Council

<p>Director of Social Services Glyn Hughes – 01286 679227 GlynHughes@gwynedd.gov.uk Social Services County Offices Shirehall Street Caernarfon Gwynedd LL55 1SH</p>	<p>Children with Disabilities Team Administrator Janet Griffiths – 01286 674686 JanetMargaretGriffiths@gwynedd.gov.uk Ysbyty Bryn Seiont Lon Plant Caernarfon Gwynedd LL55 2YU</p>	<p>Arfon Social Services Team Leader Gill Collins – 01286 674686 GillCollins@gwynedd.gov.uk Children with Disabilities Team Ysbyty Bryn Seiont Lon Plant Caernarfon Gwynedd LL55 2YU</p>
<p>Dwyfor Social Services Team Leader Llinos Roberts – 01758 701000 LlinosRoberts@gwynedd.gov.uk Children with Disabilities Team Uned Iechyd Yr Ala Pwllleli Gwynedd LL53 5BL</p>	<p>Meirionedd Social Services Team Leader Frances Filzek – 01341 424533 FrancesFilzek@gwynedd.gov.uk Children with Disabilities Team 6 Rhes Eldon Dolgellau Gwynedd</p>	

Isle of Anglesey County Council

<p>Social Services Administration – 01248 752752 socialservices@anglesey.gov.uk Housing and Social Services Department Anglesey County Council Council Offices Llangefni Anglesey LL77 7TW</p>	<p>NHS Children with Disabilities Customer care Louise Cottle – 01248 751439 Louise.Cottle@nww-tr.wales.nhs.uk NHS North West Wales Trust Plas Pencraig Stad Pencraig Llangefni Ynys Mon LL77 7HU</p>	<p>NHS Children with Disabilities Personal Secretary Nikki Jones – 01248 751439 Nikki.Jones@nww-tr.wales.nhs.uk NHS North West Wales Trust Plas Pencraig Stad Pencraig Llangefni Ynys Mon LL77 7HU</p>
<p>Social Services Social Work Team Leader Anne Marie Jones – 01248 751439 amjss@anglesey.gov.uk Children With Disabilities Team Plas Pencraig Stad Pencraig Llangefni Ynys Mon LL77 7HU</p>	<p>Social Services Social Worker Melanie Neville – 01248 751439 mnx@anglesey.gov.uk Children With Disabilities Team Plas Pencraig Stad Pencraig Llangefni Ynys Mon LL77 7HU</p>	<p>Social Services occupational therapist Paula Calvert – 01248 751439 spcss@anglesey.gov.uk Children With Disabilities Team Plas Pencraig Stad Pencraig Llangefni Ynys Mon LL77 7HU</p>

Merthyr Tydfil County Borough Council

<p>Children with Disability Team Helen Lang – 01685 724959 ICSchildrensservices@merthyr.gov.uk Social Services Department</p>	<p>(Head) Social Services Department Les Smith - 01685 724952</p>	<p>Children with Disabilities Team Manager Les Smith 01685 724986 Social Services</p>
<p>Mark Anderton SSD Intake Team Manager – 01685 724329</p>	<p>Children with Disabilities SSD Workers Helen Lang or Karen Singer – 01685 724959</p>	

Neath Port Talbot County Borough Council

<p>Principal Officer Julie Rzeznicek – 01639 763333 Children's Services, Social Services and Housing Civic Centre Port Talbot SA13 1PJ</p>	<p>Senior Practitioner/Team Leader Sue Bradshaw – 01639 765400 Children's Disability Team Social Services and Housing The Laurels Lewis Road Neath</p>
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Pembrokeshire County Council

The Family Centre- 01437 760464 515 Hywel Road Haverfordwest Pembrokeshire SA61 1TP	Team Manager Disability Team – 01437 764551 Social Care and Housing Pembrokeshire Social Services Department North Wing County Hall Haverfordwest Pembrokeshire SA61 1TP
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Powys County Council

Children with Disabilities Team (North) – 01686 617520 The Park Newtown Powys SY16 2PL	Children with Disabilities Team (South) – 01874 624298 Watton Mount Annexe Brecon Powys LD3 7DF
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Rhondda Cynon Taff County Borough Council

Disabled Children's Team – 01443 665455 Pontypridd	Children and Family Information – 01443 220150 Rhondda Cynon Taff
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Swansea City and Borough Council

Access and Information Team – 01792 635700 Swansea Social Services Department Hafan Plentyn Guildhall Road South Swansea SA1 4PA	Child Disability Team – 01792 515050 Social Services Unit B3 Lakeside Technology Park Pheonix Way Llansamlet Swansea SA7 9FL	Team Leader Theresa Mylan-Rees - 01792 522930 Child and Adolescent Support Team (CAST) Cockett House Cockett Road Cockett Swansea SA2 0FJ	Community Support Team – 01792 614100 Herbert House Cheltr Court Pheonix way Swansea Enterprise park Swansea SA7 9FS
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Torfaen County Borough Council

Head of Parent Support and Partnership Dermot McChrystal – 01633 64733 dermot.mcchrystal@torfaen.gov.uk LEA Torfaen	MIST Worker Richard Dinning - richard.dinning@actionforchildren.org.uk Action for children
Communities 1 st Administrator Samantha Price - Samantha.Price@torfaen.gov.uk Torfaen	Workforce Development Coordinator Jane Lolin - 01633 647423 Jane.lolin@torfaen.gov.uk LEA Torfaen

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17. Statutory Assessment

Blaenau Gwent County Borough Council

<p>SEN & Statementing Manager Jayne Wilson – 01495 355329 Jayne.Wilson@blaenau-gwent.gov.uk LEA Gwent</p>	<p>Parenting Support Worker Helen Llewellyn – 01495 355584 helen.llewellyn@blaenau-gwent.gov.uk LEA Gwent</p>	<p>Educational Psychologist Diane Ellis – 01495 217 981 Diane.ellis@blaenau-gwent.gov.uk LEA Gwent</p>
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Bridgend County Borough Council

<p>Senior SEN Case Officer Jeffrey Davies – 01656 725987 Senior Administration Team Bridgend Local Education Authority Ty Morfa Hafan Deg Aberkenfig Bridgend</p>	<p>Case Officer – Statutory Assessment Alex Burland – 01656 725987 Bridgend Local Education Authority Ty Morfa Hafan Deg Aberkenfig Bridgend</p>
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Caerphilly County Borough Council

<p>Inclusion/Additional Support – 01443 866632 Local Educational Authority</p>	<p>Educational Psychologists – 01443 866624 Local Educational Authority</p>	<p>Statutory Officers Irene Yendle - 01443 866635 Ruth Mitchard - 01443 866638 Local Education Authority</p>
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Cardiff Council

<p>Senior Education Officer Sam Jones – 02920 629852 Mynachdy Centre</p>	<p>Vale Statementing Officer Bob Grover – 01446 709180 Vale Civic Offices</p>
<p>Principal Educational Psychologist Jenny Reakes – 02920 629832 j.reakes@cardiff.gov.uk A&I</p>	<p>SEN Officer Glynnis Withrington – 02920 629800 Mynachdy Centre</p>

Carmarthenshire County Council

<p>Senior Support Manager Margaret Denholm – 01267 224591 Lifelong Learning and Leisure Department Pibwrlwyd Carmarthen SA31 2NH</p>	<p>Co-ordinator for Children with Special Needs Rob Messenger – 01267 234567 Lifelong Learning and Leisure Department Pibwrlwyd Carmarthen SA31 2NH</p>
--	---

Ceredigion County Council

Principal Educational Psychologist and SEN Officer Lynwen Roberts – 01970 633629 Marine Terrace Aberystwyth SY23 2DE	SEN Administration Assistant Rhian Jones – 01970 633638 County Offices Marine terrace Aberystwyth SY23 2DE
--	---

Conwy County Borough Council

Senior Special Needs Officer Mr Andrew I Wilson – 01492 575018 education@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Head of Educational Psychology And Sensory Service Mr Richard Ellis Owen – 01492 575019 education@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL
Statementing Officer Clive Noble – 01492 575025 clive.noble@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Statementing Officer Chris Wilde – 01492 575079 chris.wilde@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL
Statementing Officer Mary Oliver – 01492 575079 mary.oliver@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	

Denbighshire County Council

Inclusive Learning Officer - Primary Diane Evans – 01824 712030 Diane.evans@denbighshire.gov.uk Education Centre Middle Lane Denbighshire LL16 3UW	Partnership and Inclusion – 01824 712027 Eirwen.volgar@denbighshire.gov.uk Education Department Education Centre Middle Lane Denbighshire LL16 3UW	Principal Educational Psychologist Michael Duke – 01824 712039 Email 1: Ffion.e.jones@denbighshire.gov.uk Email 2: Psychology.admin@denbighshire.gov.uk
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		Education Psychology Service Education Centre Middle Lane Denbigh Denbighshire LL16 3UW
Inclusive Learning Officer – Secondary Gill Timothy: 01824 712027 Eirwen.volger@denbighshire.gov.uk ov.uk Education Centre Middle Lane Denbighshire LL16 3UW	Inclusive Learning Officer - Secondary Eirwen Volger : 01824 712027 Eirwen.volger@denbighshire.gov.uk ov.uk Education Centre Middle Lane Denbigh LL16 3UW	Home-Start (Health visitor or self referral) Meira Owen – 01745 814819 Home-start@denbighshire.gov.uk Unit 9 Square Hall Denbighshire LL16 3NU

Gwynedd County Council

Head of Educational Psychologists Angharad Benhan – Tel: 01286 679696 Mob: 07748321928 AngharadBenhan@gwynedd.gov.uk Gwynedd County Council Plas Llanwnda Stryd y Castell Caernarfon Gwynedd LL55 1SH	Special Educational Needs Officer Orina Pritchard: 01286 679552 RuthOrinaPritchard@gwynedd.gov.uk Gwynedd County Council Arfon Area Education Offices Caernarfon Gwynedd LL55 1SH
Statementing Co-ordinator Gwen Lloyd Evans – 01286 679180 GwenLloydEvans@gwynedd.gov.uk Gwynedd County Council Plas Llanwnda Stryd y Castell Caernarfon Gwynedd LL55 1SH	Assistant Statements Co-ordinator Bethan Thomas – 01286 679180 BethanThomas@gwynedd.gov.uk Gwynedd County Council Arfon Area Education Offices Caernarfon Gwynedd LL55 1SH

Merthyr Tydfil County Borough Council

Education Welfare Officer Graham Rees - Tel: 01685 724618/724620 Mob: 07800 708642 Greenfields	Statements Daniela Jones – 01685 724698 LEA
Principal Educational Child Psychologist Virginia Board – Virginia.E.Board@rhondda-cynon-taff.gov.uk	Access and Inclusion Manager Ian Jones – 01685 724617

Neath Port Talbot County Borough Council

SEN Manager Jeff Thomas – 01639 763768 Civic Centre Port Talbot SA13 1PJ	Coordinator Support for Inclusion Heather Reid – 01639 763350 Civic Centre Port Talbot SA13 1PJ	Parent Liaison officers Glenys Fielding/Veryan Walters - 01639 763140 Additional Learning Needs Assessment and Administration Team (ALNAAT) NPT BCB Civic Centre Port Talbot SA13 1P
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Pembrokeshire County Council

SEN Resources and Provision Dee Polcarz – 01437 775012 Pembrokeshire County Council County Hall Haverfordwest Pembrokeshire SA61 1TP	Pupil Support Service Cheryl Loughlin – 01437 776549 Pembrokeshire County Council County Hall Haverfordwest Pembrokeshire SA61 1TP
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Powys County Council

Manager of ALN/SEN Services Ann Thomas – 01597 826724 Powys County Hall Llandrindod wells Powys LD1 5LG	ALN/SEN Administration Team Liz Jones – 01597 826724 County Hall Llandrindod Wells Powys LD1 5LG	Senior Manager Pupil Inclusion John Mitson – 01597 826724 County Hall Llandrindod Wells Powys LD1 5LG
--	---	--

Rhondda Cynon Taff County Borough Council

SEN Administrator June Carpenter – 01443 744345	SEN Statementing Officer Richard Azzopardi – 01443 744313
Principal Psychologist Virginia Board – 01443 744000	School Educational Psychologist Team – 01443 220150 Ty Trevithick

Swansea City and Borough Council

SEN Support and Statutory Assessment Manager Chris Seacombe – 01792 636162 Access to Learning Swansea Education Directorate County Hall Oystermouth Road Swansea SA1 3SN	Home Liaison Officer Andrea Hill-Jones – 01792 636162 Swansea Education Authority Civic Centre Oystermouth Road Swansea SA1 3SN
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Torfaen County Borough Council

Senior Educational Psychologist Hilary Haywood – 01633 647381 hilary.haywood@torfaen.gov.uk LEA Torfaen	Head of Parent Support and Partnership Dermot McChrystal – 01633 64733 dermot.mcchrystal@torfaen.gov.uk LEA Torfaen	Inclusion Officer Greer Hill – 01633 647369 Greer.hill@torfaen.gov.uk LEA Torfaen
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18. Transition

All Counties

SKILL National Bureau for Students with Disabilities – 020 7978 9890 4 th Floor Chapter House 18-20 Crucifix Lane London SE1 3JW
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Blaenau Gwent County Borough Council

Transition Project Ruth Lles: 01873 857893 Ruth.lles@blaenau-gwent.gov.uk Social Services LEA Gwent	Admissions Officer Peter Butcher – 01495 355435 peter.butcher@blaenau-gwent.gov.uk LEA Gwent	Communities First Youth Projects Officer Claire Gardner - 01495 325202 Claire.Gardner@co-operative.coop Blaenau Gwent
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Bridgend County Borough Council

Senior SEN Officer Jeffrey Davies – 01656 725987 Senior Administration Team Bridgend Local education Authority Ty Morfa Hafan Deg Aberkenfig Bridgend	Careers Wales – 01656 672972	Transition Support Worker – 01656 727156 Bridgend Social Services Department Trem Y Mor Bettws Bridgend
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Caerphilly County Borough Council

Educational Psychologists – 01443 866624 Local Educational Authority	Learning Support/Advisory Teachers – 01443 866632 Local Educational Authority
Youth Service – 01443 863069 Caerphilly	

Cardiff Council

Education Gateway Advisor – NEET Caryl Peets: 02920 906700 caryl.peets@cardiffandvale.org.uk Bernadette Shaw: 02920 203734 bernadette.shaw@cardiffandvale.org.uk Careers Wales	Early Years Education Transition Workers – Cathryn Giles: Cathryn.giles@cardiff.gov.uk or Sian Herdman: SHerdman@cardiff.gov.uk Tel: 02920 671466 Mob: 07895175953 Ely & Caerau Children's Centre	CCNUK Development Co- ordinator Sally Rees – 01978 821324 or 07913 545918 wales@cnuk.org.uk The Ebenezer Centre Crane Street Cefn Mawr Wrexham LL14 3AB
Senior Administration Officer CYPP Clare Thomas – 02920 528088	Careers Wales Helen Saunders – 02920 203700	Transition Worker Sian Herdman - 07895 175953

Carmarthenshire County Council

Principal Youth Community Education Officer - 01994 231866 Carmarthenshire education Authority Canolfan Griffith Jones St Clears Carmarthenshire	Transitional Social Worker – 01554 745150 FACT Team Carmarthenshire Social Services Department	Careers Wales - 01267 244100 Kings Street Carmarthen SA31 1BS
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Ceredigion County Council

Principal Education Psychologist and SEN Officer
Lynwen Roberts – 01970 633629
County Offices
Marine Terrace
Aberystwyth
SY23 2DE

Conwy County Borough Council

Senior Special Needs Officer Mr Andrew I Wilson – 01492 575018 education@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Head of Educational Psychology And Sensory Service Mr Richard Ellis Owen – 01492 575019 education@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL
Statementing Officer Clive Noble – 01492 575025 clive.noble@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	Statementing Officer Chris Wilde – 01492 575079 chris.wilde@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL
Statementing Officer Mary Oliver – 01492 575079 mary.oliver@conwy.gov.uk Conwy County Council Conwy Education Services Government Buildings Dinerth Road Colwyn Bay LL28 4UL	

Denbighshire County Council

Head of Educational Services Mohamed Mapenhet – 01824 708009 leuan.roberts@denbighshire.gov.uk Trem Clwyd Canol y Dre Ruthin Denbigh LL15 1QA	Principal Educational Psychologist Michael Duke – 01824 712039 Email 1: Ffion.e.jones@denbighshire.gov.uk Email 2: Psychology.admin@denbighshire.gov.uk Education Psychology Service Education Centre Middle Lane Denbigh Denbighshire LL16 3UW
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Special Education Admissions Officer Elen Edwards – 01824 712095 elenedwards@denbighshire.gov.uk Education Centre Middle Lane Dendigh LL16 3UW	The Corporate Director of Life Long Learning Mr Huw W. Griffiths Tel: 01824 708098 Email: education@denbighshire.gov.uk Web: www.denbighshire.gov.uk Education Department County Hall Wynnstay Road Ruthin LL15 1YN
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Gwynedd County Council

Authorities Admissions Officer Dewi Hughes: 01286 679552 DewiHughes@gwynedd.gov.uk Gwynedd County Council Arfon Area Education office Council Offices Caernarfon Gwynedd LL55 1SH	Hyfforddiant Gwynedd Training, Manager Ifan Bebb - Tel: 01286 676477 Email: itbu@hgt.gwynedd.gov.uk Website: www.hgt.gwynedd.gov.uk/index Uned 1I Cibyn Caernarfon Gwynedd LL55 2BD
University of Wales Bangor – 01248 351151 www.bangor.ac.uk College Road Bangor Gwynedd LL57 2DG	Coleg Harlech/WEA North – 01766 780363 www.harlech.ac.uk Coleg Harlech/WEA North Harlech Gwynedd
Coleg Menai – 01248 370125 Ffriddoedd Road Bangor Gwynedd LL57 2TP	

Isle of Anglesey County Council

Authorities Admissions Officer – Primary and Secondary Miss Valmai Jones– 01248 752900 mswed@anglesey.gov.uk Anglesey County Council Education Office Glanwyfa Road Llangefni Anglesey LL77 7EY	Voluntary Aided Primary School Ysgol Santes Fair Registrar Mrs Francis Thomas – 01407 763176 YSG7011@anglesey.gov.uk Ysgol Santes Fair Holyhead Anglesey LL65 1TR	Senior Teacher and School Registrar Ysgol Caergeiliog Mrs M Roberts – 01407 740619 Hmgms1@globalnet.co.uk Ysgol Caergeiliog Caergeiliog Anglesey LL65 3NP	Digartref Ynys Mon Cyf General Mananger Mr. A. Reid – 01407 761653 enquiries@digartrefynysmon.co.uk Units 1, 2, 4 and 5 Holyhead Enterprise Centre Holyhead LL65 2HY
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<p>Holyhead Opportunities Trust General Manager Ann Kennedy – 01407 765914 ak@hot.demon.co.uk uk Ty Cyfle 68/72 Market Street Holyhead Anglesey LL65 1UW</p>	<p>Hyfforddiant Mon Training Co-ordinator Mrs N. Parr-Sturgess Tel: 01248 752525 Mob: 07785393760 Email: npscscs@anglesey.gov.uk Web: www.ynysmon.gov.uk/education Penyrsedd industrial Estate Llangefni Anglesey LL77 7JA</p>	<p>Hyfforddiant Parys Training Manager Mr. J.E. Rowlands – Tel: 01407 832997 Email: admin@hptamlwch.org Web: www.arp-cf.co.uk Unit 2 Llwyn Onn Industrial Estate Amlwch Anglesey LL68 9BH</p>	<p>Youth Choices Project Worker Miss S. W. Davies – 01248 750732 Email: ynysmonnacroc@hotmail.co.uk Web: www.nacro.org.uk 1 Glanhwfa Road Llangefni Anglesey LL77 7EN</p>
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Merthyr Tydfil County Borough Council

<p>Statements Daniela Jones – 01685 724698 LEA</p>	<p>Advisory Tutor Rose Tyler – 01685 724619 LEA</p>
<p>Principal Educational Child Psychologist Virginia Board – Virginia.E.Board@rhondda-cynon-taff.gov.uk</p>	<p>Life Chances Co-ordinator Nikki Loukisas – 07850 918604 Merthyr County Council</p>
<p>Pupil Services Team Leader Jeff Hadley – 01685 724607</p>	<p>Educational Welfare Officer Mike Jones – 07800 708640</p>

Neath Port Talbot County Borough Council

<p>SEN Careers Advisor Alison Jones – 01639 871933 Careers Wales 30 Forge Road Port Talbot</p>	<p>SEN Careers Advisor Melanie Jones – 01639 636391 Careers Wales 7 water Street Neath SA11 3EP</p>	<p>Principal Officer Julie Rzezniczek – 01639 763333 Children's Services, Social Services and Housing Civic Centre Port Talbot SA13 1PJ</p>
<p>SEN Manager Jeff Thomas – 01639 763768 Civic Centre Port Talbot SA13 1PJ</p>	<p>Coordinator Support for inclusion Heather Reid – 01639 763350 Civic Centre Port Talbot SA13 1PJ</p>	

Pembrokeshire County Council

SEN Careers Advisor – 0800 100 900 Careers Wales	Team Manager Disability Team Sue Young – 01437 764551 Social Care and Housing Pembrokeshire Social Services Department North Wing County Hall Haverfordwest Pembrokeshire SA61 1TP
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Powys County Council

Careers Wales Powys – 01597 825898	Manager ALN/SEN Services Ann Thomas – 01597 826724 County Hall Llandrindod Wells Powys LD1 5LG	Children’s Services (North Team) – 01686 617520 Powys Social Services Newtown Area Office The Park Newtown SY16 2PL	Children’s Services (South Powys) – 01874 624298 Powys Social Services Watton Mount Annexe Brecon Powys LD3 7DF
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Rhondda Cynon Taff County Borough Council

Learning and Support Service – 01443 744000 Education and Children’s Service Groups Rhondda Cynon Taff	VALREC– Director Mr Ron Davies – Tel: 01443 742704 Email: info@valrec.org Web: www.valrec.org Valleys Race Equality Council
SEN Administrator June Carpenter – 01443 744345	School Educational Psychologist Team – 01443 220150 Ty Trevithick

Swansea City and Borough Council

SEN Careers Advisor David Churchill – 0800 100 900 Careers Wales	Transitional Social Worker – 01792 515050 Child Disability Team Swansea Social Services Department Unit BE Lakeside Technology Park Pheonix Way Llansamlet Swansea SA7 9FL
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Torfaen County Borough Council

Transition worker Kate Noyes – 07825099145 KateNoyes@monmouthshire.gov.uk Monmouthshire	Senior Educational Psychologist Hilary Haywood – 01633 647381 hilary.haywood@torfaen.gov.uk LEA Torfaen	Education Welfare Officer Hannah Kethro - 01495 773068 LEA Torfaen
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19. Transport

Blaenau Gwent County Borough Council

LEA Admin Paula Blackmore - 01495 355443 Paula.blackmore@blaenau-gwent.gov.uk LEA Gwent	SEN & Statementing Manager Jayne Wilson – 01495 355329 Jayne.Wilson@blaenau-gwent.gov.uk LEA Gwent
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Bridgend County Borough Council

Head of Service Steve Shepherd – 01656 725987 Bridgend Local Education Authority Ty Morfa Hafan Deg Aberkenfig Bridgend	Transport Department – 01656 642656 Bridgend County Borough Council Sunnyside Bridgend
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Caerphilly County Borough Council

Transport – 01443 879426 Local Educational Authority
--

Cardiff Council

Cardiff School Transport Steve Gerrard – 02920 872942 County Hall

Carmarthenshire County Council

School Transport manager Gareth Davies – 01267 234567 Carmarthenshire LEA	Coordinator for children with Special Needs Rob Messenger 01267 234567 Lifelong Learning and Leisure Department Pibwrlwyd Carmarthen SA31 2NH
---	---

Ceredigion County Council

Principal Education Psychologist and SEN Officer Lynwen Roberts – 01970 633629 County Offices Marine Terrace Aberystwyth SY23 2DE	Administrative Officer Pauline Lucas – 01970 633676 Transport County Offices Marine Terrace Aberystwyth SY23 2DE
--	---

Conwy County Borough Council

Public Transport Assistant R Hefin Jones – 01492 575484 bwsconwy@conwy.gov.uk The Heath Penmaenmawr Road Llanfairfechan LL33 0PF
--

Denbighshire County Council

Admissions and School Transport Officer George Williams- 01824 712662 George.williams@denbighshire.gov.uk Full Time – direct through education Department Education Centre Middle Lane Denbigh LL16 3UW
--

Gwynedd County Council

School Transport Officer Rhian – 01286 679209 Gwynedd County Council Arfon Area Education Office Council Offices Caernarfon LL55 1SH

Isle of Anglesey County Council

School Transport Officer Dave Hood – 01248 752900 (Main Reception) dhxed@anglesey.gov.uk Anglesey County Council Education Service Department of Education and Leisure Park Mount Glanhwfa Road Llangefni Anglesey LL77 7EY
--

Merthyr Tydfil County Borough Council

Transport Issues Sian Llewellyn – 01685 726256

Neath Port Talbot County Borough Council

SEN Manager Jeff Thomas – 01639 763768 Civic Centre Port Talbot SA13 1PJ	SEN Transport Officer Mr Viv Griffiths – 01639 686660 Neath Port Talbot County Borough Council The Quays Brunel Way Briton Ferry
--	---

Pembrokeshire County Council

SEN Resources and Provision Dee Polcarz – 01437 775012 Pembrokeshire County Council County Hall Haverfordwest Pembrokeshire SA61 1TP

Powys County Council

Manager ALN/SEN Services Ann Thomas – 01597 826724 County Hall Llandrindod Wells Powys LD1 5LG	Senior Manager pupil Inclusion John Mitson – 01597 826724 Powys County Hall Llandrindod Wells Powys LD1 5LG	Principal Officer Admissions and Transport Anne Woozencroft – 01597 826455 Powys Education Authority Powys County Hall Llandrindod Wells Powys LD1 5LG
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Rhondda Cynon Taff County Borough Council

Transport Caroline Harris – 01443 494870 Rhondda Cynon Taff

Swansea City and Borough Council

SEN Support and Statutory Assessment Manager Chris Seacombe – 01792 636162 Access to Learning Swansea Education Directorate County Hall Oystermouth Road Swansea SA1 3SN	School Transport Team – 01792 636347/636593 Swansea Education Authority County Hall Oystermouth Road Swansea SA1 3SN
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Torfaen County Borough Council

Torfaen Local Education Authority - 01495 762200

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20. 16+ Provision

Blaenau Gwent County Borough Council

SEN & Statementing Manager Jayne Wilson – 01495 355329 Jayne.Wilson@blaenau-gwent.gov.uk LEA Gwent	Rathbone Manager Peta Rogers – 01495 325205 Peta.Rogers@rathboneuk.gov.uk
Youth Support and Development Officer Claire Madden – Claire.Madden@blaenau-gwent.gov.uk	Educational Psychologist Diane Ellis – 01495 217 981 Diane.ellis@blaenau-gwent.gov.uk LEA Gwent

Bridgend County Borough Council

Careers Wales – 01656 672972 Bridgend
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Caerphilly County Borough Council

Fast Forward – 01495 233110	Carers Wales – 02920 852505	Statutory Officers Irene Yendle - 01443 866635 Ruth Mitchard - 01443 866638 Local Education Authority
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Cardiff Council

Careers Wales SEN Co-ordinator Emma Clewarth – 02920 203762	Education Gateway Advisor – NEET Caryl Peets: 02920 906700 caryl.peets@cardiffandvale.org.uk Bernadette Shaw: 02920 203734 bernadette.shaw@cardiffandvale.org.uk Careers Wales
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Carmarthenshire County Council

Principal Youth Community Education Officer - 01994 231866 Carmarthenshire LEA Canolfan Griffith Jones St Clears Carmarthenshire	SEN Careers Advisor Stan Price – 01267 244100 Careers Wales West 34A Kings Street Carmarthen SA31 1BS
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Ceredigion County Council

Principal Education Psychologist and SEN Officer
Lynwen Roberts – 01970 633629
County Offices
Marine Terrace
Aberystwyth
SY23 2DE

Conwy County Borough Council

Head of Schools
Geraint James – 01492 575001
education@conwy.gov.uk
Conwy Education Services
Government Buildings
Dinerth Road
Colwyn Bay
LL28 4UL

Denbighshire County Council

Head of Educational Services
Hywyn Williams – 01824 708009
leuan.roberts@denbighshire.gov.uk
Trem Clwyd
Canol y Dre
Ruthin
Denbighshire
LL15 1QA

The Corporate Director of Life Long Learning
Mr Huw W. Griffiths
Tel: 01824 708098
Email: education@denbighshire.gov.uk
Web: www.denbighshire.gov.uk
Education Department
County Hall
Wynnstay Road
Ruthin
LL15 1YN

Gwynedd County Council

Hyfforddiant Gwynedd Training, Manager
Ifan Bebb -
Tel: 01286 676477
Email: itbu@hgt.gwynedd.gov.uk
Website: www.hgt.gwynedd.gov.uk/index
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LL55 2BD
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University of Wales Bangor –
01248 351151
www.bangor.ac.uk
College Road
Bangor
Gwynedd
LL57 2DG

Coleg Harlech/WEA North – 01766 780363
www.harlech.ac.uk
Coleg Harlech/WEA North
Harlech
Gwynedd

Coleg Menai –
01248 370125
Ffriddoedd Road
Bangor
Gwynedd
LL57 2TP

Isle of Anglesey County Council

<p>Digartref Ynys Mon Cyf General Mananger Mr. A. Reid – 01407 761653 enquiries@digartrefynysmon.co.uk Units 1, 2, 4 and 5 Holyhead Enterprise Centre Holyhead LL65 2HY</p>	<p>Hollyhead Opportunities Trust General Mananger Ann Kennedy – 01407 765914 ak@hot.demon.co.uk Ty Cyfle 68/72 Market Street Holyhead Anglesey LL65 1UW</p>	<p>Hyfforddiant Mon Training Co-ordinator Mrs N. Parr-Sturgess - Tel: 01248 752525 Mob: 07785 393760 Email: npscs@anglesey.gov.uk Web: www.ynysmon.gov.uk/education Penyrsedd Industrial Estate Llangefni Anglesey LL77 7JA</p>
<p>Hyfforddiant Mon Training Training Manager Mr J.E. Rowlands – Tel: 01407 832997 Email: admin@hptamlwch.org Web: www.arp-cf.co.uk Unit 2 Llwyn Onn Industrial Estate Amlwch Anglsesey LL68 9BH</p>	<p>Youth Choices Project worker Miss S.W. Davies – Tel: 01248 750732 Email: ynysmonnacro@hotmail.co.uk Web: www.nacro.org.uk 1 Glanhwfa Road Llangefni Anglesey LL77 7EN</p>	

Merthyr Tydfil County Borough Council

<p>Life Chances Co-ordinator Nikki Loukisas – 07850 918604 Merthyr County Council</p>	<p>Principal Educational Child Psychologist Virginia Board – Virginia.E.Board@rhondda-cynon-taff.gov.uk</p>
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Neath Port Talbot County Borough Council

<p>SEN Careers Advisors Alison Jones/Melanie Jones – 01639 636391 Careers Wales West 7 Water Street Neath SA11 3EP</p>	<p>Neath Port Talbot College – 01639 6480000 Neath Campus Dwr Y Felin Road SA10 7RP</p>
--	---

Pembrokeshire County Council

SEN Resources and Provision Dee Polcarz – 01437 775012 Pembrokeshire County Council County Hall Haverfordwest PembrokeshireSA61 1TP	SEN Careers Advisor David Churchill – 0800 100 900 Careers Wales check
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Powys County Council

Careers Wales Powys – 01597 825898	Senior manager Pupil Inclusion John Mitson – 01597 826724 Powys County hall Llandrindod Wells Powys LD1 5LG
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Rhondda Cynon Taff County Borough Council

SEN Administrator June Carpenter – 01443 744345	School Educational Psychologist Team – 01443 220150 Ty Trevithick
VALREC– Director Mr Ron Davies – Tel: 01443 742704 Email: info@valrec.org Web: www.valrec.org Valleys Race Equality Council	

Swansea City and Borough Council

SEN Support and Statutory Assessment Manager Chris Seacombe – 01792 636162 Access to Learning Swansea Education Directorate County Hall Oystermouth Road Swansea SA1 3SN	Youth Access Team Leader Ryland Phillips – 01792 482667 City and County of Swansea Employment and Training Centre Jubilee Court Fforestfach Swansea SA5 4HB
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Torfaen County Borough Council

Rathbone Development Officer Emilie Wright – 01495 325205 emilie.wright@rathboneuk.org Rathbone	NEET worker Julie Sheals – 07951822019 Julie.Sheals@torfaen.gov.uk LEA Torfaen
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21. Careers Wales

1. Blaenau

Head Office Tel: 01633 487600	FREEPHONE 0800 028 9212
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2. Bridgend

Aberdare Careers Centre Tel: 01685 880000	Brecon Careers Centre Tel: 01874 624619	Bridgend Careers Centre Tel: 01656 672972	Caerphilly Careers Centre Tel: 02920 852505	Llandrindod Careers Centre Tel: 01597 825898
Merthyr Careers Centre Tel: 01685 358180	Newtown Careers Centre Tel: 01686 626959	Pontypridd Careers Centre Tel: 01443 484264	Tonypandy Careers Centre Tel: 01443 432555	Headquarters Tel: 01443 842207

3. Caerphilly

Caerphilly Careers Centre Tel: 02920 852505

4. Cardiff

Cardiff Tel: 029 2090 6700 minicom tel: 029 2025 5575	Barry Tel: 01446 410600 minicom tel: 029 2025 5575
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5. Carmarthenshire

Carmarthenshire Head Office: Tel: 01269 846000 Email: mail@cwwest.co.uk	Carmarthen Unit 4 Tel: 01267 244100	Llanelli Tel: 01554 749213	Ammanford Tel: 01269 598100
Ceredigion Tel: 01970 636150	Cardigan Tel: 01239 622100	Lampeter Tel: 01570 421347	Neath Port Talbot Tel: 01639 636391
Pembrokeshire Tel: 01646 691940	Haverfordwest Tel: 01437 772100	Swansea Tel: 01792 644444	

6. Ceredigion

Ceredigion Tel: 01970 636150	Cardigan Tel: 01239 622100
Lampeter Tel: 01570 421347	

7. Conwy

Bangor Careers Centre Tel: 01248 364682	Caernarfon Careers Centre Tel: 01286 662930	Colwyn Bay Careers Centre Tel: 01492 534079	Holyhead Careers Centre Market Square Holyhead Anglesey LL65 1UF Tel: 01407 762177
Llandudno Careers Centre Tel: 01492 871900	Porthmadog Careers Centre Tel: 01766 514501	Rhyl Careers Centre Tel: 01745 330012	Head Office Tel: 01248 672800

8. Denbighshire

Careers Shop Mold Tel: 01352 755798 enquiries@cwne.org	Careers Shop Deeside Tel: 01244 813316 enquiries@cwne.org
Careers Shop Wrexham Tel: 01978 317015 enquiries@cwne.org	Head Office enquiries@cwne.org Freephone: 0800 919520

9. Flintshire

Careers Wales North East Head Office enquiries@cwne.org Freephone: 0800 919520
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10. Gwynedd

Bangor Tel: 01248 364682	Caernarfon Tel: 01286 662930	Colwyn Bay Tel: 01492 534079	Holyhead Tel: 01407 762177
Llandudno Tel: 01492 871900	Porthmadog Tel: 01766 514501	Rhyl Tel: 01745 330012	Head Office Tel: 01248 672800

11. Isle of Anglesey

Holyhead Tel: 01407 762177

12. Merthyr Tydfil

Merthyr Careers Centre Tel: 01685 358180
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13. Monmouthshire

Monmouth FREEPHONE 0800 028 9212

14. Neath Port Talbot

Neath Port Talbot Tel: 01639 871933

15. Newport

Newport Careers Centre FREEPHONE 0800 028 9212

16. Pembrokeshire

Pembrokeshire Tel: 01646 623510	Milford Haven Tel: 01646 691940	Haverfordwest Tel: 01437 772100
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17. Powys

Aberdare Careers Centre Tel: 01685 880000	Brecon Careers Centre Tel: 01874 624619	Bridgend Careers Centre Tel: 01656 672972	Caerphilly Careers Centre Tel: 02920 852505	Llandrindod Careers Centre Tel: 01597 825898
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Merthyr Careers Centre Tel: 01685 358180	Newtown Careers Centre Tel: 01686 626959	Pontypridd Careers Centre Tel: 01443 484264	Tonypandy Careers Centre Tel: 01443 432555	Headquarters Tel: 01443 842207
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18. Rhondda

Aberdare Careers Centre Tel: 01685 880000	Brecon Careers Centre Tel: 01874 624619	Bridgend Careers Centre Tel: 01656 672972	Caerphilly Careers Centre Tel: 02920 852505	Llandrindod Careers Centre Tel: 01597 825898
Merthyr Careers Centre Tel: 01685 358180	Newtown Careers Centre Tel: 01686 626959	Pontypridd Careers Centre Tel: 01443 484264	Tonypandy Careers Centre Tel: 01443 432555	Headquarters Tel: 01443 842207

19. Swansea

Swansea Tel: 01792 644444

20. Torfaen

Head Office Ty Glyn Unit 1 Brecon Court William Brown Close Llantarnam Park CWMBRAN NP44 3AB Tel: 01633 487600	FREEPHONE 0800 028 9212
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21. Vale of Glamorgan

Cardiff Tel: 029 2090 6700 minicom tel: 029 2025 5575	Barry Tel: 01446 410600 minicom tel: 029 2025 5575
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22. Wrexham

Careers Shop Wrexham Tel: 01978 317015 enquiries@cwne.org
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Appendix 3

SNAP Cymru Information Leaflets

SNAP Cymru produces a series of information leaflets for parents giving advice about various issues. These are available for download from the SNAP Cymru website at www.snapcymru.org

- **‘What is SNAP Cymru?’**
- **‘SEN – What Does it Mean?’**
- **‘Graduated Response’**
- **‘Assessment Timetable’**
- **‘The Note in Lieu’**
- **‘The Statement’**
- **‘Annual Review’**
- **‘The Individual Education Plan’**
- **‘Parent Partnership Service & Independent Parental Supporters’**
- **‘The Early Years’**
- **‘Parents Evenings’**
- **‘Going to Meetings’**
- **‘Pupil Disciplinary Committee (PDC) Meeting’**
- **‘Disagreement Resolution’**

Appendix 4

SNAP Cymru ‘Referring In’ Form

Please use the following form in order to refer cases onto SNAP Cymru:



FROM:

TO: SNAP CYMRU

Name of Organisation:

Address:

Telephone:

E-mail:

Dear Colleague

REFERRAL TO SNAP Cymru

Name Child/Young Person: _____

D.O.B. _____

Parent/Carer's Name: _____

Address: _____

_____ Postcode: _____

Telephone: _____

Enquiry details:

Appointment Details:(if applicable)

Date:

Time:

Venue:

Parent/Carer/Young Person

I have agreed to the referral being made

Signed:

Date:

Referral to be made by telephone:

Client agreed for me to sign on their behalf

Signed:

Date:

Please advise referral originator of the outcome of the case

APPENDIX 5

Useful Information

For anyone working with or having a particular responsibility for young people with special educational needs or a disability, being familiar with the following information may be useful:

- The Department for Children, Schools and Families, and Communities and Local Government
www.ecm.gov.uk/informationsharing
- Data Protection Act 1998
www.opsi.gov.uk/acts/acts1998/ukpga_19980029_en_1
- ICO guidance for organisations on Data Protection Act and other legislation including good practice notes, codes of practice and technical guidance notes
www.ico.gov.uk/for_organisations/data_protection_guide.aspx
- Data Protection Act 1998 Legal Guidance, Information Commissioners Office
www.ico.gov.uk/upload/documents/library/data_protection/detailed_specialist_guides/data_protection_act_legal_guidance.pdf
- Disability Rights Commission (2006) The Disability Equality Duty: What does it mean for Schools in England and Wales?
www.drc-gb.org
- The Children Act 1989
www.opsi.gov.uk/acts/acts1989/Ukpga_19890041_en_1.htm
- The Children Act 2004
www.opsi.gov.uk/acts/acts2004/ukpga_20040031_en_1.htm
- Guidance on the Children Act 2004 (HMG, 2004)
www.ecm.gov.uk/strategy/guidance
- Education Act 1996
www.opsi.gov.uk/acts/acts1996/ukpga_19960056_en_1
- Learning and Skills Act 2000
www.opsi.gov.uk/acts/acts2000/ukpga_20000021_en_1
- Learning and Skills (Wales) Measure 2009
www.opsi.gov.uk/legislation/wales/mwa2009/mwa_20090001_en_1
- Special Educational Needs and Disability Act 2001
www.opsi.gov.uk/acts/acts2001/ukpga_20010010_en_1.htm
- Children (Leaving Care) Act 2000
www.opsi.gov.uk/Acts/acts2000/ukpga_20000035_en_1

- Mental Capacity Act 2005
www.opsi.gov.uk/acts/acts2005/ukpga_20050009_en_1
- Mental Capacity Act: 2005 Code of Practice (DCA, 2007)
www.dca.gov.uk/menincap/legis.htm#codeofpractice
- Immigration and Asylum Act 1999
www.opsi.gov.uk/acts/acts1999/ukpga_19990033_en_1.htm
- Criminal Justice Act 2003
www.opsi.gov.uk/acts/acts2003/ukpga_20030044_en_1
- NAFWC 47/2006 - Inclusion and Pupil Support Guidance
www.wales.gov.uk/inclusionandpupilsupport
- Barriers to Engagement in Education, Training and Employment YJB (2006)
www.yjb.gov.uk
- An evaluation of the literacy demands of general offending behavioural programmes: Home Office Findings 233 Davies K. et al (2004) Royal College of Speech and Language Therapists
- Evidence to support speech and language therapy intervention with young offenders
www.rcslt.org/about/campaigns/evidence_for_SLT_for_YOI.pdf
- Meeting the Learning Needs of Children and Young People Who Offend. ESTYN 2008.
www.estyn.gov.uk/ThematicReports/0608_meeting_the_learning_needs_of_children_and_young_people_who_offend.pdf
- Youth Crime: Findings From the 1998/1999 Youth Lifestyles Survey. London: Home Office Flood-Page, C., Campbell, S., Harrington, V. and Miller, J. (2000)
- Criminal careers and life success: new findings from the Cambridge Study in Delinquent Development. London: Home Office Farrington, D.P., Coid, J.W., Harnett, L., Jolliffe, D., Soteriou, N., Turner, R. and West, D.J. (2006)
- Communities that Care (2005) Risk and Protective Factors. London: Youth Justice Board
- **'After 16 - What's New?'** Choices and Challenges for disabled young people. The Family Fund Trust, PO Box 50, York, YO1 9ZX
- **'Leaving Home, Moving On'** about housing options and **'Meeting the Emotional Needs of Young People with Learning Disabilities'**
www.learningdisabilities.org.uk
- Readable and well-researched information and materials for parents, carers and anyone who works with young people from the Royal College of Psychiatrists
www.rcpsych.ac.uk/mentalhealthinfo/youngpeople.aspx

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APPENDIX 6

Useful Contacts / Organisations / Websites

- **ACE** (Advisory centre for education)
<http://www.ace-ed.org.uk>
- **Afasic**
www.afasic.org.uk http:
- **Autism Cymru**
www.autismcymru.co.uk
- **Barnados Charity**
www.barnados.org.uk
- **British Stammering Association (BSA)**
02089 831003
www.stammering.org
- **Bullying Issues**
www.kidscape.org.uk
- **Careers**
www.careerswales.com
- **Childline**
0800 111111
www.childline.org.uk
- **Childrens Legal Centre**
01206 873820
www.childrenslegalcentre.com
- **Childrens Information Service**
www.childreninwales.org.uk/1400.html
www.allkids.co.uk
www.allkids.co.uk/parenting-information-index.shtml
- **Children in Wales**
02920 342434
wales@childpolicy.org.uk
- **Child Policy Matters Across the U.K.**
www.childpolicy.org.uk
- **Cleft Lip and Palate Association (CLAPA)**
02078 334883
www.clapa.com
- **Clic Online (Information Advice Service 11-25 Years)**
www.cliconline.co.uk
- **Commission For Racial Equality**
www.cre.gov.uk
- **Contact a family**
www.cafamily.org.uk
02920 20449569
wales@cafamily.org.uk
- **Council for Disabled Children**
02078 436000
www.ncb.org.uk

- **Coram Family**
www.coram.org.uk
- **Department of Education**
www.dfes.gov.uk
- **Disability Issues**
www.disabilitynow.org.uk
- **Disability Links (Gov)**
www.disability.gov.uk/links.html
- **Disability Rights Commission**
www.drc-gb.org
- **Downs Syndrome**
www.downs-syndrome.org.uk
- **Dyspraxia**
www.dyspraxiafoundation.org.uk
- **Dyspraxia Dyscovery centre**
www.dyscovery.co.uk

- **Epilepsy Action**
www.epilepsy.org.uk

- **Financed Information**
www.moneymagpie.com

- **Home-Start**
www.home-start.org.uk

- **I Can**
www.ican.org.uk

- **Makaton**
www.makaton.org
- **Mencap**
www.mencap.org.uk

- **National Association For SEN**
www.nasen.org.uk
- **National Autistic Society**
nas@nas.org.uk
- **National Blind Children's Society**
www.nbcs.org.uk
- **National Children's Bureau**
www.ncb.org.uk
- **National Children's Charity**
www.nchaftc.org.uk
- **NCH Cymru**
02920 222127
- **National Early Years Network - Special Needs In Early Years Settings**
01716 079573
- **National Eczema Society**
02072 813553
www.eczema.org

- **National Partnership Network**
www.parentpartnership.org.uk
- **NCPCC Wales**
02920 267000
- **NSPCC - National Society for the Prevention of Cruelty to Children**
0808 800 5000 (Free Phone)
www.thereforme.com
- **NYAS (National Youth Advocacy Service)**
01516 498700
- **Parents For Inclusion**
02077 357735
Free Helpline: 08006523145
info@parentforinclusion.org
- **Royal College of Psychiatrists** (Readable and well-researched information and materials for parents, carers and anyone who works with young people from the Royal College of Psychiatrists)
<http://www.rcpsych.ac.uk/mentalhealthinfo/youngpeople.aspx>
- **SCOPE (Cerebral Palsy)**
www.scope.org.uk
- **Sense**
www.sense.org.uk
- **SKILL National Bureau for students with disabilities**
<http://www.skill.org.uk/index.aspx>
- **SNAP Cymru**
<http://www.snapcymru.org.uk>
- **Speech and Language**
www.bda-dyslexia.org.uk
- **Sure Start**
www.surestart.gov.uk/aboutsurestart/links/usefullinks/parentalsupport
- **Talking Point**
www.talkingpoint.org.uk/earlytalk.network
- **The Children's Commissioner for Wales**
01792 765600
post@childcomwales.org.uk
- **The Family Fund Trust (16+ Choices & Challenges for Disabled Young People)**
www.learningdisabilities.org.uk
- **The National Deaf Children's Society (NDCS)**
www.ndcs.org.uk
- **The Royal National Institute for the Blind**
www.rnib.org.uk
- **VCC - Voice for the Child in Care**
0808 800 5792
- **Welsh Assembly Government**
<http://www.wales.gov.uk>

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